Overview

Adding or changing information about a volunteer is changing the role they play. It is a multistep process. You not only update who is doing the job, you also change what Groups the user is in and what Drupal permissions they have.

Before starting

- Have in front of you a map of the park and mileages of segments
- Print out of [How to create a new role (Trail Chair, Supervisor, Maintainer)](#)

Fields in Roles table

- Contact - the name of the person that has the role
- Position Type - One of: On trail, Off trail, staff, club,
- Position - going away (same as Job Description)
- Job Description - what role they play - people may have many roles
- Begin Date - when they started in this role
- End Date - when they stopped this role
- Club - only used for club positions
- Subregion/Supervisor - only used for on trail positions
- Trail Name - only used for on trail positions
- Segment - only used for on trail positions
- Historic fields (do not fill in)
    - Comment
    - Completed By
    - RoleID
    - Tag Field
    - List Order
    - Acting
    - Temporary

Techie only

The roles table has a lot of obscure fields and some apply to only one Position Type so I am planning on changing the Content Type (CT) to make it work sort of like hours where some fields only appear when relevant.

A few or there only only until we get the migration changes done.

Some should be inherited from other CTs and not duplicated here, which may mean adding fields to Job Desc CT. ,e.g. it should inherit Position Type from Job Desc.

Committee Roles is not the right name and the CT machine name is trails_roles to further confuse things. The word "roles" should be reserved for its meaning in Drupal. Since we are

getting rid of the Position taxonomy in favor of Job Desc, the word Position might be better to use here, or maybe Assignment, since this is really a table of who is assigned to do what.

Currently the Job Description table is called Volunteer Job Description, but it also contains all the staff jobs as well so it also needs renaming.

Changing the names of these two tables is not hard but needs some coordination to not break other things, e.g. the hours process and the reports use the roles table. The coordination is done by having both new and old exist at the same time and refraining from making changes while the switchover is completed. This may be too ambitious and we just have to live with terrible names.

Nitty gritty on field usage in Roles CT
- Acting - only 2 records use this - one belongs to Jakob and needs to be marked Vacant. Propose delete
- Comment - mixed bag of stuff - some used to mark which crew a crew member belongs to (should have it own field), most of rest should be in Civi activities - propose adding crew field and leaving the comments
- Completed By - inherited from eBase as to who changed the record - now in Author of the node field. Could be copied to there but painful. Propose delete.
- List Order - perhaps was used in ordering items on the Contact PDF - propose delete.
- Position type - all blank - propose move field to Job CT and include here by reference.
- Tag field - looks like temporary marking with random string - propose delete
- Temporary - all marked No (by default) Russ had some proposed usage (what?) (may just leave)
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