



HALFWAY BUSH BOARD of TRUSTEES MEETING

Monday 11th November 2024
6pm

Present: Jodi, Brian, Tessa, Eta, Stephen C, Stephen M

Apologies:

Absent:

Welcome everyone

Principals Report:

Roll: 42

Property - 10YPP corridor project - including electrical and minor building repairs. Work will start in term 4 and over the school holidays. Finished by the start of term 1 2025. The color for the hall walls has been chosen to be an electric blue gore tex.

The new school hot water cylinder should be installed in the next couple of weeks.

The new doors at the junior wing entrance will be installed in early December.

Boiler Upgrade - we have asked Foley plumbers to quote to refit the bunker room to accommodate the new pallet delivery system as the current delivery system is not fit for use with our new supplier (Azwood, the government scheme). No pallets will be delivered until this has been completed. This new setup will add an extra 3 tonne of pallets to delivery. This will be considered an amendment to the existing 2025 10YPP (boiler upgrade). Brian has spoken to the MOE for direction - they will consider the scope of work, budget surplus and the remaining surplus from the 10YPP. As a board do we want to go ahead with this? All in favor - yes

Curriculum

Mrs Shaw has completed the Literacy and Numeracy data for 2024. The results are in the board folder. No names are included in this as we send it to ERO.

We have completed online through the portal Prime Maths 2025 resources

New curriculum refresh

Teacher only day - Mrs Shaw and Mrs Bliss went to Grants Braes for structured Literacy PD the focus was on structured writing. They have come back with some great ideas for our school and learning.

E.R.O

Brian and Mrs Shaw met online Wednesday 6th at 3.30pm. Where are we currently at? Final profile report 2023 - next cycle to be completed mid 2026.

Key Understandings:

We were looking at

ERO and the school are working together to evaluate the effectiveness of the school-wide structured literacy approach that aims to lift and sustain progress and achievement for all learners, with a particular focus on priority learners.

We expected to see

*increased success for learners who are not yet meeting expectations in literacy
a consistent approach to the explicit teaching practices that positively influence outcomes for learner
strengthening partnerships with whānau around children's literacy learning.*

Community Care Fund Update

We have passed through the first and second stages of the application process. We have been invited to submit a full application. Kristy has generated a resource folder for this.

We need a letter of support from the board to add to the folder - letter to include: Upgrade the fort (old areas not safe, and coverage underneath the playground area (bark). If one of you could please write a letter for this and upload it to the board folder or forward it to Brian or Tessa would be greatly appreciated.

Brian will make contact with Dean Wilson to ask if he is able to undertake some of the repair works to the fort or if he knows of a builder etc that could do this...(paid position).

School Sponsorship - Omexom

Donation requests have been submitted for the end of year prize packs, and 2025 stationery. Tessa to follow up with Kristy.

Draft Budget 2025

We need to have a look through it and discuss any concerns or expenditure. Lawns and school cleaning is a large expense out of the school budget! Talked about options for cutting this back, especially the lawns. Stephen C is going to get a quote for the lawns. Stephen M suggested we look into purchasing a ride on lawn mower and get a few volunteers to mow the back lawns while still paying to get the front done. We will revisit this at our first meeting of the year 2025 which is the budget meeting.

Vandalism

There has been a bit of vandalism around the school. The police have been notified. Local youths lighting a fire back of the hall, shed broken into and a bike stolen however was found and retrieved.

We have had Mark from Electrical Communications up. He is going to give us a quote for security cameras around the school.

School Library

Lizzie Kennedy has approached Brian this term to reinstate the school library. They have discussed both fundraising and the school contributions for some library furniture (including soft seating and chair arrangements). Lizzie's mother inlaw (Sue) has donated \$200 and Lizzie has procured \$600 from Kakpo Consulting.

PTA

Halloween Disco had a couple of weeks ago. The discos are always fun. Christmas raffle selling well, with some great prizes again this year.

Thank you to Jodi and all the PTA for their great work.

Parent Information Evening

Presnet: Mr Filipo, Mrs Shaw, Mrs Bliss, Nicola Wilson (parent rep)

Held Wednesday 6th November at 5.30pm in room 1.

Unfortunately no attendees

Attendance strategy discussion - school fence signs? Bigger lead in? New strategy? Do primary schools really do open evenings? Very formal and might put people off? Maybe look into next year doing a community event day which could be a fundraiser for the school too.

Mrs Bliss has made contact with the HWB Kindergarten - going to start monthly gymnastics here at school in term 4 starting next week.

Working Bee

There was a great turn out for this. Many thanks to our wonderful school community!

HWB Staffing 2025

2025 - 2026 Provisional $2.80 + 0.13 = 2.93$ (initial staffing until March)

2.70 + Additional 0.13 - (resource for Structured Literacy Support)

Guaranteed minimum = 2.83 for the year

Mrs Bliss - Monday - Thursday 0.8

Mrs Shaw Monday - Friday 1

Mr Filipo Monday - Friday 1

Need to discuss board funding Mrs Bliss for ½ day Thursday afternoons. MOE funding allows Mrs Bliss as a teacher for 3.5 days. This gives us the opportunity to run with 3 classes - small numbers which is fantastic for learning! However the funding only covers till lunchtime Thursdays. We would like to have Mrs Bliss work the full day Thursday as less unsettling for the children and less pressure on Mr Filipo and Mrs Shaw who will be doing Friday school wide programmes - STEM + P.E , Cultural, Arts, music, coding, projects, outings.

The board agrees to fund Mrs Bliss's half days in 2025, Thursday afternoons. All in favor - yes

Jodi McPherson - Learning assistant Room 1 and 2 + special support groupings 16 hours per week (term by term).

Tessa Smallbone- Office Manager 16 hours per week (annualized) for 2025.

Annette Waugh - Super Gran (working with small groups).

Vicky Eden - Mondays for CRT. Each teacher next year gets 5 days per term for CRT. Brian every 2nd week will have his principals release day.

Finance

Apologise from the accountant, reports not quite ready. Will be emailed through this evening and Tessa will upload the reports to the board folder tomorrow morning.

Items to move:

Principals report

Payments:

August: \$35,444

Sept: \$20,490

Oct: \$22,460

Moved: Stephen C

Second: Tessa

Principal's report:

Moved: Jodi

Second: Stephen C

Meeting closed: 7.30pm

Next and final board meeting for the year 27th November