

# STREETSBORO BAND BOOSTERS



## SBB 2/11/25 Meeting Minutes

### Regular Monthly Meeting Minutes

**Location:** Online and in person

**Attendees:**

- In person: Stephanie Bonitz, Allison Logan, Debbie Pocek, Jocelyn Kalberer, Cory Gigax
- Online: Alissa Mujanovic, Karen Gerome, Sarah Scott, Brian Sears, Tracy Palumbo, Melenia Urhig

**Meeting called to order by:** Allison at 5:02 pm

**Public comments:** none

**Approval of previous Minutes:** Allison motions to approve. Debbie seconds.

Motion passed.

#### I. Treasurer Report: Debbie Pocek

- ✓ Income
- ✓ Expenses
- ✓ Net/Income/Loss
- ✓ YTD Income
- ✓ YTD Expenses
- ✓ YTD Income/Loss

*To be discussed during meeting:*

- ✓ Band general account balance
  - ✓ Uniform account balance - **Changing name to Band money market account**
  - ✓ Travel account balance - **CLOSED**
  - ✓ HS Director account balance- **CLOSED**
  - ✓ MS Director account balance- **CLOSED**
  - ✓ Credit card balance
  - ✓ Choir account balance
- All bank accounts have been audited and show Debbie and Jaime as the account holders.
  - Still need to resolve:
    - credit card authorization for Debbie. Recommend a 3 way call with the credit card company, Debbie and Jaime.
    - Venmo/Square accounts. Should be linked to the organization rather than an individual

- Streetsboro Family Days is canceled for summer of 2025. We need to look for other ways to sell band cards.
  - Suggestions- Tag day, Facebook, FB games, band show

## II. Band Director Report (Stephanie Bonitz)

- **Congratulations**
  - To Kendall Clark for earning a Superior at HS Solo and Ensemble.
  - To our 85 fifth graders who had their concert in January.
- **Upcoming Events**
  - Final Pep Band this week
  - Fleetwood Mac show Saturday Feb 15th
  - Festival of Bands March 11th
  - OMEA Large Group Contest- March 14th-15th (at Revere Medina, or Cuyahoga Falls). Waiting to see which day we are scheduled.
- **Purchases and repairs**
  - Flute repair with Music and Arts—sent over via email
  - French horn repairs needed
    - Getting quotes for new from Pellegrino's and used from Taylor and they are high.
    - **Cory motions to approve repairs needed. Debbie to second, all approve. Motion passed.**
  - Will have another meeting with the administration in April on repairs/purchases with money the school provides. Allison to elaborate more.
- **Auxiliary Auditions in April.**
  - Final dates will be released later this month
- **Percussion Audition Placements to follow**

## III. Assistant Band Director Report (Allison Logan)

- **District P.I. Dollars**
  - On our last staff collaboration day we met with administration about capital (permanent) improvements for the program. We will meet with the entire music department in April to discuss consistent fund allocation each year. Seems promising for future investment in instruments and equipment (including replacing HS Music room chairs), as currently our inventory is in poor condition.
- **MS and HS Participation in the Community Concert (Fleetwood Gold) on 2/15**
  - Time for a dinner break around 6:00 pm. Will purchase pizza for band and choir students participating.
- **MS Honor Band at Barberton - 2/22/2025**
  - 4 selected students, all attending, Check Received
- **Festival of Bands - Next Month - Wednesday 3/12/2025**
  - Guest Clinician - Otis French - February 27, 2025

- Coming in to work with both MS and HS to give preparation feedback
  - Provided wonderful and valuable comments for us last year as a mock adjudicator
  - Compensation \$350. Motion to approve this spend. Cory to second. All approve. Motion passed.
- **Solo and Ensemble- Saturday April 5 - Stanton MS Kent**
  - 8 Soloists, 5 Ensembles
  - Accompanist secured - Julia Chabola, who was with us last year. Will be around the same rate.
- **Text to Donate Fundraiser through [Fundraise Genius](#)**
  - Same company we used for Disney, geared towards school programs and music programs specifically.
  - Would run the two weeks following Spring Break.
  - *Main goal is to raise funds for instrument purchases for the band as our program continues to expand (goal is to halve/match the district investment). Will have all band students in MS & HS participate.*
  - Vote for approval. Motion to approve fundraiser for band. Cory to second. All approve. Motion passes.
- **Discretionary Purchases**
  - Bassoon Repair - \$68.95
  - Two Bottles of Sterisol (Mouthpiece Sterilizer) - \$10.62
- **Instrumentation/Music Needs**
  - [Latin Percussion One Shot Shaker \(3\)](#) - \$104.97 + Shipping (\$34.99 ea, 2 for MS & 1 for HS).
  - Looking to purchase music for May concert - up to \$300 (\$100 left on the school account, additionally)
  - Allison motions to approve purchases. Debbie to second. All approve. Motion passed.

#### IV. [Choir Director Report \(Alissa Mujanovic\)](#)

- Presented session at OMEA Professional Development Conference 2/6
- 15 Choir students performing in Fleetwood concert Saturday
- 10 students attending MS Honor Choir at Barberton MS on 2/22
- Symphonic Choir performing at OMEA Large Group 3/14 or 3/15
  - Secured accompanist
- 8th grade choir performing at Defer on 3/17
- Around 25 MS students interested in trying Solo and Ensemble in April
  - 5 ensembles
  - 7 solos
- Do we have a Venmo account as an option for those turning in final Cedar Point payments?

- Debbie currently does not have access to the Venmo account and funds are not directly deposited into our account. We should not use Venmo until we can get this tied to the booster account.
- Due date for scholarship?
  - Cory confirms guidance office sets the due date for these. They can follow up with Mrs. Ruggles.
- Fundraise as music team?
  - The upcoming Fundraise Genius needs to stay for the band only due to funds being allocated specifically for instrument purchases.
  - You can reach out and set one up through them that can be specifically for choir. Recommend doing during a different time than the band.
  - We can work on finding other fundraising opportunities for the choir and both groups. Hoping the fruit sale fundraiser will still be available in the fall for both groups.
  - Other possibilities- include choir in the car washes, run and work JV FB game concessions, find a way for them to earn money at the band show.

#### V. President Report: (Jamie Jordan)

- Financials are all settled (THANK YOU DEBBIE) except:
  - Missing 50/50 repayment (I will handle soon)
  - Credit Card point of contact - 3 phone calls, POC remains me UNLESS we remove my name - I will simply respond to all inquiries in a timely manner.
- “Band/Choir” Venmo - @RocketBoosters
  - May require verification - logo is our note/rocket logo, may ask for a name “Jaime Jordan” and may ask for a code or phone number “440.665.6398” or “6398”
    - **Board recommends not using Venmo until it can be tied directly to the band account.**
  - We can also accept MOST digital money apps (Google, Apple, Samsung, etc) via our new-last-year Square readers. If need be I can set up a “meet-up”. (We can vote to approve paying ahead for all students as required, then ‘squaring’ up later, and/or Boosters can vote [via email if worst to worse] to cover students who can’t otherwise go - I vote YES if the meeting takes that route...)
  - **Board recommends not using this until it can be tied directly to the band account.**
- Cory is all over the scholarships (and in communication with Mrs.Ruggles) but I also see it, and can share if/when we get the submissions.

#### VI. Vice Presidents Report: (co - VP Brian Sears)

- Can we try to have the band cards completed before car washes so we can try to sell during car washes as well?

### **Vice Presidents Report: (co - VP Cory Gigax)**

- Scholarship docs have been submitted to Mrs. Ruggles. We will need to find volunteers to select recipients. Cory suggests 4. Will reach out to people who have done it before to secure them.
  - Still waiting on updates for timing.
  - We can announce winners at the senior awards night on April 23rd and at the spring concerts. Would be good to have a couple board members to make the announcements. Debbie did before and can do it again.

### **VI. Secretary Report: (Jocelyn Kalberer)**

- Bylaw updates are being worked. Rough draft sent out.
  - We will set up an executive board meeting to finalize and vote on once all revisions have been completed.
- Camera/photographer. How can we get some better quality candid shots of the students to share with the community and parents?
  - Cory will have Ali reach out to see if we can get the pictures the yearbook committee takes.
  - Is there a camera we can use during functions (band show, fb games, concerts etc) to take our own?
- Concert band uniforms. Would this be something we'd be interested in doing? Would be nice to have them look more uniform.
  - Most cost effective way for this would be to purchase vests, shirts and/or ties and students can purchase their own black pants or long black skirts (shirts?). Will discuss more for future seasons.
- Update on search for auxiliary uniforms.
  - Band directors have found 3 and are working on finalizing the selection.
- Previously discussed how to get more engagement from parents.
  - Jocelyn will work on getting something together to have a "booth" set up for the Festival of Bands and spring concerts.
- Is the cash sign off sheet sent in a previous email acceptable?
  - Yes. Directors will print out so they are available when needed.
  - These should be used every time money is collected and signed off on by multiple people.
- 2025 Band Show is August 23rd.
  - Stephanie will send invites out to schools in the next couple of weeks. We have also received invites for other shows.
  - How can we start planning for our show now?
    - We need to secure sponsors early and put them in the program.
      - I can start to work on getting a list of potential sponsors together.
      - We should consider selling the programs to yield revenue.
  - We need a band show "playbook".
    - This would be a roadmap of what it takes to plan the band show, including timing for execution of all pieces, and dividing the work

into committees. Committee heads would be assigned to execute the committee's portion.

#### VIII. Committee Reports

- **Concessions chair (Angelyn Sears) & Co-Chair (Sandy Slaughter)**
- **Community Engagement & co-chair** (vacant)
- **Fundraising & co-chair** (vacant)
- **Uniforms- Renee Gigax** (vacant co-chair)
- **Volunteers-** (co-chair)

#### Old Business

- none

#### Additional Comments and Announcements

- March meeting back to the first Thursday of the month, moving start time to 6.

**Next Band Boosters Meeting: 3/6/25 @ 6 pm**

#### Adjournment:

Motion to adjourn by: Debbie @ 6:20, Second: Jocelyn Meeting Adjourned

Minutes Prepared By: *Jocelyn Kalberer* Date: 2/15/2025  
Jocelyn Kalberer, Secretary

Minutes Approved By: \_\_\_\_\_ Date:  
Jamie Jordan , President

OR

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Brian Sears, Co-Vice President

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Cory Gigax, Co-Vice President