<u>Terms of Service</u>

I. GENERAL DISCLAIMERS

- I reserve the right to refuse or discontinue a commission at any time.
- Disrespectful behavior will not be tolerated and your commission will be canceled if it occurs.
- The terms outlined here may vary slightly depending on the type of commission.

II. PAYMENT & FEES

- Payment is done through PayPal invoice using **USD**.
- Once I've accepted your commissions, I will send you an invoice for payment before I start on anything. Payment must be received in full.

III. CLIENT OBLIGATIONS

- Write in a clear and concise manner when filling out the commission form.
- Provide multiple clear reference images of the character/subject.
- Maintain professional conduct throughout the commission process.
- Respond in a timely fashion.
- Assume responsibility for any important information and clear descriptions/references you fail to provide me that results in my inability to complete your commission to your full satisfaction.
- Carefully read through the ToS and Commission Information.

IV. PROCESS & WORK SCHEDULE

- I will send over a sketch for approval before continuing the commission. I will accept three complete revisions at the sketch stage.
- I will show WIPs via email/DMs throughout the commission process.
- Sketch and subsequent in-progress shots will initially be sent as low-res, watermarked images.
- Commissions will take up roughly between **2~4 weeks** to complete but, it could be subject to change due to the fact that I have a full-time job.

• I will do my best to complete your commission within a timely manner, but please understand that sometimes life may get in the way and cause a delay in completing your commission. I will notify you as soon as possible of any issues that come up to keep you informed.

V. REVISIONS

- Three revisions are allowed in the sketch phase and are covered in the commission price.
- A limited amount of minor revisions are allowed in the coloring/painting stage and are covered in the commission price.
- Excessive minor revisions to the point that forward progress on the work has halted will incur additional fees.
- Additional major revisions will incur additional fees.
- It is up to my discretion as to what constitutes minor and major revisions.

VI. COPYRIGHT & USAGE POLICY

- I, the artist, retain the rights over any commissioned works.
- I reserve the right to post the commissioned work on my social media.
- Any characters portrayed in the commissioned work remain copyrighted to their rightful owners.
- The final product is strictly for your personal use only.
- You must credit and link back to me/tag me when sharing or using the commissioned work.

You may use or edit the commissioned work in the following ways:

- Print the work for personal use.
- Crop and/or resize the image for use as an avatar, header, video thumbnail, etc.

- Use the artwork as reference for a study.
- Post the artwork on social media, with credit to me clearly visible.

You may NOT use or edit the commissioned work in the following ways:

- Claim the artwork as yours.
- Remove my watermark/signature.
- Paint over or otherwise alter the artwork in ways not covered under the allowed uses above.
- Color in my sketches or lineart.
- Use the commissioned piece in any technology related to NFTs, cryptocurrency, commercial use or AI.
- Reproduce the work commercially without purchasing the rights from me.

VII. CANCELLATION AND REFUNDS

- Once the final product is approved, a refund is not permitted.
- You may cancel the commission any time, after which I will issue a refund equivalent to the amount of work not done.
- I reserve the right to cancel and refund the money for your commission at any time.
- You may not file a chargeback against me after you have given approval of the artwork.

VIII. WHAT YOU RECEIVE

You will receive the following after client approvals at the appropriate stages of the commission process.

- Final artwork
- If the art is needed for a video I will send you the background and character art in separate files