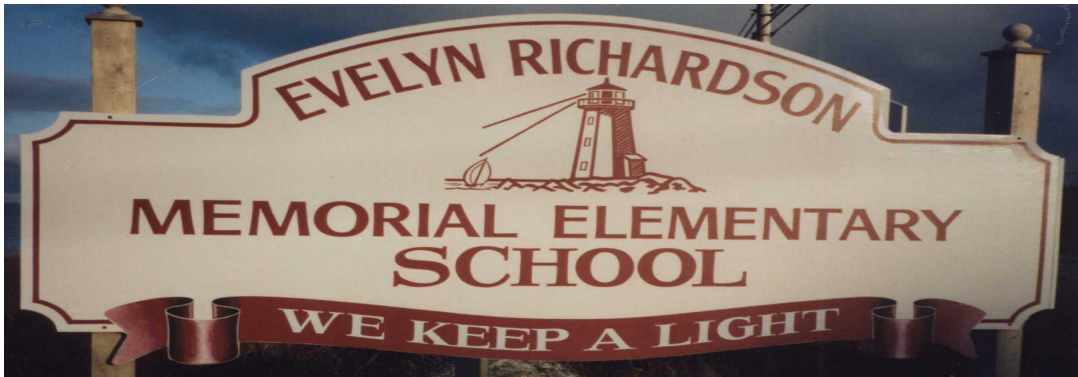


Evelyn Richardson Memorial Elementary



MEETING MINUTES

Date: November 16, 2022 1:00 pm

Members: Trista Jacquard, Chair, Lee Goreham-Smith, Principal,

Rhonda Larkin, Jennifer Goreham, Aleigha Nickerson, Kaysen Smith

Regrets: Johnna MacAdams, Kara Smith

1. Call to order
2. Approval of agenda - Kaysen Smith
3. Approval of meeting summary - Aleigha Nickerson
4. Business arising from the last meeting summary

Lee Goreham-Smith gave an update on the status of the shed. The company got behind with their orders; however, the ERMES shed is on the list. They were not able to give a date of delivery at this time.

The outside classroom has been completed. Students are using it every noon time. A picnic table has been placed there. Some students draw and write during the noon time.

Frank the Sign Man has been emailed and called by Lee Goreham-Smith to request that a "mock up" sign picture be sent before one is actually made. He said he would send one today.

Loose Parts were purchased for the ERMES Playground. Some were Dollarama plastic utensils. We may need to “refresh” these supplies since some have been broken. (Recommended for spring)

Norbid d’Entremont called Lee about painting hopscotch games, four square games, etc. on the pavement. He said that he would send pictures of his work by email. It may be spring due to temperatures needed for painting.

Kaysen and Aleigha will assist Lee in drawing temporary lines with sidewalk chalk when pavement is dry.

Jamie Humphrey reported that he has found a builder for the game the Gaga Pit which will save about \$500.

5. School improvement plan update (standing agenda item) ERMES has 3 goals:

- **Literacy Goal:** To improve students’ abilities in reading accuracy, comprehension, and writing (specifically ideas, organization, language use and conventions) based on formative and summative assessments. Progress and growth in speaking, listening, reading and writing will be the learning targets of this plan.

Strategies: Daily guided reading and writing; small group instruction, weekly word lists for spelling high frequency words, teacher modelled reading and writing, anchor charts, Literacy Coaches will work with teachers, etc.

- **Math Goal:** To support all learners in developing appropriate mathematical strategies in number sense and operations and apply concepts.

Strategies: Math Workshop model: a three-part constructivist approach to mathematics instruction (time to teach, time to practise, time to share) and will emphasize productive student “talk time” and sharing. Students will be using concrete materials daily in order to represent their learning. Teachers will develop anchor charts and have them displayed and accessible to all students for re-teaching purpose. Math Coach will support teachers.

- **Well-Being Goal:** To promote and ensure the well-being of all of our students and staff in a safe, welcoming and inclusive environment.

Students are welcomed at the main door of the school by staff; teachers, and admin welcome them in the building and classrooms.

- Staff and Admin make intentional efforts to build strong relationships with students. Talking with them about their lives outside of school helps to show that we care about them. Children remember these moments.
- Teachers, Teacher Assistants, Child and Youth Care Practitioner, Principal, etc will collaborate to implement culturally & linguistically responsive teaching and learning practices in their instructional areas. Culturally responsive practices will be used at all times in the school environment.
- The school community will practice and promote the initiatives of a Healthy Promoting School, combining health instruction, community support and partnerships and create supportive environments based on health promoting programs and policies.
- Teachers will lead the implementation of the *PATHS*® curriculum as a comprehensive program for promoting emotional and social competencies and reducing aggression and behavior problems. The Principal has scheduled PATHS two half-hour classes per week.
- ERMES students will continue with House Teams activities on a point system basis. Following Celebrating Student Success Assemblies, students join together in mixed teams (Primary to Grade 6). Games, relays and races are held. This is a team-building strategy that we have used at ERMES for a few years. Students enjoy and look forward to these monthly activities. They promote cooperation, collaboration and problem solving in an inclusive, safe, welcoming environment.
- Teachers are implementing lessons that address various culture and race topics. Eg. Orange Shirt Day, Pink Shirt - Anti-Bullying / Kindness Day, Remembrance Day topics, African Heritage lessons, etc.

6. New business (current items): Distribution of The School Advisory Council Quick Reference Guide – Agreement and By-Law Review and Finance, Funding, Discussion Points During SAC Meetings

a. Provincial assessment results - 2021-2022 Grade 6 - Amazing! Highest in TCRCE and even surpassed the achievement of many students in the province.

2021-2022 Grade 3 – Students performed below expectations. More work is needed in Reading, Writing and Math.

b. School fees - Locker Rental - \$2

c. Jamie Humphrey submitted a request in writing to purchase a new 30' by 50' tarp. Approximate cost is \$200. A motion was made by Jennifer Goreham to provide funding to purchase the tarp. All voted in favor. Motion carried.

d. Lee Goreham-Smith discussed a program called the Heggerty Program – foundational skills curriculum and explicit phonemic awareness in phonics instruction in Primary-2. A request was made to purchase the programs for Primary-2 up to a total of \$1500.00. Jennifer Goreham made the motion to purchase the program. All voted in favor. Motion carried.

Lee Goreham-Smith shared with the SAC that she was contacted by Dwayne Nickerson, a coach for the Storm hockey team, and a donation of \$450.00 will be given to the school. This will help pay for turkey dinners for the students. Lee asked if the SAC would be willing to fund the difference so that all ERMES students would receive free turkey dinners. Jennifer Goreham made the motion to fund free turkey dinners for the students. All members voted in favor. Motion carried.

7. Special reports and/or presentations – Student reps will consult with the classes to ask what they would like to see added to the playground.

a. SchoolsPlus Services - available to families who have barriers to medical or mental health services (transportation), food insecurities, or need support in a variety of areas, etc.

8. Public input - n/a

9. Next meeting: date – Thursday, December 15 at 1:00.

10. Adjournment