

**DANVILLE SCHOOL DISTRICT
BOARD OF DIRECTORS SPECIAL MEETING
Tuesday, July 28th, 2026 – 6:00 p.m.**

**Meeting Location: Physical presence at the Danville School Library and remote access are also available.
Please see remote login instructions on page 2.**

AGENDA

1. **Call meeting to order:** Clayton Cargill, Chair
2. **Additions/Changes to the Agenda** - *(Proposed additions or deletions/Possible agreement)*
3. **Approve Minutes:**
 - [June 2, 2026](#)
4. **Board Business:**
 - Visitor: Danville Village Improvement Society *(Announcements/Board Action)*
 - Legislative updates *(Discussion)*
 - Summer building projects *(Discussion)*
 - Policy Review:
 - [D31 - AI Policy](#) This is a new policy that establishes clear rules for the responsible, ethical, and educational use of AI across all schools, emphasizing student learning, privacy, academic integrity, and AI literacy. The policy requires disclosure and citation of AI use, prohibits misuse such as undisclosed AI-generated work or entering student information into unapproved tools, and mandates that all AI platforms meet strict privacy, security, and legal standards. It also promotes equitable access, family transparency, annual staff training, and ongoing review as AI technology evolves. *(Discussion)*
 - [B6 - Health Insurance Portability and Accountability Act Compliance \(HIPAA\)](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. The district will comply with all HIPAA requirements for any employee benefit or group health plan it provides. The superintendent or a designee is responsible for creating and implementing procedures to ensure ongoing HIPAA compliance. *(Discussion/Board Action)*
 - [B12 - Personnel Files](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. The Supervisory Union maintains secure, accurate, and confidential personnel files for all employees in accordance with state and federal requirements. Employees may review their files by appointment, while certain documents—such as medical records, investigative materials, and criminal background checks—are kept separate and handled under specific legal guidelines. *(Discussion/Board Action)*
 - [B13 - Resignations](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. The Supervisory Union handles employee resignations in a timely and fair manner, requiring licensed staff to submit resignations to the Superintendent for approval by the School Board, while unlicensed staff resignations take effect upon the Superintendent's acceptance. Once submitted to the Superintendent, a resignation cannot be withdrawn unilaterally by the employee. *(Discussion/Board Action)*
 - [B15 - Standard of Behavior](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. CCSU employees are expected to demonstrate professionalism, respect, and cooperation in all interactions, fostering a positive environment that prioritizes student needs and acknowledges the contributions of colleagues. Staff should communicate respectfully, take ownership of their work, resolve conflicts constructively, and hold themselves and others accountable while celebrating achievements. *(Discussion/Board Action)*

- B16 -Sports Coach Policy- This is an outdated existing policy that is not a required/recommended VSBA policy. CCSU seeks to hire highly qualified coaches and fills all coaching vacancies through a formal application and interview process involving the principal, athletic director, and superintendent. Coaches are evaluated annually, with recommendations made to rehire, rehire with conditions, or not rehire based on their performance. *(Discussion/Board Action)*
- B17 - Workplace Breastfeeding/Pumping Policy- This is an outdated existing policy that is not a required/recommended VSBA policy. CCSU supports breastfeeding employees by providing flexible break times and a private, well-equipped room for nursing or pumping breast milk at work. Employees may use normal break times or adjust their schedule as needed, and a refrigerator is available for safe milk storage with proper labeling and cleanliness. *(Discussion/Board Action)*

5. Public Input

6. Future Agenda Items / Next Meeting Date

7. Adjourn

Next regular meeting: The first Tuesday of each month at 6:00 p.m.
Danville School Board Agendas and Minutes can be found at the following link:
<https://danville.ccsuvt.net/>
The School Board Calendar can be found at: <https://ccsuvt.net/>

**** Public Comment:** The purpose of this agenda item is to provide the general public an opportunity to address the Board on any matters not warned on the agenda. Neither the Board nor the administration will discuss the matter beyond determining any necessary next steps such as referring the matter to the appropriate individual/group or offering clarification. The Board may decide to add items raised in Public Comment to a future agenda. Public Input on non-agenda items at board meetings is limited to stakeholders. Danville School Board defines stakeholders as students, guardians of students, school staff, taxpayers and residents of Danville, Vermont. Non-stakeholders' comments are welcome via email. They can be emailed to the board chair at clayton.cargill@ccsuvt.net. Comments should be directed at the chair, and limited to three minutes.

You are invited to a Zoom webinar!

When: Jul 28, 2026 06:00 PM Eastern Time (US and Canada)

Topic: Danville School Special Board Meeting

Join from PC, Mac, iPad, or Android:

<https://ccsu.zoom.us/j/81969554675?pwd=dFGp1YovBTzKVbi2JvMGaEwNU4wexl.1>

Passcode:935497

Phone one-tap:

+13052241968,,81969554675#,,,935497# US

+13092053325,,81969554675#,,,935497# US

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