Requesting Rowdy the Mascot Process

Introduction

This process outlines the steps required to request Rowdy the Mascot for an event.

Stakeholders

- School Principals
- Director of Communications
- Creative Content Coordinator
- Associate Principal for Athletics, Activities, and Facilities
- Activities Director
- Athletic Director
- Foundations or Entities associated with CUSD 115

Process

- An individual completes the Rowdy the Mascot Request Form at least two weeks before the event.
- The Director of Communications reviews the request to confirm the event is appropriate based on the Rowdy the Mascot Appearance Guidelines.
    - If the event is appropriate, the Director of Communications confirms that an approved performer and handler are available for the requested event and informs the requester.
- The Director of Communications confirms with the requester a week before the event.

Associated Board of Education Policies

n/a

Documents for Reference

Rowdy the Mascot Appearance Guidelines

Review

This process will be reviewed annually.