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## Student Threat Assessment and Management System

### Student-Witness Interview - Level 1

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**Step 1: Directions for Case Manager:**

This interview is only to be conducted by an administrator, SRO, or school counselor as a supplement to the Level 1 Assessment Protocol. Address the following questions through an interview or open-ended inquiry with the student or students of concern (who is/are in a situation that poses a threat).

Do **NOT** ask the student to read and complete the questions by themselves.

Although the student can provide crucial information regarding a situation, do not delay the Level 1 Assessment if the student is not available or is unwilling to participate.

The following is an examination of current circumstances, and as these circumstances change, so too does concern for aggression; therefore, review the results of this interview while being mindful of supervision, intervention, and the passage of time. Each question is a prompt for exploration of circumstances that may involve the escalation of violence.

Student's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Administrator/Case Manager's Name: \_\_\_\_\_

Interviewer's Name: \_\_\_\_\_

Address the student and describe the perceived threat, dangerous situation, or violent action that has brought this situation to your attention. Explain our obligation and responsibility to investigate and assess all situations that may be dangerous for the student and others. (ORS 339-250).

**Step 2: Ask the following questions through conversation or direct inquiry.**

1. It has been reported that you witnessed a threat. Tell me what happened. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

2. When did this happen? Who is/are involved in the threat/situation? How are they involved?

\_\_\_\_\_  
\_\_\_\_\_

3. What exactly was said (or written, posted, drawn, filmed, or otherwise communicated)?

\_\_\_\_\_  
\_\_\_\_\_

4. Who was threatened? Who do they want to harm? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. What reasons, if any, were given for the threatened behavior? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Is there a plan to hurt anyone?  
\_\_\_\_\_  
\_\_\_\_\_
7. Do any of the students who are involved with the threat have weapons or have access to weapons (including knives, swords, bats, explosives, etc.)? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Have any of the students involved done anything that would make you think they are practicing or preparing to follow through on the threat and harm someone? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Who is in control of the situation? Is there a leader? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
10. What do you think of this situation? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
11. Is there anything else we should know about this situation? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. What can we do to help? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Step 3:**

**1. What is interviewer's relationship with student:**

Revised by John Van Dreal and Courtenay McCarthy 10-19

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Attach copy with Level 1 Protocol.

Place copy in envelope marked "Confidential Record."

**Difficult**    **Neutral**    **Positive**

2. **In your opinion, was the student:**

**Guarded**    **Defensive**    **Communicative in a manner appearing open and honest**