

Willow Glen Elementary PTA
June 6, 2023
MEETING MINUTES
Presiding Officer – Jaime Perez, PTA President
(All items led by Jaime Perez unless otherwise noted)
Attendance List – see secretary’s records

Statement of Account (April 2023)

Cash Activity	Total
Starting Balance	\$259,623.61
Deposits	\$61,512.31
Disbursements	\$23,597.03
Ending Balance 3/31/2023	\$297,538.89

Statement of Account (May 2023)

Cash Activity	Total
Starting Balance	\$297,538.89
Deposits	\$25,873.59
Disbursements	\$46,416.41
Ending Balance 3/31/2023	\$276,996.07

Call to Order

Called to order and established a quorum at 7:05 p.m.

Virtual Meeting Ground Rules [Not applicable for in-person meetings]

Please mute when you are not talking. Use a thumbs up button to vote yes, unmute yourself to vote no or abstain.

Consideration of Minutes

Jaime asked if there were any changes to the minutes from the April meeting. There were none. Minutes have been read and will be filed.

Approval of Agenda

The agenda was presented as amended. **Rachel Wilner moved to approve the Amended Agenda, Nate Perez seconded, All in favor, Amended Agenda is approved.**

Introductions

Introductions were not made.

Information Items/Communication

Principal’s Chat Recap (Debbie Lewis)

There will be a lot of changes at the school. There are four staff members leaving. The school is expanding with two new TK classes (SEI and TWBI) and will also have a new Assistant Principal. We will be expanding PE so that all kids will have PE at least once a week in addition to Recess 101 (which is provided by the PTA). They are hiring a second PE teacher. Everything is shifting a lot including classrooms. The back gate will now be locked during school and every staff member has a key.

Thank You's

Thank you certificates and flowers were provided to graduating parents who served major volunteer roles, including Sally Midgley (absent), Kelly O'Connor, DeAnna Papedis, Cyndi Kavanagh, and Rachel Wilner. Debbie Lewis was also thanked for her 8 years of running the WG 5k (she is not graduating, but is passing the baton); and she in turn thanked the huge number of volunteers who helped to put on the successful WG 5K. Last, but not least, thanks went out to Jaime Perez for her last two years of service as the PTA President.

Garden (Monica Keane and Trina McCabe)

This year there wasn't a lot of parent participation in the gardens, and they could really use more help next year. They're hoping to encourage more parents to become cleared volunteers at the school so more people will come out. They have made a lot of progress with the garden and they would like to keep it that way as a place that everyone can enjoy. There are two more events June 17 and July 15 if you want to help (Saturday mornings).

Fundraisers/Events

None.

Action Items

PTA Event Calendar Review and Approval

The Book Fair will be moved up to align with the Fall Festival instead of the Tree Lighting. School starts and ends a week earlier next year (last day of school is May 31st). Walk to school day is on calendar during fall break, so that should be pushed out a week. We may need to push back the Auction date because it looks to be on opening day for baseball. Conversation ensued to ask if Principal Knapp could be asked to include Konstella sign-up information in her July email so that all incoming parents could see the calendar information for kinder events.

Debbie Lewis made a motion to approve the Amended PTA Event Calendar, Carolina Villar-Mata. No further discussion, All in favor, the Amended PTA Event Calendar is approved.

Review of Treasurer's Activity Reports and Ratifications - April and May (Nate Perez)

Nate shared the April and May reports. Things are strong. During this period, the Auction money hit and it as well as the 5k look to have been fantastic fundraisers with ~\$140k contributed to the PTA's revenue. **Nate Perez made a motion to approve the April and May 2023 Treasurer's Activity Reports and Ratifications, Monica Keane seconded. No discussion, All in favor, the April and May 2023 Treasurer's Activity Reports and Ratifications are Approved.**

2023-2024 Preliminary Budget (Nate Perez)

Nate presented the preliminary discussion and it must be approved so that we can send money over the summer. The final budget will be approved at the first meeting of next year. We don't want to go too short because you'd have to come back to the PTA for more budget throughout the year. Nate went over it - cost increases are what will increase this year but we can offset this year's capital improvement garden project w/that . All enrichment programs are increasing costs. New classrooms need more stipends. Security and safety budget is being added - not sure how this will materialize. No funding for capital improvements. Next year more information will be available about what fundraisers will be run by PTA and which by school and when.

Nate Perez made a motion to approve the Preliminary Budget, Valerie Shurson-Piasecki seconded. Discussion presented about the large surplus which the PTA anticipates decreasing from new programs, increased prices, and new capital improvement projects, All in favor, the Preliminary Budget is Approved.

Review and Vote for incoming Board Members (Cyndi Kavanagh)

Some changes are being made to the PTA Board, so we need to vote again. We now have new candidates for President, Nathan Perez; Executive VP, Martha Williams; Treasurer, Micah Duchesne; Volunteer Coordinator, Yazmin Sheble; and President Emeritus, Jaime Perez.

Debbie Lewis made a motion to approve the new Board Members, Kandace Lopez seconded. No Discussion, All in favor, the list of new Board Members as presented is Approved.

Upcoming Events

- Kinder event - July 30 (Playdate)
- Kinder Get-together - August 6
- Kinder Coffee - August 11
- PTA Meeting - August 22

Other Announcements / New Business

The possibility of bringing child care back to PTA meetings was brought up. It's an insurance policy change with the district where they stopped allowing it. We also cannot use high school students to watch kids. We'll look into this again.

Next Meeting and Adjournment

The next PTA meeting is August 22nd, 7pm.

Meeting adjourned at 8:15 pm

DeAnna Papedis, Secretary 2022-2023