

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey

PUBLIC SESSION AGENDA

DATE: July 29, 2015

TIME: 7:00 PM

PLACE: Burlington Township High School - Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute -
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
[June 10, 2015 Work Session](#)
[June 12, 2015 Board Retreat](#)
[June 24, 2015 Executive Meeting](#)
[June 24, 2015 Public Board Meeting](#)
- VII. Communications
- VIII. Committee Reports

Buildings & Grounds Report

[Finance Committee Report](#) July 15, 2015

Communications Report

Curriculum Committee

Legislative Report

Policy Committee

IX. Superintendent's Report

1. Superintendent's Update

X. Open to the Public (Agenda Items Only)

XI. Mrs. Mary Ann Bell's report for Board Action

A. **PERSONNEL**

1. Recommend approval of the following substitutes and volunteer for the 2015/16 school year, pending meeting employment requirements, as listed:

Substitutes

Teachers

Raghda Abdallah; Kathleen Adams; Danielle Arico; Grasiela Benedetto; Ariana Borreggine; Lisa Bungarden; Caitlin Burke; Jane Collins; Melissa Cook; Silvia Cooper; Michele Certo; Marilyn Costello; Mary Dallmann; Karen Donaldson; Shane Dooley; Anthony Elvy; Lorraine Fazekas; Lynda Foor; Cheryl Foster; Jenna Franchio; Phylicia Freeman; David Georgeanni; Robert Gramling; Rhonda Harcum; Nuha Issa; Alhaji Jabbie; Amanda Jonas; Fredyne Jones; Jill Kahrs; Carol Kakowski; Thomas Keppel; Marlene LeRoy; Ashley Mims; Kathleen Moore; Kevin Muni; Marcia Myers; Noramah Neu; Lorine Norris; Carrie Mae O'Hara; Susan Palentchar; Charles Parker; Kim Peoples; Mynik Pizzigoni; Debra Anne Potucek; Holly Priestley; Diane Proctor; Jeanette Siminski; Harry Simonini; Monique Smith; Tracy Smith; Michelle Stidfole; Brendan Stringfellow; Linda Suwak; Kathleen Tatti; Ann Teach; Heather Trama; Sara Tum Suden; Brittany Vechesky; Denise Vechesky; Andrew Velzy; Nicola Vigh; Karen Wollard;

Secretaries

Sara Bryant; Lisa Bungarden; Jane Collins; Karen Donaldson; Lorraine Fazekas; Cheryl Foster; Ashley Mims; Eleanor Newman; Margaret Potter; Monique Smith; Susan Palentchar; Diane Proctor; Jeanette Siminski; Rachelle Steene; Ann Teach; Heather Trama; Brittany Vechesky; Denise Vechesky; Nicola Vigh.

Office

Sean Celia

Maintenance

Sean Celia

Volunteer

Jeannette Buonanno - Child Study Team Office

2. Recommend approval of a leave of absence for employee #18448993 utilizing sick leave, effective August 6, 2015 through September 4, 2015.
- R.C.V.** 3. Recommend approval of **Marybeth Jensen**, as part-time Nurse at Burlington Township High School, effective September 1, 2015 through June 30, 2016, step "N", salary as negotiated, pending meeting employment requirements.
- R.C.V.** 4. Recommend approval of **Danielle Magouirk** as School Psychologist, District, effective September 1, 2015 through June 30, 2016, with 5 additional days during the summer, at the MA level, step "C", salary as negotiated, pending meeting employment requirements.

- R.C.V.** 5. Recommend approval of **Lisa Britt** as part-time Academic Achievement teacher at Fountain Woods School, Title I funded, effective September 1, 2015 through June 30, 2016, at the BA level, step “A-B”, salary as negotiated, prorated, pending meeting employment requirements.
- *R.C.V.** 6. Recommend approval of **Eliza Lundy** as Health & Physical Education teacher at B. Bernice Young School, effective September 1, 2015 through June 30, 2016, at the MA level, step “A-B”, salary as negotiated, pending meeting employment requirements.
- *R.C.V.** 7. Recommend approval of **Kristin Boczany** as teacher of English at Burlington Township High School, effective September 1, 2015 through June 30, 2016, at the BA level, step “D”, salary as negotiated, pending meeting employment requirements.
- *R.C.V.** 8. Recommend approval of **Nicole Profetto** as teacher of Pre-K - Integrated at B. Bernice Young School, effective September 1, 2015 through June 30, 2016, at the BA level, step “A-B”, salary as negotiated, pending meeting employment requirements.
- *R.C.V.** 9. Recommend approval of **Allison Morrone** as Teacher of the Deaf, District, effective September 1, 2015 through June 30, 2016, at the MA level, step “C”, salary as negotiated, pending meeting employment requirements.
- R.C.V.** 10. Recommend approval of **Mandeep Singh** as Maintenance Assistant, effective August 1, 2015 through June 30, 2016, at a salary of \$39,500. prorated, pending meeting employment requirements.
- R.C.V.** 11. Recommend approval of **Al Nagle** as Residency Fraud Manager, effective August 1, 2015.
- R.C.V.** 12. Recommend approval of **George Bogda** as Attendance Officer, effective August 1, 2015 through June 30, 2016, pending meeting employment requirements.

- R.C.V.** 13. Recommend approval of the following transfers for the 2015/16 school year, as listed:
- a. **Cheryl Ryan** from FWS/Spanish/YS Academic Achievement to FWS Spanish/FWS Academic Achievement.
 - b. **Joann Maybury** from P/T Academic Achievement Teacher to P/T Academic Achievement - Title I Funded:
 - c. **Elaina Eiser** from P/T Academic Achievement Teacher to P/T Academic Achievement - Title I Funded;
 - d. **Michelle Klinger** from P/T Academic Achievement Teacher to P/T Academic Achievement - Title I Funded.
 - e. **Elizabeth Scott** from Supervisor to Director of Human Resources and Community Relations, effective August 1, 2015.
 - * f. **Dawn Martin** from Special Education Teacher/Transition Coordinator to Transition Coordinator/Special Education Inclusion Coach.

- R.C.V.** 14. Recommend approval for up to 4 additional summer work days each for the following staff members for attendance at court, as listed:

Crystal Berry

- *R.C.V.** 15. Recommend approval of the following staff member for 2 additional days of CST work, as listed:

Geoffrey Mastro

- R.C.V.** 16. Recommend approval of the following Cluster Coordinators and Head Teachers for the 2015/16 school year, as listed:

Head Teachers

- | | | |
|----|--|----------------------|
| a. | Educational Technologies K-12 | Robert Carson |
| b. | Language Arts, Media & ESL K-2 (shared) | Donna Gablein |
| c. | Language Arts, Media & ESL 3-5 | Asia Michael |

| | | | |
|---|----|---------------------------------|-------------------------|
| | | (shared) | |
| | d. | Math K-2 (shared) | TBD |
| | e. | Math 3-5 (shared) | Amy Sullivan |
| | f. | Health & Physical Ed. K-12 | Megan Tropp |
| * | g. | Science K-2 (shared) | Detta Barron |
| | h. | Science 3-5 (shared) | Janet Dilks |
| * | i. | Social Studies K-2 (shared) | Andrea Leibowitz |
| | j. | Social Studies 3-5 (shared) | Beth Iannuzzi |
| | k. | Special Education K-2 (shared) | TBD |
| | l. | Special Education 3-5 (shared) | Lisa Barenbaum |
| | m. | Visual and Performing Arts K-12 | Joseph Farina |
| | n. | World Languages K-12 | Margaret Buck |

Cluster Coordinators

| | | | |
|---|----|---|---------------------------|
| * | a. | English, Medial and ESL 9-12 | Debra Freedman |
| | b. | Language Arts, Media & ESL 6-8 | Laura Stegmuller |
| | c. | Math 6-8 | Kandis Astemborski |
| | d. | Math 9-12 | Carol Ley |
| | e. | Science 6-8 | Diane Zamensky |
| | f. | Science 9-12 | Nicholas Luyber |
| * | g. | Social Studies 6-8 (shared) | Julie Benavides |
| * | h. | Social Studies 6-8 (shared) | Jason Strouse |
| | i. | Social Studies 9-12 | Brock Mislan |
| | j. | Special Education 6-8 | Paige Boston |
| | k. | Special Education 9-12 | Ilisa Mosley |
| | l. | Google Apps YS - NCLB Grant Funded PK-2 | TBD |
| | m. | Google Apps FWS -NCLB Grant Funded 3-5 | Shawn Fitzpatrick |
| | n. | Google Apps MS - NCLB Grant Funded 6-8 | Dianna DeFiore |
| | o. | Google Apps HS - NCLB Grant Funded 9-12 | Sheri Einhorn |
| | p. | Google Apps District - NCLB Grant Funded | Kirt Thomason |
| | q. | Self-Contained PK-5 NCLB Grant Funded | Rebecca Merz |

r. Self-Contained 6-12 NCLB Grant
Funded **Dawn Martin**

R.C.V. 17. Recommend approval of the following On-Site Bus Monitors at
B. Bernice Young School for the 2015/16 school year, as listed:

- a. **Detta Barron**
- b. **Theresa Deyo**
- c. **Sheri Guzik-Lesinski**
- d. **Jay Jones**
- e. **Kathleen Papa**
- f. **Michele Wikiera**

R.C.V. 18. Recommend approval of the following Paint Team Managers,
as listed:

- a. **John Ejiofor**
- b. **Stephen Fraitis**
- c. **Kristen Hazzard**
- d. **Brenndon Stevens**

R.C.V. 19. Recommend approval of approximately 20 hours of summer
work for **Colleen Howard** to complete summer library tasks.

R.C.V. 20. Recommend approval of the following additional co-curricular
positions and appointments for the 2015/16 school year, as
listed:

- a. B. Bernice Young School

_____Webmaster - **Shawn Fitzpatrick**

- b. Fountain Woods School

Webmaster - **Shawn Fitzpatrick**

- c. Burlington Township Middle School

_____Webmaster - **Kirt Thomason**

d. Burlington Township Middle School -

Schedule G - Group II MS Clubs

| | | |
|----------------------------------|---|--|
| Art Club | - | TBD |
| Basketball Exploration | - | Kirt Thomason Cindy Lubrano Joe Tyler |
| Battle of the Books | - | Jessica Donahue |
| Building Young Men | - | Jason Strouse |
| Clay Club | - | Rachele McIntyre |
| Cooking Club | - | Nancy Andorko |
| (Co-facilitators/shared stipend) | - | Marlene LeRoy |
| Fitness Club | - | Sibhon Scullen |
| Friends Helping Friends | - | Elizabeth Grande |
| Girls for Change | - | Megan Tropp |
| Math Academy | - | Joyce Schoolik |
| Math Peer Tutoring | - | Kirt Thomason |
| Mentoring Program | - | Alison Ford |
| (Co-facilitators/shared stipend) | - | Kelsey Bozarth |
| National Junior Honor Society | - | Joetta Cryer |
| Science Explorers | - | Diane Zamensky |
| Sign Language Club | - | Meghan Fabbroni |
| *Software Games/Apps/ Coding | - | Kirt Thomason |
| Sports Exploration | - | Louis DeAngelis |
| (Co-facilitators/shared stipend) | - | Jason Strouse |
| Youth Service Association | - | Megan Tropp |
| (Co-facilitators/shared stipend) | - | Lauren Papp |
| *Stock Market | - | Kirt Thomason |
| (Co-facilitators/shared stipend) | - | Michael Winsett |

*Clubs with an * are new clubs.

Group III (blue voucher hourly rate)

After School Detention and Holding Room:

Kelsey Bozarth
Rose Capitano
Angela Davies-Shay
Kathleen Flynn
Lana Garris-Sha
Ivy Glass
Dana McGovern
Danielle Beebe
Debbie Brennan
Sherri Hamblin
Laura McClintock
Lauren Papp
Kiel O'Donnell
Megan Tropp
Thomas Foreman
Patricia Warren
Diane Zamensky

Homework Hotline:

Danielle Beebe
Joyce Schoolik
Laura Stegmuller

Group V

Falcon Crest - **Michael Herman**

Group VI

School Store - **Marliese Filbert**
Student Council - **Michael Herman**
Yearbook Editor - **Colleen Merhar**
Yearbook Business - **Joseph Ridgway**

Yearbook Photographer - **Joseph Ridgway**
AVA - **Joseph Ridgway**

Group VII

Band - **Robert Huebner**
Band Assistant - **Jay Langdon**
Chorus - **Roxanne Ferguson**
Show Choir Director - **Roxanne Ferguson**
Show Choir Asst. - **Melissa Abrahams**
Show Choir Asst. - **Jane DeAngelis**
Show Choir Asst. - **Deanna Allen-Martinelli**
Sound and Lights - **Christine Causer**

d. **Burlington Township High School**

Assistant Band Front - **Glenn Dawson**

Play Assistant Business - **Yvonne Francis**
(replacing Dr. Laura Montgomery)

21. Recommend approval of the following individuals for Volunteer Fall Coaching positions for the 2015/16 school year, as listed:

Volunteer Asst. Girls Tennis Coach - **Angela Sekerke**
Volunteer Asst. Girls Tennis Coach - **Jason Williams**

22. Recommend a deduct day for the following staff member, as listed:

Gina Montemore, Secretary at BTHS, ½ day, October 29, 2015.

- *R.C.V.** 23. Approve the hiring of **Peggy Ianoale**, (retired Business Administrator) as the Interim Controller not to exceed 20 hours per week at a rate of \$62.50 per hour, effective August 1, 2015 pending employment requirements.

B. STUDENTS

1. Recommend approval of home instruction for the following student, as listed:

One 18-yr. old 11th gr. boy, effective 7/6/15 - 7/31/15, physical.

2. Recommend approval of the following special education placement, as listed:

One 10-yr. old 4th gr. boy (MD) to Bancroft School, effective 7/6/15.

3. Recommend approval for student #4596024133 to attend Burlington Township Middle School @ *Springside* for the 2015/16 school year, on a tuition basis, per Board of Education Policy #5111, Eligibility of Resident/Non-Resident Pupils, pending space availability.

C. MISCELLANEOUS

1. Recommend approval of the following Job Descriptions, as listed:

Second Reading

[A-12 - Director of Human Resources and Community Relations/ Affirmative Action Officer](#)

[B-7 - Attendance Officer](#)

[B-11 - Attendance Officer/Residency Fraud Manager](#)

2. Recommend approval of the Uniform Memorandum of Agreement between Education and Law Enforcement entered into by the Superintendent of Schools and the Director of Public Safety/Chief Law Enforcement Officer.

- * 3. Recommend approval of the District Mentoring Plan for the 2015/16 school year.
4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #S5512.01 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)
5. **RESOLVED**, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

a. Case Numbers

| | |
|----------|-----------|
| 5516 - u | 8567 - u |
| 6776 - f | 8590 - u |
| 7200 - u | 8596 - u |
| 7220 - u | 8202 - u |
| 7278 - f | 8696 - u |
| 7711 - f | 9033 - u |
| 7787 - f | 9265 - u |
| 8143 - f | 9816 - u |
| 8233 - u | 10209 - u |
| 8282 - u | |

- b. Reaffirm all cases for 2014-2015 as per list submitted to Board (report is considered confidential in nature).

6. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

- (a) [District Facilities Use - June 2015](#)
(b) [Class Trips - June 2015](#)
(c) [Enrollment - June 2015](#)
(d) [Suspension Report - June 2015](#)

(e) Residency

D. BUSINESS

1. Approve payment of the [June Bill List with May Supplemental](#) and the [July Bill List](#).

2. Accept the following business reports:

[June Treasurer's Report](#)

[June Secretary's Report](#)

[June Cafeteria Report](#)

[June Transfers](#)

3. Pursuant to NJAC 6:20-2.13 (e) we certify that as of June 30, 2015 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been overexpended in violation of NJAC 6A:23-2.11 (a) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. Tuition Contracts Billed - None
5. [Tuition Contracts Paid](#)
6. Approve NJSBA to conduct Superintendent Search in the amount of \$6,850.
7. Recommend establishing the new bid threshold of \$40,000 for the Qualified Purchasing Agent (QPA) Mary Ann Bell.
8. Approval of extending the Princeton Foods Contract Renewal at

no increase for 2015-2016- \$26,007. This is the second of four possible renewals.

9. Approval of the following meal prices:

| | ELEMENTARY | MIDDLE SCHOOL | HIGH SCHOOL |
|------------------------|-------------------|----------------------|--------------------|
| BREAKFAST | 1.45 | 1.45 | 1.45 |
| LUNCH | 2.40 | 2.55 | 2.55 |
| MILK | 0.60 | 0.60 | 0.60 |
| ADULT BREAKFAST | 2.25 | 2.25 | 2.25 |
| ADULT LUNCH | 4.00 | 4.00 | 4.00 |

10. Approve the shared services agreement with St Paul's School to provide food service, for the school year 2015-2016. Services to be provided by Princeton Food Management as part of the contract already awarded.
11. Approve agreement with **INVO Health Care Associates** to provide Occupational Therapy services at a rate of \$83 per hour for contracted services from July 1, 2015 until June 30, 2016, not to exceed \$80,000.
12. Approve a resolution to accept the Settlement Agreement between the Burlington Township Board of Education and the parents of student #3703703390.
- * 13. Increase shared services with Deptford Township Board of Education to include Level I Technology, effective August 3, 2015.

14. Approve agreement with Virtua at Work to provide Occupational & Employee Health Services as requested by the district, effective July 29, 2015 through to December 31, 2016. Services will be billed at a rate of \$73.55 or less based on type of service.
- * 15. Collaborate with the Burlington Township Police Department, Burlington Township Fire Department and Endeavor EMS to utilize school property for drill purposes, including landing aircraft, pending insurance review.
- XII. Open to the Public for comments.
- XIII. New Business
- XIV. Executive Session
- XV. Adjourn Meeting

Next Board of Education Business Meeting
August 26, 2015

***New Items**