S&T Logo

Department Name

Joint Appointment Agreement for Dr. xxxx
Department of xxxx
Department of xxxx

General

- The Department of xxxx will remain the primary department
- The joint appointment will be funded 100%: xxxx% in the Department of xxxx and xxxx % in the Department of xxxx.
- Dr. xxxxxx may serve as advisor to MS and PhD students in xxxx Department.
- Dr. xxxxxx may serve as a member of MS and PhD committees in xxxxxxxxx Department.
- Dr. xxxxxx will be accepted as a faculty member in both departments but have no voting rights in xxxx department. He/She will have the right to attend faculty meetings in the xxxx program.
- Office space will be provided by the primary department.
- The workload percent effort distribution of (teaching/research/service) will be defined solely by the chair of the primary department.
- The start date of the joint appointment shall be month date, year. The joint appointment will be reviewed in 5 years and either continued or terminated.
- Promotion and tenure will be the responsibility of the primary department.
- The benefits of this joint appointment include supporting multidisciplinary research among the two departments as well as allowing Dr. xxxx to supervise MS and PhD students in the pursuit of his/her research.
- Faculty of the xxxx Department have approved this agreement.
- Any conflicts or problems that arise because of this joint appointment shall be addressed by both department chairs. If the conflict cannot be resolved by them, then the Dean will mediate. The goal of the resolution should be to “do not harm” to Dr. xxxx.

Teaching

- The primary department will set teaching assignments for Dr. xxxx.
- Dr. xxxx will have privilege, but no obligation to teach in the xxxx Department.

Research

- The primary department will provide the majority of the lab space needed for Dr. xxxx's research activities.
- Both departments will provide technical assistance in a manner commensurate with Dr. xxxx's participation in the work requiring such assistance.
- Credit for research and scholarly work will be in the primary department.

Annual Reviews/Salary Adjustment

- The Department of xxxx will be solely responsible for Dr. xxxx's annual review/salary adjustment.

Approvals:

_____ Date:_____
Dr. xxxx xxxx
xxxx Department

_____ Date:_____
Dr. xxxx xxxx
Department Chair
xxxx Department

_____ Date:_____
Dr. xxxx xxxx
Department Chair
xxxx Department

_____ Date:_____
Dr. xxxx xxxx
Vice Provost and Dean
College of xxxx

_____ Date:_____
Dr. Kate Drowne
Associate Provost for Faculty Affairs

cc: Graduate Faculty Secretary