Namita Mahalik

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Mobile: **9861270494**

Summary

- Dynamic & committed compurter professional with a career spanning around 15 **years.** Proven expertise in streamlining the computer domain.
- Adept at working in high pressure environments with strict deadlines and multiple deliverables. Skilled at learning new concepts quickly and communicating ideas clearly and effectively.

Technical Skills:

Programming :- **C,C++,JAVA,sql**

Scripting language :- **tcl,java,php,perl,shell,scala,python**

Software Packages : MS Office (MS- Word, Excel good knowledge, PowerPoint Access)

Professional Qualifications

- MCA,Sambalpur University
- PGDCA ,Sambalpur University
- MSC ,Sambalpur university
- Bachelor in Science from Sambalpur University 1992.

Organisational Experience

1. **Department of Computer Science and Application ,Sambalpur University**

Joined as Technical Assistant From Dec 2007.

Looking after all laboratory work

2. **Sambalpur University Institute of Information Technology(SUIIT).**

Joined as Technical Assistant From July 2013-till now

- Troubleshot malfunctioning hardware and software deployments to support in programming Lab
- Diagnosed and troubleshot hardware, software and network issues.
- Configured hardware, devices, and software to set up lab for students.
- Supported all computer lab operations.
- Trained and developed students', skills in C,C++,JAVA ,css,HTML,Java script and database programs.
- Resolved issues related to operational components for LAN and Bio-metric attendance System.
- Oversaw development and maintenance of organization computer systems and intranet.

Personal Details

Date of birth : 19th June 1973
Languages known : English, Hindi and Oriya
Nationality : Indian
Correspondent Address : DF 2/2,OHPC Officer's Colony Near Phandi Chak

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