

### Sample Classroom Entry Routine:

#### Guiding Questions:

Three guiding questions:

- What will the teacher be doing at every moment of the routine?
- What will the students be doing?
- What will the teacher do when a student does not respond?

#### Objective:

Plan and practice critical routines and procedures moment by moment:

- Explain what each routine means and what it will look like
- Write out what teacher and students will do at each step and what will happen with students who don't follow the routine

\*Common Errors to avoid:

- Teachers not having a clear vision for:
  - Teacher actions that support effective routines
  - Desired student behaviors
- Teachers disengaged during routine

Morning Routine			
Time Stamps	Teacher Actions	Student Actions	What the teacher will do if a student does not respond:
7:25-7:30	<input type="checkbox"/> Student "Do Now" activities on desktop <input type="checkbox"/> Morning Message on projector <input type="checkbox"/> Student materials on table		Have all materials prepared and in their place before 7:30 to give undivided attention to students as they enter the room.

	<input type="checkbox"/> Sharpened pencils <input type="checkbox"/> Books <input type="checkbox"/> Dry Erase Markers <input type="checkbox"/> Student morning routine chart posted		
Classroom Entry: 7:30-7:42	<input type="checkbox"/> Stand in open doorway when the bell rings at 7:30 <input type="checkbox"/> Angle body to see walkway and classroom <input type="checkbox"/> Smile and greet students <input type="checkbox"/> Monitor students in the classroom and walkway <input type="checkbox"/> Watch for students asking permission to use the restroom/get a drink <input type="checkbox"/> Narrate the positive <input type="checkbox"/> Minimal redirect, when needed	<input type="checkbox"/> Greet teacher "Good Morning" <input type="checkbox"/> Handshake, high five, or fist bump <input type="checkbox"/> Voice level zero <input type="checkbox"/> Walk to desk <input type="checkbox"/> Take chair off desk <input type="checkbox"/> Place backpack desk <input type="checkbox"/> Take out materials needed for class at desk <input type="checkbox"/> Lunch <input type="checkbox"/> books/folders <input type="checkbox"/> Walk to hooks <input type="checkbox"/> Hang up backpack on hook <input type="checkbox"/> Walk to desk and begin "Do Now" activity <input type="checkbox"/> Read a book they unpacked or from table bin <input type="checkbox"/> Use signals if need to use the restroom or get water and wait for teacher to approve	<p>Standing in corner of the door (able to view walkway and classroom).</p> <p>Say:            "Good Morning, &lt;student name&gt;"            Shake hands, high five, or fist bump            "Good to see you this morning"</p> <p>Narrate the positive:            "I see __ students hanging up their backpacks"            "___ students are working on their "Do Now."            "I hear voices on level zero."</p> <p>Redirect (calm, firm, neutral voice):            "Hang up your backpack and walk to your seat."            "All voices are on level zero."            "Walk with your hands to your side."            "Start on your 'Do Now' activity"            "Read when you are finished"</p>

Anchor Chart for Students:

Classroom Entry:

- ☐ Greet your teacher (high five, handshake, fist bump)
- ☐ Say "Good Morning"
- ☐ Walk to desk
- ☐ Take chair off desk
- ☐ Organize materials from backpack:
  - ☐ Lunch/water bottle
  - ☐ Folders
  - ☐ Books
- ☐ Hang up backpack on your hook
- ☐ Return to desk
  - ☐ "Do Now"
  - ☐ Read Book
- ☐ Voices on level Zero