Rooms Readiness Checklist

Rooms brings classroom communication and messaging into our district app. It's designed to support and enrich your strategies for classroom management, while making your lives simpler and, ultimately, easier. [What is Rooms?](#)

Step 1: Head to https://id.thrillshare.com - login using Google SSO
Step 2: Set up your class using the content listed below.
Step 3: Publish your class(es)

Class Settings

- ☐ Rename the class
  Elementary: Grade level - First initial or Ms. Mrs. Mr., last name ("3rd Grade - L. Rooms")
- ☐ Toggle On Behavior (optional)
- ☐ Toggle On Materials (explained below)
- ☐ Sync Google Classroom

Class Info Section

- ☐ **About the Class/ Teacher intro**
  Welcome to (insert class name). My name is (insert first and last name) and I am so excited to be teaching in (insert District name here)! My favorite thing about educating our youth is (finish this sentence with your own thoughts).
- ☐ **Communication Expectations**
  I'll be available through Rooms at a minimum from (insert office hours) on school days. Rooms is for teacher, student and parent communication. Please continue to report absences or office-related information with the school by calling: (insert main office number).
- ☐ Copy/paste the version above OR create your own

- ☐ Daily schedule (encouraged)

Materials Section (suggestions)

- ☐ Newsletters
- ☐ Syllabus
- ☐ General Forms

Announcements Section

- ☐ **Post your 1st announcement:**
  Welcome to our class! I'm [Your Name]. Parents and guardians, I am excited to partner with you in your student's education. Please feel free to reach out to me with any questions, concerns, or insights about your student's learning. Open communication is key to a successful school year. Let's make this a fantastic year full of discovery, achievement, and fun! I am looking forward to getting to know each of you and working together to make this a memorable and successful school year. - **post today! You're welcome to copy/paste or create your own message**

District Expectations

➔ Post at least 1 announcement per week (playlists every Monday).
➔ Send a positive message regarding one student every week.
➔ Share student success stories, student of the week, activities, student work, etc.

Our goal is to get families engaged as we end the school year so that in 25-26 Rooms is the default communication platform

What if I need to create a class? [Creating a Manual Class tutorial](#)

Scan QR code to download the Thrillshare Mobile app (optional)