

# General Safety Assessment Example

(location/name of school)

## *Within the Classroom (location on school campus)*

Area	Concerns/Modifications/Comments (place your comments here, these are examples of my comments)
Floors (look at rugs, debris, slippery surface, thresholds, etc)  (type of floor)	<ul style="list-style-type: none"> <li>● Type of Floor</li> <li>● Rugs have smooth edges and lay flat, no notable tripping hazard</li> <li>● Toys well organized and put away when done (no loose toys continually left on floor)</li> <li>● No slippery surfaces, floor routinely cleaned</li> <li>● No cracks, significant grades, thresholds on floors in classroom</li> <li>● No observable cords in walkway path of classroom</li> <li>● Suggestion of flat rug to wipe feet on to decrease mud/water if shoes dirty/wet when entering room?</li> </ul>
Furniture (Appropriate height, placement, condition/wear, etc)	<ul style="list-style-type: none"> <li>● <u>  </u> Furniture in good condition, no obvious visible cracks or instability</li> <li>● <u>  </u> Chairs and tables of appropriate height and condition</li> <li>● <u>  </u> Lower level cabinets with cleaning supplies have child safety features and are well organized and well labeled.</li> <li>● <u>  </u> (Suggestion: any modification of furniture placement)</li> <li>● <u>  </u> (Any modification of adaptive equipment)</li> </ul>
Accessible Entry/Exit (Doors, windows)	<ul style="list-style-type: none"> <li>● <u>  </u> Heavy outside door</li> <li>● <u>  </u> Outside door automatically locks (to the outside) when shut, from inside unlocked</li> <li>● <u>  </u> Two available exits from inside classroom</li> <li>● <u>  </u> Windows clear and without cracks</li> <li>● <u>  </u> Wooden ramp with rails to access entry, threshold</li> </ul>
Lighting, Outlets, Temperature	<ul style="list-style-type: none"> <li>● <u>  </u> Classroom well lit with 12 double lights, none out</li> <li>● <u>  </u> Unused accessible outlets covered</li> </ul>
Hygiene (Access to Restrooms, Sinks, etc)	<ul style="list-style-type: none"> <li>● <u>  </u> Restroom with toilet and sink</li> <li>● <u>  </u> Sink in restroom available for hand-washing separate from sink in classroom, access to sink in restroom by stepping stool</li> <li>● <u>  </u> Toilet height and access:</li> <li>● <u>  </u> Changing table:</li> </ul>

Evacuation Route/Plan, Emergency Access	<ul style="list-style-type: none"> <li>● <u>  </u> Phone access</li> <li>● Room equipped with emergency notification of fire, etc as consistent with the rest of the school</li> <li>● Evacuation plan in place, practiced</li> </ul>
---	---

### Access Outside of the Classroom (All under supervision of teaching staff)

Areas	Concerns/Modifications/Comments
Playground (Equipment, Ground Covering, Location/Borders)	<ul style="list-style-type: none"> <li>● Enclosed fence with lock</li> <li>● Top of fence covered by plastic to prevent scrapes, injury</li> <li>● Ground covering:</li> <li>● Playground equipment well-maintained and age appropriate, no observable sharp edges, cracks, or potential area of injury</li> <li>● Entrance to playground:</li> <li>● Needed safety equipment for playground:</li> </ul>
Cafeteria (Tables, Environment)	<ul style="list-style-type: none"> <li>● <u>  </u> Height appropriate tables and chairs with backs</li> <li>● <u>  </u> Observe for other children in space and other tables/chairs</li> <li>● <u>  </u> Well lit environment</li> <li>● <u>  </u> Floors routinely cleaned</li> </ul>
Gym (Environment)	<ul style="list-style-type: none"> <li>● <u>  </u> Well lit</li> <li>● <u>  </u> No notable cracks, debris on floor</li> <li>● <u>  </u> Equipment stored out of access of children when appropriate</li> <li>● <u>  </u> Floor routinely cleaned, no noted slippery surface</li> </ul>
Library (Environment)	<ul style="list-style-type: none"> <li>● <u>  </u> Well lit</li> <li>● <u>  </u> Height appropriate tables and chairs</li> <li>● <u>  </u> Smooth carpeted floor</li> <li>● <u>  </u> Can access by outside ramp or steps</li> </ul>

<p>Area outside of classroom (to access library, gym, cafeteria, playground, etc)</p>	<ul style="list-style-type: none"><li>● Surfaces throughout school:</li><li>● Heavy doors to enter and exit main building – may require assist</li><li>● Hallways free of tripping hazards?</li><li>● Main school has several sets of stairs, these need not be used to access needed areas of school environment for preschoolers. Stairs not used by preschool class. Several staircases are steep, but have railings along entire length of steps. One set of stairs is ascends/descends at an angle. Stairs are kept clear of debris.</li><li>● Possible modifications to increase perception of change in height of areas– stairs, ramps, uneven surfaces, thresholds with color contrast (many are currently monochromatic)</li></ul>
<p>Other classrooms – Music, Art, etc</p>	<ul style="list-style-type: none"><li>●</li></ul>