



The Root

Your DLeaF launchpad for resources, support, and information

Table of Contents

Looking for last year's Root? It's right [here](#).

[Meeting resources](#) - page 2

[Distance learning resources](#) - page 2

[Packaged PD to share widely at your site](#) - page 2

[Learning strand meeting resources](#) - page 3

- [\(K-5\) Personalized Learning Environments & Project Based Learning](#)
- [\(6-8\) PBL/Deeper Learning](#)
- [Assessing Student Digital Learning through Creativity](#)
- [Digital Agency for Distance Learning](#)
- [DLeaF Leaders](#)

SFUSD's [Digital Learning Scope & Sequence](#) (DLSS) - page 3

- [DLSS Website](#)
- [Your Site's DLSS Adoption Plan](#) (force copy template)
- [DLSS Teacher Self Reflection](#) (force copy template)

Cohort collaboration & teacher-created resources - page 3

- [DLE Cohort Partners](#)
- [Crowdsourcing Library Pitch](#)
- [The Teacher Crowdsourced Library](#)
- [Library Vetting Checklist](#)
- [Teacher Created Resources Form](#)

Program info & requirements - page 4

- [Digital Agency Week](#) (Oct)
- [Digital Learning Week](#) (Feb)
- [DLeaF Time Log](#) & [Link to all time log dashboards](#)
- [DLeaF Roster](#)
- [Learning Strand Roster](#)
- [Digital Citizenship Certification Resources](#)
- [Final Presentation](#) (due in April for the Digital Learning Faire)

Q&A and other resources - page 5 & 6

- [DLeaF Program Overview](#)
- [DLeaF Program FAQs](#)
- [How to get help & who to contact](#)
- [DLeaF Support Feedback Form](#)
- [How to find commonly used resources for DLeaFs](#)
- [The DoT Comm](#)
- [Planning & Executing Successful Anchor Events](#) (external link)
- [Digital Backpack: Frequently Asked Questions](#)
- [Cybersecurity: Frequently Asked Questions](#)
- [DoT pilot information & resources](#)



Meeting resources

DLeaFs will meet monthly for one hour, with an additional hour for Learning Strands added on three times this school year. All meetings will be virtual and recorded. If you are not able to attend a meeting, you can watch the recording and review the slide deck. (Any review of meeting recordings or resources outside of contractual hours can be entered on the Time Log.)

- **August 10th DDD**
 - [Slide deck](#)
 - [Recordings](#)
- **October 13th**
 - [Pre-Meeting Info](#)
 - [Slide deck](#)
 - [Recordings](#)
- **December 15th**
 - [Slide deck](#)
 - [Recordings](#)
- **February 9th**
 - [Slide deck](#)
 - [Recordings](#)
- **April 13th**
 - [Slide deck](#)
 - [Recording](#)
- **September 8th**
 - [Slide deck](#)
 - [Recordings](#)
- **December 1st**
 - [Pre-Meeting Info](#)
 - [Slide deck](#)
 - [Recordings](#)
- **January 12th**
 - [Slide deck](#)
 - [Recordings](#)
- **March 16th**
 - [Slide deck](#)
 - [Recordings](#)
- **May 18th - Bonanza**
 - [Slide deck](#)
 - [Recordings](#)

[Back to the Table of Contents](#)

Distance Learning Resources

For Educators

- [Nearpod Implementation Guide](#)
- [Preparing for Digital Distance Learning Guide](#)
- [Digital Backpack: Approved Digital Tools & Apps for SFUSD Students](#)
- [Live Webinar Schedule](#)
- [Recorded Webinars](#)
- [Digital Learning Resources Hub](#)
- [How to Facilitate Digital Distance Learning](#)
- [Accessibility in Digital Design](#)
- [Virtual Meeting Guides](#)
- [Digital Learning Youtube Channel](#)
- [Google Resources @ SFUSD](#)
- [Submit a Help Desk Ticket](#)
- [Clever Site Tech Lead Information](#)

For Families

- [Directory of Family Technology Resources for Site Leaders](#)
- [How to Request an SFUSD Device through ParentVUE](#)
- [1:1 Technology Tutoring for Families](#)
- [Family Technology Video Tutorials](#)
- [Using Seesaw on Phones](#)
- [Printed Family Packets](#)
- [Distance Learning Best Practices](#)
- [Family Help Desk](#)
- [Family Webinars](#)
- [Tech Resources for Families Page](#)
- [Technology Frequently Asked Questions](#)
- [Multi-language Tutorial Videos for SFUSD Student Take-Home Devices](#)

[Back to the Table of Contents](#)

Packaged PD to share widely at your site

Expected to Share With Your Staff

- [SFUSD Google Sharing Settings Tips](#)
- [Tech Tips: Preparing for Parent Conferences](#)
- [YouTube Approvals Video](#)
- [Updated tips for using YouTube with students](#)
- [Distance Learning Online Platform Safety and Privacy Protocols](#)
- [The Teacher Crowdsourced Library](#)
- [Zoom and Google Safety Tips](#)
- [Cybersecurity](#)
- [Digital Backpack](#)
- [Digital Backpack & Clever](#)
- [Typing Club](#)

Tools & Info

- Quick Start Portfolio [Brainstorm Doc](#) & [Slide Deck](#)
- [ISTE Standard Cards \(digital\)](#)
- [Youtube Walkthrough of setting up Google Synch](#)
- [Synergy Google Classroom Setup Guide](#)
- [Synergy Gradebook and Google Classroom Self Paced Guide](#)
- [How to Prepare for Conferences with Seesaw](#)
- [Gmail Filters](#)
- [Seesaw & Digital Portfolios](#)
- [Teaching & Learning with Twitter](#)
- [Jamboard Pictionary](#)
- [Jamboard Spaceman](#)
- [Podcasting Resources](#) + [SFUSD Podcasting Projects](#)

[Back to the Table of Contents](#)



Learning Strand Meeting Resources

Learning Strands are a way for the DLeaF program to offer differentiated training around specific site needs. Learning Strands will meet 3 times a year for an hour after our regular DLeaF meetings in November, January, and March. Your selection of a Learning Strand can be found in the [LS Roster](#).

(K-5) [Personalized Learning Environments & Project Based Learning](#) with Zareen Poonen
Levien & Christina Wang

- [Learning Strand Website](#)
- [Meeting Link](#)
 - [Session 1 Resources](#)
 - [Session 2 Resources](#)
 - [Session 3 Resources](#)

(6-8) [PBL/Deeper Learning](#) with Michael Bloemsma & Xander Piper

- [Meeting Link](#)
- [Session 1 - Slide Deck](#)
- [Session 2 - Slide Deck](#) & [Recording](#)
- [Session 3 - Slide Deck](#) & [Recording](#)

[Assessing Student Digital Learning through Creativity](#) with Devorah Merling & Ricardo Elizalde

- [Meeting Link](#)
- [Session 1 Resources](#)
- Session 2 Resources
- Session 3 Resources

[Digital Agency for Distance Learning](#) with Jamie Nuñez

- [Meeting Link](#)
- Session 1 [Resources](#) & [Recording](#)
- Session 2 [Resources](#) & [Recording](#)
- Session 3 Resources

[DLeaF Leaders](#) with Allison Rothman & Jessica Pederson

- [Meeting Link](#)
- [Session 1 Resources](#) (Jamboard) & [Recording](#)
- [Session 2 Resources](#)
- Session 3 Resources

[Early Learning PLC](#) with Steve Kesel

- [Meeting Link](#) and [PLC Charter](#)
- Session 1 [Slide Deck](#)
- Session 2 Resources
- Session 3 Resources

[Back to the Table of Contents](#)



Anchor event explanation & resources

Digital Agency Week

October 19–23, 2020

Digital agents think critically about what they see online and learn to make their own smart choices online and in life. That means understanding the benefits and risks of sharing information, knowing the difference between a credible news source and a sponsored ad, and balancing screen time with other activities. Cultivating these skills is essential for anyone to thrive in today's increasingly tech-driven world. But digital agents aren't born -- they're taught by teachers like you!

- [Digital Agency Week Planning Guide](#)
- [SFUSD Dig Cit Week Website](#)
- [Digital Agency Week Activity Guides](#)
- [Digital Agency Doodle Design Challenge](#)
- Deliverable: [Your Digital Agency Week Slide Deck](#)

Digital Learning Week

February 22-26, 2021

DLW is a fun and exciting way to leverage digital learning resources for tech-enabled pedagogical practices and strategies to engage students in deeper learning, empower student voice, and personalize instruction for our students in service of the Graduate Profile competencies and to allow equitable opportunities to learn with digital resources.

- [Digital Learning Week Website](#)
- [Digital Learning Week Participation Guide](#)
- [Digital Learning Week Student Choice Board](#)
- [Digital Learning Week Showcase Guide](#)
- Deliverable: [Your DL Week Slide Deck](#)

[Back to the Table of Contents](#)



How to get help & who to contact

The Digital Learning & Enablement (DLE) team, in collaboration with others in the Department of Technology (DoT), runs the DLeaF program. Each member of the DLE team is assigned a cohort to be their support partner. To find out who your cohort partner is, find your school site on the list and look at the top of the column for the DLE team member's name and email.

- [List of schools by cohort](#)

[Back to the Table of Contents](#)



How to find commonly used resources for DLeaFs

These are some of the most commonly used resources that DLeaFs need to find and access. *Anything you think we left out or missed?* Fill out [our feedback form](#) to let us know what we should add!

- [Digital Learning Scope & Sequence](#): The DLSS articulates digital learning outcomes aligned to the ISTE Standards for Students (ISTE) and SFUSD's Core Curriculum. These learning outcomes help articulate digital skills that build towards the competencies articulated in SFUSD's Graduate Profile and prepare students for success in college, career, & life in the 21st century.
- [Time Log form](#): Submit your hours throughout the year.
- [Dashboards](#): Keep track of what you've submitted to the form & total hours
- [Help Desk](#): Find all the info you need and communicate issues to DoT staff

[Back to the Table of Contents](#)



Digital Agency certification resources

- [Digital Agency for All Grades](#)
- [Dig Cit Family & Community Resources](#)
- [Instructions for the CSE Certification Application](#)
- [Common Sense Education Recognition Application](#)



**Digital Backpack:
Frequently Asked Questions**

What is the “Digital Backpack”?

The SFUSD Digital Backpack is a collection of resources that:

- 1) Are safe and secure for students to use, and
- 2) Are easy to access through a Single Sign On (SSO) tool, like [Clever](#)

How do I know if something is in the Backpack?

Check out the [SFUSD Digital Backpack website](#)!

What if something isn’t in the Backpack? Can I use it?

Tools that collect NO student Personally Identifiable Information are ok to use!

Tools that collect ANY student Personally Identifiable Information, including email or first name, are not permitted for use. (Why? Unless vendors have signed a privacy agreement with SFUSD, they may illegally misuse student information.)

How do I get something approved so that it can go in the Digital Backpack?

Per SFUSD District Announcement August 26, 2020:

At this time we must concentrate on supporting the apps that have already been approved and ensuring a successful start of school. The Departments of Technology, Curriculum & Instruction, and Legal thank you for your interest and respectfully ask for your patience until such time as they have the capacity to consider new requests. No new requests will be considered until after we have successfully launched the first month of school and established support for all existing applications.

With that, it’s very likely that we already have access to an application that serves a similar function. Please review the [list of approved apps](#) and consult your Digital Learning Partner or content team as needed to find an app that supports your needs.

SFUSD staff must only use the apps and sites listed on the [list of approved apps](#). If you have any questions, please submit a help ticket.



**Cybersecurity:
Frequently Asked Questions**

How do I remember all these passwords you want me to have?

Don’t use a password manager like 1Password, to remember, that way, when a site gets hacked you aren’t compromising all your accounts.

I got an email asking me to send the number on the back of gift cards.

Don’t do it, there is no legitimate reason to email the activation code to anybody.

I received an email saying I must change my password now, or lose access. , oh they give me this easy link to click on.

Any email that says you must do something right away or lose access, be audited, or other “bad” thing should be treated with skepticism. Don’t click on that link or open that file. Call or log on to the system homepage instead.



SFUSD DoT Pilot Resources

The Department of Technology is involved in several pilots around the district. Here you can find more information and supporting resources for these pilots.

Personalized Learning Environments

- [PLE Playbook website](#)
- [About the pilot](#)
- [Resources & Research](#)

Middle Grades Redesign & Project Based Learning

- [Information on Middle Grades Redesign](#)
- [MGR resources for teachers](#)
- [MGR resources for families](#)
- [Project Based Learning / Deeper Learning](#)

Blended & Online Learning

- [SFUSD Professional Development](#)
- [OBL Guidebook resource](#)

Other Pilots

- Digital Portfolios/ePortfolios
- [Digital Storytelling PLC](#)

[Back to the Table of Contents](#)