STORY HOUR
PROGRAM REGULATION WITHIN THE PROJECT
BOOK. Wydanie 4, rozszerzone
15th September – 1st December 2025, Mondays at 5.00 p.m. (60 min)

I. GENERAL PROVISIONS

1. The *Story Hour* Program, hereinafter referred to as "the Program", are organized within the project *BOOK. Wydanie 4* by Biblioteka Publiczna im. Zygmunta Jana Rumla w Dzielnicy Praga-Południe m.st. Warszawy, hereinafter referred to as "the Library".
2. Project *BOOK. Wydanie 4, rozszerzone* is organized in partnership with Biblioteka Publiczna w Dzielnicy Ursynów m.st. Warszawy and Biblioteka Publiczna w Dzielnicy Wola m.st. Warszawy.
3. The project is financed by Fundusz Edukacji Kulturalnej 2025.
4. The Program is free of charge and are available for anyone who is interested and who complies with conditions described herein.
5. The number of children in the group cannot exceed 15 people.
6. The Library reserves the right to dissolve a group due to important reasons, within the timeframe described herein.

II. TERMS AND CONDITIONS OF PARTICIPATION IN PROGRAM

7. The Program is designed for children aged 6-8 years.
8. When enrolling for the Program, the Legal guardian needs to provide the following data:
    a) child's name and surname
    b) legal guardian's name and surname
    c) e-mail address and telephone number.
9. In order to be able to participate in the Program, the Child needs to have a Reader's Card in Biblioteka Publiczna im. Zygmunta Jana Rumla w Dzielnicy Praga-Południe m.st. Warszawy and the Legal guardian must sign this Regulation.
10. Participation in the Program is determined by the order of applications (applications are accepted until 11th of September 2025).
11. The Program will be carried out at 24 Jana Nowaka Jeziorańskiego Street in the Multicultural Library, on Mondays at 5.00 p.m. starting from 15th September until 1st December 2025 (10 meetings: 15.09, 22.09, 29.09, 6.10, 13.10, 20.10, 27.10, 17.11, 24.11, 1.12); class duration – 60 min.
12. Two absences are allowed in the entire series of Classes. After exceeding this number, the Participant is crossed off and a person from the reserve list is recruited in his place.
13. If no Participant shows upon 15 min. from the beginning of *Story Hour,* the classes are cancelled and will not be made up.
14. The Participants are obliged to follow the Tutor's instructions. In case of discipline violation during the classes, not following the Tutor's instructions, damaging or improper use of the Library equipment, making it impossible for other people to participate in classes or for the Tutor to run the classes, the Participant may be deprived of the right to participate in classes immediately.
15. The Library has the right to refuse participation in Classes to a child who does not meet the specified age criteria of the group
16. By signing up the child for the Program, the Legal guardian confirms they familiarized themselves with this Regulation.

III. OTHER PROVISIONS

17. The Library does not provide Participants with the Tutor's private data.

IV. INFORMATION ON THE PROCESSING OF PERSONAL DATA

Pursuant to the art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/676 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (hereinafter referred to as GDPR) we inform that:

18. Biblioteka Publiczna im. Zygmunta Jana Rumla w Dzielnicy Praga-Południe m.st. Warszawy, 24 J. Nowaka-Jeziorańskiego street, 03- 982 Warsaw is the administrator of Participants' personal data.
19. In cases related to personal data processing, a designated Personal Data Officer can be contacted via iodo@bppragapd.pl.
20. Personal data shall be processed for the purpose of running documentation necessary for the realization of classes, pursuant to art. 6(1), points b and c of GDPR.
21. The recipients of participants' data may be entities which the Library uses in order to conduct classes, especially such as: IT support, external entities running the classes and technical service.
22. The Student has the right to request from the Administrator access to personal data and to rectify, delete or limit processing, as well as to object to the processing. They also have the right to lodge a complaint with the supervisory body, i.e. the President of the Personal Data Protection Office, ul. Stawki 2, 00-193 Warsaw.
23. Students' personal data shall be stored no longer than for the period of their participation in language classes organized by the Library.
24. Providing personal data is voluntary, however, it is necessary in order to participate in language classes organized by the Library. In case of failure to provide personal data, the participant has no right to take part in activities organized by the Personal Data Administrator.
25. Data provided by the Participant will not be profiled.

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Teenager's name and surname

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Legal guardian's name and surname Legal guardian's signature

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Contact (phone number and e-mail)