# 2023-4-11 Touchbass Board of Directors Meeting Recording:

https://us02web.zoom.us/rec/share/5nAjLVU1ypYQvW\_gMicNizFSWk7scf6WXEC6NKGXQso7 36ytkckyFZizkNA1EWEQ.yBLN-15ekSMHhwr-Passcode: 94#Vk8xB

## Attendance: Julie, Eisa, Chance, Bones, Brad

- 1. Tickets/Financial
  - a. Taxes (and approve ticket for this)
    - i. Brad and Reida did them last night, didn't owe any taxes
    - ii. BOD agrees to gift a ticket to Reida for her help
  - b. Ticket sales 819 tickets issued currently
    - i. Maybe need to make DGS tickets a bit cheaper next year

  - d. Tier 3 tickets on sale 4/20, but likely that Tier 2 will still be available.
    - i. Ticket sale end on May 1 to establish the actual budget?
    - ii. Discuss at the Team Lead summit on May 6?
  - e. Thoughts on encouraging ticket sales?
    - i. Continue word of mouth
    - ii. Encourage people to stop procrastinating
- 2. Team Lead Summit- May 6 @ Catoosa
  - a. Review Tentative Agenda
- 3. Land contract
  - a. Review/vote on change to payment schedule
    - i. Pay for 1000 participants when the contract is signed
    - ii. Half of the remaining balance 10 days before the event
    - iii. Balance paid out net 30
    - iv. BOD votes to approve this payout schedule
  - b. Can finish/sign ASAP once approved
- 4. Vendor Status
  - a. Insurance
    - i. Need to review the current proposal to get back to them
    - ii. Have a good reputation with a proven event now
    - iii. Looking at around \$10k to insure 2100
    - iv. Will cover all rented equipment as well
  - b. Golf Carts
    - i. If we reserve more carts than we need, we could offer the excess carts to theme camps/artists for rental?
    - ii. Have quotes out to several companies, none can cover all of our needs
    - iii. We should plan for 1500?
    - iv. \$8000 is around 20 carts
    - v. ATL will get us a reduced number plan for carts
  - c. Portos

- i. Need to lock down the number we need
- ii. Costs for twice a day pumping?
- iii. We need to find contact for the guy who pumped last year and was interested in coming back and having his truck on site

#### d. Radios

- i. \$2700 for 45
- ii. Look into long-range radios? Range extender/repeater station?
- e. Security/Medic
  - i. Quote from Arise ~ \$15k
  - ii. Includes a stationary gate security person
  - iii. Medic on site Wed, Security starts Thursday
- f. Heavy equipment? Lull?

## 5. Art Grants

- a. Scheduling an ASAP meeting with Art team to manage expectations
- b. Two big proposed art projects, both need rental heavy equipment
- c. Schedule for grant decisions and distribution
- d. Look at budget vs. ticket projections
- e. Need to start funding effigy/temple projects
- 6. Volunteer Appreciation Program Proposal
  - a. 6 hours volunteering for a DGS ticket
  - b. 12 hours volunteering for a half-price ticket
  - c. 18 hours volunteering for a gift ticket
  - d. Alternatively: 8/16/24 hours
  - e. 4/12/16 hours?
  - f. Counter-proposal, 4 hours for DGS, 12 hours for half-price
  - g. Double credit for volunteering for certain hard-to-fill shifts, like Perimeter, Late night/early morning Rangers and Sanctuary shifts, Khaki shifts, tear-down
    - i. BOD votes to approve F and G
  - h. Will probably have to do manual tracking this year
    - i. participants can pick up a card to log their volunteer hours at the VC tent
    - ii. shift leads/team leads sign off on their volunteer's hours
    - iii. Participants turn in cards to box at VC or email pic of completed card to volunteer@tothemoonburn.com
    - iv. Hours are logged manually into a spreadsheet by volunteers after the burn (i.e. Julie, hehe)
  - i. Looking into alternate volunteer tracking options for next year
    - i. Notes on

## 7. ELT

(a:) team budgets according to current ticket sales - can someone from the b.o.d. join team leads meeting on 4/18 to relay any updated information pertaining to budgets/deadlines.

(a(2): tablets for critical teams

- (a(3): kitchen trailer specs budget for kitchen infrastructure needs
- (b:) DGS/Leadership ticket cut off date prior to 4/20 main sale
- (c:) update from placement team on theme camp registration cut off for preliminary map need access to placement email and data base
  - 4/17 soft deadline, 4/19 hard deadline
- (d:) C.O.C.C. presentation at 4/18 team leads meeting.
- (e:) Vote to approve pendant swag and budget so that Earl can begin process.
- (e(2:) have we been in contact with artist for metal leadership.pendants Eisa will get quote for around 65-70 from Jason Geiger