

Unapproved Minutes
Caledonia Central Supervisory Union
CALEDONIA COOPERATIVE SCHOOL DISTRICT
BOARD OF DIRECTORS' BOARD MEETING
September 14, 2026

Call to Order by Dan Gingue

Attendance: Dan Gingue, Brit Korsh, Superintendent Matt Foster, Victoria Atwood, Dana Maxfield, Asst Superintendent Mike Moriarty, Principal Sam McLeod, Principal Jeremy Ross, Principal Jessica Kenyon, Erin Hill

Public Comment - none

Review Current Agenda –
Approve Minutes of the following meetings:

- June 8, 2026 – tabled
- August 10, 2026 – tabled

Reports

[Superintendent](#) – Matt and Mike were present to highlight items and answer any questions.

[Principals](#)

Walden – Jessica Kenyon

Implemented question of the day – students are having fun with it.

Restorative circles are happening in every classroom.

Working with the AOE

Barnet – Sam McLeod

Back to school community cookout went very well.

October 1st will be a community chili cookoff.

Planning instructional focus – working with PBIS team.

Monthly social theme – self-improvement, cultural, community service.

Waterford – Jeremy Ross

Had a back-to-school kickoff event.

Participating in Year of the Book

Community meetings every Friday where staff and students all come together.

New school store – partnership with GameOne – has a variety of Waterford school items for purchase.

[Student Service](#) – no discussion

New Business

[Continuous Improvement Plan](#) (Discussion/Possible Action) - Patti Sprague shared a presentation.

Academic Assessments – Patti shared the Dibbles and STAR assessment results for math and literacy showing proficiency and growth.

Patti shared the Academic Achievement Goals for Barnet, Walden and Waterford for last year and the goals for this year.

Safe and Healthy Schools goals for last year and the goals set for this year. Patti the SWIS data that shows logged behavior incidents and attendance tracking.

Patti shared SEL assessment data.

A **motion** to approve the CIP for this coming year by Victoria Atwood and seconded by Dana Maxfield. Motion approved.

Alternate SU board representative (Discussion/Action) -

Victoria Atwood nominates Dan Gingue to fill in while Bobbie Roy is away and seconded by Dana Maxfield. Nomination has passed.

Alternate waiver signer for CCSD (Discussion/Action) -

Victoria Atwood nominates Brit Korsh as an alternate waiver signer and seconded by Dana Maxfield. Nomination has passed.

VMERS Retirement - defined benefit pension plan and group A. (Discussion/Action)

A **motion** that CCSD has elected/voted to offer VMERS Group A to all VMERS-eligible employees effective July 1, 2027. Current employees will be administered in an election by VMERS. All eligible employees hired after the date of this vote shall automatically participate in VMERS Group A effective July 1, 2027, by Victoria Atwood and seconded by Dana Maxfield. Motion approved.

Policy Review:

[B6 - Health Insurance Portability and Accountability Act Compliance \(HIPPA\)](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. The district will comply with all HIPAA requirements for any employee benefit or group health plan it provides. The superintendent or a designee is responsible for creating and implementing procedures to ensure ongoing HIPAA compliance. (Discussion/Board Action)

[B12 - Personnel Files](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. The Supervisory Union maintains secure, accurate, and confidential personnel files for all employees in accordance with state and federal requirements. Employees may review their files by appointment, while certain documents—such as medical records, investigative materials, and criminal background checks—are kept separate and handled under specific legal guidelines. (Discussion/Board Action)

[B13 - Resignations](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. The Supervisory Union handles employee resignations in a timely and fair manner, requiring licensed staff to submit resignations to the Superintendent for approval by the School Board, while unlicensed staff resignations take effect upon the Superintendent's acceptance. Once submitted to the Superintendent, a resignation cannot be withdrawn unilaterally by the employee. (Discussion/Board Action)

[B15 - Standard of Behavior](#) - This is an outdated existing policy that is not a required/recommended VSBA policy. CCSU employees are expected to demonstrate professionalism, respect, and cooperation in all interactions, fostering a positive environment that prioritizes student needs and acknowledges the contributions of colleagues. Staff should

communicate respectfully, take ownership of their work, resolve conflicts constructively, and hold themselves and others accountable while celebrating achievements. (Discussion/Board Action)

B16 -Sports Coach Policy- This is an outdated existing policy that is not a required/recommended VSBA policy. CCSU seeks to hire highly qualified coaches and fills all coaching vacancies through a formal application and interview process involving the principal, athletic director, and superintendent. Coaches are evaluated annually, with recommendations made to rehire, rehire with conditions, or not rehire based on their performance. (Discussion/Board Action)

B17 - Workplace Breastfeeding/Pumping Policy- This is an outdated existing policy that is not a required/recommended VSBA policy. CCSU supports breastfeeding employees by providing flexible break times and a private, well-equipped room for nursing or pumping breast milk at work. Employees may use normal break times or adjust their schedule as needed, and a refrigerator is available for safe milk storage with proper labeling and cleanliness. (Discussion/Board Action)

A **motion** to approve the above policies B6, B12, B13, B15, B16 & B17 by Dana Maxfield and seconded by Victoria Atwood. Motion approved.

Other Business/Roundtable

Set the next agenda

- Budget planning

A **motion** to adjourn by Dana Maxfield and seconded by Victoria Atwood. Motion approved.
Minutes respectfully submitted,
Nicky Cole