



KISS Deemed to be University, Bhubaneswar, Odisha

APPLICATION FORM

Affix here
a Recent
Passport
size
Photograph

Advt. No. _____

Post applied for _____

Applied under Direct Recruitment/Deputation/Contract basis _____

Particulars of fees deposited:

Amount Rs. _____ (Rupees _____)

Demand Draft No. & Date _____

Name & Address of the Bank: _____

SECTION – A:

GENERAL INFORMATION:

1. Name in full (In Block Letters) Dr./Mr./Mrs./Ms.
2. Date of Birth..... (In words).....
3. Father's Name.....
4. Mother's Name.....
5. Nationality.....
6. Sex (Male/Female/Transgender)
7. Religion
8. State of Domicile.....
9. Marital Status (If married, Spouse Name).....
10. If Differentlyabled person? If yes, % of disability.....
(In case of PWD category, please indicate PH-OH/PH-HH/PH-VH) (Please attach attested photocopy of Certificate)
11. Mailing Address.....
.....

--	--	--	--	--	--

Pin Code

Tel. No (with STD code)..... Mobile.....

E-mail ID.....

12. Permanent Address.....
.....

--	--	--	--	--	--

Pin Code

SECTION-B:

13. EDUCATIONAL QUALIFICATIONS (Starting with highest degree obtained):

Sl. No.	Examination/Degree	Name of Board/College/University	Percentage of Marks / Final Grade	Discipline/Subject(s)	Year of Passing/award

(Please attach photocopies in support)

14. Title of Ph.D. Thesis:

.....

15.(a) Date and year of award:

16. Details of Employment Experience: (In chronological order starting with the most recent) (Attach separate sheet if necessary)

Sl. No.	Name of Employer	Status of Institute/ University (Govt./Quasi Govt./ Autonomous etc.)	Post held/ Designation	Period of Employment		Payband/ scale & Grade Pay		Nature of duties
				From	To	Scale/ Band	Grade pay	

17. Summary of experience/performance (Please attach separate sheet if necessary)

18.

Teaching Experience	From	To	Total	
			Years	Months
Under Graduate				
Post Graduate				

Total Teaching Experience				
Research Experience				
Research Experience other than the period spent for obtaining M.Phil./Ph.D./Research Degree				

SECTION-C:

PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION

19. (a) Student related co-curricular, extension and filed based activities: (Please attach separate sheet, if necessary)

(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events)	
(ii) Other co-curricular activities (Cultural Sports, NSS, NCC etc.)	
(iii) Extension and dissemination activities (public/popular lectures/talks/seminar etc.)	

- 19.(b) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (Please attach separate sheet, if necessary)

(i) Administrative responsibility (including as Dean /Principle/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hours for its discharge)	
(ii) Participation in Board of Studies, Academic and Administrative Committees.	

19. (c) Professional Development activities (such as participation in seminars, conferences short term training courses, industrial experience, talks, lectures in refresher/ faculty development courses, dissemination and general articles and any other contribution) (Please attach separate sheet, if necessary)

As participation in seminars, conferences short term training courses, industrial experience, talks, lectures in refresher /faculty development courses, dissemination and general articles and any other contribution)	
---	--

SECTION-D:**RESEARCHANDACADEMICCONTRIBUTION****20. RESEARCHPUBLICATIONS**

a. **Books-Selfauthored/co-authored/edited**(Pleaseattachseparatesheet,ifnecessary):

Sl. No.	TitleoftheBook(s)		WhetherSole Author or Co-author	Name ofPublisher (with city/country)	National/Inter national Publisher	Month & year of publication	ISBN No.	Whetherpe erreviewed
	Title	Edit/Text/Reference						

21. (a)Chapterscontributedineditedbooks(Pleaseattachseparatesheet,ifnecessary):

Sl. No.	Title ofChapter(s)	Title of the Book(s)	WhetherS ole Author/ Co-auth or	Name ofPublisher (withcity/co untry)	National/Inter national Publisher	Month & year of publication	ISBN No.	Whether peerrevie wed

21.(b)ResearchArticles/PaperspublishedinJournals(Pleaseattachseparatesheet,ifnecessary):

Sl. No.	Title ofresearch article /paper(s)	Nameof thejournal	Publisher ofthe journal(City/Cou ntry)	WhetherS oleAuthor/ Co-author	Month &year ofpublication ,volume,no. &page Nos.	WhetherR efereed/no n-refereed	ISSN No.	Level(I nt./Nat. /State/ Local)	ImpactF actor

21. (c)Conference Proceeding/Publications etc:

Sl. No.	Title	Sole/Co-auth or	Publisheroftheproc eeding(City/Countr y)	ConferenceDa te(s)	National/Int er-national	Paperpresentedornot

22. Research Projects Undertaken (other than that for a research degree)

(Please indicate :(a)Major Projects ;(b) Minor Projects ;(c) Consultancy Projects; (d) Completed Research Projects; (e) Ongoing Research Projects; (f) Whether Outcome/Output of Projects/PolicyDocumentforwardedtoSponsoring/FundingGovernmentAgency(s)etc.)(Pleaseattachseparatesheet,if necessary)

Sl. No.	Title/ Subject of Research Project(s)	Whether major or minor project	Date of Commencement	Date of Completion	Total Grants/ Funding received (Rs.)	Name of Sponsoring /Funding Agency	Whether Outcome/ Outputs sent to Sponsoring Govt. Agency	Whether final report published as monograph book

23. Research Guidance: Number of scholars who have been awarded M.Phil/Ph.D. degree or submitted M.Phil/Ph.D. under your supervise on both as Guide and/or Co-Guide:

Name of Degree	Submitted	Awarded
(i) M.Phil Degree		
(ii) Ph.D Degree:		

24. Details of Fellowships/Awards:

Sl. No.	Name of the award/fellowship	Name of academic body/ association given award/fellowship	International/National/State body	Award/Fellowship	Is it Academic body or association

25. Invited Lectures/Papers presented in International/National/State/University Level.
(Please attach separate sheet if necessary)

Sl. No.	Title of Lecture delivered	Name of the Seminar/Conference	International/National Conference/Seminar	Name & Place of Institution	Date of Lecture	Duration

26. Development of e-learning delivery process/material:

Sl. No.	Name of the module	Subject	Organization for which it was developed	Period of development (with dates)	Level for which it is developed UG /PG/etc.

27. Contribution to educational innovation, design of new curricular and courses, and technology-mediated teaching process:

Sl. No.	Description

SECTION-E:**OTHER MISCELLANEOUS INFORMATION**

(Please attach a separate sheet if necessary)

28. (a) Membership/Fellowship of other institutions/professional societies:

- (b) Other activities/Responsibilities: (Academic/Administrative)

- (c) Any other relevant information, if not given above:

29. (a) Have you been punished during your service, if any, on Gender related/Casted is crimination issues etc. or convicted by a Court of Law. If so, give details.

- (b) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.

- (c) Do you have any case pending against you in any court of law? If yes, give details.

30. Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.

31. If selected for appointment, what notice would you require for joining the post?

32. Names and Addresses of Two Referees along with contact details:
- | | |
|------------------|------------------|
| (i) | (ii) |
| | |
| | |
| e-mail id: | e-mail id: |
| MobileNo.: | MobileNo.: |
33. List of Enclosures:
- Application Fee
 - Copies of Mark-sheets & certificate of educational Qualification etc
 - Copies of certificate of Teaching & Research experience
 - Physical Disability Certificate
 - Date of Birth Certificate
 - ACRs/APARs & Vigilance clearance certificates
 - List of publications with details, reprint of papers published and acceptance letters (in case accepted papers/articles etc.)
 - Copies of other relevant certificates & documents for any other claim made.

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted thereof. If at any stage, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall be liable to be summarily rejected/terminated without notice or compensation.

Date: _____

Place: _____

(Signature of the Applicant)

API CALCULATION SHEET (AS PER APPENDIX-II, TABLE-II OF UGC NOTIFICATION 2018)

Sl. No.	Academic/Research Activity	API POINT CLAIMED BY THE APPLICANT	API SCORE AWARDED
1.	Research Papers in Peer-Reviewed or UG Listed Journals		
2.	Publications (other than Research papers)		
	a) Books authored which are published by		
	International publishers		
	National publishers		
	Chapter in Edited Book		
	Editor of Book by International Publisher		
	Editor of Book by National		
	(b) Translation works in Indian and Foreign Languages by qualified faculties		
	Chapter or Research paper		
	Book		
3.	Creation of ICT mediated Teaching-Learning pedagogy and content development of new and innovative courses and curricula		
	(a) Development of Innovative pedagogy		
	(b) Design of new curricula and courses		
	(c) MOOCs		
	MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 5 marks/credit)		
	MOOCs (developed in 4 quadrant) per module/lecture		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)		
	Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 2 marks/credit)		
	(d) E-Content		
	Development of e-Content in 4 quadrants for a complete course/e-book		
	e-Content (developed in 4 quadrants) per module		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)		
	Editor of e-content for complete course/paper/e-book		
4.	(a) Research guidance		
	Ph.D		

	M.Phil./P.G. dissertation		
	(b) Research Projects Completed		
	More than 10 lakhs		
	Less than 10 lakhs		
	(c) Research Projects Ongoing		
	More than 10 lakhs		
	Less than 10 lakhs		
	(d) Consultancy		
5.	(a) Patents		
	International		

	National		
5.	(b) *Policy Document (Submitted to an International body/ organization like UNO/UNESCO/WorldBank/International Monetary Fund etc. or Central Government or State Government)		
	International		
	National		
	State		
	(c) Awards/Fellowship		
	International		
	National		
6.	*Invited lectures/Resource Person/paper presentation in Seminars/Conferences/full paper in Conference Proceedings (paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)		
	International (Abroad)		
	International (within country)		
	National		
	State/University		

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list)

- i). Paper in refereed journals without impact factor: 5 points
- ii). Paper with impact factor less than 1 : 10 points
- iii). Paper with impact factor between 1 and 2 : 15 points
- iv). Paper with impact factor between 2 and 5 : 20 points
- v). Paper with impact factor between 5 and 10 : 25 points
- vi). Paper with impact factor > 10 : 30 points

- a) Two authors: 70% of total value of publication for each author.
- b) More than two authors: 70% of total value of publications for the First /Principal/Corresponding author and 30% of total value of publication for each of the joint authors

Joint Projects : Principal Investigator and Co-investing at or would get 50%

Note:

- Paper presented if part of edited book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks
- *For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b) Policy Document and 6 Invited lectures/Resource Person/Paper presentation shall have an upper capping of thirty per cent of the total research score of the teacher concerned.
- The research score shall be from the minimum of three categories out of six categories.

Signature of the Applicant