



WINTER SPORTS SCHOOL IN PARK CITY BOARD OF TRUSTEES- FINAL MEETING MINUTES

COMMITTEE: Board of Trustees

MEETING DATE: February 7, 2024, 5:00 PM, Classroom 2 of Winter Sports School & via Zoom

In Person: Tess Miner-Farra, Megan Altman, Bud Canaday, Dylan Rothwell, Jennifer Eaton, Thomas Cooke, and Tim Gaylord

On Zoom: Missy Kelly, Casey Holmes, Scott Hendrickson, Nick Penze, Abi Wright-Grissom, and staff member Rosie Hanek (guest)

Not Present: Christie Hind, Whalen Louis, Geoffery Crockett

I. Welcome and Introductions

II. **Potential Motions:** Approval of draft minutes from Dec 13, 2023 BOT Meeting

MOTION: Dylan Rothwell made a motion to approve the minutes from the December 13, 2023 BOT meeting. Scott Hendrickson provided the “second.” Motion passed unanimously by Tim Gaylord, Bud Canaday, Dylan Rothwell, Thomas Cooke, Nick Penze, Missy Kelly, Jennifer Eaton, Scott Hendrickson, and Abi Wright-Grissom.

III. Financial update (Casey, Bud, Tess)

Bud provided another positive overview of the financial shape of the school. He highlighted a new categorization of expenses related to textbooks and electronic teaching materials. Board members looked in detail at differences between forecasts and actual revenue and expenses, and recognized impact of interest income and slight increase in state funding and donating.

IV. Head of School Report (Tess)

Tess had lengthy discussion on state of the school, including openings in the 9th grade and how English and Science are limiting factors for overenrollment in any grade due to physical space constraints. She noted a decrease in discretionary excused absence rates overall, but noted the impact of additional camps and sporting events on the student’s ability to be in school. She and the board were concerned that time away from the school would negatively impact the student’s grades and educational attainment. Tess gave an overview of behavior summaries, noting that academic integrity issues have decreased, but that interpersonal skills in some grades, particularly the 9th grade. Math competency results, as well as student achievements in UA+ and ACT testing, resulted in lengthy discussions. 11th grade ACT scores were below expectations and it was noted that many of the students regarded this first ACT as a practice test and the one senior year as the real one they had to devote more studying towards.

V. **Potential Motion: approval of 2022-2023 School Land Trust Final Report**

Thomas Cooke motioned to approve 2022-2023 School Land Trust Final Report. Bud Canaday provided the "second." Motion passed unanimously by Tim Gaylord, Bud Canaday, Dylan Rothwell, Thomas Cooke, Nick Penze, Missy Kelly, Jennifer Eaton, Scott Hendrickson, and Abi Wright-Grissom.

VI. Potential Motion: approval of proposed updated WSS Admissions Policy

Thomas Cooke motioned to approve the updated WSS Admissions Policy. Scott Hendrickson provided the "second." Motion passed unanimously by Tim Gaylord, Bud Canaday, Dylan Rothwell, Thomas Cooke, Nick Penze, Missy Kelly, Jennifer Eaton, Scott Hendrickson, and Abi Wright-Grissom.

VII. Potential Motion: Approval of WSS LEA-Specific endorsement renewal requests for SY24-25

Thomas Cooke motioned to approve the WSS LEA-specific endorsement renewal requests for SY24-25. Jennifer Eaton provided the "second." Motion passed unanimously by Tim Gaylord, Bud Canaday, Dylan Rothwell, Thomas Cooke, Nick Penze, Missy Kelly, Jennifer Eaton, Scott Hendrickson, and Abi Wright-Grissom.

VIII. Potential Motion: Approval of proposed updated WSS Salary Schedule with Review Schedule & Procedures.

Thomas Cooke motioned to approve the 2024 WSS Single Lane Salary Schedule. Bud Canaday provided the "second." Motion passed unanimously by Tim Gaylord, Bud Canaday, Dylan Rothwell, Thomas Cooke, Nick Penze, Jennifer Eaton, Scott Hendrickson, and Abi Wright-Grissom. Missy Kelly left the meeting at 6:50 pm before the vote.

IX. Board Training: Review & self Assessment of UNA Standards of Ethics & Re-Affirmation of

Discussion rescheduled for next BOT meeting.

X. Reaching New Peaks Committee Updates (Nick/Whalen)

Nick Penze departed the meeting. Tim Gaylord provided an overview of the Peaks campaign. He noted that money for school expansion was still needed as was an improvement in the percentage of parents donating to the school. An early morning ski day at PCMR was discussed as a good chance to build parent engagement and encourage donations.

XIV. Public comment

Rosie Hanek commented to the board regarding her desire for salary negotiations this year and was glad she attended the last two meetings as an observer. She was grateful for the process of how the board considered the proposals, financial implications and made a decision that supports our excellent educators at WSS. They feel heard and appreciated.

XV. Potential Motion: Close session to discuss the character, professional competence, or physical or mental health of an individual.

No closed session was needed.

XVI. Adjourn:

MOTION: Dylan Rothwell made a motion to adjourn. Bud Canaday provided the "second". Motion passed unanimously by Tim Gaylord, Bud Canaday, Dylan Rothwell, Thomas Cooke, Jennifer Eaton, Abi Wright-Grissom, and Scott Hendrickson.