

DANVILLE SCHOOL BOARD: SPECIAL MEETING UNAPPROVED MINUTES

JULY 28, 2026

DANVILLE SCHOOL DISTRICT

Board of Directors Special Meeting

Tuesday, July 28, 2026, 6:00 pm

In Person and via Zoom

School Directors Present: Clayton Cargill, Tim Sanborn (via Zoom), Eric Hewitt (via Zoom), Kay Freedy. Absent: Dave Towle.

School Administrators Present: Matt Foster (Superintendent), Mike Moriarty (Assistant Superintendent), Sarah Welch (Principal). Absent: Natalie Conway (Principal)

Community Members Present: Charlene Parker with Olivia, Kim Prior.

1. **Call meeting to order:** Clayton called the meeting to order at 6:01pm. Introductions were made around the room.
2. **Additions/Changes to the Agenda:**
None.
3. **Approve Minutes:**
[June 2, 2026](#)
MOTION: Tim motioned to approve the June 2, 2026 minutes. Kay seconded. All in favor.
4. **Board Business:**
 - **Visitor: Danville Village Improvement Society-Announcements/Board Action (Video Timestamp 1:30)**
Charlene Parker, President of the Village Improvement Society, and Kim Prior, member of the Village Improvement Society came to share news. The society has funds set aside, and approval from the state, to paint the railings of the entryways of the village. Kim asked if the railings in front of the school should be painted at the same time. She also asked if any students at the school would like to participate in this community service. The Village Improvement Society is willing to pay for the paint for the school railings. Discussion of timing-Kim said this may take place once school is back in session. They need to acquire the materials, schedule the day, and get volunteers. Sarah requested this occur after school or on the weekend, and will assist with getting the word out that volunteers are needed. Clayton will be the contact person between the school board and the society.
 - **Legislative Updates-Discussion (Video Timestamp 8:18)**
VSBA named finalist for the Facilitator role-David Younce. The CESA step is underway per the timeline, by Mike & Eileen. Matt has contributed information to the Superintendent's Association.
 - **[Summer building projects](#)-Discussion (Video Timestamp 9:51)**
Updates were provided in the board packet on the security project, parking lot, HVAC preventative maintenance, and other building projects and seasonal cleaning. These updates were also provided to community members via Parent Square.
 - **Policy Review (Video Timestamp 11:15)**
 - [D31-AI Policy](#)

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This is the first-read of the policy. No action will be taken tonight. Matt shared earlier in the year, the AOE held a presentation on AI in public education. There was a lot of interest expressed in creating framework and guidance for educators, students and families. The AOE created this policy, which also reads as procedures, for school boards to consider. Until a final policy from the Danville School Board is created and approved, this policy will be included in the student handbook for immediate reference. This policy is applicable to students of all ages, and has a section of permissible uses by grade band.

Clayton and Matt discussed the board's role, and the administration's role, in the particulars of this policy. Much of this document is procedural, which is implemented and managed by administration. The role of the board is to 'bless' this policy, and when the Danville School Board creates and approves a policy, it will be easier as there are already procedures in place. The board develops goals and objectives, and the administration develops the procedures for them.

Eric asked how the Grade Band section was developed for each tier, what information was referenced. Matt said the Grade Band section mimics typical structure of developmental stages in education (i.e.-PK-2 is a typical stage, 3-5 is a typical stage, 6-8, 9-12.) How the restrictions were developed was from recommendations from the AOE. Sarah said for the elementary levels, AI is only used within SU-approved programming. It's built into the code of certain digital programs that are used in classrooms. Mike said implementing this policy and procedure now will be very beneficial in order to keep pace with AI use.

- [B6-HIPAA Compliance](#)
- [B12-Personnel Files](#)
- [B13-Resignations](#)
- [B15-Standards of Behavior](#)
- [B16-Sports Coach Policy](#)
- [B17-Workplace Breastfeeding Pumping Policy](#)

Dave made a request through Clayton and Matt to table the Sports Coach Policy until he and Natalie are present for questions he has related to this policy.

MOTION: Eric moved to table B16 until the next meeting. Kay seconded. All in favor.

MOTION: Eric moved to update existing policies B6, B12, B13, B15, and B17. Seconded by Kay. All in favor.

5. Public Input:

None.

6. Future Agenda Items / Next Meeting Date

- B16-Sports Coach Policy
- Next meeting: Tuesday, September 1, 2026 at 6:00 pm.

7. Adjourn

MOTION: Kay made a motion to adjourn at 6:27 pm. Seconded by Tim. All in favor.

Respectfully submitted by Ellie Keefe