

Capstone
1:1 Conference Log

Student:
Capstone Teacher:
Other support adults, if any:

Your teacher will set up a regular meeting time with you.

Before your 1:1, please do the following:

- ☐ Update your timeline
- ☐ Gather recent artifacts and hyperlink in reflection as evidence.
- ☐ Identify 2-3 progress steps you’ve made since your last 1:1 (below)
- ☐ Identify your 1-2 immediate challenges you’re facing (below)

Date of conference:	
Student reflection (complete in advance of conference. Be sure to cite specific evidence and hyperlink):	
Discussion Notes:	
On track/ Not on track:	

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Student reflection (complete in advance of conference.	

Be sure to cite specific evidence and hyperlink):	
Discussion Notes:	
On track/ Not on track:	

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