

REPORTED SPEECH EXERCISES

1.- Fill in the blanks with SAID , TOLD , ASKED

- 1.- Tom that he didn't like Brian.
- 2.- Jack that he was enjoying his new job.
- 3.- Tom it was a nice restaurant but I didn't like it much.
- 4.- The teacher the children to sit down and be quiet.
- 5.- The doctor that I would have to rest for at least a week.
- 6.- Mrs Taylor us she wouldn't be able to come to the next meeting.
- 7.- I the teacher to repeat because I didn't understand a word.
- 8.- He what time it was five or six times.
- 9.- Ann Tom that she was going away.
- 10.- George he couldn't help me.
- 11.- Her mother her to make the bed before leaving.
- 12.- I 'll my boss if we can change the meeting time.

2.- Reported orders and requests

- 1.- "Eat more fruit and vegetables" the doctor said to me.
- 2.- "Read the instructions before you switch on the machine" he said to me.
- 3.- "Shut the door but don't lock it " she said to us.
- 4.- "Would you mind opening the door for me ?" I said to him.
- 5.- "Don't come before 6 o'clock" I said to him.
- 6.- "Can you speak more slowly? " he said to me.
- 7.- "I 'd rather you didn't smoke in front of the baby" I said to them.
- 8.- "Don't you ever talk to me like that again" she said to him.
- 9.- "Go and get the tickets for me, please" she said to me.
- 10.- "Will you please repeat the flight number?" I said to her.
- 11.- "Don't wait for me if I'm late" Ann said
- 12.- "Mum, can we watch the cartoons?" the children said.

3.- Reported statements

- 1.- "I'll be here before 6 " Carol said.
- 2.- "The plane will probably get in late" David said.
- 3.- " I have to finish this report by tonight" the boss said.
- 4.- "She'll get well quickly" the doctor said.
- 5.- "Everyone has to write a three-page paper for tomorrow" the teacher said.
- 6.- "I saw that movie last week" Richard said.
- 7.- "I 've read that book twice" Janie said.
- 8.- " I can't go tonight " Suzanne said to her boyfriend.
- 9.- "The lights aren't working" she said to him.
- 10.- " I don't do business that way" Mr. Bremer said.
- 11.- "There hasn't been a meeting this week" he said.
- 12.- " I 'm going to send my wife a bunch of roses " Henry said.

REPORTED SPEECH EXERCISES

4.- Choose the correct form

- 1.- She asked me where (was I / I was) going.
- 2.- I don't know what (is his name / his name is).
- 3.- Ask him what time (is it / it is).
- 4.- The mail carrier wants to know where (she lives / does she live).
- 5.- He asked me how much (my car cost / did my car cost) .
- 6.- I don't know where (did he put / he put) those magazines.
- 7.- He wants to know where (do we have / we have) our English lesson.
- 8.- I wonder how old (is that woman / that woman is).
- 9.- Please find out where (she works / does she work).
- 10.- He asked me how long (had I studied / I had studied) English.

5.- Rewrite these sentences using the words given

- 1.- Where is the director's office? I don't know
- 2.- Where did Miss Dale go? He wants to know
- 3.- What time is it ? I wonder
- 4.- In which file is the letter ? She wants to know
- 5.- How much does it cost ? I would like to know
- 6.- When are you coming back ? He wants to know
- 7.- Where is Tom ? Do you know where ?
- 8.- Does he live in Madrid ? Ask him if
- 9.- Where did you put it ? I forgot
- 10.- What do you mean ? I asked him

6.- Reported questions

- 1.- "How much does this book cost ?" I said to the shop-assistant.
- 2.- "Where are you going ?" my mother said to me.
- 3.- "Are you going to phone me ?" he said to me.
- 4.- "Did you post the letter for me?" Rose said to me.
- 5.- "Where are you going on holidays?" I said to Tom.
- 6.- "Do you like your new job?" they said to me.
- 7.- "How are you today?" I said to Susan.
- 8.- "When will you get back from your trip?" she said to me.
- 9.- "Does it take longer to go by bus or by train ?" he said.
- 10.- "How long have you studied English ?" Jane said to John.
- 11.- "How often do you go to football matches ?" I said to him.
- 12.- "Have you ever read a book in English ?" she said to me.
- 13.- "Why didn't you tell me it was your birthday ?" she said to me.
- 14.- "What were you doing when I phoned you ?" he said to me.
- 15.- "Robin, are you coming for lunch today?" his mother said.

REPORTED SPEECH EXERCISES

7.- Reported mixed

- 1.- “ Don’t worry about anything, Tom; leave it all to me “ said the teacher.
- 2.- “ Can you lend me your pen, please ?” I said to her.
- 3.- “ It is important that you have definite goals in you life, Mark “ his mother said.
- 4.- “ How often do you water these flowers ?” Mary said to me.
- 5.- “ Please, do not overdo my steak “ the man said to the waiter.
- 6.- “ Do you think you could come earlier tomorrow, Sandy ?” the boss said.
- 7.- “ My brother is sharing a flat with two other boys “ she said.
- 8.- “ Do whatever you like “ he said to us.
- 9.- “ I’d rather you didn’t come after 10 p.m. “ my father said to me.
- 10.- “ Did you accept the job offer ?” my mother said to Richard.
- 11.- “ Don’t waste your time watching soap operas “ my father said to me.
- 12.- “ Book me a seat in the non-smoking section, please “ I said to him.
- 13.- “ My parents don’t allow me to come after 12:00 “ she said.
- 14.- “ Would you mind looking after my children while I’m away ?” Mrs. White said to the girl.
- 15.- “ What do these initials stand for ? “ I said.

PASSIVE VOICE EXERCISES

1.- Put the following sentences into the passive voice

- 1.- She will buy her daughter a new pair of shoes.
- 2.- People shouldn’t study this boring subject.
- 3.- We have to buy a new car.
- 4.- She’s going to repair the TV set.
- 5.- They had sung my favourite song when I arrived.
- 6.- They gave my little sister a ticket.
- 7.- That man will show the visitors the new building.
- 8.- Someone asked the students a very difficult question.
- 9.- You should speak English in class.
- 10.- They should have postponed the exam.
- 11.- When we first met, they had already offered me a job at the bank.
- 12.- The police might find the girls.
- 13.- She can’t have lost the tickets.
- 14.- They still deny women the right to vote in some countries.
- 15.- The others told the new students where to sit.

REPORTED SPEECH EXERCISES

KEY

1.- Fill in the blanks with SAID , TOLD , ASKED

- 1.- Tom SAID that he didn't like Brian.
- 2.- Jack SAID that he was enjoying his new job.
- 3.- Tom SAID it was a nice restaurant but I didn't like it much.
- 4.- The teacher ASKED/TOLD the children to sit down and be quiet.
- 5.- The doctor SAID that I would have to rest for at least a week.
- 6.- Mrs Taylor TOLD us she wouldn't be able to come to the next meeting.
- 7.- I ASKED the teacher to repeat because I didn't understand a word.
- 8.- He ASKED what time it was five or six times.
- 9.- Ann TOLD Tom that she was going away.
- 10.- George SAID he couldn't help me.
- 11.- Her mother ASKED/TOLD her to make the bed before leaving.
- 12.- I'll ASK my boss if we can change the meeting time.

2.- Reported orders and requests

- 1.- "Eat more fruit and vegetables," the doctor said to me.
The doctor told me to eat more fruit and vegetables.
- 2.- "Read the instructions before you switch on the machine," he said to me.
He told me to read the instructions before switching the machine on.
- 3.- "Shut the door but don't lock it," she said to us.
She told us to shut the door but not to lock it.
- 4.- "Would you mind opening the door for me?," I said to him.
I asked him to open the door for me.
- 5.- "Don't come before 6 o'clock," I said to him.
I told him not to come/go before 6 o'clock.
- 6.- "Can you speak more slowly?," he said to me.
He asked me to speak more slowly.
- 7.- "I'd rather you didn't smoke in front of the baby," I said to them.
I asked them not to smoke in front of the baby.
- 8.- "Don't you ever talk to me like that again," she said to him.
She told him not to talk to her like that again, ever.
- 9.- "Go and get the tickets for me, please," she said to me.
She asked him to go and get the tickets for her.
- 10.- "Will you please repeat the flight number?," I said to her.
I asked her to repeat the flight number.
- 11.- "Don't wait for me if I'm late," Ann said.
Ann told us not to wait for her if she was late.
- 12.- "Mum, can we watch the cartoons?," the children said.
The children asked their mother if they could watch the cartoons.

3.- Reported statements

- 1.- "I'll be here before 6", Carol said.

Carol said she would be there before 6.

2.- "The plane will probably get in late", David said.

David said that the plane would probably be late.

3.- "I have to finish this report by tonight," the boss said.

The boss said she had to finish that report by that night.

4.- "She'll get well quickly," the doctor said.

The doctor said she'd get well quickly.

5.- "Everyone has to write a three-page paper for tomorrow," the teacher said.

The teacher told the students to write a three-page paper for the following day.

6.- "I saw that movie last week," Richard said.

Richard said that he had seen that movie the previous week/the week before.

7.- "I've read that book twice," Janie said.

Janie said she had read that book twice.

8.- "I can't go tonight," Suzanne said to her boyfriend.

Suzanne told her boyfriend that she couldn't go out that night.

9.- "The lights aren't working," she said to him.

She told him that the lights weren't working.

10.- "I don't do business that way," Mr Bremer said.

Mr Bremer said he didn't do business that way.

11.- "There hasn't been a meeting this week," he said.

He said that there hadn't been a meeting that week.

12.- "I'm going to send my wife a bunch of roses," Henry said.

Henry said he was going to send his wife a bunch of roses.

REPORTED SPEECH EXERCISES

4.- Choose the correct form

1.- She asked me where (was I / I was) going.

2.- I don't know what (is his name / his name is).

3.- Ask him what time (is it / it is).

4.- The mail carrier wants to know where (she lives / does she live).

5.- He asked me how much (my car cost / did my car cost) .

6.- I don't know where (did he put / he put) those magazines.

7.- He wants to know where (do we have / we have) our English lesson.

8.- I wonder how old (is that woman / that woman is).

9.- Please find out where (she works / does she work).

10.- He asked me how long (had I studied / I had studied) English.

5.- Rewrite these sentences using the words given

1.- Where is the director's office? I don't know **where he is**.

2.- Where did Miss Dale go? He wants to know **where Miss Dale went**.

3.- What time is it? I wonder **what time it is**.

4.- In which file is the letter? She wants to know **in which file the letter is**.

5.- How much does it cost? I would like to know **how much it costs**.

6.- When are you coming back? He wants to know **when you are coming back**.

7.- Where is Tom? Do you know **where Tom is**?

8.- Does he live in Madrid? Ask him if **he lives/lived in Madrid**.

9.- Where did you put it? I forgot **where I had put it**

10.- What do you mean? I asked him **what he meant.**

6.- Reported questions

1.- “How much does this book cost ?” I said to the shop-assistant.
I asked her how much it cost.

2.- “Where are you going ?” my mother said to me.
She asked me where I was going.

3.- “Are you going to phone me ?” he said to me.
He asked me if I was going to phone him.

4.- “Did you post the letter for me?” Rose said to me.
She asked me if I had posted the letter for her.

5.- “Where are you going on holidays?” I said to Tom.
I asked Tom where he was going on holiday.

6.- “Do you like your new job?” they said to me.
They asked me if I liked my new job.

7.- “How are you today?” I said to Susan.
I asked her how she was that day.

8.- “When will you get back from your trip?” she said to me.
She asked me when I would get back from my trip.

9.- “Does it take longer to go by bus or by train ?” he said.
He asked if it takes / took longer to go by bus or by train.

10.- “How long have you studied English ?” Jane said to John.
She asked John how long he had studied English.

11.- “How often do you go to football matches ?” I said to him.
I asked him how often he goes/went to football matches.

12.- “Have you ever read a book in English ?” she said to me.
She asked me if I had ever read a book in English.

13.- “Why didn’t you tell me it was your birthday ?” she said to me.
She asked me why I hadn’t told her it was / had been my birthday.

14.- “What were you doing when I phoned you ?” he said to me.
He asked me what I was doing when he phoned me.

15.- “Robin, are you coming for lunch today?” his mother said.
She asked Robin if he was coming for lunch that day.

REPORTED SPEECH EXERCISES

7.- Reported mixed

1.- “Don’t worry about anything, Tom; leave it all to me” said the teacher.
The teacher told Tom not to worry about anything and to leave it all to her.

2.- “Can you lend me your pen, please ?” I said to her.
I asked her to lend me her pen.

3.- “It is important that you have definite goals in you life, Mark” his mother said.
His mother told Mark that it was important he had definite goals in his life.

4.- “How often do you water these flowers ?” Mary said to me.

Mary asked me how often I watered those flowers.

5.- “ Please, do not overdo my steak “ the man said to the waiter.

The man asked the waiter not to overdo his steak.

6.- “ Do you think you could come earlier tomorrow, Sandy ?” the boss said.

The boss asked Sandy to come earlier the following day.

7.- “ My brother is sharing a flat with two other boys “ she said.

She said that her brother was sharing a flat with two other boys.

8.- “ Do whatever you like “ he said to us.

He told us to do whatever we liked.

9.- “ I’d rather you didn’t come after 10 p.m. “ my father said to me.

My father asked me not to go after 10 pm.

10.- “ Did you accept the job offer ?” my mother said to Richard.

My mother asked Richard if he had accepted the job offer.

11.- “ Don’t waste your time watching soap operas “ my father said to me.

My father told me not to waste time watching soap operas.

12.- “ Book me a seat in the non-smoking section, please “ I said to him.

I asked him to book me a seat in the non-smoking section.

13.- “ My parents don’t allow me to come after 12:00 “ she said.

She said her parents didn’t allow her to go after 12:00.

14.- “ Would you mind looking after my children while I’m away ?” Mrs White said to the girl.

Mrs White asked the girl to look after her children while she was away.

15.- “ What do these initials stand for ? “ I said.

I asked what those initials stood for.

PASSIVE VOICE EXERCISES

1.- Put the following sentences into the passive voice

1.- She bought her daughter a new pair of shoes.

Her daughter was bought a new pair of shoes.

A new pair of shoes was bought for her daughter.

2.- People shouldn’t study this boring subject.

This boring subject shouldn’t be studied.

3.- We have to buy a new car.

A new car has to be bought.

4.- She’s going to repair the TV set.

The TV set is going to be repaired.

5.- They had sung my favourite song when I arrived.

My favourite song had been sung when I arrived.

6.- They gave my little sister a ticket.

My little sister was given a ticket.

A ticket was given to my little sister.

7.- That man will show the visitors the new building.

The visitors will be shown the new building.

The new building will be shown to the visitors.

8.- Someone asked the students a very difficult question.

The students were asked a very difficult question.

A difficult question was asked to the students.

9.- You should speak English in class.

English should be spoken in class.

10.- They should have postponed the exam.

The exam should have been postponed.

11.- When we first met, they had already offered me a job at the bank.

When we first met, I had already been offered a job at the bank.

12.- The police might find the girls.

The girls might be found by the police.

13.- She can't have lost the tickets.

The tickets can't be lost.

14.- They still deny women the right to vote in some countries.

Women are still denied the right to vote in some countries.

The right to vote is still denied to women in some countries.

15.- The others told the new students where to sit.

The new students were told where to sit.

PAST SIMPLE, PAST CONTINUOUS, PAST PERFECT

A - a-2, b-1

a-4, b-3

a-6, b-5

a-7, b-8

B - 1-c, 2-a, 3-b

C - 1 a + c, 2 b + c, 3 b + c, 4 a + b, 5 b + c, 6 b + c