

# Classroom Expectations and Routines

## *Welcome to Our Classroom!*

In our class, we work together to create a positive, respectful, and productive learning environment.

## Clear Expectations

### 1. Be On Time

- Arrive on time, take your seat, and be ready to start when the bell rings.
- If you're late, make sure to sign the tardy log quietly.

### 2. Be Prepared

- Bring all your materials—like textbooks, notebooks, computer, charge cord, and pens—to class every day.
- Have your homework done and ready to turn in at the beginning of class.

### 3. Be Respectful

- Listen when others are speaking, raise your hand to share, and use kind language.
- Treat everyone with respect—no interrupting or negative comments.

### 4. Participate

- Get involved in class discussions, group work, and activities.
- Your participation matters and will count toward your grade.

### 5. Stay in Your Seat

- Stay seated unless you have permission to move around the room.
- If you need to leave the room, just ask and sign out.

### 6. Use Technology Wisely

- Keep your cell phone off and put away during class, unless we're using it for learning.
- Use school devices, like laptops, only for classwork.

### 7. Turn in Your Work on Time

- Make sure to submit all assignments by the due date.
- If you need more time, talk to me beforehand to avoid late penalties.

### 8. Respect Our Classroom

- Keep our classroom clean and organized. Throw away trash and put things back where they belong.
- Water is fine, but please save food and other drinks for outside the classroom.

## Consistent Routines

### 1. Start with Bell Work

- When you enter the classroom, get started on the activity posted on the board right away.
- This helps us kick off the class with a quick review or warm-up.

### 3. Class Flow

- Each class will follow this routine:
  1. **Introduction (5 minutes):** We'll quickly review what we did last time and what we'll do today.
  2. **Lesson (20 minutes):** I'll teach the new topic, or we might watch a video or do an activity together.
  3. **Practice (15 minutes):** You'll work on an activity or in groups to practice what we learned.
  4. **Wrap-Up (5 minutes):** We'll go over the main points and make sure everyone's on the same page.

### 4. Exit Ticket

- At the end of class, you'll fill out an exit ticket—a short question or reflection about what you learned today.
- This helps me see how you're doing and what we might need to review.

### 5. Homework Check

- We'll review or turn in homework right at the start of class.
- If you had trouble with anything, this is your chance to ask questions.

### 2. Attendance

- I'll take attendance as soon as class starts. If you're late, just sign the tardy log quietly.
- Being here on time is important so you don't miss anything.

### 6. Group Work

- During group activities, everyone will have a role (like leader or note-taker) to make sure the work is shared.
- Work quietly and stay focused on the task.

### 7. Attention Signal

- When I need everyone's attention, I'll use a specific signal (like raising my hand or clapping).
- When you see or hear it, stop what you're doing and focus.

### 8. Dismissal

- The bell doesn't dismiss you—I do. We'll make sure everything's cleaned up, you have your homework, and then I'll let you go.

## Consequences for Not Meeting Expectations

### 1. First Reminder

- I'll give you a verbal reminder to correct the behavior.

### 2. Second Reminder

- We'll have a private conversation, and I might adjust your seat or participation.

### 3. Further Consequences

- This could include a call home, detention, or a meeting with your parents/guardians.

## Rewards for Meeting Expectations

### 1. Verbal Praise

- I'll acknowledge your good behavior and participation in front of the class.

### 2. Classroom Rewards

- You might earn points, stickers, or other incentives that contribute to a class reward, like a fun activity.

### 3. Positive Notes Home

- I'll phone call or send a note or email home to your parents/guardians highlighting your positive behaviors or achievements.

## Contact Information

**Teacher Contact Info:** You or your parents can reach me at [insert email] or [insert phone number]. My office hours are [insert office hours].

**Communication Expectations:** I'll send regular emails or progress reports to keep your parents informed. They're welcome to reach out anytime with questions or concerns.

## Classroom Agreement

By signing below, you acknowledge that you understand and agree to follow the classroom expectations and routines. Let's make this year a positive and successful one together!

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

---

# *We've Got This!*

*Together, we can create a classroom where everyone feels respected, supported, and excited to learn. Let's make this year our best one yet!*

---