



「 ◆ KOKO SleepyCaffeine's ◆ 」
★ TERMS OF SERVICE ☒ .

☐ ★ Last Updated: 28/01/2026

- ↳ Artist's active time approximately at 12 PM - 6 PM S.E.A Standard Time. Occasionally during night (that's our resting time)
- ↳ Artist's Business Email : SleepyKokoff@gmail.com
- ↳ Media used: Ibis paintX & Xiaomi Pad 7

Artist work time varies, we do not guarantee a full-time standard work of 8 hours. However, due to recent activities outside of online work, we may have a slow response to chats that are not associated with current commissions or current customers on tabs, and if the client decided to engage a conversation outside the line of work, we have the rights to skip or avoid it to focus on the current important subjects. We also took a break during weekends and holidays.

Welcome to my **Terms of Service!**

Please read this carefully. This T.O.S works as a relationship between YOU [Client] and I [Artist].
Questions are welcome, if you have trouble understanding the T.O.S.

☐ ★ Remember to note;

A.) You need to provide an image of your character, full, with the pose you desire for extra satisfaction once the piece is finished, your own handmade sketch would be even more helpful, however, I can do artistic freedom which means ***I will draw your character to my heart's desires.***
Do **PLEASE** provide specific details how you want your character to be drawn, etc, to make the progress smoother.

B.) These terms apply to **PERSONAL commissions and YCHs**, meaning they are not for commercial use which also include **NFT and AI**. For commercial use please read rule number 2.

1. If the **Client** were caught feeding the piece toward AI or using an AI filter using the private commission or to then sell it as a commercial piece, the **Artist** may be given penalties such as blacklisting the client or even calling them out on a beware list.
2. The Use of Commercial artwork; You will be charged **4x** the **FIXED** prices! But percentage multiplication will stay the same. **CLIENT must be transparent of themselves being an employer or the employee of an employer, they must also provide information to avoid suspicions of scam/fraud attempts.**
3. Finished products will be sent through google drive files to client's email in form **BOTH Files and Image previews.**

C.) I will not accept any artstyle requests or changes to the current ones. Humanoid will slightly follow the same texture like the Anthro style.

FYI Humanoids are still under the development of semi-anime mix style, In result style experimentation it may not look similar or slightly downgraded, we do not recommend commissioning human regardless.

D.) Be polite to me and I will be polite to you, I absolutely will not deal with anyone who's shown themselves as rude, entitled, arrogant etc.

However If the **Artist** does not come to an agreement to the commission, the **Artist** is allowed to refuse it.

- **By commissioning me (after or without reading the T.O.S), you have agreed to abide by these terms of service and confirming that you are age 18 or over. -**

(X) I DON'T DRAW:

- Chibi.
 - (Hyper)Realistic.
 - Extreme fetish.
- [do not hesitate to ask if you're unsure.]
- Complex BG, Mech/Armor/Weapons & Vehicles.
 - Sensitive topics ; Politics, IRL wars and Racism.

(✓) I DO DRAW:

- ★ Anthros.
- Monsters.
- Feral animals (SFW only).
- ★ NSFW [including GROTESQUE & LGBTQIA+.]
- ★ Work best with artistic nudity, adult-characters and dragon ~ horse characters.

NOTE : If the character in request is underage without the artist's knowledge or the client did not inform the artist of the age, whether it is good or bad, the artist is not responsible for what the client/buyer requested.

📌★ **PRIVATE COMMISSION** will be charged **75%** of its original price. In which commissions that I cannot post to my portfolios.

📌★ **RUSHED COMMISSION** will be charged in various percentages depending on the date & time of the deal of deadline; any changes to the deadline will not be charged extra unless it's shortened, as I will prioritize yours before others. If not possible I will cancel it regardless.

📌★ **WORKFLOW / TAT:**

The artist works on 1-2 commissions at the time within **1 week to 2 months** to completion depending on the current work tab, complexity requests, or the more queues there are it means it has overloaded; (Min : **2-4 queues**, Max (overload) : **above 5**)

I will send you a marked WIP rough sketch of your commission progress for further confirmation and revisions, if there are nothing else to be changed, I will ask for an upfront or full payment before continuing the work afterwards I will then inform you of the progress so far. Until what seems to be finished then you may pay the rest or immediate full price before receiving the final results.

📌★ **ARTWORK INFORMATIONS:**

I have strict limitations of how many layers I can have in a canvas, generally over **50-60** (unmerged) without files corruption. If an artwork exceeds the limits over **70-80** it will be likely to be corrupted, thus any additions will either be denied or charged extra fees if the client insists.

Results size from smallest to largest **1000px ~ 4000px**, often Artist will be the one to control the size to improve performance and quality needed.

All artworks are at standard **350 DPI**.

• **Payment, Prices, & Refundation:**

1. Prices are base as in it's not negotiable, **You can pay directly or I can invoice you through PayPal. PLEASE WAIT FOR THE INVOICE. Payments received outside of the mains will be treated as a tip. (Please do not write anything sexual on the notes or paypal feedback as well; simply leave it blank or food names are enough, thank you.)**
2. We only accept USD currency and payment through PayPal or Ko-Fi only! **Please pay attention to extra fees if you're using Ko-Fi.**
3. Payment after a rough sketch must be **50%** or **40/30%** at least or I will not continue temporarily until further notice.
However full payment is allowed.
Payment must be done once at full price beforehand, if not I will not give the finished product.
4. This is due to the sudden absence because of a real life situation and I may not be able to inform you immediately—but I will come back to you as soon as I can as I am responsible for the work,

if for any chance you're looking for me, my DMs are open. **The estimate offline may be unknown. ETA: few hours to 1-2 Days**

5. REFUNDS POLICY

- **Clients** cannot ask for refunds after commission is completed.
 - If **The Artist** need to cancel the commission due to personal reasons (ie. IRL reasons), I will refund the whole price, regardless of what amount of work has been completed.
 - If the **client** decides to cancel a half finished work, they'll get a **50%** refund.
 - If no amount of work has been done **clients** will receive full refunds.
 - **The refunds could take 2 weeks to process.**
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• OTHERS:

Q: What if a client ordered more pieces of artwork with the same/different character but on separate canvas?

A: You will be charged the same price per canvas according to your request and variant choices, do remember the price of a character in a separated canvas is not the same as multiple characters in one canvas.

I will not answer any further questions regarding this topic.

- Revisions are still available as long as it's in the sketch stage, if you'd like to revise it after or during the lining/coloring/shading stage an extra fee will be added in each **major change +10%**.

- **REVISION AFTER FINISHED COMMISSION** ; The artist does not accept such request but if the client insists, you will be charged more than the revision during progress. Regardless of any changes minor or major you will be charged **+30%** more per revision.
- **REVISION LIMITS** ; Upon asking for revisions, clients have **3 chances for minor revisions and 2 major revisions during Lineart, Coloring and Shading** stage as once already stated.

- **You are free to do whatever with the finished work but editing, removing my watermark, giving it to another artist, NFT, AI usage & selling it more than what you have paid will not be accepted.**

When it comes to sharing, you must credit me properly, either by tagging or linking to any of my platforms. Other alternatives using my name (**@KokoSC**), (**@KokoSleepyCaffeine**), (**@KKSC**).

- For further updates you can always ask me through Telegram and Discord. -

My apologies if I ever come too stiff to you, or if I ever make you feel uncomfortable please don't hesitate to state your discomfort as I didn't mean to sound angry or pushy rather was trying to maintain a professional environment (•_•)
