

FBCW Writing Circle Participant
& Facilitator Guidelines
February 1, 2024



All Participant Guidelines:

The Federation of BC Writers does not tolerate hateful or discriminatory language of any kind, including racist, misogynist, homophobic, transphobic, ageist, or ableist, or that discriminates on the basis of religion. Failure to respect this will lead to a conversation and potentially result in removal from the group.

The format of each circle will be decided within the group. This includes how often you will meet, how work will be shared, and what types of feedback, if any, will be given.

Participants should arrive to their circle on time and be prepared to engage within the format of their circle in a respectful manner.

Any issues within the group should first be brought to the circle leader(s). If these can't be resolved within the group, participants or leaders may contact admin.

Any works shared with the group are to be kept confidential. Participants may not share, discuss, or reproduce works from others in the group without written permission.

Additionally, Writing Circle Facilitators will:

Keep group email addresses and all personal information confidential.

Lead the group in a respectful and inclusive manner.

Arrive prepared and 5 minutes early.

If a facilitator is unable to host, they should confirm that a backup can host or notify the Writing Circles Coordinator if they do not have a backup; advance notice preferred.