

PRIVACY AND DATA SECURITY STATEMENT

July 26, 2021

Thank you for visiting Route's online and mobile resources and for viewing this privacy and data security statement. Our privacy statement, below, serves to give notice about the types of personal information we collect, how we use it, who we share it with and why, and what we do to try to protect it. We'll outline those topics below and we encourage you to read each section carefully. For your convenience, we've also provided a quick summary.

Summary of How We Handle Personal Information

- **What do we collect?** We collect and retain certain personal information from a variety of different data subjects including our workforce, vendors, merchant- and consumer-customers, and visitors to and users of our online and mobile resources. Click [here](#) to learn about the categories of personal information we collect from all four groups of data subjects.
- **Why do we use it?** We use personal information received from visitors and users of our online and mobile resources to communicate directly with them. Click [here](#) for more information about how we use personal information.
- **When do we share it?** We share personal information when needed to fulfill our legal obligations and when our vendors, business partners, and affiliates need it to perform the contracts we have with them. We provide further detail about our sharing of personal information [here](#). We do not sell or rent any personal information from any data subjects to third party data brokers or marketing companies.
- **How do we protect it?** We've invested in a Security Program that addresses both technical and operational matters. Our program includes incident response and management and vendor oversight components. You can read about those components [here](#) and [here](#).
- **Your Privacy Choices and Rights.** You do not have to provide personal information to enjoy most of the features of our online and mobile resources. Moreover, you can opt out of certain activities like newsletters and announcements. You can learn more about that [here](#).

Contacting Our Privacy Office

If you have any questions about our privacy and data security policies, procedures, and practices, including anything we say in this privacy statement, we encourage you to contact our Privacy Office.

- **Address:** Attn: Legal 1557 W Innovation Way Ste 200, Lehi, Utah 84043
- **Email:** support@route.com

Important Vocabulary

This privacy statement explains how we address some of our legal obligations—and your legal rights—regarding personal information. This section defines some words and phrases that have specific meanings whenever you see them in this statement.

This privacy statement applies only to Route App, Inc. Wherever we say “**Company**”, “**we**”, “**us**”, or “**our**”, in this privacy statement we mean solely Route App, Inc.

When we reference “**this statement**”, “**this privacy statement**” and “**our statement**”, we mean the Privacy and Data Security Statement you are reading now. The phrase “**consumer customers**” means individuals who have:

- downloaded and use the Route App; or
- made a purchase from one of our merchant-customers; and
- do not use the Route App, but actively chose to obtain Route-provided shipping protection services from a merchant; or

- automatically received Route-provided shipping protection services as a no-cost benefit from a merchant.

The phrase, “**merchant-customer**” means a business entity that operates an ecommerce platform and to whom we provide the Route merchant technologies and services under a separate contract.

Generally, we use the words “**you**” and “**your**” to mean you, the reader, an individual over the age of 18. This age requirement is discussed in more detail later in this statement [here](#). Other places in this privacy statement may define the words “**you**” and “**your**” differently, and the more specific definitions of those sections apply where appropriate.

The “**Route App**” refers to the specific mobile application downloaded by our consumer-customers under separately presented Terms of Use to permit them to use our order tracking service and manage any related insurance claims. When we talk about our “**online and mobile resources**”, we mean all websites, portals or other features we operate to allow you to interact with us and our systems, as well as any generalized mobile sites or apps we’ve created and distributed (other than the Route App) to let you interact with the content we provide.

An “**affinity action**” is when you “follow” us, “like” us, or take a similar or analogous action on our external social media presence.

When we refer to “**personal information**”, we mean information that can be used to identify or easily be linked to you.

Whom Do We Collect Personal Information From?

We collect personal information from four groups of data subjects:

- general visitors to, and users of, our online and mobile resources
- current members of our workforce and those who apply for posted jobs
- our third-party vendors and business partners and affiliates
- our consumer-customers and merchant-customers

What Personal Information Do We Collect?

The categories of information we collect from each group of data subjects and the ways in which we use it vary, depending on a few factors. The following paragraphs describe those categories and uses. Note that it’s possible for the same person to fall into more than one group. For instance, someone who works for us might visit also use the Route App.

Personal Information Collected from Merchant-Customers

Merchant-customers enter into a contract with us which is separate from this statement and has its own terms and conditions for notice of collection and governing our overall confidentiality, data privacy, and data security obligations with respect to personal information about our merchants’ personnel we collect from them. As a result, those terms, and not this statement, apply to the personal information of merchants and their personnel.

Personal Information Collected from Consumer-Customers

When our shipping protection services are activated, whether through the Route App, by choosing them on a merchant website or shopping cart, or by having a merchant provide them to you automatically as part of the benefits they offer, you become our consumer-customer and we may collect from you, or receive from our merchant-customer, the following:

- your name and contact information, which may include your phone number.
- information about the products you purchased, including their value.
- the shipping destination you requested, which may be your residential address.
- such other information about you or your order as may be reasonably necessary to provide, inform you about, and improve our shipping protection service.

In addition, depending on how you set-up your access permissions within the Route App and with your third-party mail provider (such as Google's Gmail, Yahoo! Mail, and the like) and the rules those mail providers set for third party access, we may use certain technologies such as application programming interfaces to parse your email as it relates to your status as a consumer-customer.

Personal Information Collected from Our Workforce and Job Applicants

We collect and retain the types of **professional or employment related personal information** you would expect an employer to have about its existing and former workforce and new job applicants. We provide legally required notices of collection and describe our use and sharing of the personal information of our workforce and applicants in greater detail in confidential internal human resource manuals and documents accessible to members of our workforce, or by publication on the proprietary workforce/applicant portals and apps we operate. In some cases, such portals and apps may be operated by third parties who transfer the personal information to us. In those situations, the legal responsibility to provide notice usually rests with the third party.

Personal Information Collected from Vendors, Business Partners, and Affiliates

Like all large corporate enterprises, we buy goods and services, lease equipment and office space, and attend industry events. In doing so, we interact with many existing and potential vendors and business partners and affiliates from whom we necessarily collect certain personal information in connection with our contractual and business relationships. This information is typically limited to minimum business contact information. We use and share personal information collected from our vendors and business partners and affiliates to manage, administer, and perform under our contracts with them or share information about our products. We describe our use of vendor and business partner personal information in greater detail in our confidential contracts with those parties or on the internal vendor management portals we operate.

Personal Information Collected from Visitors and Users of our Online and Mobile Resources

If you visit and/or use our online and mobile resources, we collect, retain, and share certain personal information about you. The remainder of this privacy statement applies entirely to such visitors and users of our online and mobile resources. Thus, in the remainder of this section, the words “**you**” and “**your**” mean only that category of data subjects.

Generally, we collect your personal information through automated/technical means and when you voluntarily provide it to us. ***By using our online and mobile resources, you are signifying to us that you agree with this section of our privacy statement and that we may use and disclose your information as described.***

Voluntarily Submitted Information.

If you choose to participate in or make use of certain activities and features available via our online and mobile resources, you will need to provide us with information about yourself. The types of personal information you will be submitting to us in those situations is almost always limited to basic **identifiers** such as your name, email address, mailing address, and phone number. Here are some of the ways you voluntarily give us your personal information:

- **Emails and Texts**—If you choose to send us an email from our “contact us” link or a similar link, you will be giving us your email address and any other personal information that may be in your message or attached to it. The same is true if you send us a text message.
- **Creating Accounts; Signing up for Newsletters**—If we make an account creation feature available to the general public (that is, to visitors/users who are not our customers or workforce members) you will be giving us at least your email address and potentially other identifiers. The same is true if you sign up to receive a newsletter or other informational or marketing material we publish.
- **Registering for Events**—When you register for events, conferences or programs we may host (rather than outsource to a third-party event manager with its own privacy policies), you will be submitting the types of identifiers described above. If the event requires a fee,

we may also ask you to submit **credit card or other financial information**.

- **Social Media and Community Features**—Some of our online and mobile resources may offer social media-like community features, letting users post messages and comments and/or upload image or other files and materials. If you choose to make use of these features, the information you post, including your screen name and any other personal information, will be in the public domain and **not covered/protected by this statement**.

If you prefer we not receive the above-described personal information, please don't submit it. This means you shouldn't participate in the applicable activities or use the applicable features available from our online and mobile resources. Such participation and use are strictly your choice. By not participating, you may limit your ability to take full advantage of the online and mobile resources, but most of the content in our online and mobile resources will still be available to you.

Automatically Collected Information.

When you visit or use our online and mobile resources, **basic information about your internet/electronic activity** is automatically collected through your browser via tracking technologies, such as cookies. Cookies are small text files downloaded onto your computer or mobile device that allow us to collect your **IP address** and recognize your computer or mobile device and store some information about your preferences. Examples include:

- the type of browser and operating system you use.
- the date and time and length of your visit.
- the pages visited, graphics viewed, and any documents downloaded.
- links to other sites you accessed from our online and mobile resources or used to navigate to our online and mobile resources.

Additional information about cookies and tracking technologies is available [here](#).

If you access our online and mobile resources from a phone or other mobile device, the mobile services provider may transmit to us certain information such as uniquely identifiable mobile device information. That, in turn, allows us to collect mobile phone numbers and associate them with the mobile device identification information. Some mobile phone service providers also operate systems that pinpoint the physical location of devices and we may receive this geolocation data as well.

When you use our online and mobile resources, we may allow third-party service providers to place their own cookies or similar technologies to engage in the same types of collection we describe above. For example, we use third-party web analytics services such as those offered by Google Analytics.

For more information on how Google specifically uses this data, go to www.google.com/policies/privacy/partners/. You can learn more about how to opt out of Google Analytics by going to <https://tools.google.com/dlpage/gaoptout>.

User Beware: External Sites, Apps, Links and Social Media

We maintain a presence on one or more external social media platforms such as Twitter, Facebook, YouTube, and LinkedIn. We may further allow the community features of our online and mobile resources to connect with, or be viewable from, that external social media presence. Similarly, our online and mobile resources may contain links to other websites or apps controlled by third parties.

We are not responsible for either the content on, or the privacy practices of, social media platforms, or any third-party sites or apps to which we link. Those apps, sites, and platforms are not controlled by us and therefore have their own privacy policies and terms of use. **To be clear: neither this statement nor the terms of use appearing on or in any of our online and mobile resources apply to our social media presence or any third-party sites or apps to which we may link.** That means even if you take an affinity action on our specific social media presence, and identifiers about you are automatically collected and given to us as a result, that collection and transfer is governed by the privacy policies and other terms of the applicable social media platform and are not our responsibility. If you have questions

about how those apps, sites and platforms collect and use personal information, you should carefully read their privacy policies and contact them using the information they provide.

How Do We Use the Personal Information We Collect?

We use the personal information we collect only in the manner and through the means allowed by applicable law. That means we determine whether we have a lawful basis / legitimate business purpose to use your personal information before doing so. As stated in applicable law, such lawful bases/legitimate business purposes include receiving express consent, operating our business, performing a contract, and complying with a legal obligation. More specifically, we use the personal information of each group of data subjects as follows, but in all cases for all data subjects, **we do not sell or rent personal information**.

Visitors and Users of our Online and Mobile Resources

We use the automatically collected personal information described here to compile generic reports about popular pages/features of our online and mobile resources, and to see how users are accessing our online and mobile resources and, in some cases (such as affinity actions), send materials to you. We use the personal information you voluntarily submitted, as described here, to respond back directly to you and/or send you the information you requested or about which you inquired. We may also use any such personal information you provide to customize our programs and newsletters to make them more relevant to you.

Merchant-Customers, Vendors and Business Partners

We use personal information received from merchant-customers and business partners to communicate with them and satisfy our contractual obligations to them and in such other ways as our separate written contracts with them permit.

Consumer-Customers

We use the personal information collected from consumer-customers as may be reasonably necessary to provide, inform you about, and improve, our shipping protection service

When / With Whom Do We Share Personal Information?

We may share your personal information as described below. This sharing applies to the personal information of all four groups of data subjects.

Affiliates

We may share personal information with other corporate affiliates who may use that information in the same way as we can under this statement.

Legal Requirements

We may disclose personal information to government authorities and to other third parties when compelled to do so by such government authorities, or at our discretion, or otherwise as required or permitted by law, including responding to court orders and subpoenas.

To Prevent Harm

We may disclose personal information when we have reason to believe that someone is causing injury to or interference with our rights or property or harming or potentially harming other persons or property.

Business Sale/Purchase

If we or any of our affiliates sell or transfer all or substantially all of our assets, equity interests, or securities, or are acquired by one or more third parties as a result of an acquisition, merger, sale, reorganization, divestiture, consolidation, or liquidation, personal information may be one of the transferred assets.

Vendors and Business Partners

We also share personal information with those of our vendors and business partners who need it to perform under the contracts we have with them. For instance, the insurance brokers and carriers who are involved in the issuance of the policies used in our shipping protection services may require that we share your personal information with them in order to cover your purchases.

As part of our Security Program, we have adopted standards for those vendors and business partners who receive personal information from us, as reflected in our written contracts. These standards include the expectation that when we share personal information with vendors and business partners, they will comply with all applicable privacy and data security laws and regulations as well as our Security Program. We also expect that they will contractually require and cause their subcontractors and agents to do the same.

For any personal information our vendors and business partners process or store at their own locations, we further expect them to use a technology infrastructure that meets, at least at the facilities level, the minimum recognized standards for security controls. Such recognized standards include those published by the International Standards Organization, the National Institute of Standards and Technology, or any reasonably equivalent standards.

Please note that we cannot guarantee that all of our vendors and business partners will agree to the above-described contractual requirements, nor can we ensure that even when they do agree they will always fully comply.

How Do We Protect Collected Personal Information?

Our Data Security Program

We have adopted, implemented, and maintain an enterprise-wide corporate information security and privacy program that includes technical, organizational, administrative, and other security measures designed to protect against reasonably anticipated or actual threats to the security of your personal information (the “**Security Program**”). Our Security Program includes, among other things, procedures for assessing the need for and implementing encryption and multifactor authentication or equivalent compensating controls. We periodically review and update our Security Program, including as required by applicable law.

Our Incident Response and Management Plan

Despite the significant investment we’ve made in the Security Program, including enforcement of our third-party oversight procedures, we cannot guarantee that your personal information will be free from attempts at unauthorized access, or that loss or accidental destruction will never occur. Except for our duty under applicable law to maintain the Security Program, we necessarily disclaim to the maximum extent the law allows any other liability for any such theft or loss of, unauthorized access or damage to, or interception of any data or communications including personal information.

As part of our Security Program, we have specific incident response and management procedures that are activated whenever we become aware that your personal information was likely to have been compromised. Those procedures include mechanisms to provide, when circumstances and/or our legal obligations warrant, notice to all affected data subjects within the timeframes required by law, as well as to give them such other mitigation and protection services (such as the credit monitoring and ID theft insurance) as may be required by applicable law. We further require, as part of our vendor and business partner oversight procedures, that such parties notify us immediately if they have any reason to believe that an incident adversely affecting personal information we provided to them has occurred.

Your Rights and Options

If we are using your personal information to send you marketing materials, such as newsletters or product alerts via text or email, you may opt out by following the opt-out instructions in the email or other communication (e.g., by responding to the text with “STOP”). When we receive your request, we will take reasonable steps to remove your name from our distribution lists, but it may take time to do so. You may still receive materials for a period of time after you opt out. In addition to opting out, you have the ability to access, amend, and delete your personal information by contacting us using the [contact information](#) below. Opting out of or changing affinity actions or other submissions or requests made on our external social media presence will likely require that you do so directly on that applicable platform as we do not control their procedures.

Some browsers have a “do not track” feature that lets you tell websites that you do not want to have your online activities tracked. At this time, we do not specifically respond to browser “do not track” signals.

Children's Privacy

Federal law imposes special restrictions and obligations on commercial website operators who direct their operations toward and collect and use information from children under the age of 13. We take those age-related requirements very seriously and do not intend for our online and mobile resources to be used by children under the age of 18. We do not knowingly collect personal information from minors under the age of 18. If we become aware that anyone under the age of 18 has submitted personal information to us via our online and mobile resources, we will delete that information and do not use it for any purpose whatsoever. We encourage parents and legal guardians to talk with their children about the potential risks of providing personal information over the Internet.

CCPA and GDPR

Privacy and data protection laws vary around the world and among the several United States. Most prominently, residents of California, the European Economic Area, and Canada have certain additional rights in cases where the party collecting that information is governed by the applicable law.

The California Consumer Privacy Act

When we collect personal information from California residents we become subject to, and those residents have rights under, the California Consumer Privacy Act or "**CCPA**". This section explains your rights under the CCPA. For purposes of this section, the words "**you**" and "**your**" mean only California residents.

What did we collect from California Residents?

We collected the following categories of personal information within the last 12 months:

- **identifiers** such as name, address, IP address, and other similar identifiers
- **personal information under the Customer Records provision of the California Civil Code** such as a name, address, or telephone number
- **commercial information** such as products or services purchased
- **internet/electronic activity** such as browsing history and search history
- **geolocation data** including geographic coordinates/physical location
- **audio, video, electronic** or other similar information
- **professional or employment related information** such as job history and performance evaluations
- **inferences drawn from the foregoing** to create a profile about a consumer reflecting the consumer's preferences, predispositions, behavior, or attitudes

What Personal Information did we disclose for a business purpose?

We may have disclosed the categories of personal information listed above for one or more business purposes permitted by the CCPA during the last 12 months.

What Personal Information did we sell?

We do not sell, and within the last 12 months have not sold, personal information to third parties.

What sources did we obtain Personal Information from and why did we collect it?

Please review the [Whom Do We Collect Personal Information From?](#) section of this privacy statement to understand the scope of purposes and the sources from which we collect data. Similarly, we urge you to read the [How Do We Use the Personal Information We Collect?](#) and [When/With Whom Do We Share Personal Information?](#) sections of this statement where we describe the categories of third parties with which we may share your personal information and why.

Rights of California Residents

You have the following rights under the CCPA. It's important to us that you know that if you exercise these rights, we will not discriminate against you by treating you differently from other California residents who use our sites and mobile resources or purchase our services but did not exercise their rights.

- **Right to Know**—the right to request that we disclose to you, specifically beyond the general statement immediately above, the categories and specific elements of personal information collected including the source of the information, our use of it and, if the

information was disclosed or sold to third parties, the categories so disclosed or sold as well as the categories of third party who received or purchased it.

- **Right to Access**—the right to receive a copy of the categories and specific elements of personal information we collected about you in the preceding 12 months.
- **Right to Delete**—the right to request that we delete the personal information we collected about you under certain circumstances.

You, or an authorized agent acting on your behalf, can exercise the Right to Know up to two different times every 12 months. To exercise these rights, contact us at **support@route.com**. We may ask you to fill out a request form. The CCPA only allows us to act on your request if we can verify your identity and/or your agent's authority to make the request, so you will also need to follow our instructions for identity verification.

If you make a verifiable request per the above, we will confirm our receipt and respond within 45 calendar days.

The EU General Data Protection Regulation

We continue to develop and grow our compliance with international data privacy laws and regulations. We have, as required by the CCPA and other applicable U.S. laws such as the New York SHIELD Act, and as a good business practice generally, adopted and implemented a data security program that includes technical, organizational and administrative measures reasonably designed to protect, in a manner consistent with accepted industry standards, the privacy of those natural persons with whom we do business and to reduce the likelihood of unauthorized access to or unauthorized use of personal information we collect. We also enter into Data Protection Agreements with those of our merchant-customers who have, or believe they have, GDPR obligations that flow down to us.

For general site visitors, consumer-customers, and regulators who have questions about whether or how the GDPR or other industry- or jurisdiction-specific laws apply to us, you can contact us using the contact information found below.

Changes to this Privacy Statement

We reserve the right to change or update this statement from time to time. Please check our online and mobile resources periodically for such changes since all information collected is subject to the statement in place at the time of collection. Typically, we will indicate the effective/amendment date at the beginning of this statement. If we feel it is appropriate, or if the law requires, we'll also provide a summary of changes we've made near the end of the new statement.

Contacting Us

If you have questions about our privacy statement or privacy practices, please contact our Privacy Office:

- **Address:** ATTN: LEGAL 1557 W Innovation Way, Suite 200, Lehi, Utah, 84043
- **Email:** support@route.com

This privacy statement is effective as of the date listed at the top of this page. The English language version of this privacy statement is the controlling version regardless of any translation.

COOKIE NOTICE

Scope of this Notice

Like many companies, we have a general website available from both computers and mobile devices and an app that allows you to use our services. We also interact with you when our merchants and shopping carts give you the benefit of our shipping protection service for a small fee or even, in some cases, for free. We want to be clear that this Notice applies only to our general website and direct consumer-customer users of our Route App. As for the third situation, we do not control, and can't be responsible, for the cookies (defined below) placed by those third-party merchants and shopping carts, even if we did authorize them to offer our shipping protection service to you. Consequently, they are responsible for notifying you of their cookie uses and practices.

What is a cookie?

A cookie is a small text file that is downloaded onto your computer or mobile device when you access a website. When you visit our online and mobile resources and agree to have cookies set on your computer or mobile device, basic information is passively collected through your web browser via such cookies or similar tracking technologies. We explain why we use cookies further below.

Websites can use different types of cookies including 'first-' and 'third-' party cookies and session or persistent cookies. We briefly explain those different types of cookies below:

- **First-party cookies** are cookies set by the website visited by a user (i.e., the website displayed at the top of the browser).
- **Third-party cookies** are cookies that are set by a domain other than the one being visited by a user. If you visit a website but another company sets a cookie through that website, it would be a third-party cookie.
- **Session cookies** allow websites to link a user's actions during their browser session. Session cookies are temporary and remain on your device until you leave the website you are currently visiting.
- **Persistent cookies**, unlike session cookies, remain on a user's device in between browser sessions and remember the user's actions and preferences on a website or even potentially across different websites. Persistent cookies may be used to remember your preferences.

Additional information about cookies and tracking technologies is available [here](#).

What types of cookies do we use?

We use both session and persistent cookies and which are set by our third-party service providers. For example, we use Google Analytics, a web analytics service provided by Google, Inc. ("**Google**"). For more information on how Google uses this data, see www.google.com/policies/privacy/partners/. You can learn more about how to opt out of Google Analytics by visiting <https://tools.google.com/dlpage/gaoptout>. If you do not allow cookies to be set on your computer or device, you may be unable to access certain parts of our online and mobile resources or certain parts of our online and mobile resources may have reduced functionality.

What do we use cookies for?

Cookies are used on our online and mobile resources in order to:

- personalize and enhance your experience on our online and mobile resources;
- track, compile, and analyze your use of our online and mobile resources (including which pages or portions of our online and mobile resources you are viewing and where you are viewing them from); and
- secure and optimize our online and mobile resources.

Updates to this Cookie Notice

We reserve the right to update this Notice from time to time. Please check our online and mobile resources periodically for such updates since all information collected as described herein is subject to the Notice in place at the time of collection. Typically, we will indicate the effective/amendment date at the beginning of the above Privacy Statement. If we feel it is appropriate, or if the law requires, we will also provide a summary of changes we have made in the new Notice.