Town of Fountain
Cemetery Association Meeting
Town Hall
W9921 Jacobsen Road
Cmap Douglas, WI 54618

June 8, 2022

10:30 a.m.

Draft Minutes

Meeting was called to order by Arris Sullivan.

Roll Call: Nancy Walker, Kari Olson, Kathy Haske, Arris Sullivan.

Approval of Agenda.

Treasurer's Report: Kathy presented the report. Balance is $5,800.07 (new push lawn mower was paid for out of the account this spring). Motion to accept report by Nancy, second by Kari.

Approval of Minutes: Minutes from March 28, 2019 (due to Covid, there was not a recent meeting). Motion to approve by Kari, second by Kathy.

Price for Cemetery Plots: After a canvas of local cemeteries which are at $300 to $400; motion by Kathy, second by Nancy to raise the amount to $300 for residents and $350 for non-residents. Motion carried.

Brewster Cemetery request for plots for cremation. The Rizner family had a recent death and wanted to buy two more lots near the Edward and Nancy Rizner plot in Section 3, Lot 34. This is near the trees but as these two graves would be cremations, it would not be a problem Arris will contact the family and let them know that it has been approved. Motion by Kari, second by Kathy.

Other Business: Fall Clean-up of the cemetery-we will select a date to clean up cemetery.

There was a question about Crypts in Brewster cemetery. This was approved on September 8, 2009 for the request made by Hugh and Jolene Bradley so assume it would be approved for any more requests.

Motion to adjourn made by Kathy, second by Kari.

Recorded by Arris

Town of Fountain

Cemetery Meeting

Town Hall

1:00 p.m.

March 28, 2019

Meeting was called to order by Kari Olson

Attendees: Kari Olson, Joanne Klinker and Arris Sullivan

Treasurer's Report: As of March 12, 2019, balance was $7078.87, Motion to accept by Kari, second by Joanne.

Previous minutes from March 14, 2017 were read and motion by Joanne and second by Kari to approve minutes as written.

Arris showed a mock up of signs for Brewster and Zindorf Cemeteries from Henke Signs of LaValle. Sand-blasted, three -colored signs are 48 inches by 18 inches at a cost of $745 each. (copy attached) They would charge $45 to install 4x4s and signs. The board suggested the town employees could install posts and attach signs. Motion by Joanne to purchase signs from Henke and second by Kari. Arris said she goes that way and would pick up signs at no cost to the Town when they are completed.

Meeting adjourned at 1:10 p.m. motion by Joanne, second by Kari.

Recorded by Arris

Town of Fountain
Cemetery Association Meeting

March 14, 2017

The meeting was called to order at 2pm by Kari Olson

Attendees: JoAnne Klinker, Kari Olson, Lola St Clair and Arris Sullivan

Treasurer's Report was approved as presented by JoAnne and second by Kari

Previous bank balance	$7,111.37
Disbursements	$149.95 (flags)
Current balance (3.14.17)	$6,961.42

Previous Minutes from July 19, 2016 were approved as written by JoAnne, second by Lola.

The board discussed the request by John Zindorf to volunteer to mow Zindorf Cemetery. Response from the underwriter of the town's insurance is:
The individual doing the mowing is not doing it for a profession or charging the township for the service, then it will be covered under the town's liability policy.
It was suggested to draft up an agreement with the volunteer detailing any concerns and an understanding of the volunteer work.

A draft of the Memorandum of Understanding was discussed and will be presented to the Town Board for their approval.

Meeting was adjourned at 215 by JoAnne and second by Lola

CEMETERY BOARD MEETING
Fountain Town Hall

June 20th,2016 10a.m.

- AGENDA:
- Minutes

§ Joanne made a motion to approve the minutes, 2nd by Arris, passed unanimously

- Treasurer's Report

§ Previous balance (5/31/15) $7,191.37

§ Current Balance (6/8/16) $7,111.37
§ Joanne made a motion to approve the treasurer's report, 2nd by Arris, passed unanimously

- Zindorf Cemetery

§ Change of ownership of cemetery plot from Joanne Zindorf to be used for monument for Blaine Zindorf.
§ Joanne Klinker made a motion to transfer to Blain, 2nd by Arris.
§ Needs to be recorded to show update to Blain.
§ Flag replacement at Zindorf.
§ Arris will set Flag and get help to install.

- Survey of local cemetery plot cost.

§ Needs to be on next agenda. Remind members to call.
§
§ Adjourn at 10:35
§ Kerri made a motion to adjourn 2nd by Joanne.

June 8th, 2016

Possible meeting to follow at Zindorf Cemetery

AGENDA:

- Treasurer's Report
  - Previous balance was on 5/15/15 was $7191.37
  - Current balance as of 6/8/16 is $7111.37
  - Lower balance because of cemetery lot refund

- Survey of local cemetery plot costs (Yearly)

- Zindorf Cemetery:

  - Change of ownership of Cemetery Plot from JoAnne Zindorf to b used for Monument for Blaine Zindorf

  - Flag Replacement at Zindorf Cemetery

CEMETERY BOARD MEETING
Fountain Town Hall

May 15, 2015 8am

- AGENDA:
- Minutes

§ Arris made a motion to approve the minutes, 2nd by Ray, passed unanimously

- Treasurer's Report

§ Previous balance (5/31/14) $7,041.37
§ Lots sold $150.00
§ Current Balance (5/15/15) $7,191.37
§ Joanne made a motion to approve the treasurer's report, 2nd by Ray, passed unanimously

- Zindorf Cemetery – mowing

§ John has offered to mow the cemetery
§ Very nice of him to offer but it creates a liability if he chips a stone, car, ect.
§ Pat, a town employee, will continue to mow
§ Refund of lots – Clary

- Joanne motioned to buy back the 2 graves for $400, 2nd by Arris, passed unanimously

§ Survey results of area cemetery rates

- Elroy $500 new part, $300 for old
- Trinity $200
- Hustler $250
- New Lisbon $300
- Camp $200

· St. James Catholic
o $350 or $750 for non parishioner
§ Adjust Cemetery lot rates if necessary
· No action taken at this time
§ Adjourn

Cemetery Association Meeting

May 1st, 2014

8:00 a.m.

Present: Kari Olson, Arris Sullivan, Ray Kriegl, Sarah Ann Shanahan

· Agenda
· Flag/plaque/light for cemeteries
· Veterans and Friends Cemetery Flag Project will pay for initial cost for flag/plaque/light for cemeteries to remember the veterans
· Ray made a motion to place 2 flag poles, one in each cemetery, from the Veterans and Friends Cemetery Project, 2nd by Arris, passed unanimously
· Arris will follow up with Ron Smith

Cemetery Association Meeting

2.5.14

Attendees: Kari Olson, Arris Sullivan, Ray Kriegl, Sarah Ann Shanahan

· Treasurer's Report
o Balance as of 1-1-14 is $7041.32
o 2014 Town budget for Cemetery is $400. Expected deposits for 2014 are $80.
o Arris made a motion to approve the treasurer's report, 2nd by Ray, passed unanimously
· Citizen's Input
o None
· Minutes
o Ray made a motion to approve the minutes with the striking of the language "tabled because of his absence". There was no need to table it since the matter had been addressed. 2nd by Arris, passed unanimously
· Website
o Agreement to have a page.

- Arris will do the write up for Brewster
- Kari will do the write up for Zindorf
- Sarah will work with Mike to get it set up

· Records

- Sarah had found some additional files label Cemetery while she was cleaning. The group reviewed them and added them to the appropriate cemeteries.

· Next agenda

- Review of grave prices

· Ray made a motion to adjourn, 2nd by Arris, passed unanimously

Present: Arris Sullivan, Kari Olson, Sarah Ann Shanahan
Absent: Ray Kriegl
Citizens: John Zindorf, Katie Zindorf, Joann Zindorf

· Meeting called to order at 2 p.m.
· Treasurer Report

- Balance is $6,861.37. There were 6 lots sold for deposits of $340

§ Arris made a motion to approve the treasurer's report, 2nd by Kari, passed unanimously

· Old business

- 5 lots sold in Brewster, 1 in Zindorf
- Tom Steele has a patio stone as placement right now until headstone arrives

· Zindorf Cemetery

- Requests Pat mows a little higher since he is seeding it
- John stated that the 6 remaining family plots were to remain open. The statutes state that the first deceased gets to be put where they want
- Rita has a deceased husband who she wishes to bury there
- The Association asserted it has no jurisdiction and that they may need to seek legal mediation to solve their discrepancies.

· Accuracy of lots

- Too muddy to go

· Hoilen

- Ray was taking care of it.

· Adjourned at 2:40 p.m.

Town of Fountain
Cemetery Association Meeting

July, 23rd, 2013

1 p.m. at Town Hall

Roll Call: Ray Kriegl, Kari Olson, Arris Sullivan, Sarah Ann Shanahan

Treasurer's Report
Balance is $6501.37

Citizens Input, limited to 3 minutes
Chris Zindorf attended and discussed his family's plot. The Association recommended that he get in writing, legal document that identify which members are interested and where there sites would be

Approval of Minutes, April 17, 2013
Motion by Ray, 2nd by Arris to approve the minutes, passed unanimously

Joann Kokoros was interested in purchasing a lot near the Zindorf's plot. Ray identified one and relayed the information. Will be finalized once we receive payment
Patrick Clark was given permission to straighten the Jimson stone and will continue to mow as has been.

Cemetery Assocition
October 16th, 2013

Town of Fountain
Cemetery Association Meeting

April 17, 2013

9:30am at Town Hall

Roll Call: Ray Kriegl, Kari Olson, Arris Sullivan
Absent: Sarah Ann Shanahan

Treasurer's Report: Current Balance $6501.37 – Report accepted

Minutes from December 4, 2012 – Minutes were not available – Arris will check into the minutes.

Measurement/Accuracy of current burial plots: Due to frost in the ground, the board did not follow-up but Ray is going to try and make a proto-type to mark grave sections, using concrete mix and put the Section and Lot No on the cement. He will bring to the next meeting.

OLD BUSINESS:

Reason for no burials at Zindorf near Nichols/Lawrence Burials. Arris checked with Delores Thompson (former clerk) and the 3-4 lots there are not usable due to a large rock formation in that area. The cemetery map states "No Burials" but we will add "due to rock formation".

Feedback from Camp Douglas Sexton on how they mark graves: Gary Dechant stated they put in a steel rod marking the corners of each section of 8 plots.

Back-up copies of Cemetery plots/sheets: Arris contacted a printer in LaCrosse (Sir Speedy) that can print them off, so she will get them printed in duplicate at $2 each.

Make a trip to the cemetery. Due to the weather, the board will reschedule.

Adjourned at 10:15am

Next Meeting: We would like to schedule one in May to start working on the accuracy of the cemeteries – we will check with Sarah's schedule.

Arris Sullivan, Recorded

Town of Fountain
Cemetery Association Meeting

December 4, 2012 10am

Town Hall

Roll Call: Ray Kriegl, Kari Olson, Arris Sullivan, Sarah Ann Shanahan
Treasurer's Report: Current Balance $6501.37 – approximately $2,000 was spent on a zero-turn lawnmower. Twenty-percent of the sale of a grave for Karen Koca should stay in the Cemetery Account. Report accepted.
Minutes from April 18, 2012 – Minutes approved as written.

Recording Keeping. Suggestion would be using bricks for corner stones to mark plots. Arris will ask the Camp Douglas Sexton how they mark their plots. We will probably need to do a site visit to work on the accuracy of the graves.
Klinker Request. Sue Klinker had asked about the Klinker plots. No action was taken but Arris said that Rosemary Klinker was willed two plots from her parents. They are in Section 3 Lot 8 Graves 1 and 2 listed as Stoker. As those lots were in the area now used as a auxiliary driveway, we gave written permission to move the two lots in the Keith and Rosemary Klinker plots in Section 3 Lot 23 Graves 15-16, this would be also leave two family graves sites open in 13-14 in the Klinker Section.
Next Meeting: Next meeting will be Wednesday April 17, 2013 after the election/annual meeting.
Arris Sullivan, Recorded

Town of Fountain
Cemetery Association Meeting

April 18, 2012

10:30 Town Hall

Attendees: Kari Olson, Ray Kriegl, Arris Sullivan
Excused: Sarah Ann Shanahan

Treasurer's Report

- CD balance is $8301.37
- Interest last year was $416.72, current YTD is $15.69 as the interest rate is now .75% and was close to 5%.
- Board was concerned as the interest would pay for only one mowing so questioned whether 80% the deposits from the lots sold is deposited into the general account for use for cemetery upkeep.

Minutes

- Ray made a motion to approve the February 15, 2012 minutes with the addition that the signs for the cemetery were not in place yet so Ray and Arris will do it after the meeting.
- 2nd by Kari
- Passed unanimously

Cemetery Records and Files

- Board worked on Zindorf Cemetery

- Board crosschecked the cemetery book for Juneau County with our records and found some discrepancies. Kari is going to follow-up with the research she has been doing to correct any errors.
- Question about a section in Zindorf on the cemetery map that has a big DO NOT USE near the Nichols and Lawrence burials. Arris will check with one of the previous clerks to see if she knew what it was annotated in that manner.

Board adjourned at 11:30am

Next meeting to be announced at a later date in conjunction with Sarah's schedule.

Cemetery Association Board Meeting
February 15th, 2012

Attendees: Kari Olson, Ray Kriegl, Arris Sullivan, Sarah Ann Shanahan

Treasurer's Report

· CD balance is $8301.37

Minutes

· Ray made a motion to approve the minutes
· 2nd by Arris
· Passed unanimously

Cemetery Signs

· Pat will put signs in once the ground thaws
· Keith said there was black dirt available by the gravel pit and more at the dump if necessary

Cemetery Records

· Starting sorting and organizing records for each cemetery, as well as collecting and properly filing the grave receipts.

November 1st, 2011

Cemetery Association Meeting Minutes

Present: Kari Olson-Chair, Arris Sullivan, Ray Kriegl, Sarah Ann Shanahan-Clerk/Treasurer

· Meeting called to order at 12:10 p.m.
· No minutes to review
· $8221 in the cemetery CD. We need to make sure that the perpetual care money from lots is put into the CD from 2011.
· Signs
  - Arris will order signs and bill the town.
· Brewster
  - Ray made a motion to purchase a small dump truck load, approximately 7 yards, of black dirt.
    - § 2nd by Arris
    - § Passed unanimously
· Olson Cemetery Lot
  - We need to deed the Anderson's the properly lots where members of the family are already buried and clarify the same for the Olson lots. Clerk will draft letter.
· Adjourned for Walkthrough at 12:45 p.m.

Cemetery Association Board Meeting

December 6th, 2011

12:00 p.m. at Town Hall

- Present: Kari Olson-Chair, Ray Kriegl, Arris Sullivan, Sarah Ann Shanahan-Clerk
- Treasurer's Report
  - $8,301.37 in the account.
    - Need to double check if perpetual care from the 2 lots that Helen Stoughtenger bought are included.
    - Next interest payment is Feb. 2012
- Minutes
  - Arris noted that we need to update the ordinance.
    - Arris made a motion to approve the minutes.
    - 2nd by Ray
    - Passed unanimously
- Cemetery signs
  - Need black dirt, about 7 yards. Ask Keith if we have any available.
  - Signs in and paid for.
- Letter to clarify ownership
  - Letters were prepared and sent Sandy Anderson and Brian Olson to clarify lots in Zindorf Cemetery
- Cemetery Records
  - Marked grave in Brewster, the headstone is wrong and can't dig grave. Arris will contact family and get permission to move stone and to remove any liability from the town if something were to happen.
  - Started organizing records
- Next meeting February 15th at 12:00 p.m.

  - Complaint about the grass being mowed to short. No action taken.
- Record Keeping
  - Chris Zindorf, who is working on the Elroy cemetery spoke about the program and the work he is doing to get that cemetery properly recorded.
    - 2 things need to be done- database and mark the map
- Includes:
  - Title of Grave (can be different than buried)
  - First and last name of owner
  - Date of purchase
  - Amount
  - Death
    - First and last name, date, race, sex, DOB, DOD, age, how disposed of, funeral director, monument company, section, lot, grave, veteran (which war), remarks
    - Program
- Access
  - You can set up query, keeps records completely intact
  - We should set up cemetery map first, then start putting people in
  - Always include 0 in front of a single number
  - % sign in remarks column denotes open
- Rita Zindorf
  - We need proof that she bought those lots
  - As for the rest, it is first come first served.
- Next Agenda
  - Cemetery rules (Wonewoc)

- Price of lots

August 16, 2011

Town of Fountain
Cemetery Association Meeting
Noon – Town Hall
Camp Douglas WI 54618

Attendees: Chairperson Kari Olson, Ray Kriegl, Arris Sullivan
Absent: Clerk/Treasurer – Sarah Shanahan

Minutes from July 21, 2011 meeting – not available
Treasurer's Report – Not available but Ray said there is about $8,000 in a CD at the New Lisbon Bank

Cemetery Regulations –
Wonewoc has posted the following:

Name of Cemetery
RULES OF DECORATION
Effective October 2, 2011

All memorial decorations not located on the headstone or on the monument's base unit MUST BE:

1. Contained on a single-pole urn OR hung from a shepherd's hook,
2. Elevated at least 12 inches above the ground AND
3. Placed on either side of the headstone NOT in front or in the back of the monument.

Any memorial item that does not conform to these rules will be removed and temporarily placed in an open holding area.

(Adopted by the Town Board on August 16, 2011)

A motion was made by Arris to approve the signage, post on the town website, add to cemetery ordinance and publish new change in the newspaper by October 1, 2011. Ray 2nd, Kari voted Nay. Motion carried.

Arris will call Wonewoc and see where they got their metal signs made and order two.

Survey of Area Cemetery Prices: Arris had checked with several village, city and church cemeteries – the average going rate is $250. Motion was made to change town price from $200 to $250 for residents and $250 to $300 for nonresidents effective 1 January 2012. Motion carried unanimously. Update website and add to above notice in the newspaper.

Cemetery Records – Microsoft access – No action as information was not available.

Next meeting will be Noon, October 18, 2011