

JISPO Manuscript Template (Since Vol. 15, No. 2 2025)

Manuscript Requirements

- Length: 6,000–8,000 words (excluding references, tables, and figures if preferred by authors).
- File format: Microsoft Word (.docx).
- Line spacing: 1.5 throughout (including references).
- Font: Times New Roman, 12 pt.
- Citations and references: Chicago Manual of Style Author-Date for citations in text and in the References list (click here https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-2.html)
- Use the following structure below to prepare your manuscript

Article Title

≤15 words; reflects novelty; no place names; not too broad or narrow

Author Name

Program/Department, University, City, Country

Author Name

Program/Department, University, City, Country

Author Name

Program/Department, University, City, Country

Corresponding author: Name, email@university.edu (optional ORCID:
0000-0000-0000-0000)

Abstract

Write a single 200–250 word paragraph covering: context (brief summary of the introduction), aim/purpose, methods (design, data, analysis), results/findings (key quantitative effects or qualitative themes), conclusion, contribution (theoretical/methodological/substantive), and implications (policy/practice/future research). Avoid citations and undefined abbreviations.

Keywords: concept 1; concept 2; concept 3; concept 4; concept 5

List 5–7 conceptual terms in alphabetical order; no place names. Separate with semicolons.

Introduction

Background — Motivate the topic with recent, credible sources.

Literature review — Integrate literature here (do not create a separate 'Literature Review' heading).

State of the Art — Map the leading theories, methods, and findings; clarify consensus and disagreements.

Research Gap — Identify precisely what is missing, under-measured, or contested; avoid vague gaps.

Research Problem and Questions/Hypotheses — State the research questions and/or hypotheses clearly.

Contribution — Specify novelty (theory, method, data, or boundary conditions).

Optionally, add a final paragraph outlining the paper structure.

Method

Design — Specify the research design (e.g., survey, field experiment, comparative case study, ethnography).

Data & Setting — Describe data sources, time frame, access/collection procedures.

Sampling/Case Selection — Frame, criteria, size; provide power or saturation logic where appropriate.

Measures/Variables or Constructs — Define and justify; report reliability/validity where relevant.

Analytic Strategy — Describe models/estimators and identification strategy (quantitative) or coding/analytical approach (qualitative).

Ethics — Institutional Review Board/ethics approval, informed consent, and confidentiality/anonymization procedures where relevant

Method-bound Limitations — Briefly acknowledge constraints tied to design or measurement.

Results / Findings

Provide a clear account of 'what' was found, 'how' it was established, and 'why' it matters.

Organize by themes/results with rich evidence (tables, figures, and where applicable, interview quotes).

Theme/Result 1 — Describe the finding; include supporting evidence such tables, figures, or interview quotes as needed. Refer to tables (e.g. Table 1) or figures (e.g. Figure 1) in your text as needed.

Theme/Result 2 — Describe the finding; include supporting evidence such tables, figures, or interview quotes as needed. Refer to tables (e.g. Table 1) or figures (e.g. Figure 1) in your text as needed.

Robustness/Checks (quantitative) — Alternative specifications, sensitivity, and assumption tests when relevant

Illustrative Evidence (qualitative) — Carefully selected quotes with anonymized IDs, matrices, or process maps.

Discussion /Analysis

Positioning — Compare your results with relevant studies in the existing literature review, showing where they align or diverge, and explain why.

Synthesis — Integrate the evidence to explain implications for the central theory/mechanism.

Implications — Theoretical refinements and clear practical/policy takeaways for stakeholders.

Limitations — Scope, generalizability, biases, and data constraints distinct from method-bound limits.

Conclusion

Answer the Aim — Directly address the research questions/hypotheses stated in the introduction.

Key Contributions — One to two sentences on novelty and value.

Limitations — Briefly reiterate the most consequential limitations.

Future Research — Provide specific, feasible directions (data, methods, mechanisms).

Acknowledgments (optional)

Thank individuals or institutions for non-financial support (e.g., data access, comments, logistics).

Funding Information

State funding sources with agency names and grant numbers, e.g., “This work was supported by the National Research Council under Grant No. XXX-XXXX.” If no funding, write: “The authors received no financial support for this research.”

Author Contributions (optional)

Use CRediT taxonomy (Contributor Role Taxonomy). List each author’s initials and specific roles. Select only roles that genuinely apply. Example syntax: “A.B.: Conceptualization, Methodology; C.D.: Data curation, Formal analysis; E.F.: Writing – review & editing, Supervision.”

Conflict of Interest

State any potential conflicts or write: “The authors declare no conflict of interest.”

References (Chicago Author-Date)

Requirements: ≥25 sources; ≥80% journal articles; published mostly within last 5–10 years; indexed in reputable databases (e.g., Scopus); active DOIs required.

Use Chicago Manual of Style Author-Date for citations in text and in the References list (click here https://www.chicagomanualofstyle.org/tools_citationguide/citation-guide-2.html)

Submission Checklist

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- ☐ Title ≤15 words, novel, no place names, not too broad/narrow.
- ☐ Affiliations include Program/Department, University, City, Country.
- ☐ Abstract 200–250 words: context, aim, methods, results, conclusion, contribution, implications.
- ☐ Keywords: 5–7 conceptual terms, alphabetical, no place names.
- ☐ Introduction integrates literature; states gap; RQs/Hypotheses; contribution (no separate 'Literature Review' heading).
- ☐ Methods separate and replicable; ethics noted.
- ☐ Results/Findings clear with tables/figures/quotes; explain what, how, why.

- ☐ Discussion compares with relevant studies; synthesizes; states theoretical/practical implications; notes limitations.
- ☐ Conclusion answers aims, notes limits, and proposes future research.
- ☐ Funding Information included (agency names and grant numbers).
- ☐ References ≥ 25 items; $\geq 80\%$ journal articles; mostly within 5–10 years; Scopus-indexed; active DOIs; Chicago Author-Date style.