

**Southeastern BOCES**  
**Superintendents' Advisory Council Minutes**  
**November 6, 2024**

The Superintendents Advisory Council met in the SEBOCES conference room located at  
7784 Saddle Club Drive, Lamar, CO 81052 for a regular meeting.

1. Mr. Kemp called the meeting to order at 9:01 AM.

2. Roll Call

Superintendents Present at roll call: Mrs. Nikki Johnson, Mr. Glenn Smith over DL,  
Mr. Ty Kemp, Mrs. Shelby Schenck, Dr. Chad Krug at 9:18, Mrs. Brianne Howe,  
Mr. Jess Buller, Mr. Morgan Crane over DL, Ms. Shelly Swayne, Mrs. Abby Pettinger,  
and Mr. Richard Hargrove over DL.

SEBOCES Staff Present: Mrs. Stephanie Hund, Executive/ESS Director; Mrs. Loraine Saffer,  
ALP Director; Mr. Logan Smith, Programs Coordinator; and Ms. Tara Martin, Assistant Office  
Manager.

Others Present: Cathy Park, Christina Monaco, Leslie Bogar, Shelly Ramps and Charis Servera.

3. Additions/Deletions to Agenda

None

4. Agenda and Minutes Consent

a. Mrs. Johnson made the motion to approve the Agenda for November 6<sup>th</sup>, 2024 as presented  
at the meeting. Ms. Swayne seconded the motion.

All members present voted yes

Motion passed unanimously

b. Ms. Swayne made the motion to accept the minutes from the October 2, 2024 meeting as  
presented.

Mrs. Howe seconded the motion.

All members present voted yes

Motion passed unanimously

c. Ms. Swayne made the motion to accept the financials as presented.

Mrs. Pettinger seconded the motion.

All members present voted yes.

Motion passed unanimously

## 5. Presentations/Discussions

- a. Cathy Park with LCC
  - i. CE Presentation/day for 9-12 grade at district or central location available if anyone is interested. Will have solid date in future.
  - ii. Club tests at the Test Center for July - please call 719-336-1538 to make sure its available during the renovations.
  - iii. Feb 20, 2025 Counselor workshop at the city complex
- b. Christina Monaco CDE Field Services
  - i. There is an email to the CDE Update available if you want to be on the list please let Christina know.
  - ii. Accountability
    1. 11/15 deadline to sign up for feedback on AEC frameworks and support.
    2. 12/31 Accreditation contracts due
  - iii. Assessment
    1. There are new documents on Early Childhood Recruitment and Marketing and a Teacher Degree Apprenticeship handbook.
  - iv. ESSER III Reimbursements requests are due 11/15
  - v. 4-Day School Week Survey ongoing, feedback surrounding successes is encouraged.
  - vi. Postsecondary
    1. Required expulsion training due by 1/1/2025
    2. ICAP Training coming up in Lamar on 11/13
  - vii. Teaching/Learning
    1. The Preventing School Violence Grant application due 11/21
    2. There are recorded WIDA and Trauma Informed Consideration and Strategies for Multilingual Learners Webinars are available on the CDE website.
  - viii. Transportation – Clean Energy Bus Program Grant applications are due 1/9/2024
- c. Leslie Bogar with CASB
  - i. December 5-7 is the annual CASB Convention. There will be over 50 breakout sessions available with 3 keynote speakers. It's not too late to sign up.
  - ii. Days at the Capitol are coming up on February 6<sup>th</sup> for board members and February 13<sup>th</sup> for students. \$35 per day
  - iii. Winter Legislative Conference February 27-28 at the capitol.
- d. Shelly Ramos with CDE CoLabs 2025
  - i. CDE Hosted PD program like our fall conference available. They would provide everything for free including the speaker/keynote.
  - ii. It would be a 1-day event hosted at LCC, but they do offer a 2-day option as well
  - iii. We could have one this spring or next fall.
- e. Charis Servera with Goalbook (at 11:30)
  - i. SPED Teacher support through holistic professional development, customized implementation and performance reviews.
  - ii. There are monthly trainings and many recorded webinars available.
  - iii. 1000 districts across the country use the program and they have 10 years' worth of studies. Two BOCES use the program.
  - iv. You will see higher quality IEPS from staff with 88% say they have increased efficiency and 94% say they see increased effectiveness after using the program.

- v. Program is indorsed by CASE.

## 6. Staff Reports

- a. Logan Smith - Special Programs Coordinator
  - i. Abre - Virtual Professional Development offered on Friday, November 15, 2024 from 9:00 AM – 10:00 AM and will be recorded.
  - ii. NWEA - Fall testing window is now open. Please submit your class roster file.
  - iii. Carl Perkins - Please don't order any items until our plan has been approved by CTE.
  - iv. Professional Development
    - 1. Supporting ELL Students - A virtual course with Mia Allen
    - 2. Denver Museum of Nature and Science - A course on memory and attention
  - v. Truth Teen Leadership Summit - Winter Summit is underway in districts
  - vi. Concurrent Enrollment - Please confirm any concurrent enrollment courses offered over the DL for the 2025 Spring Semester.
- b. Loraine Saffer – ALP/Induction Director
  - i. Alternative License
    - 1. Thank you for your support during the review of our alternative licensure program. On Friday, November 1st, the state reading review team observed the candidates through Google during the reading focus session. This successful session should complete the reauthorization review and provide us with a solid foundation for the future. The report should be finalized by mid-January.
    - 2. The second round of classroom observation will begin on November 11th and 18th. The observation report is sent to the candidate and the building administrator.
    - 3. On February 7th, Dr. Mia Allen will present on Culturally and Linguistically Diverse (CLD) Education in the Classroom to fulfill part of the hours required to certify our candidates. If you have teachers within your district looking for professional development hours to meet this requirement, they are welcome to attend. I will send reminders in December and January of the date and time.
  - ii. Induction Program
    - 1. The first session of the Induction Program met on Monday, November 4th. This program is designed to meet the requirements by CDE for initial teachers to advance to a professional license. There will be five sessions in total. Instructors can join either in person or through Google Meet.
- c. Stephanie Hund - Executive Director/Special Education Director
  - i. ALP Program Reauthorization – Our ALP program was due for its 5-year reauthorization this year. Loraine did an excellent job preparing for this intense two-day site visit on October 21st.
  - ii. Goalbook – At the quarterly Colorado BOCES Association meeting we were introduced to a program called Goalbook. It is built on the Golden Thread of Present Levels -> IEP Goals -> Strategies/Supports. There are goals at 3 levels of support – Developing (highest level of support), Approaching (moderate support), and Grade Level (least support). There are embedded progress monitoring and data tracking sheets, and everything is available in Spanish as well as English. If we have > 20

people sign up, the price is \$595/user. There will give a brief demonstration at our meeting.

- iii. Facilitated Assessment Process – CDE has started reviewing administrative units using the facilitated assessment process. In this process, they review 3 years of IEPs for each student randomly selected as part of the Educational Review Process.
- iv. Preschool Counts – Preschool numbers are now included in the October Count process, however CDE is not using this data for funding. They are only including PS numbers in an effort to provide more information to superintendents and principals about how many preschoolers they are serving.
- v. Budget Forecast – At our quarterly BOCES meeting, it is projected that Colorado will have an approximately \$370 million deficit. The Medicaid budget was significantly overspent this year, and other programs, like the free lunches for all program and Universal Preschool have also contributed to this deficit. Based on current predictions, the deficit for next year is expected to be around \$900 million. The budget deficit for upcoming years is particularly concerning as the new School Finance Act requires an approximate \$80 million/year increase over the next 6 years to implement. Also, Amendment 80, if it passes, could create financial problems in the future as it is a pathway to a state voucher system. February 4th and 5th
- vi. Commissioner’s Visit – Commissioner Susana Cordova will be visiting Southeastern BOCES on. She will be attending our February 5th SAC meeting, and will be visiting area schools on the 4th and after our meeting on the 5th. If you have programs you would like for her to see on her visit, please let me know.
- vii. 4-Day Week Study - CDE is doing a study to highlight the successes of districts on 4-day weeks. There was a survey that was open until October 31st for administrators who would like to contribute to the study. Greg Nusz is the contact person.
- viii. Educator Effectiveness/Evaluation Training – We will be hosting the part 2, in-person component of the required evaluator training again this spring. Logan will handle the details, and we will communicate this to you all as more information becomes available.
- ix. Brisk and DocSend Renewal – Please let me know if you want to renew these subscriptions. The renewal price for Brisk would be \$4.50/student based on last year’s total student count of 1,711 students. Districts will be billed by BOCES for this expense. For DocSend, you were paying \$535/year for each user. I have not been able to get a renewal quote from our customer service representative, but I am sure that the rate will increase as we will be reducing the number of users. DocSend is the encrypted file transfer system that we use to securely send documents with personally identifiable information via email link.

## 7. Discussion Items

- a. Fall Conference - Great turnout with over 350 attendees and have received positive reviews.
- b. Technology Staff Update – With Troy leaving the BOCES, Leonel has applied for the Tech Director Position. There is an addendum for his contract attached.
- c. 2024-2025 Final Revised Budget
  - i. Revenue
    1. General Fund revenue shows a decrease to \$719,300 because funds were moved to other lines.

2. ECEA funding increased approximately \$130,000 more than expected. Flow through to districts will increase from \$414,305 to \$457,305.
3. IDEA-B increased from \$877,005 to \$902,731.
4. IDEA-B Preschool decreased approximately \$4,000.
5. Carl Perkins increased approximately \$13,000
6. ALP funding decreased from \$135,000 to \$82,000 (including some carryover from prior years) as we only have 10 candidates this year as compared to 25 last year.
  - ii. Expenditure are in line with the proposed budget.
- d. Brisk and DocSend Renewals
  - i. We suggest 1 DocSend user per district/building – Please contact Logan with your numbers
- e. Frontline Data Entry – with consensus of the group, I will use extra ECEA funds to give Jeanne Smith more hours to complete Frontline IEP data entry so that our special education teachers do not have to do this.
- f. Goalbook Purchase
- g. Narcan administration and policies – Do you all have policies and procedures in place?
- h. Chemical Waste Disposal – Are you all interested in getting something set up for your districts?

#### 8. Action Items

- a. Technology Director Contract
- b. 2024-2025 Final Revised Budget
- c. Auditor Engagement for 2024-2025

Mrs. Johnson made the motion to approve Action Items A-C.

Ms. Swayne seconded the motion.

Those voting Yes: Mrs. Johnson, Mr. Kemp, Mrs. Schenck, Dr. Krug, Mrs. Howe, Mr. Buller, Mr. Crane, Ms. Swayne, Mrs. Pettinger, and Mr. Hargrove.

Those abstaining: Mr. Smith

Those voting No: NONE

Motion Passed 10-1-0

#### 9. Meeting Adjourned at 12:15 PM

*Next SAC Meeting: December 4, 2024*