



Japan Tourist Visa – Document Checklist

Passport Documents

- **Original Passport**
 - Must be valid for **at least 6 months**
 - Minimum **2 blank pages** required
- **Old Passport** (if any)

Visa Application

- **Visa Application Form**
 - Completely filled & signed by the applicant
[Application Form](#)
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Photograph

- **Passport Size Photo**
 - Size: **2 × 2 inches**
 - Colour photo with **white background**
 - Printed on **good quality paper**
 - Photo must be taken **within last 6 months**
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Cover Letter

- Covering letter mentioning:
 - **Purpose of visit**
 - **Day-to-day travel details**
 - Must be **signed by the applicant**
 - **Self-employed applicants:**
 - Cover letter on **company letterhead**
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Travel Documents

- **Confirmed Flight Tickets**
 - **Confirmed Hotel Booking** for entire stay
 - **Detailed Day-to-Day Travel Itinerary**
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Financial Documents

- **Personal Bank Statement**
 - Last **3 months with bank stamp & sign**
 - If passbook is used, submit **copy of passbook**
 - **Income Tax Return (ITR)**
 - Last **2 years**
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Employment / Occupation Proof

If Employed

- **Employer NOC** (No Objection Certificate)

If Self-Employed

- **Proof of ownership** OR
- **Company Registration Certificate**

If Student / Dependent

- **Consent letter** from parents / spouse
 - **Parents' / Spouse's Bank Statement** (last 3 months)
 - **Parents' / Spouse's ITR**
 - If ITR not available → **6 months bank statement**
 - **Student Identity Card**
 - **School / College NOC / Bonafide Certificate**
 - **Proof of Relationship**
 - Passport copy / Birth Certificate / Marriage Certificate
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Residence Proof

- Any valid **residence proof** within the **consulate jurisdiction**
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Passport Copy

- Clear photocopy of:
 - **First & last page** of passport
 - **All pages containing visas, entry & exit stamps**
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Additional Documents (If Applicable)

- **Copy of Japan Visa of accompanying adult**
 - Applicable only if traveling with an adult **not applying together**
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Additional Information Required

Marital Status (Select One)

- Single / Married / Divorced / Widowed
- Unmarried Partner / Separated

Employment Details

- **Student:** Institution name, address & email
 - **Employed:** Employer name, job title, address & email
 - **Unemployed:** Last job role & last working date
 - **Self-Employed:** Job title
 - **Retired:** Date of retirement
 - **Other:** Specify details
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