

Welcome to the organizing Library resources and I will be showing you how to.

Organize your articles in your subject searches in the dr. Martin Luther King jr. Library.

Easiest way to access the library is to log into canvas and select Library over on the left hand side.

Turn on the library page do you want to make sure that you're signed in so select my account.

And then select one search library account.

No Auto authenticate you in if you select the student and employee login.

You'll see your name displayed in the top right-hand corner if you're successfully logged in.

We're going to select new search.

And then we will apply oil filters search for the latest.

Peer review journal.

And then once we have a list of Articles you decide which ones we want to keep.

Look at this one.

Looks like an article that I like.

So I'm going to select the keep this item pain on the top right-hand corner.

And after I selected all the Articles I'd like to say.

Can I go up to the go to my favorites again the pain in the top right-hand corner.

Casino have the articles I already selected displayed and now I want to organize them using labels.

So on the first article here I think I need that for info 203 so I'm going to Adelaide.

Label and I can either assign it to info 203.

Or.

Click on the icon again I can add a new Leaf.

Add a new label.

I like to organize it by my course titles.

Can see here that I use this article and info to a street and info to 98.

C. Each one of the articles.

Can see over on the right hand side.

I have all my label sorted.

If I would like to look at the article that I selected Grandpa 203 I simply select info 203.

What do you want to make sure you do is to clear the selection and put in between selecting the label so that you're not selecting multiple labels at the same time.

So I can also save my search query.

If I put my cursor back up into the top search Curry bar.

I can select you keep this search so if I select that.

And then when I go back into my go to my favorites.

My saved searches are there.

Which is a nice feature so you don't have to type in your search queries each time.

Can also set up an RSS feed for this search.

I selected it.

Next time I'm searching.

These keywords you'll see that it auto-populates and I can go but right back to my search results.

I can also set a reminder.

Come back to this search.

And even change the email address that I'll receive a reminder to.

Of course I have access to all my past search history.

Selecting the search history.

Best concludes our tour of the one Search tool I hope you find it useful there's a lot of other bells and whistles in there that you can use and I hope that you go back and explore it at your leisure thank.