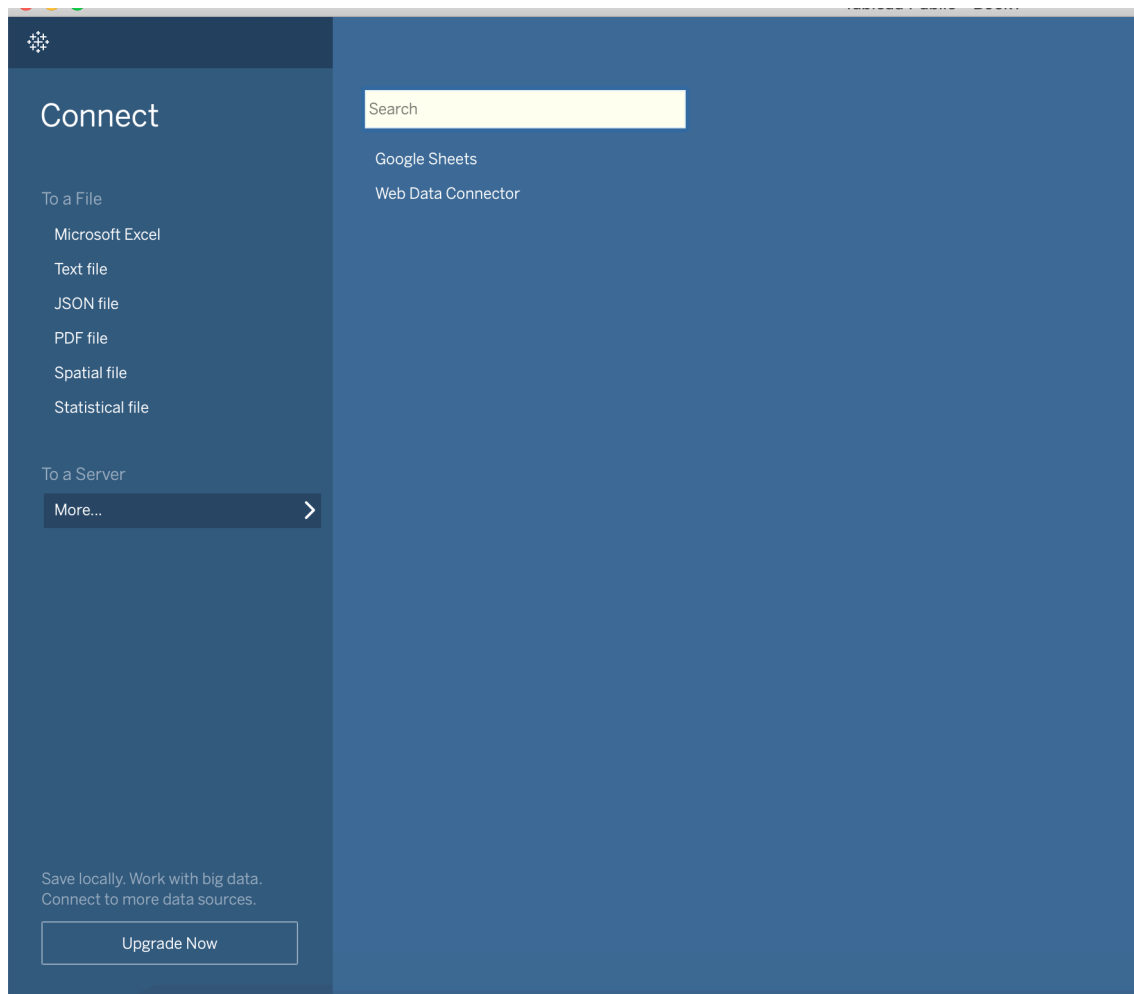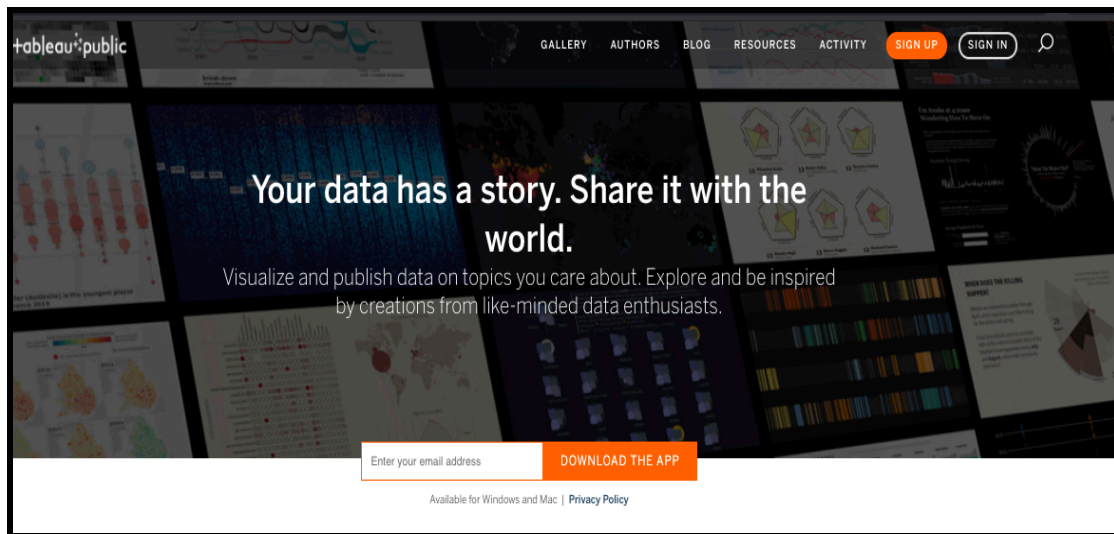# Tableau Public Installation for Faculty/Staff

Tableau public has 2 main limitations when is compared to Desktop version:

- On Public when one wishes to save a file, this has to be saved to your personal Public account. Meaning that whichever data you are saving on the web could have access to it (although there are some ways to hide it). In order to access files through Tableau Public, one will need to connect to their corresponding account and open previous files saved on Public and one cannot save or open .twbx files.
- The data sources connectors on Tableau Public are limited if one wishes to connect to SQL servers, Cloud services, among other big data storage. Please see below:
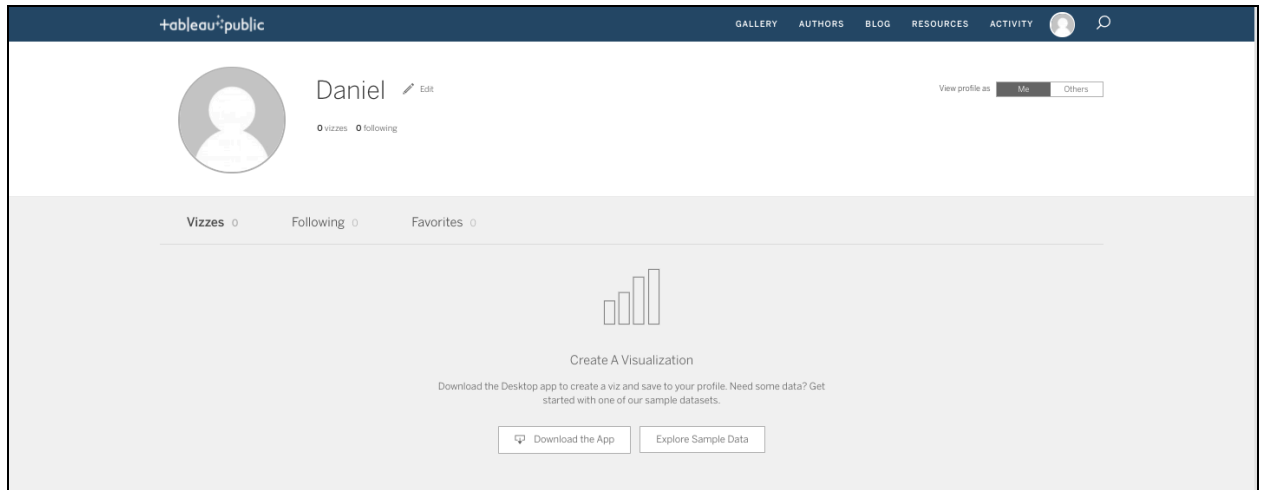
1. Visit https://public.tableau.com/en-us/s/

2. Enter your personal email on the inbox in the middle and click download app (**make sure to have in hand your password as it will be used during trainings**)
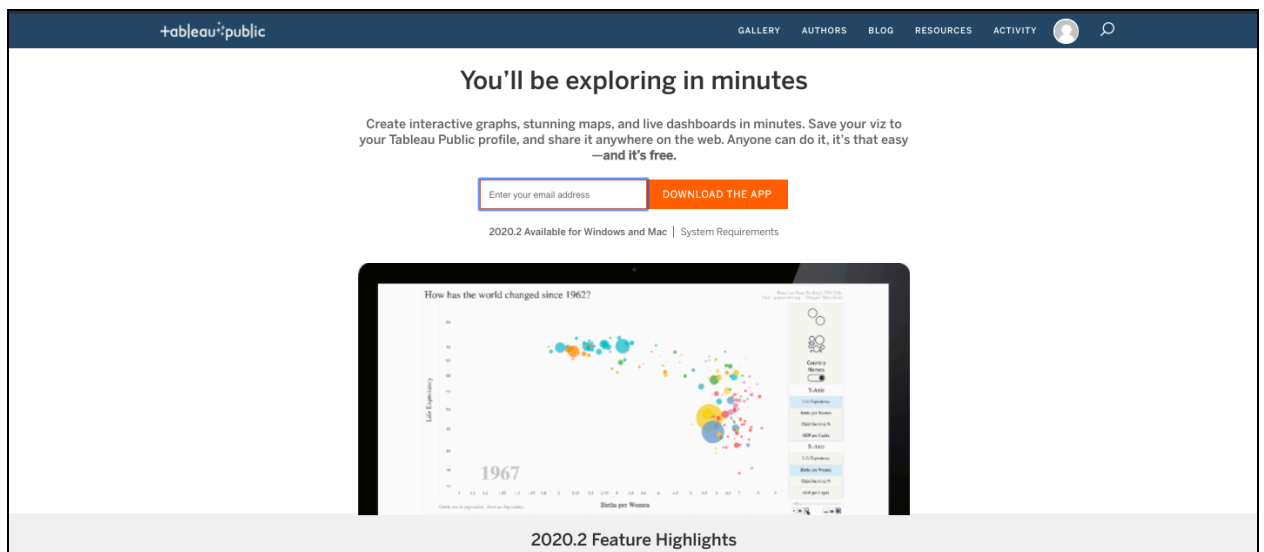

3. Once this information is filled out, you will be sent to this view that means you have successfully created your Tableau Public profile
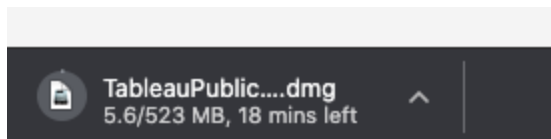
4.

5. Now locate the Download the App button located in the middle, this will send you to this window displayed below. Enter your email again and click download the app
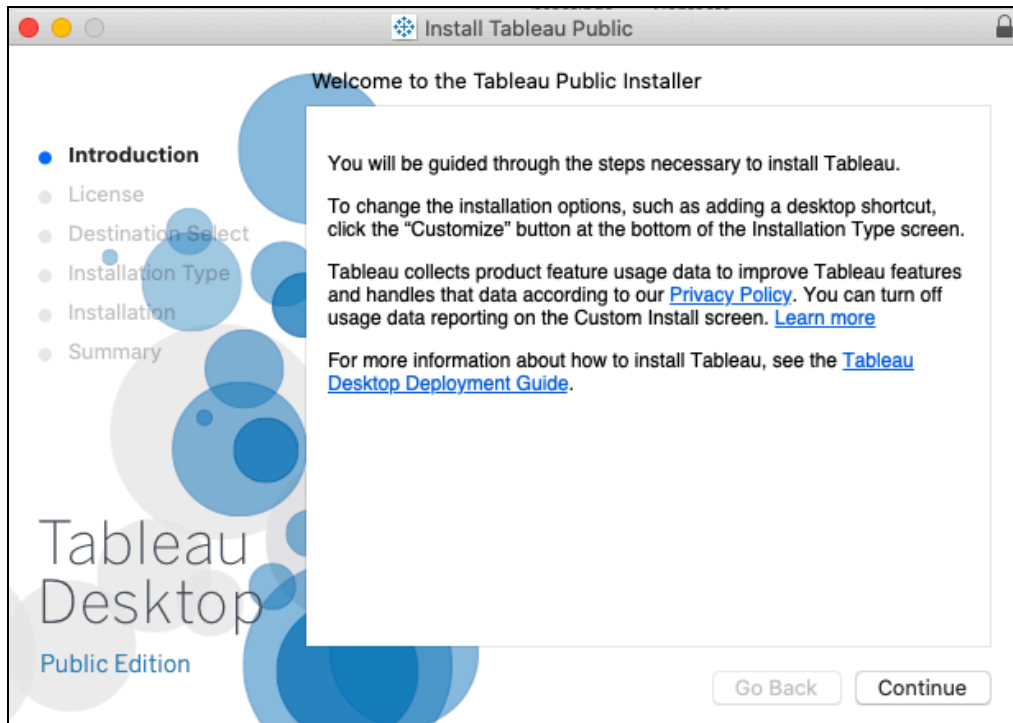

6.

7. Once this step is done, your personal laptop should receive a .dmg file (for Mac users) or .exe file (for Windows users). Note: The download takes 3 minutes or less approximately
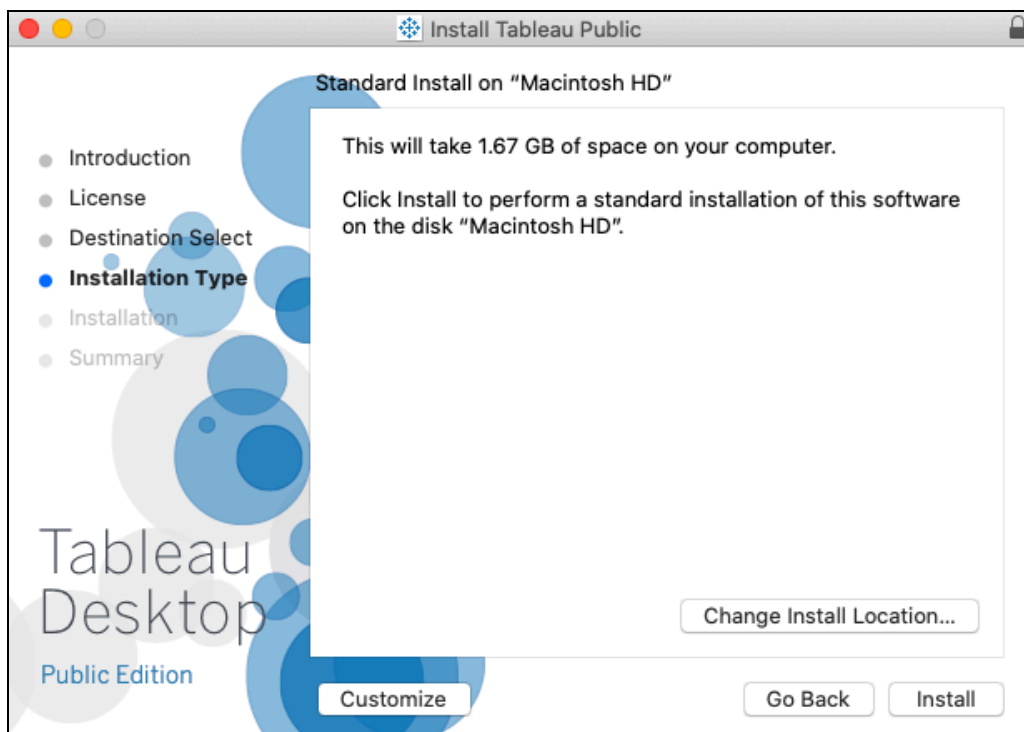

8.

9. Once downloaded follow these sequences of screenshots where you accept Tableau Public terms in order to download this app.
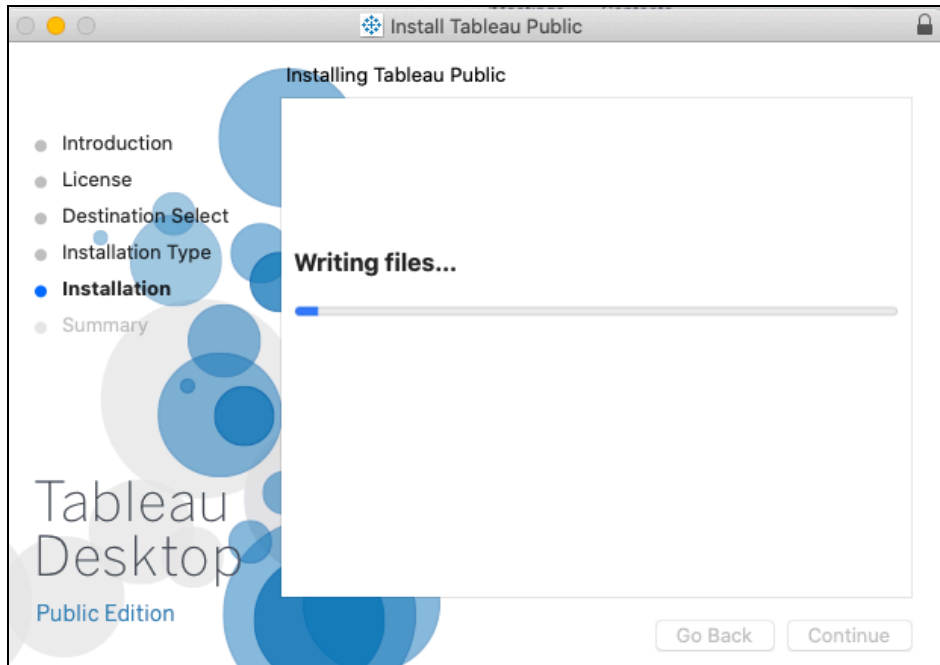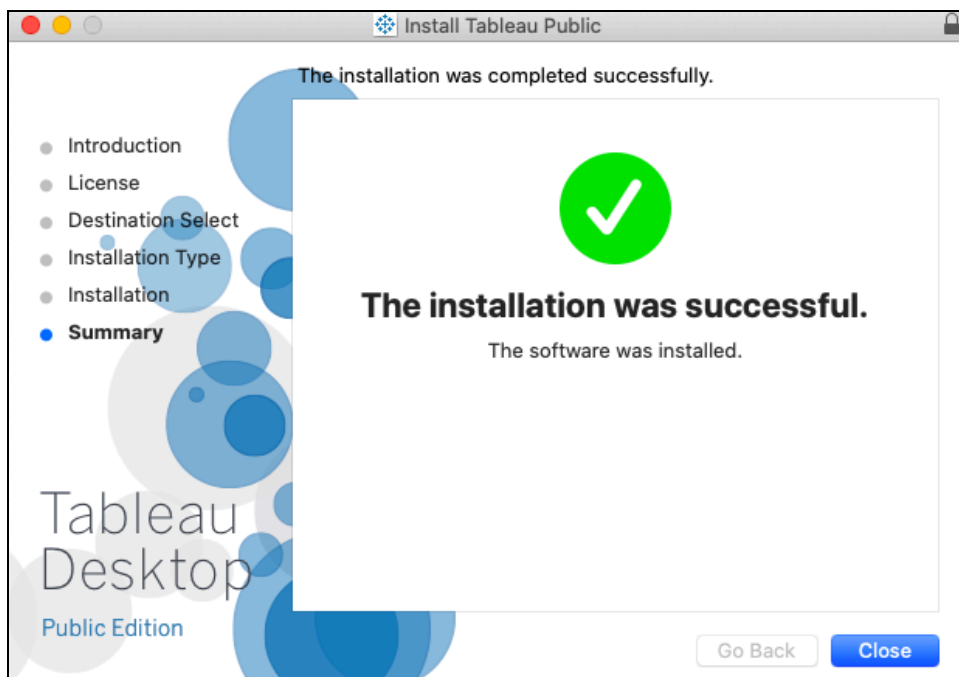
10.

11.

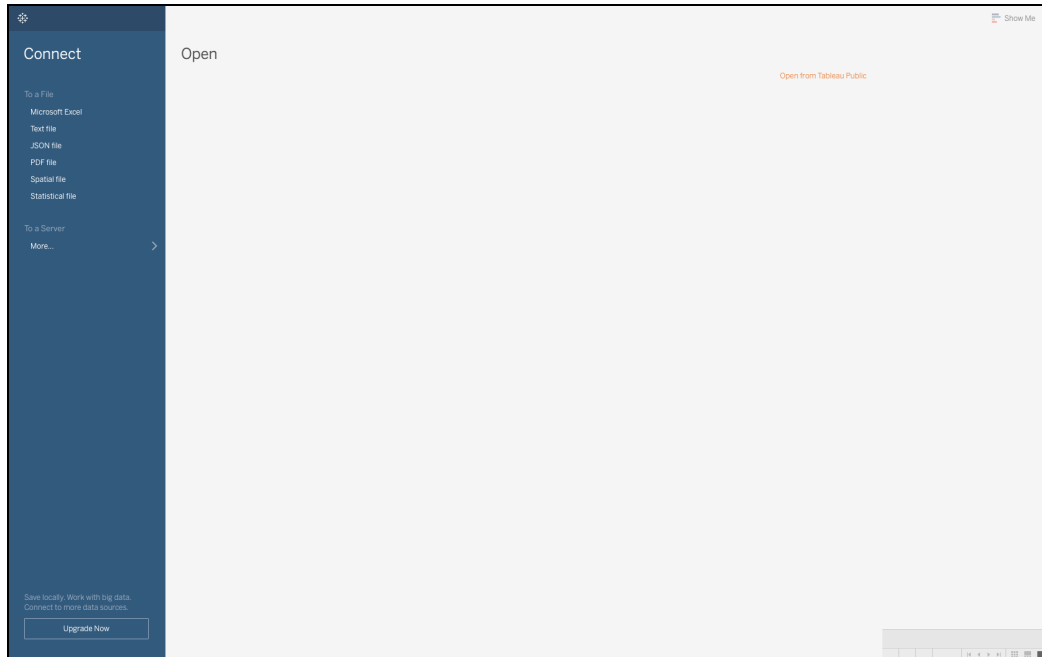
Click continue

12.

Click install

13.

14.

15. If you go to your Finder (Mac users) or File Explorer (Windows users) to look for Tableau Public. As soon as you open the app you should be looking at the following view

16.
17.   You have successfully downloaded Tableau Public!