

# Pathways

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## 1. What it is

Pathways is a new feature that allows admins to aggregate a set of courses into a grouped learning journey. Pathways help connect the dots between individual courses so learners can complete them together to accomplish a skill, explore a theme, or follow a structured learning track within your organization.

[Here is a loom with more details](#)

## 2. How to Use It

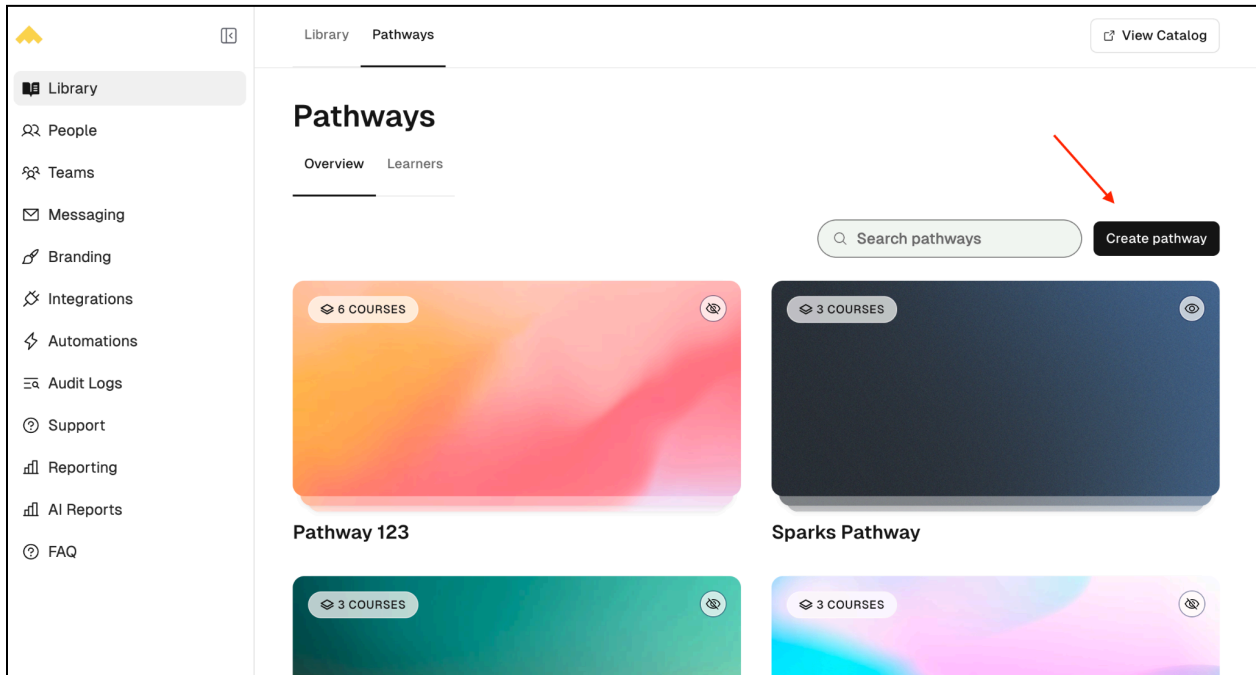
### Creating a Pathway (Admin)

1. Navigate to the **Library** tab on the left-hand side navigation.

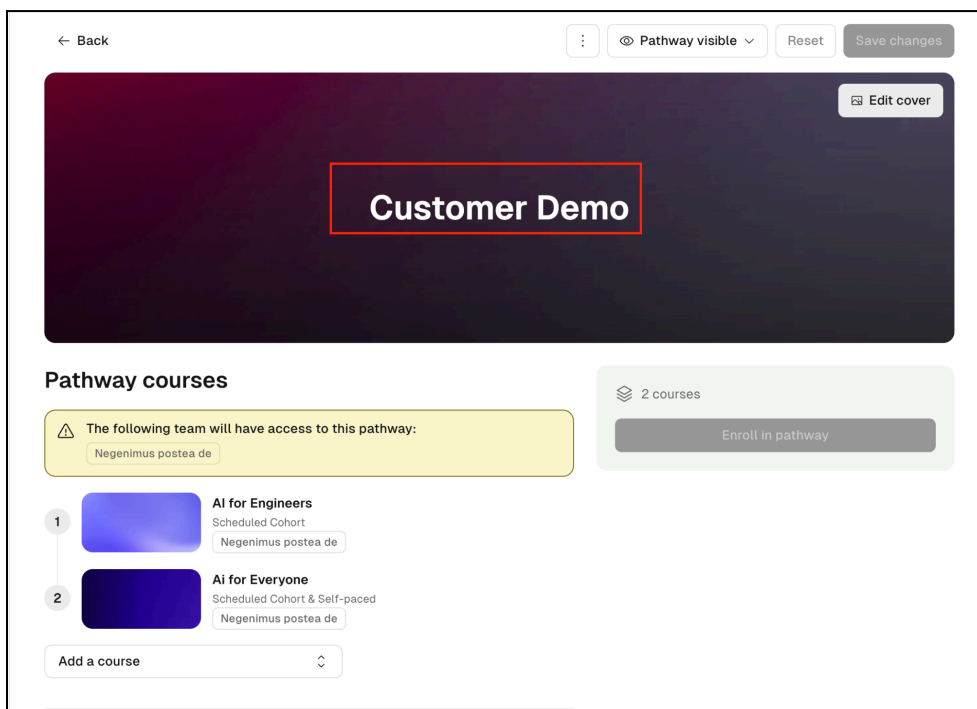
The screenshot shows the 'Learning Library' interface. The 'Pathways' tab is highlighted in the top navigation bar. The main content area features two cards: 'Course' (Learning journeys with materials and live sessions) and 'Spark' (Quick, focused learning moments). Below these cards is a search bar and an 'Add New' button. A table of courses is displayed below, with columns for Course, Status, Number of Sessions, Session Types, Catalog Tags, and Visibility.

Course	Status	Number of Sessions	Session Types	Catalog Tags	Visibility
360 Feedback	ONGOING	21	Scheduled Cohort Self-paced	Marketing × AI × Early Education ×	Videm ex Ulum nam

2. Click on the **Pathways** sub-tab. You'll see your existing Pathways listed here, or an empty page if none exist yet.
3. Click the **Create** button to start building a new Pathway.



4. Add a **title** for your Pathway (just like naming a course in the editor).
5. Customize the **background** by uploading an image or selecting one of the default colors.



6. Scroll down to **add courses** to the Pathway. Search and select the courses you want included.

**Customer Demo** Edit cover

**Pathway courses** 2 courses

The following team will have access to this pathway:  
Negenimus postea de

Enroll in pathway

1 **AI for Engineers**  
Scheduled Cohort  
Negenimus postea de

2 **AI for Everyone**  
Scheduled Cohort & Self-paced  
Negenimus postea de

Add a course

**Prerequisites**

7. Check the **team access warnings**. If no team has access to all selected courses, you'll see an error message. To fix this, ensure at least one team is shared across all courses in the Pathway.

*Note: A course must be assigned to at least one team to be visible on the platform and all courses in a pathway must be visible to the same team for the pathway to be shown to those learners.*

← Back Pathway visible Reset Save changes

**Customer Demo** Edit cover

**Pathway courses** 3 courses

No team has access to all courses in this pathway. Learners will only see courses their team is assigned to. To make the full pathway available, ensure at least one team is shared across all courses.

Enroll in pathway

1 **AI for Engineers**  
Scheduled Cohort  
Negenimus postea de

2 **AI for Everyone**  
Scheduled Cohort & Self-paced  
Negenimus postea de

3 **360 Feedback**  
Scheduled Cohort & Self-paced, starts Apr 11  
Videm exis Ulum nam Numquam autem

Add a course

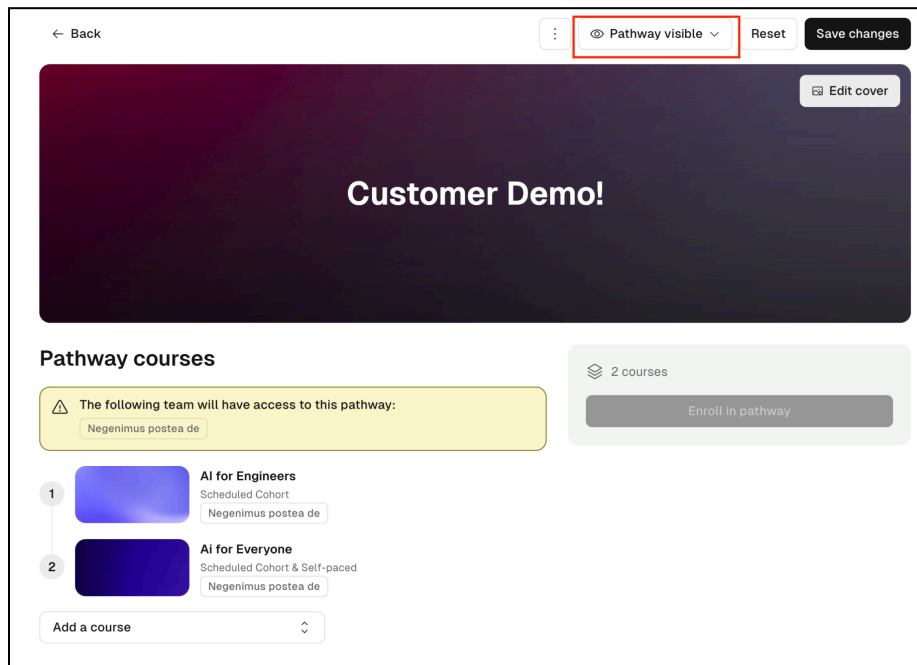
8. Edit the **description and prerequisites** text below the courses section (formatted just like the course editor).

The screenshot shows the 'Pathway courses' section of a course editor. It features a warning message: 'No team has access to all courses in this pathway. Learners will only see courses their team is assigned to. To make the full pathway available, ensure at least one team is shared across all courses.' Below this, three courses are listed in a numbered sequence: 1. 'AI for Engineers' (Scheduled Cohort, Negenimus postea de), 2. 'AI for Everyone' (Scheduled Cohort & Self-paced, Negenimus postea de), and 3. '360 Feedback' (Scheduled Cohort & Self-paced, starts Apr 11, Videm exis | Ulum nam | Numquam autem). An 'Add a course' dropdown is visible. Below the courses, the 'Prerequisites' section is highlighted with a red border and contains the text 'Must be an engineer'. The 'This pathway is for' section is also highlighted with a red border and contains the text 'Everyone at the company'.

9. Click **Save Changes** to save your Pathway.

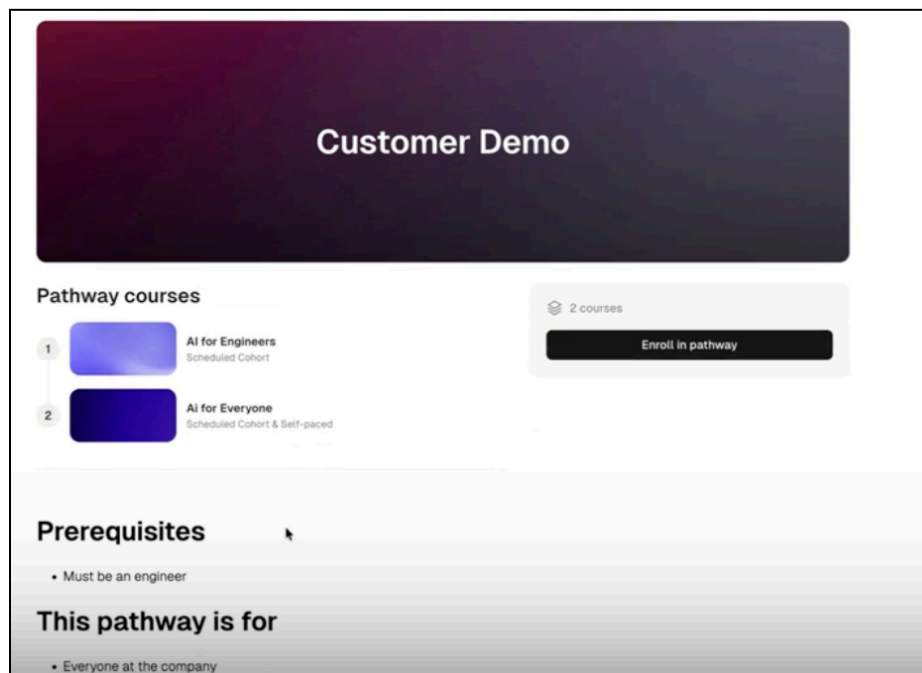
The screenshot shows the 'Pathway editor' interface. At the top, there is a navigation bar with a 'Back' button, a 'Pathway visible' toggle, a 'Reset' button, and a 'Save changes' button which is highlighted with a red border. Below the navigation bar is a large dark blue banner with the text 'Customer Demo!' and an 'Edit cover' button. The 'Pathway courses' section is visible below the banner, showing a warning message: 'The following team will have access to this pathway: Negenimus postea de'. Two courses are listed: 1. 'AI for Engineers' (Scheduled Cohort, Negenimus postea de) and 2. 'AI for Everyone' (Scheduled Cohort & Self-paced, Negenimus postea de). An 'Add a course' dropdown is also present.

10. Toggle the Pathway to **Visible** to make it live for learners. Note: You may see a warning about courses without available sessions — it's on the admin to create upcoming sessions if needed.

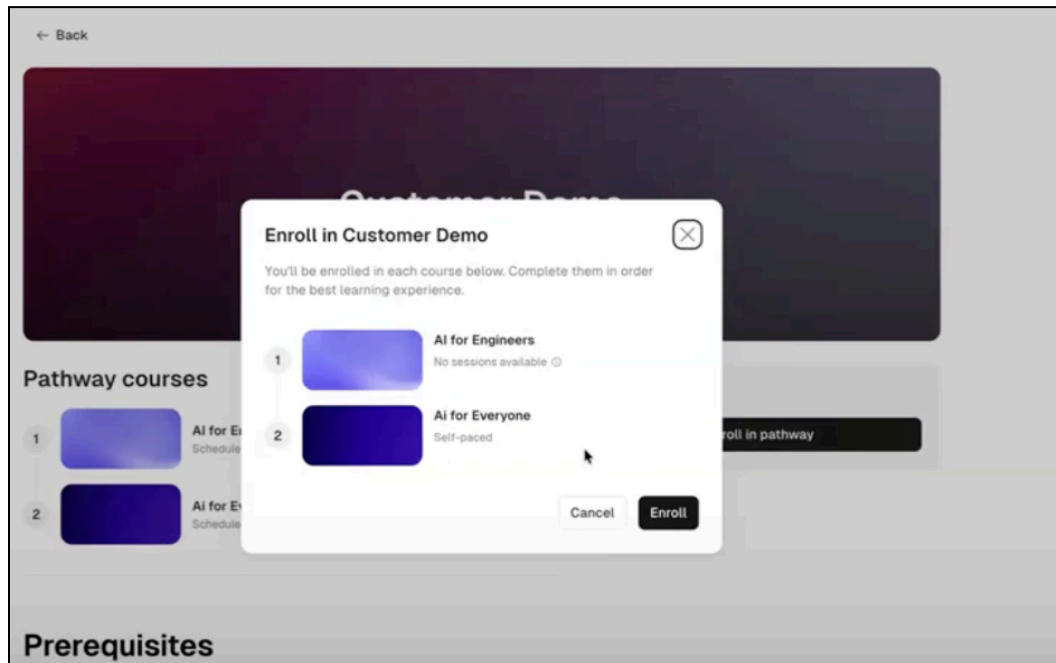


## Learner Experience

11. Learners who belong to a team with access to all courses in the Pathway will see it on their dashboard.
12. Click **View Details** to see the full Pathway description, included courses, and prerequisites.



13. Click **Enroll in Pathway** to enroll in all courses at once. Note: Learners can still enroll even if sessions aren't yet available for every course.



### 3. Key Things to Know

- **Pathways are only visible to learners who have access to ALL selected courses.** If a learner's team doesn't have access to every course in the Pathway, that Pathway won't appear for them.
- **Team access must overlap.** When adding courses, at least one team must be shared across all courses. If not, you'll see a warning and need to update team assignments on the individual courses first.
- **Sessions are managed separately.** Creating a Pathway doesn't automatically create sessions for its courses. Admins should ensure upcoming sessions are available. A warning will appear if any courses lack sessions.
- The "Enroll in Pathway" button activates once the Pathway is set to visible.
- Learners can enroll even without active sessions. For this first iteration, enrollment is allowed regardless of session availability.