

QUARTERLY PHYSICAL REPORT OF OPERATION (QPRO) BAR No. 1

INSTRUCTIONS

- A. The QPRO shall reflect the agency's/OU's actual physical accomplishments as of a given quarter, in terms of the performance measures indicated in its Physical Plan (BED No. 2). This report shall be prepared capturing all fund sources. This shall be submitted to DBM and COA not later than the 30th day following the end of the quarter.
- B. Column 1 - Part A shall reflect the Major Final Outputs (MFOs) and the corresponding Performance Indicators (PIs). MFOs are goods/ services that a department / agency is mandated to deliver to external clients through the implementation of programs, activities, and projects.

This shall also reflect the corresponding MFO and PI for Automatic Appropriations (i.e., Special Account in the General Fund) if applicable.

Part B of the Physical Plan shall highlight the targets of the Major Programs and Projects that are enrolled/attribution through the Program Budgeting Approach per NBM No. 118, duly aligned to any five (5) priority areas of spending of the government, otherwise known as the Key Result Areas (KRAs) pursuant to EO No. 43, as follows:

1. Anti-Corruption, Transparent, Accountable and Participatory Governance;
 2. Poverty Reduction and Empowerment of the Poor and the Vulnerable;
 3. Rapid, Inclusive and Sustained Economic Growth;
 4. Just and Lasting Peace and Rule of Law; and
 5. Integrity of the Environment and Climate Change Mitigation and Adaptation.
- C. Column 2 – Adopt the UACS Object Code per COA-DBM-DOF Joint Circular No. 2013-1 dated 6 August 2013.
- D. Columns 3 to 7 – These shall reflect the annual physical targets with quarterly breakdown consistent with BED No. 2 (Physical Plan).
- E. Column 8 to 12 – These shall reflect the quarterly physical accomplishments and the cumulative accomplishment as of a given quarter.
- F. Column 13 – Shall reflect the total variance between the agencies actual accomplishment versus physical targets as of the quarter covered by the report.
- G. Column 14 – Shall indicate the reasons/justifications for variances as of the quarter covered by the report.

NOTE: Off-Budget indicators should be limited to the Indicators identified in the Performance Informed Budget (PIB).