



IHE International Board Teleconference

Thursday, September 13, 2012

Attendees

- Lapo Bertini
- Juergen Brandstaetter
- Todd Cooper
- Didi Davis
- Chuck Jaffe
- Flora Lum
- Vincent McCauley
- David Mendelson
- Kevin O'Donnell
- Joyce Sensmeier
- Eliot Sloane
- Harm-Jan Wessels
- Niki Wirsz
- Karen Witting
- Greg Zeller
- Chris Carr
- LaShawn Edwards
- Joan McMillen

Minutes

- I. Call to Order/Roll Call (9:00-9:05)
 - A. [See roster](#)
 - B. Quorum attained.

- II. Review and Approve Agenda (9:05-9:10)
 - A. **Motion:** Agenda approved with noted adjustments. Carried unanimously.

- III. Approval of Minutes (9:10-9:15)
 - A. [2012-08-09](#)
 - B. **Motion:** Minutes approved as published. Carried unanimously.

IV. Review New IHE Applications (9:15-9:20)

A. [September Member Applications](#)

1. AEGIS.net, Inc
2. Agence eSanté G.I.E.
3. ENOVACOM - suggest change to vendor
4. InterMetro Industries Corp.
5. mVisum, Inc.
6. Pervasive Health
7. Socially Relevant Inc.
8. Velos Inc.
 - a. **Motion:** Applications approved as published. Carried unanimously.

B. National/Regional

1. [IHE Sweden](#) - Application submitted. Awaiting additional information.
 - a. Secretary sent an email to obtain additional information for the application. Awaiting reply.

V. Board Operations Committee (9:20-9:30)

A. Review [Action Items List](#)

1. 356 - closed
2. 362 - closed
3. 365 - closed
4. 366 - report approved by DCC - will report on October call
5. 372 - Discussions have begun with Continua
6. 373 - request for additional information sent - awaiting reply
7. 374 - superseded by the discussion of the Endoscopy report - close
8. 375 - closed
9. 376 - closed
10. 377 - open - still trying to get Testing and Tools liaison
11. 378 - closed
12. 379 - still open - still establishing a working group to move forward with HL7/IHE collaboration - One item of collaboration might be balloting of selected IHE profiles through HL7.
 - a. CDA content based profiles would most likely be the first use case.

B. Upcoming Board milestones

1. October 1st - Election for two At-large members to open
 - a. Call for nominations was sent out on 8/31.

VI. [Domain Reports](#) (9:30-9:40)

A. [Endoscopy](#) - status: revision requested; six months overdue

1. Discuss timing and process for Board response to significant delinquency of report
2. Report was reviewed by the DCC and will be reviewed on the October call
- B. [Anatomic Pathology](#) - status: revision requested; four months overdue
 1. Still waiting the revisions for review

VII. [Deployment Committee Reports](#) (9:40-9:50)

- A. [IHE Germany](#) - for review
 1. **Motion:** Provisional report approved as published. Carried unanimously.
 2. Reschedule for an updated more robust report at the face to face meeting at RSNA or in early in 2013
- B. [IHE China](#) - draft report submitted. Awaiting revised version.
 1. Expected to receive this updated report within the next few weeks.
- C. Updates on future reports
 1. Open status - IHE Europe - working with Lapo Bertini to get this report complete
 2. Contacted for October Review - IHE Japan and IHE Korea
 3. Contacted for November Review - IHE Spain, IHE Turkey, and IHE Italy

VIII. Cross-Domain Strategic Planning Work Group (9:50-10:10)

- A. Review of [Strategic Plan Next Steps document](#)
 1. **Motion:** Approve the next steps document: Carried unanimously.
 2. New Work groups - concern noted about spreading our group too thin and not getting enough work completed and slowing our processes down more
 - a. All work groups, with the exception of the Financial group, can include non-board members
 - b. **ACTION:** Karen Witting will create a write up for the three open work groups and the Secretary will put out a call for participation to IHE member organizations - All responses will go to secretary@ihe.net
 3. Financial sustainability work group - Joyce Sensmeier, Chris Carr/Joan McMillen, Charles Parisot, Mike Nusbaum, Eliot Sloane
 - a. Chris Carr will convene this group
 - b. **ACTION:** Secretary to set up a google group for this work group and schedule the first call for the financial sustainability work group.
 4. Deployment Coordination work group - Juergen Brandstaetter, Mike Nusbaum, Joyce Sensmeier, Todd Cooper, Harm-Jan Wessels, Greg

Zeller, Niki Wirsz

- a. Secretary/RSNA will convene this group
- b. **ACTION:** Secretary to set up a google group for this work group and schedule the first call for the deployment coordination work group.

5. Education work group - Juergen Brandstaetter/IHE Austria, Jim St. Clair, Karen Witting

- a. Secretary will organize this work group
- b. Discussion about moving this under MarCom and others worried that this will be lost and no work will be accomplished if moved there
- c. Would like to add the task to have a repository of existing education
- d. **ACTION:** Secretary to set up a google group for this work group and schedule the first call for the Education work group.

b. Deployment Data/Success story work group - Eliot Sloane, David Mendelson, Vince McCauley, Kevin O'Donnell) existing members of this group - (John Donnelly, Tom Kuhn, Joyce Sensmeier, Charles Parisot, and Mike Nusbaum)

- a. **ACTION:** Secretary to set up a google group for this work group.
- b. Call scheduled for Tuesday, September 18th at 10:00am CT

6. New tasks assigned to existing working groups and subcommittees

7. **ACTION:** Determine how to make a public announcement to the broader community the about Board strategic outcomes

IX. Documentation Work Group (10:10-10:15)

A. IHE Document Template Public Review

X. Marketing (10:15 - 10:20)

A. New IHE Logo

- 1. Results of Email Ballot: Option 2: New Logo wins (13 votes for; 6 for Option 1)

XI. Testing and Tools Committee (10:20-10:25)

A. [Upcoming Connectathons](#)

- 1. IHE China: Aug. 6 - 10, 2012 - Updates from China rep?
- 2. Radiation Oncology: Sept. 10 - 15, 2012 - Fairfax, VA
- 3. IHE Australia: Oct. 8-12, 2012 - Melbourne
- 4. IHE Japan: Oct. 29 - Nov. 2, 2012 - Tokyo

5. Eye Care: Nov. 5 - 8, 2012 - Oak Brook, IL
 6. IHE North America: Jan. 28 - Feb. 1, 2013, Chicago
 7. IHE Europe: Apr. 15 - 19, 2013 - Istanbul, Turkey
- B. RO/Eyecare - the domain sponsors organize their own connectathon activities and are held out of the normal events due to planning and specialized activity
1. Long term discussion about eventually moving these to larger national/regional events
- C. Official representation/liaison for Testing and Tools and the IHE Int'l Board

XII. New Business (10:25)

- A. IHE International has been admitted to the Joint Initiative Council as a full SDO member
1. Mike Nusbaum has agreed to serve as IHE's representative on JIC
 2. A small workgroup met in August to develop a plan as to how IHE International will approach its collaboration at the international level (ISO and JIC).
 - a. Mike Nusbaum, Charles Parisot, Mike Glickman, and Jim St. Clair were involved in this group.
 - b. If others would like to attend future meetings please coordinate with Mike Nusbaum.

XIII. Upcoming Meetings

- A. Monthly Teleconference; Thursday, Oct. 11, 9 - 10:30am CT
- B. Monthly Teleconference; Thursday, November 8, 9-10:30am CT
- C. Next face to face: Wednesday, Nov. 28th at the RSNA Annual Meeting from 8:00am - Noon CT.
 1. Board members to provide information for registration as needed.
 2. Full schedule of IHE meetings at RSNA

XIV. Wrap-up and Adjournment