

LA 2020 - DGN CHOIRS

STANDARDS AND RULES OF CONDUCT

1. In general, the rules and guidelines set forth in the North and South High School **Parent/Student Handbooks** shall apply to this trip.
2. Students must abide by all local, state, national and international laws.
3. Any student whose attitude and/or behavior is in **direct conflict with the Standards and Rules of Conduct of this trip will be subject to disciplinary action from the staff which may include (upon notification of his/her parents) being sent home before the end of the trip, at the student's and parent's expense.**
4. The student must not **buy, consume or possess any alcoholic beverage at any time.** The student must absent himself or herself from any gathering where alcoholic beverages are possessed or are being consumed, regardless of the fact that the student does not possess or is not consuming an alcoholic beverage. The student shall also refrain from any behavior or comments that would lead others to assume that he/she possesses and/or has consumed alcohol at any time.
5. The student must not **buy, consume or possess controlled substances at any time.** The student must absent himself or herself from any gathering where controlled substances are being used, regardless of the fact that he or she may not be using controlled substances. The student shall also refrain from any behavior or comments that would lead others to assume that he/she possesses and/or has used a controlled substance at any time.
6. Smoking is not allowed under any circumstances.
7. Students may **not** leave the tour at any time for any reason, unless a music teacher is notified, in writing (in advance of our trip departure) and renders approval for said absence. Students should be present for all scheduled meals unless previous arrangements have been made with the chaperones and they are expected to participate in **all scheduled activities.**
8. Students should and are expected to refrain from excessive displays of affection during the tour and/or related activities.
9. The student must comply with dress regulations established by chaperones. All student dress, including swimwear, must adhere to the District 99 guidelines.
10. **Curfew** will be determined each evening by the staff. No one is permitted to leave his or her assigned hotel room after curfew. Room doors must be kept locked at all times after curfew. **It is expected that ALL students will cooperate fully with chaperone requests for quiet time past curfew, as lack of proper rest will be a serious detriment to both student's health and the successful performances of our music ensembles.**
11. **Phone use:** Hotel room telephones are to be used for emergency purposes only. Cell phones may be used by tour participants to communicate directly with family members during free-time. Students are encouraged while on the tour to limit their use of cell phones so that personal face to face communication is maximized. Enjoy the company of those around you! **Cell phones should be completely powered down while in concert attire or during performances of any kind.**
12. Students will not be permitted to use movie channels that require payment of additional fees. (This will appear on a computer printout provided by the Hotel Office).

13. Students must remain with their hotel roommate(s) assignments unless a faculty member has approved a change.
14. Students may not visit hotel rooms assigned to students of the opposite sex unless he or she is accompanied by at least one chaperone. This rule will be enforced at all times, in all hotels, without exception. (If a group of several students wish to visit in a room during free time, they may request that a room be designated by a music faculty member as a "common gathering room." If approved, the door must remain fully open at all times.) Generally, request for such will be denied if common gathering areas in the hotel lobby are an option.
15. During those periods of time when the designated dress is "concert attire," **complete adherence is required and all items are to be worn in the prescribed manner.** Students who fail to wear appropriate concert attire will not be allowed to perform.
16. While on the bus/plane, headphones must be used with music players. No glass bottles will be permitted. Abusive language or shouting (at any time or place) **will not be tolerated**; and it is expected that students will **cooperate fully with chaperones, travel personnel, bus drivers, flight attendants, tour guides, hotel personnel and staff regarding behavior.**
17. Students may **not** drive automobiles or other motor vehicles; nor may they ride in private cars without the express permission of a tour chaperone. This includes taxi services of any kind.
18. Students must agree to **check in with chaperones according to pre-established procedures, during sightseeing, meals, and shopping times**; students should stay together in small groups of at least four at all times.
19. All suitcases, equipment, instruments, garment bags, and/or carry-ons **must be identified completely with name, address, and phone number.** Each tour participant will be provided with official tour baggage tags for this purpose. It is also understood that **all personal effects may be subject to inspection by the staff in the necessary enforcement of the Rules of the Trip at any time during the tour.** All Trip participants (students /chaperones) are limited to **ONE suitcase, and ONE carry-on backpack/purse (plus instrument).** See packing list for additional instructions and information.
20. There will be **no liability** on the part of **Community High School District 99, or any of the hotels we stay in** for any theft or damage to personal effects during the trip (except as provided by specific language inherent in pre-purchased individual insurance policies).

Students who violate or disregard any of the above **Standards and Rules of Conduct** will meet with chaperones and staff. Appropriate action will be taken **at the discretion of the Fine Arts Department Chairperson and/or School Principal.** This action may include one or both of the following:

- A. The student will be sent home at the expense of the student's parents or guardians (upon notification).
- B. Upon return to school, the student will be referred to the appropriate Dean or the Principal.

Disciplinary action may range from detention to a suspension or expulsion from school, in very extreme cases. Discipline procedures may be found in the **Parent/Student Handbook.**

YOU MAY KEEP THIS SHEET FOR YOUR RECORDS

STUDENT AGREEMENT

REGARDING CONDUCT ON EDUCATIONAL TOUR

AND CHANGE IN ITINERARY

As a student participant in the educational tour to and around Los Angeles, California, to take place from February 13-17, 2020, I promise to conduct in accordance with the regulations on Conduct as set forth by the Board of Education, Community High School District #99. I have read, and understand, the *Standards and Rules of Conduct*.

I understand that the Board of Education, its officers, agents, and/or employees reserve the right to terminate my participation in the tour for failure to behave and act in accordance with the Regulations on Conduct, for failure to follow the instructions and direction of the tour supervisor(s) and/or chaperones, or if any acts of conduct are deemed by the Board, its officers, agents, and/or employees to be detrimental to or incompatible with the interest, harmony, comfort or welfare of the tour as a whole. If my participation is terminated, only the funds not actually used will be refunded, and I will be sent home at my own expense.

I agree that the Board of Education, Community High School District #99, its officers, agents, or employees reserve the right at any time prior to or during said tour to make cancellations, changes or substitutions in emergencies or changed conditions or in the interest of the group, and to alter, prior to tour departure, the cost in order to meet unexpected changes in airline fares, hotel rates, etc., as the announced fee is based on current tariffs which are subject to change.

Printed Name of Participant

Signature of Participant

Signature of Parent/Guardian

***AFFIDAVIT OF INSURANCE COVERAGE,
HOLD HARMLESS AGREEMENT,
PARENTAL AGREEMENT REGARDING
STUDENT CONDUCT ON EDUCATIONAL TOUR,
AND CHANGE IN ITINERARY***

We _____, the parents (or legal guardian) of _____, a minor who is a student in Community High School District 99, DuPage County, Illinois (hereafter 'student'), in consideration of the agreement by the District to permit the student to participate in the education tour to take place from **February 13-17, 2020**, do hereby state under oath, that there is an accident and health insurance coverage for our son/daughter that will cover him/her while participating in the said trips, and that we agree to maintain said coverage in full force and effect for the duration of the trip.

We do further agree to indemnify, protect and hold harmless said School District, its officers, Board members, supervisors, agents, servants, employees and all private persons or organizations volunteering services without charge to supervise or chaperone students while on the educational tour from any claim or liability whatsoever, including, but not limited to, personal injury, property damage, court costs, attorneys' fees and interest, howsoever caused, as a result of said student participating in the above described educational tour.

We do further agree that the Board of Education, its officers, agents, and/or employees reserve the right to terminate the participation of _____ for failure to behave and act in accordance with the District's Regulations on Conduct, for failure to follow the instructions and directions of the tour supervisor(s) and/or chaperones, or if the student's acts of conduct are deemed by said Board, its officers, agents, and/or employees, to be detrimental to or incompatible with the interest, harmony, comfort or welfare of the tour as a whole. If the participation of the student is terminated, only the funds not actually used will be refunded and the student will be sent home at their expense.

We agree that the Board of Education, Community High School District 99, its officers, agents, and/or employees reserve the right at any time prior to or during said tour to make cancellations, changes or substitutions in emergencies or charged conditions or in the interest of the group, and to alter, prior to tour departure, the cost in order to meet unexpected changes in airline fares, hotel rates, etc. as the announced fee is based on current tariffs, rates, and expenses which are subject to change or re-estimation.

DATED THIS _____ DAY OF _____, 2020

(Parents or Legal Guardians)

COMMUNITY HIGH SCHOOL DISTRICT #99

POWER OF ATTORNEY

The undersigned certifies that he/she is the parent or guardian of _____, that the child will be traveling to and around **Los Angeles, California**, on an educational tour sponsored by Community High School District #99, 6301 Springside, Downers Grove, in DuPage County, State of Illinois, U.S.A., that **Beth O’Riordan and Frank Piekarz** are approved chaperones of said School and will be in charge of the student tour, and that the dates of the tour are from **February 13-17, 2020**. If the parents or guardians cannot be immediately contacted the undersigned does hereby grant full Power of Attorney to the above named chaperones, in the event of accident or illness to his or her child at any time from the commencement to the termination of such tour; to make all necessary decisions and arrangements for his or her child to any medical care to be accorded said child including, without restricting the generality of the foregoing, the selections of physician or physicians, provision for hospitalization and the consent to any operation or any other kind of medical treatment for said child as fully as the undersigned parent or guardian of such child might for is personally present, hereby fully ratifying all the said person to whom this power is granted may do in regard to the foregoing.

Signature of Parent or Guardian

Address

City, State and Zip Code

Date

**LA 2020
DGN Choirs
Travel Agreement**

Community High School District 99 sponsors several educational tours that support and enrich students' classroom and/or extracurricular experiences. As a condition of participation in such tours, parents/guardians must complete the following travel agreement. The agreement includes consent to participate, an indemnification agreement and waiver of liability, a permission form for emergency medical services, and a provision explaining the change in itinerary policy. It also contains a section regarding appropriate student behavior during educational tours, which the student and each parent and/or legal guardian must sign.

Please review and complete the agreement carefully, and return it this evening.

PLEASE PRINT NEATLY!

I. Consent to participate

We _____ the parents (or legal guardians) of
(please print all responses neatly)
_____, a minor who is a student in Community High School District 99, DuPage County, Illinois (the "District"), in consideration of the agreement by the Board of Education of the District to permit our child to participate in the educational music tour to take place from **February 13, 2019, to February 17, 2020**, do hereby provide full consent for our child to participate in the educational tour.

II. Hold Harmless/Indemnification Agreement/Waiver of Liability

We agree to indemnify, protect and hold harmless the Board of Education, the District, its employees, and all private persons or organizations volunteering to supervise or chaperone students during the educational tour, from any claim, loss or liability whatsoever, including, but not limited to, personal injury, property damage, attorneys' fees, court costs and interest, arising out of our child's participation in the above described educational tour. In addition, we fully release and discharge the Board of Education, the District, its employees, and all private persons or organizations volunteering to supervise or chaperone students during the educational tour, from any and all claims from injuries, including death, damages, support, or losses which may arise out of our child's participation in the educational tour.

III. Permission for Emergency Medical Services

We grant the District, its employees and all private persons or organizations volunteering to supervise or chaperone students during the educational tour, full authority to take whatever action they feel is warranted under the circumstances regarding our child's health and safety. This grant of authority permits the District or its employees, at their discretion, to place our child, at our expense, in a hospital at any point for medical services and treatment, or to secure other medical treatment. The District or its employees are also authorized to send our child home at our expense for medical treatment if this is deemed by the District or its employees, in consultation with medical authorities, to be appropriate. We acknowledge full responsibility for any and all medical costs that might arise related to emergency medical services for our child.

IV. Change in Itinerary

We further agree that the District, including its officers, agents, and employees, reserves the right at any time prior to or during the educational tour to make cancellations, changes or substitutions in the itinerary, either because of emergencies or other changed conditions, including but not limited to travel warnings issued by the United States Department of State, acts of terrorism here or abroad, or other world circumstances which affect travel. We understand that if such cancellations, changes or substitutions result in fees and/or penalties, we are individually responsible for such fees and/or penalties. We further understand that the District, including its officers, agents, and employees, reserves the right to alter, prior to tour departure, the cost in order to meet unexpected changes in airline fares, hotel rates, etc., as the announced fee is based on current tariffs, rates and expenses which are subject to change or re-estimation.

V. Student Behavior Provision

We do further agree that the District or its employees may terminate the participation of our child in the educational tour for failure to act in accordance with the District's policies regarding student behavior, failure to follow the instructions and directions of the tour supervisor(s) and/or chaperones, or if our child's acts are detrimental to or incompatible with the interest, harmony, comfort or welfare of the tour as a whole. If the participation of our child is terminated, our child and we understand that we will only be entitled to a refund of the funds not actually used and our child will be sent home immediately at our expense.

I have read, and understand, the *Standards and Rules of Conduct*.

Dated this _____ day of _____, 2020.

Signature of Parent or Legal Guardian

Signature of Student

Signature of Parent or Legal Guardian

**THIS FORM MUST BE SIGNED BY THE STUDENT
AND AT LEAST ONE LEGAL GUARDIAN OF THE STUDENT**