



EAST BATON ROUGE PARISH SCHOOL SYSTEM

Job Title: Supervisor of Health, PE, & Athletics

Reports To: Immediate Supervisor

Prepared By: The Division of Human Resources

Board Approved Date:

Pay Grade Range: AD106

Summary: The primary responsibility of the Supervisor of Health, PE, and Athletics is to improve the quality of Instruction in all schools by working with each Principal and Director to develop Instructional plans for each school.

Essential Duties and Responsibilities:

- Works collaboratively with the Director of Student Activities and administration to oversee organized activities and to develop and improve wellness and fitness programs in grades K – 12.
- Serves as liaison with officials' association to provide officials for school athletic events.
- Serves as a liaison between principals, coaches, the Louisiana High School Athletic Association, and the school system concerning scheduling, eligibility, and operations of local schools' athletic programs.
- Serves as a member of the Executive Committee for the Louisiana High School Athletic Directors Association to help facilitate effective means to continually improve athletics in our state.

As it pertains to Health, PE, & Athletics:

- Assists teachers in selecting and utilizing effective teaching strategies to achieve the goals and objectives.
- Directs the selection, production, utilization, and evaluation of instructional materials.
- Interviews, evaluates, and recommends teachers and teacher applicants for teaching positions.
- Designs, plans, and conducts appropriate in-service programs and activities for local school faculties, system-wide groups, and individual teachers.
- Maintains good rapport with the public and stimulates a high interest level in education on the part of the parents and other community individuals or groups.
- Develops, coordinates, and facilitates school attractive budgets, schedules, and policies as well as monitoring of school and student eligibility.

Other Duties:

Other duties as assigned that are related to the functions of the position.

Essential Functions/Qualifications/Requirements:**Education and Experience:**

- The Supervisor of Health, PE, and Athletics must possess a Bachelor's degree from an accredited college or university.
- Master's degree in supervision or related field preferred.
- Must hold professional Health and Physical Education certification in the State of Louisiana.
- Graduate study in curriculum development, supervision, and administration is preferred.
- Must have a minimum of three (3) years of successful teaching experience, preferably in one or more of these areas: Health, Physical Education, or Athletics.

Work Environment Conditions:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Professional Conduct:

The Employees are required to maintain a high standard of professional conduct. Breach of said professional conduct includes, but is not limited to, neglect of duty, dishonesty, engagement in acts that are contrary to East Baton Rouge Parish School System policy, unlawful activities, or any other conduct which is seriously prejudicial to the school system.

Technological Abilities:

To perform this job successfully, an individual must be proficient in general use of a computer, the use of Email as a form of communication, and other job-specific equipment, software, and/or applications.



Note: New employees coming to EBRPSS/current employees new to a position, must use the Verifent website to verify qualifying years of experience (outside of EBRPSS) aligned to the job description. All new employees to the district/current employees new to a position will receive 0 years of experience aligned to the job description until the verification of previous experience aligned to the job description is received.

[Verifent Link](#)

Experience verifications must be received in the Office of Human Resources within the first 6 months of employment in order to be eligible for a retroactive payment.