

2026-2027
Aviara Oaks Middle School Student Handbook



STUDENT NAME: _____

Period	Class	Teacher	Room #
1			
2			
3	Advisory		
4			
5			
6			
7			
8			

AVIARA OAKS MIDDLE SCHOOL

6880 Ambrosia Lane, Carlsbad, CA 92009
Phone: 760.331.6100 Attendance: 760.331.6170
Fax: 760.438.7894
Principal: Mr. Jesse Mindlin
Assistant Principal: Mr. Charles Threatt
www.aoms.carlsbadusd.net

CARLSBAD UNIFIED SCHOOL DISTRICT

6225 El Camino Real, Carlsbad CA 92009
(760) 331-5000
Dr. Andrea Norman, *District Superintendent*
www.carlsbadusd.k12.ca.us

District Mission

*We provide every student with an extraordinary education
in an inspiring environment.*

AOMS Mission

*We are a collaborative partnership building a positive and respectful environment where students are critical,
global thinkers invested in their own learning.*

The contents of this handbook are subject to change

AVIARA OAKS MIDDLE SCHOOL HANDBOOK

TABLE OF CONTENTS

Table of Contents	1
School Calendar	2
Welcome from Principal	3
School Map	4
Bell Schedules	5
Contacting the School	6
Visitor Policies	6
Attendance Procedures	7
Citizenship	8
Student Code of Conduct	9
FALCON FOUR	9
Consequences	10
Cell Phone Policy	11
No Place for Hate	11
Hate Speech	12
Minimum Safe Attire and Grooming Policy	13
E-Bikes, Bicycles, and Scooters	13
Lunch Expectations	13-14
Honor Code	14-15
Digital Citizenship and Social Media	15-16
Teasing, Bullying, Cyberbullying, and Harassment	16-18
Health Office Procedures	20
Food Services	20-21
Technology/ Internet Use Policy	21-22
Student Chromebooks	22-24

AVIARA OAKS MIDDLE SCHOOL CALENDAR 2026-2027

(updated June 12, 2026)

August 25	Opening Day of School
September 7	Labor Day (No School)
September 17	Back to School Night (5:30-7:00)
October 12-16	6th Grade Camp
October 19 - 23	Parent-Teacher Conferences
November 11	Veterans Day Observed (No School)
November 23-27	Thanksgiving Holiday Week (No School)
December 18	End of 1st Semester/Semester Break (No School)
December 21 – January 1	Winter Recess (No School)
January 4	1st day after break
January 18	Martin Luther King, Jr.'s Birthday (No School)
February 12	President's Weekend (No School)
February 15	Presidents' Day (No School)
April 5-9	Spring Break (No School)
April 12	1st day after break
May 27	Open House (6-7 PM)
May 31	Memorial Day (No School)
June 9	Eighth Grade Picnic/Promotion Rehearsal
June 10	Last Day of School/Minimum Day • Eighth Grade Promotion - Lower Field at 9:30 AM

Welcome from the Principal

Welcome to Aviara Oaks Middle School!

At AOMS, we are deeply committed to the Carlsbad Unified School District mission of providing an extraordinary education for every student, every day. We believe every Falcon deserves to learn in a safe, innovative, and supportive environment where they feel known, challenged, and supported. Our goal is to foster a collaborative partnership among students, families, and staff to cultivate a positive school culture where students thrive holistically: academically, socially, and emotionally.

As Falcons, we are guided by the **Falcon Four**:

- **Be Respectful**
- **Be Responsible**
- **Be Safe**
- **Work Together**

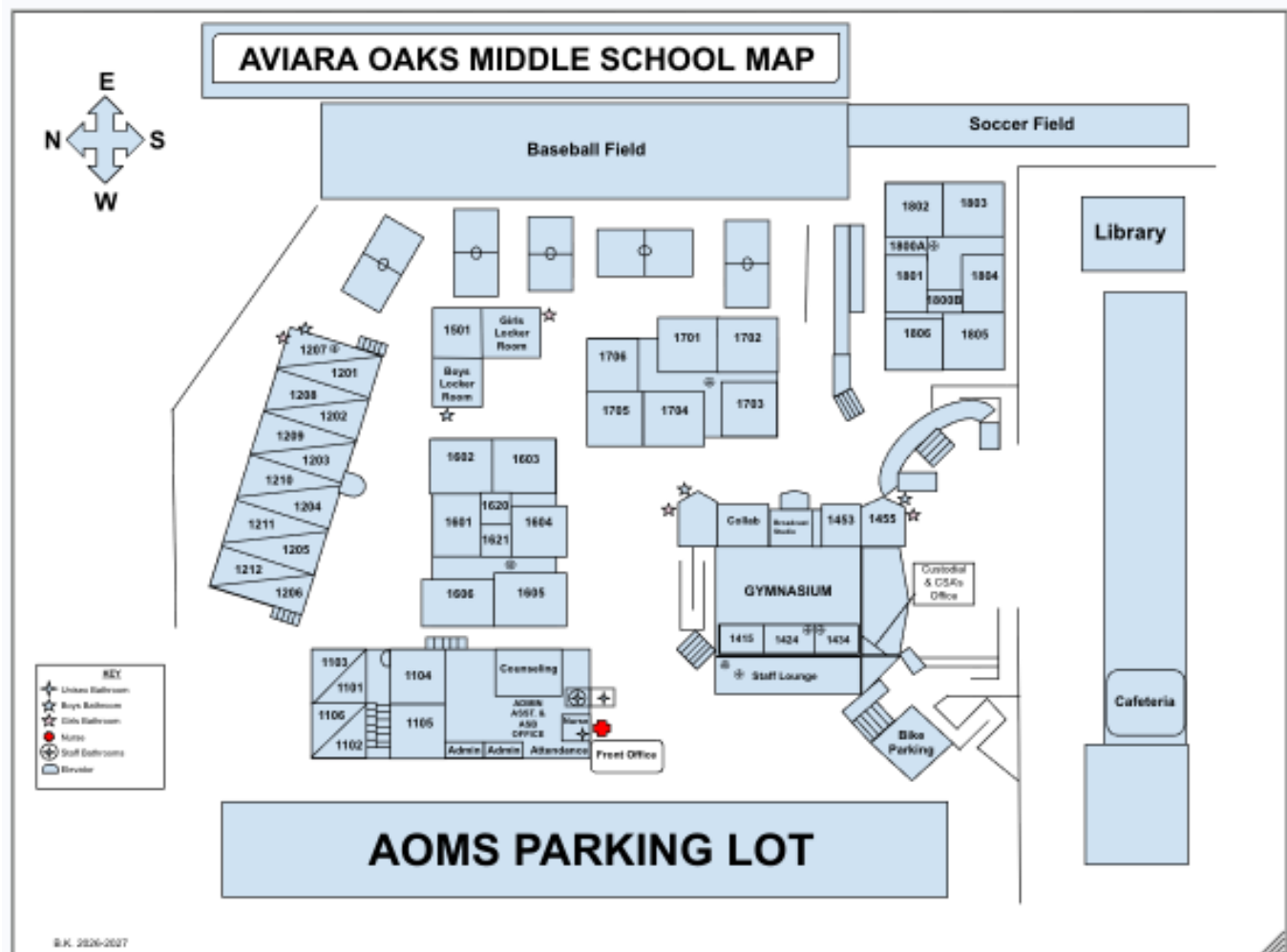
These expectations serve as the foundation for everything we do. Whether in the classroom, on the quad, participating in extracurriculars, or representing AOMS out in the Carlsbad community, our students are expected to demonstrate these core values each day.

Middle school is an exciting time of rapid growth, exploration, leadership, and learning. We encourage every student to get involved in campus life, build positive relationships, challenge themselves academically, and actively contribute to our vibrant school community.

We look forward to partnering with you to make this school year an incredibly successful, safe, and memorable one.

Go Falcons!

Jesse Mindlin
Principal, Aviara Oaks Middle School



AOMS Bell Schedule

Monday, Tuesday, Wednesday, Friday							
1st Lunch				2nd Lunch			
Period	Regular Day	Min		Period	Regular Day	Min	
0 *	7:15 - 7:55 *	40		0 *	7:15 - 7:55 *	40	
1	8:00 - 8:49	49		1	8:00 - 8:49	49	
2	8:53 - 9:42	49		2	8:53 - 9:42	49	
Brunch	9:42 - 9:56	14		Brunch	9:42 - 9:56	14	
3 (Advisory)	10:00 - 10:18	18		3 (Advisory)	10:00 - 10:18	18	
4	10:22 - 11:11	49		4	10:22 - 11:11	49	
5 (Lunch)	11:11 - 11:41	30		5	11:15 - 12:04	49	
6	11:45 - 12:34	49		6 (Lunch)	12:04 - 12:34	30	
7	12:38 - 1:27	49		7	12:38 - 1:27	49	
8	1:31 - 2:20	49		8	1:31 - 2:20	49	

Thursday							
1st Lunch				2nd Lunch			
Period	Early Release	Min		Period	Early Release	Min	
0 *	7:15 - 7:55 *	40		0 *	7:15 - 7:55 *	40	
1	8:00 - 8:39	39		1	8:00 - 8:39	39	
2	8:43 - 9:22	39		2	8:43 - 9:22	39	
Brunch	9:22 - 9:36	14		Brunch	9:22 - 9:36	14	
3 (Advisory)	9:40 - 9:58	18		3 (Advisory)	9:40 - 9:58	18	
4	10:02-10:41	39		4	10:02-10:41	39	
5 (Lunch)	10:41 - 11:11	30		5	10:45 - 11:24	39	
6	11:15 - 11:54	39		6 (Lunch)	11:24 - 11:54	30	
7	11:58 - 12:37	39		7	11:58 - 12:37	39	
8	12:41 - 1:20	39		8	12:41 - 1:20	39	

Contacting the School

COMMUNICATING WITH TEACHERS

students and parents may communicate with teachers through their school district email and or through ParentSquare.

WEBSITE, AERIES & PARENTSQUARE

- Register for **ParentSquare** for the ability to contact teachers and get updates on what's happening at AOMS.
- **AERIES** is now the main hub for students to check their schedule, grades, assignments and progress, and communicate with teachers. Please make sure you are signed up through your Aeries portal.
- AOMS website: www.aoms.carlsbadusd.net
- Carlsbad School District: <http://www.carlsbadusd.k12.ca.us>
- Aeries Parent Login: <https://carlsbadusd.aeries.net/student/LoginParent.aspx>

CALLS TO PARENTS

Aviara Oaks Middle School uses **ParentSquare** for emergency communication, surveys, and community outreach notifications to help improve awareness, increase involvement, and provide ongoing communication with families.

PARENT MESSAGES AND TELEPHONE CALLS TO STUDENTS

On occasion, parents may need to contact students or drop off items during school hours. Please understand that messages, assignments or other items cannot be delivered to students in their classes. We strive to maintain a high level of educational instruction without interruption. Students can pick up their items during brunch, lunch or in between classes. **Please drop off items at the drop off table in front of the main office.**

CELL PHONES

To maintain an effective instructional environment, **all student cell phones and electronic devices, including air pods/headphones as well as smart watches must be turned off and inside the student's backpack.** If you need to contact your child, please contact the front office, and we will relay the message. If your child needs to contact you, they may use the main office telephone. Students are not allowed to use cell phones, smart watches, nor airpods on campus, during the school day or the device will be confiscated; students will receive consequences, and the parent may be asked to pick up the confiscated cell phone.

VISITOR POLICY

We believe that it is important for parents, students and teachers to work together to provide an outstanding educational program at Aviara Oaks Middle School. Classroom visitations can be an important part of the process and are welcomed and encouraged by appointment with the teacher and/or an administrator. Safety and security measures, student and parent rights to privacy, as well as the imperative need to maintain an environment in which learning can take place, necessitate regulations governing the conditions under which visitors may gain access to school facilities. If you would like to observe, please contact the office to arrange an appointment. **All visitors must check in through the main office with a valid driver's license or other government issued card. Visitors must scan their valid ID through the Raptor visitor management system. Visitors are not allowed on campus without a Raptor badge.**

If you need to meet with your student's teacher:

1. Contact the student's teachers directly to establish a conference time before or after the school day.
2. When you arrive on campus for your appointment, please sign in at the front office and receive your visitor badge.

FOOD POLICY

Parents/guardians may bring food for their student, but may not bring food for other students. Food must be dropped off in front of the main office at the drop off table. Do not pass any items through the fence to your child.

BIRTHDAYS

Please refrain from bringing balloons, cupcakes, or any other celebratory items to school. Items will be confiscated and kept in the office for the day.

Attendance Procedures

Consistent, daily school attendance is essential for academic achievement and is an important indicator of future success. Attendance is the responsibility of both the student and the parent.

Only adults listed as an emergency contact in Aeries may pick up a student from school.

If you have a new address or phone number, please be sure to notify the Attendance Office within 5 days.

A parent or guardian's signature is required to remove a student from school grounds.

If you need to pick your student up early, please send in a signed note with your student to bring to the attendance office before school starts. We'll give a pass directly to your student. If you don't send a note with your child, please complete the [Attendance Form](#) as early in the day as possible, and we'll send a pass to your student. On the note or in the form, please include your student's name, grade, the reason for leaving early, the time they will need to be in the front office, the name of the person picking the student up, and whether or not the student will be returning to school that same day.

When you arrive at school to pick your student up, please come to the attendance desk to sign them out through Raptor. You will need your driver's license or other government issued card. *Only adults (18+) listed on the student's emergency contact list may pick up a student from school.*

Any absence needs to be cleared within 48 hours, or it is considered an unexcused absence which detentions may be assigned. We therefore request to complete the [Attendance Form](#) or call **Aviara's Attendance Hotline, 331-6170**. This is a 24-hour voicemail system. Parents/Guardians will be asked to leave a message verifying the absence. If the automated "Phone Master" system contacts your home regarding an absence, please stay on the line until the end and if you are the parent or guardian, you can leave a message for the Attendance Office.

Excused absences are granted for illness, mental or behavioral health, quarantine from the health dept., doctor/dental appointments, funerals for immediate family members, court appearances, cultural ceremonies or events, or specific religious holidays. All other types of absences are unexcused. A note requesting an excused absence for a religious holiday is required at least two days in advance. ([Ed Code 48205](#))

Unexcused absences include vacation, personal, family or business emergencies, and personal days. Unexcused absences accrue and, by law, the third unexcused absence is identified as truancy. Students with truanies may be subject to disciplinary action and may be taken to the School Attendance Review Board (SARB).

Under state law, a student who, without a valid excuse, is absent from school for three full days in one school year, OR is tardy or absent for more than 30 minutes during the school day in one school year, is considered truant.

Tardiness and Consequences

Students tardy to school or class without a valid excuse from their parent/guardian must report to the front office. Parents/guardians will be contacted and other classroom-related interventions will be employed. When those interventions are unsuccessful, office staff interventions will be exercised. Those interventions include:

- 1-4 Unexcused Tardies = Warnings, Check Ins, Parent Notification
- 5 Unexcused Tardies = Lunch Workshop or Alternative Consequence as determined by Assistant Principal, Parent Notification
- 10 Unexcused Tardies = Referral to Assistant Principal, Parent Conference, Possible SART Meeting

*Please note: The tardy consequences listed above refer to tardies during the school day (Periods 2-8). First period tardiness will be reviewed between the Attendance Office and Administrative team.

Violations for truancy will result in similar interventions but will be implemented at a faster rate, and may include a review by the **School Attendance Review Board (SARB)**.

Citizenship & Recognition

ATTENDANCE AWARDS CRITERIA

Perfect Attendance: No absences, no tardies for the entire year.

AWARDS FOR ACADEMIC & CITIZENSHIP ACHIEVEMENT

- **Academic Honor Roll** — published at the end of each semester for students achieving a 3.5 grade point average (GPA) or better, and no "N's" or "U's" in citizenship.

8TH GRADE END-OF-YEAR ACADEMIC AND CITIZENSHIP AWARD

- **Presidential Gold Award** (Educational Excellence) — Criteria to be announced.
- **Presidential Silver Award** (Educational Achievement) — Criteria to be announced.

Citizenship Rubric Used Every Grading Period					
"O" = OUTSTANDING	0-1 tardies; no truanies	- Stays on-task during work periods - Makes the class better because of his/her presence. - Consistently shows respect for others, their ideas and their property. - Shows good thinking and positive behavior by daily participation.	Prepared with required supplies, assignments, Physical Education attire, reading books, etc. daily	- Talks at appropriate times; is not disruptive. - Cooperates well in groups. - Solves problems independently.	Student has used 0-2 Physical Education loaner suits.
"S" = SATISFACTORY	Rarely tardy – no more than 2 tardies; no truanies	- Is regularly on-task in classroom situations, with few exceptions. - Rarely, if ever, violates school rules. - Is cooperative and shows respect for others and their property. - Participates well in class with politeness.	Is regularly prepared and usually has necessary supplies, assignments, Physical Education attire, reading books, etc.	Displays signs of self-discipline; is often able to solve problems independently.	Student has used 3 Physical Education loaner suits.
"N" = NEEDS IMPROVEMENT	Tardies on occasion – has 3 tardies; no truanies	- Off-task behavior observed periodically. - Occasionally shows negative or judgmental attitude towards other students. - Behavior, punctuality, effort and dress issues are inconsistent	Forgets necessary supplies, assignments, Physical Education attire, reading books, etc.	- Occasionally talks out of turn. - Does not follow directions given the first time. - Lacks self-discipline; unable to solve problems independently.	Student has used 4 Physical Education loaner suits.
"U" = UNSATISFACTORY	Frequent tardies – has 4 or more tardies; or 1 or more truanies	Is disrespectful or uncooperative with peers and/or staff.	Rarely prepared for class with supplies, assignments, Physical Education attire, reading books, etc.	- Often hinders the progress of the class. - Does not talk at appropriate times and disrupts class often.	Student has used 5+ Physical Education loaner suits.

Student Code of Conduct

SAFE, ORDERLY & EFFECTIVE LEARNING ENVIRONMENT

We believe that all students can and will learn in a safe and orderly environment. All students have a responsibility to behave in a manner that will not prevent teachers from teaching and students from learning. No one has the right to violate the best interest of any individual in the school community. Behavior guidelines will be consistently and fairly enforced inside and outside the school classroom. Our school Discipline Plan applies to all school activities on and off campus including field trips, dances, and performances. Progressive discipline is used at AOMS.

All pupils shall comply with the regulations, pursue the required course of study, and submit to the authority of the teachers and staff of the school. California Education Code §48908.

Every pupil shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of his teacher and others in authority; observe good order and propriety of deportment; be diligent in study; respectful to his teacher and others in authority; kind and courteous to classmates; and refrain from the use of profane and vulgar language. *California Code of Regulations, Title 5, Section 300*

FALCON FOUR



	Classroom	Assemblies	Brunch/ Lunch	Passing to Class	Bathroom	Before/After School
Be RESPECTFUL	Use appropriate voice level & kind words Listen politely Ask permission appropriately	Walk in quietly Sit in orderly fashion Listen politely	Use appropriate voice level & kind words Use table manners Ask permission appropriately	Use appropriate voice level & kind words Walk quietly Arrive on time Respect others' space	Use appropriate voice level & kind words Respect privacy	Use appropriate voice level & kind words Listen to adults Respect property
Be RESPONSIBLE	Follow directions Accept consequences Be on time Have supplies Complete work on time Actively participate	Follow directions Accept consequences	Follow directions Keep your area clean Put away equipment	Follow directions Pay attention Stand and wait patiently	Follow directions Wash your hands Stay in your correct bathroom zone Flush the toilet Clean up after yourself Use paper appropriately	Follow directions Follow pedestrian rules
Be SAFE	Keep hands & feet to self Use materials appropriately	Keep hands & feet to self Keep aisles clear Walk and sit in orderly fashion	Keep hands & feet to self Eat your own food Wait in line patiently Use equipment properly Stay in assigned area	Keep hands & feet to self Stay on right Face forward Walk slowly	Keep hands & feet to self Wash & dry your hands	Keep hands & feet to self Walk slowly Walk with someone
WORK TOGETHER	Take turns & share Encourage each other Include others Assist your neighbor	Stay with your group	Take turns Include everyone Show sportsmanship	Stay with your group	Take turns Allow others to use the bathroom	Wait patiently Assist people who need help

- 3) Follow directions of all staff members the first time.
- 4) Respect others and their property. Be kind, respectful and courteous to everyone.
- 5) Be in your assigned classroom with the appropriate materials when the bell rings.
- 6) Maintain a safe & productive learning environment. No disrupting the teaching-learning process.

The following items are not allowed at any time: gum, music players, video games, permanent markers (Sharpies), balloons, rubber-bands, whiteout pens, audio/visual recording devices, masks, noisemakers (includes whistles), energy drinks, glass bottles. Generally, anything not needed for academic study.

Consequences for violating the 'Falcon 4' & minor offenses include:

1st Offense - Warning, classroom/school expectations provided to student

2nd Offense - Possible classroom/teacher intervention and consequence, classroom/school expectations provided, parent notification

3rd Offense - Possible classroom/teacher intervention and consequence, classroom/school expectations provided, parent notification and/conference, Admin and Counseling teams notified

4th+ Offense - Referral to administrative team for progressive consequences

Cell phones and other signaling devices (including smart watches and air pods) must be turned off and inside the student's backpack while at school. These items will be confiscated if the rules are violated and may require the parent/guardian to pick up the item. Consequences will be given to students found in possession of a cell phone. A student phone is provided in the main office for use during student free time. *Regulated by California Education Code §48901.5.*

Consequences for violating cell phone policy include:

1st Offense - Phone/device confiscated, student warning - Student may pick up phone after school

2nd Offense - Phone/device confiscated, student warning, Parent contact - Student may pick up phone after school

3rd Offense - Phone/device confiscated, Lunch Workshop or alternative consequence w/ Assistant Principal, Parent contact by Assistant Principal - Parent must pick up phone after school

4th+ Offense - Phone/device confiscated, After school detention, Parent contact by Assistant Principal - Parent must pick up phone after school

Students may not write on backpacks, body parts, or school property.

Students may not conduct a business on campus. This includes selling items or buying items from another student.

Students may not participate in play fighting, teasing, harassing, or name calling even if intended in a joking manner. Hands, feet, and objects must be kept to self at all times. Furthermore, no taking or throwing of items will be permitted.

Students may not bring or possess tobacco or tobacco related products which includes, but is not limited to: cigarettes, rolling papers, matches lighters, hooka pens, vapes and e-cigarettes.

No aerosol cans are permitted.

Skateboards, rollerblades, roller skates, toy vehicles, scooters or any other similar forms of transportation are not allowed per Carlsbad City Ordinance 10.58.015 and CUSD Board Policy 3513. California law requires that

students wear helmets when riding a bicycle.

Students not involved in school-sponsored activities must be off campus by 2:45 p.m.

Aviara Oaks Middle School is not responsible for lost, stolen or damaged personal items. All personal items should be left at home. Students should never leave backpacks and personal items unattended during the school day.

Students are under school rules while on school grounds and when going to or coming from school and/or school sponsored activities.

Hate Speech, Bias Incidents, Harassment, and Discrimination

Revised 6/11/2026

AMOS is committed to maintaining a safe and inclusive learning environment for all students.

Hate speech, discriminatory language, harassment, intimidation, threats, or actions directed toward an individual or group based on actual or perceived race, ethnicity, ancestry, national origin, immigration status, religion, religious affiliation, sex, gender, gender identity, gender expression, sexual orientation, disability, or any other protected characteristic are prohibited.

Examples include but are not limited to:

- Racial slurs
- Antisemitic language or symbols
- Homophobic or transphobic slurs
- Religious harassment
- Hate symbols
- Targeted discriminatory comments
- Bias-related social media posts that disrupt the school environment

Students who engage in such conduct may be subject to:

- Parent notification
- Administrative investigation
- Restorative practices
- Counseling interventions
- Loss of privileges
- Detention
- Suspension, when permitted by Education Code

No Place for Hate

AOMS is committed to fostering a culture of belonging through our No Place for Hate initiatives. Students are expected to contribute positively to a school environment where all individuals feel welcomed, valued, and

respected.

DRESS CODE AND GROOMING POLICY

Revised 5/31/2023

Aviara Oaks Middle School is a business environment, and clothing should reflect that fact. Aviara Oaks Middle School staff believe the responsibility for the dress and grooming of a student rests primarily with the students and their parents or guardians and that appropriate dress and grooming contribute to a productive learning environment. Therefore, we expect students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Distractions to the educational environment are not beneficial to student learning. Students in violation of the dress code policy are subject to disciplinary action.

School dress code applies to all school activities, including field trips and dances.

- Clothing and accessories cannot advertise, promote, or glamorize any of the following: drugs, alcohol, tobacco products, violence, weapons, or display inappropriate, offensive, or offensive/sexually suggestive language or symbols.
- Students must wear clothing including both a shirt with pants or skirt, or equivalent (for example dresses, leggings, or shorts) and shoes. **Clothing must completely cover undergarments, the chest, torso, and buttocks.** At a minimum, a shirt must have straps to adhere to the body, strapless tops are not acceptable.
- Footwear must adequately protect feet, and not interfere with required school activities. Shoes must adhere to the foot; therefore, they must have closed toes and a back covering. Flip flops and opened-toed sandals are not permitted (unless directed by a doctor's excuse).
- Students may not wear clothing that denotes gang affiliation as defined by the Carlsbad Police Task Force.
- While hooded sweatshirts are permitted on campus, hoods must not be worn indoors.
- No rollerblades or shoes with wheels allowed.
- In an effort to maintain the belief that education is our primary purpose, the staff will address new fads that occur during the school year that could cause a disruption to safety and instructional process. **The Administration always reserves the right to determine what is within the dress code.**

A student who violates these standards shall be subject to appropriate disciplinary action. School-directed changes to a student's attire or grooming should be the least restrictive and disruptive to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Administration and enforcement of the dress code shall be gender neutral and consistent.

Consequences for violating the dress code include:

1st offense: warning, change of clothes

2nd offense: parent notified, change of clothes

3rd offense: after school detention, change of clothes

4th offense: referral to Assistant Principal and progressive consequences

Electronic Bicycles, Scooters, and Transportation Devices

STUDENTS WHO TRAVEL TO SCHOOL USING BICYCLES, E-BIKES, SCOOTERS, SKATEBOARDS, OR SIMILAR DEVICES ARE EXPECTED TO DO SO RESPONSIBLY AND SAFELY.

STUDENTS MUST:

- FOLLOW ALL CALIFORNIA LAWS REGARDING TRANSPORTATION DEVICES.
- WEAR HELMETS WHEN REQUIRED BY LAW.
- WALK BICYCLES AND SCOOTERS ONCE THEY ENTER CAMPUS.
- SECURE DEVICES IN DESIGNATED AREAS.
- FOLLOW STAFF DIRECTIONS REGARDING TRAFFIC FLOW AND SAFETY.

STUDENTS MAY NOT:

- RIDE BICYCLES, E-BIKES, SCOOTERS, SKATEBOARDS, OR SIMILAR DEVICES ON CAMPUS DURING SCHOOL HOURS.
- OPERATE DEVICES RECKLESSLY.
- CARRY PASSENGERS.
- PERFORM STUNTS, WHEELIES, OR UNSAFE MANEUVERS.
- TAMPER WITH ANOTHER STUDENT'S TRANSPORTATION DEVICE.

FAILURE TO FOLLOW THESE EXPECTATIONS MAY RESULT IN PARENT CONTACT, LOSS OF PRIVILEGES, DISCIPLINARY ACTION, OR INVOLVEMENT OF LOCAL LAW ENFORCEMENT WHEN APPROPRIATE.

Lunch Expectations

LUNCH IS AN OPPORTUNITY FOR STUDENTS TO RELAX, SOCIALIZE, AND RECHARGE WHILE MAINTAINING A SAFE AND RESPECTFUL CAMPUS ENVIRONMENT.

STUDENTS MAY:

- SIT IN THE COMMONS AREA.
- SIT IN THE DESIGNATED LUNCH AREA.
- PARTICIPATE IN APPROVED LUNCH ACTIVITIES.
- ACCESS APPROVED FIELD AREAS WITH STAFF PERMISSION.

STUDENTS ARE EXPECTED TO:

- PICK UP ALL TRASH AND HELP MAINTAIN A CLEAN CAMPUS.
- FOLLOW DIRECTIONS FROM STAFF.
- USE RESPECTFUL LANGUAGE.
- KEEP FOOD AND DRINKS IN APPROVED AREAS.

- RESPECT PERSONAL SPACE AND SCHOOL PROPERTY.

STUDENTS MAY NOT:

- THROW FOOD OR OBJECTS.
- ENGAGE IN HORSEPLAY OR UNSAFE BEHAVIOR.
- ENTER UNAUTHORIZED AREAS.
- LEAVE CAMPUS WITHOUT AUTHORIZATION.

STUDENTS WHO FAIL TO FOLLOW LUNCH EXPECTATIONS MAY LOSE PRIVILEGES AND BE SUBJECT TO SCHOOL DISCIPLINE.

HONOR CODE

At Aviara Oaks Middle School, we value academic integrity and do not permit any forms of dishonesty or deception that unfairly, improperly or illegally enhance a grade on an individual assignment or a course grade. The following is a list of behaviors that constitute academic dishonesty. We are aware; however, that new forms of cheating, plagiarism and other forms of dishonesty may arise and therefore, we expect every student to interpret the requirement of academic honesty and integrity broadly and in good faith. If you have any doubt as to whether a particular act constitutes academic dishonesty, ask a teacher before you do it!

Academic dishonesty includes, but is not limited to:

Cheating on Exams

1. Copying from others or letting others copy from you.
2. Having or using notes, formulas or other information in a programmable calculator or other electronic device without explicit teachers review and permission.
3. Having or using a communication device such as a cell phone, computer or electronic translator to send, obtain, or copy unauthorized information.
4. Communicating/sharing answers (verbally or nonverbally) during an exam.
5. Taking an exam for another student or permitting someone else to take a test for you.
6. Asking another to give you improper assistance, including offering money or other benefits.
7. Asking for or accepting money or any other benefit in return for giving another improper assistance.
8. Providing or receiving information about all or part of an exam, including answers (ex: telling/showing someone in a subsequent period what was on the exam or being told this information).
9. Having or using a "cheat sheet" (written on a body part or a piece of paper with answers, formulas, using an electronic device or notes of any kind) that is not specifically authorized by the teacher.
10. Altering a graded exam/assignment and re-submitting it for a better grade without authorization.
11. Working together on a take-home exam, unless authorized by the teacher.
12. Gaining or providing unauthorized access to examination materials.

Note: Simply *having possession* during an exam of any prohibited or unauthorized information or device, *whether or not it is actually used*, is an act of academic dishonesty and will be dealt with as such.

Plagiarism in Papers and Assignments

1. Giving or getting improper assistance on an assignment meant to be individual work. (When in doubt ask)
2. Including in any assignment turned in for credit any materials not based on your own research and writing. This includes:
 - a. Copying part or all of another person's paper and submitting it as your own for an assignment.
 - b. Using the services of another person.
 - c. Copying part or all of another person's paper and submitting it as your own.
3. Acting as a provider of paper(s) for a student or students.

4. Submitting substantial portions of the same academic work for credit in more than one course without consulting both teachers (self-plagiarism).
5. Failing to use quotation marks where appropriate.
6. Failing to properly acknowledge paraphrased materials via attribution, footnotes, endnotes and/or a bibliography.
7. Making up data for an experiment ("fudging data").
8. Citing nonexistent sources (articles, books, etc.).

Other

1. Misrepresenting your academic accomplishments, such as tampering with computer records.
2. False impersonation of another person.
3. Deceiving a teacher or making up a false reason or excuse to get special consideration on an exam or an extension for an exam or paper.
4. Failing to promptly stop work on an exam when the time allocated has elapsed.
5. Forging a signature.
6. Hoarding or damaging library materials.
7. Attempted academic dishonesty, even if unsuccessful, will be treated as academic dishonesty.

Violations of the Honor Code may result in disciplinary action(s) up to and including suspension or expulsion. Violation(s) may also affect the student's academic and citizenship grades.

Digital Citizenship and Artificial Intelligence

Technology is a powerful learning tool and should be used responsibly.

Students are expected to:

- Use technology for educational purposes.
- Protect personal information.
- Respect others online.
- Follow district technology policies.

Artificial Intelligence (AI) tools may be used only when authorized by a teacher.

Examples of acceptable AI use may include:

- Brainstorming ideas
- Study support
- Research assistance
- Organization and planning

Examples of unacceptable AI use include:

- Submitting AI-generated work as your own
- Using AI during tests or assessments
- Misrepresenting AI-created content as original work

Violations may be treated as academic dishonesty.

Social Media and Cyberbullying

Student behavior occurring online, off campus, or through social media may result in school intervention when it substantially disrupts the educational environment or impacts student safety.

This includes:

- Cyberbullying
- Harassment
- Threats
- Hate speech
- Sharing inappropriate images or content
- Encouraging violence or unsafe behavior

Students are encouraged to report concerns to school staff.

CONSEQUENCES

The consequences for academic dishonesty are as follows:

<u>First Occurrence</u>	<u>Second Occurrence</u>	<u>Third Occurrence</u>
• Teacher/Student conference • Parent contacted by teacher • Detention • Grade to be determined by teacher • Referral to Assistant Principal	• Referral to Assistant Principal • Parent contact • Referral to counselor	• Referral to Assistant Principal • Administrative/parent/student conference

Teasing, Bullying, Cyberbullying, and Harassment

The Carlsbad Unified School District will not tolerate behavior that infringes on the safety of any student. A student shall not intimidate or harass another student through words or actions. Such behavior includes: direct physical contact, such as hitting or shoving; verbal assaults, such as teasing or name-calling; and social isolation or manipulation.

Bullying is defined as exposing a person to negative, abusive actions repeatedly over time. Bullying can be direct or indirect and includes specific types of physical, verbal, and/or psychological aggression and intimidation that occurs repeatedly creating an on-going pattern of harassment and abuse.

Cyberbullying is the use of information and communication technologies such as email, cell phone, text messages, instant messaging (IM)/chat, personal websites, and online posting websites, whether on or off school campus, to support deliberate, repeated, and hostile behavior by an individual or group, that is intended to threaten or harm others, or which causes emotional distress to an individual to substantially disrupt or interfere with the operation of a school or an individual student's ability to receive an education. Cyberbullying, even when occurring off campus, may result in school discipline if the negative results of the

cyberbullying manifests itself on campus. Cyberbullying is a serious matter. Students who are bullied online often feel hurt and rejected by their peers. This can lead to low self-esteem and depression. Therefore, cyberbullying should not be tolerated and should be reported to authorities.

Cyberbullying includes but is not limited to:

- Inappropriate or malicious messages or images sent by computer, email, text message or online posting.
- False impersonation of students or staff via email, text message, online postings or online accounts.
- Photographs or videos taken without the knowledge or permission of those being depicted in the photo or video.
- Transmission or forwarding of inappropriate or malicious messages, pictures or video from another person.

How to respond to cyberbullying:

1. Do not respond to rude emails, messages, and comments.
2. Save the evidence, such as email and text messages, and take screenshots of comments and images. Also, take note of the date and time when the harassment occurs.
3. Contact your Internet service provider (ISP) or cell phone provider. Ask the website administrator or ISP to remove any Webpage created that is the root of the cyberbullying.
4. If harassment is via **email, social networking sites, IM/DM, and chat rooms**, instruct your child to "block" bullies or delete your child's current account and open a new one.
5. If harassment is via **text and phone messages**, change the phone number and instruct your child to only share the new number with trustworthy people. Also, check out phone features that may allow the number to be blocked.

How to report bullying or cyberbullying:

Online: studentsspeakingout.org

Call: Students Speaking Out: (888)580-8477 or AOMS (760)331-6100

Text: SDTips to 274637

In Person: Report bullying to the school by leaving a report for an administrator or the guidance counselor, email through Parent Square a teacher or administrator, fill out a reporting form in the library, nurse's office, guidance, or front office, or/and click on link on the website. Also, visit the Website for tips on how to deal with and help stop bullying. We take bullying seriously. Every complaint is dealt with in a timely manner. If applicable, stop by the Carlsbad Police Station to make a report.

Consequences

Ultimately, we want students to learn to make appropriate choices which will result in better behavior. Consequences result when rules are broken. Progressive discipline is used. Documentation will be placed in the student's discipline folder when rule violations take place. The severity of the offense will match the consequence. Consequences include the following, but not necessarily in this order:

Warnings	Parent Contact	Campus Beautification
After School Detention	In School/Class Suspension	Behavior Contract
Suspension	Loss of privileges & activities	Expulsion
	Alternative School Placement	

*Field-trips and extracurricular activities are a privilege and may be denied as a result of a Saturday School or Suspension.

PARTICIPATION IN END OF THE YEAR ACTIVITIES & PROMOTION (8TH GRADE ONLY)

In order to encourage high standards of student achievement, the administrative team may deny a student the privilege of participating in activities such as the 8th grade trip, Falcon Fiesta, and/or promotion ceremonies due to behavior or concerns over student safety.

SERIOUS CLAUSE VIOLATIONS: SUSPENSIONS

Suspension or expulsion may result from any of the following acts:

EDUCATION CODE §48900

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person; or
- (a) (2) Willfully used force or violence upon the person of another, except in self-defense. [Battery]
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, alcoholic beverage, or intoxicant of any kind, including the prescription drug Soma.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, including Soma, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property, including electronic files or databases.
- (g) Stole or attempted to steal school property or private property, including electronic files or databases.
- (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Aided or abetted the infliction, or attempted infliction, of physical injury to another person; may be suspended but not expelled.
- (q) Engaged in, or attempted to engage in hazing as defined in §32050.
- (r) Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.

EDUCATION CODE §48900.2

Committed sexual harassment as defined in §212.5.

EDUCATION CODE §48900.3

Caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of §233.

EDUCATION CODE §48900.4

Engaged in harassment, threats, or intimidation.

EDUCATION CODE §48900.7

Made terrorist threats against school officials or school property, or both.

EDUCATION CODE §48915(a)(5)

Committed assault or battery (as defined in PC 240 & 242) upon any school employee.

TO THE PARENT/GUARDIAN: Suspensions are issued in compliance with the Education Code of the State of California, Sections 48900, 48910, and 48911. The reason for a suspension will be explained to the pupil, and he/she will have an opportunity to explain his/her version of the incident. Pursuant to Section 48911 (f), the parent/guardian is required to respond without delay to a school official's request for a conference regarding a pupil's suspension. The pupil's parent/guardian has a right to have access to the pupil records as provided by Section 49069.

PLEASE NOTE: DURING THE PERIOD OF SUSPENSION FROM SCHOOL, THE PUPIL MUST NOT BE ON OR NEAR ANY SCHOOL CAMPUS.

SERIOUS CLAUSE VIOLATIONS: EXPULSION

Expulsion means removal of a pupil from the immediate supervision and control or the general supervision of certificated school personnel and referral of the pupil to an appropriate alternative educational placement. The Principal or Superintendent is required under state law to immediately suspend and recommend expulsion of pupils that have committed any of the following acts:

- Brandishing a knife at another person
- Possessing, selling, or otherwise furnishing a firearm
- Selling a controlled substance
- Committing or attempting to commit a sexual assault or sexual battery

The Principal or Superintendent is required under state law to recommend expulsion of pupils that have committed any of the following acts unless the principal or Superintendent finds that expulsion is inappropriate, due to the particular circumstances:

- Causing serious physical injury to another person, except in self-defense.
- Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil.
- Unlawful possession of any controlled substance except for the first offense for the possession of not more than one ounce of marijuana.
- Robbery or extortion.
- Assault or battery upon any school employee.

MISCELLANEOUS POLICIES, SERVICES, AND PROCEDURES

HEALTH OFFICE PROCEDURES

Please notify this office if you have a new phone number. This will enable us to reach you if your student is sick or injured.

The office hours are between 8-2:30. Students may not enter the Health Office without a pass, except during lunch or brunch, or in the event of an emergency.

A physician's prescription is required to administer medication at school, even an aspirin. An "Authorization for Medical Administration" form, completed by the parent/guardian and the physician, must be provided to the Health Office for each medication. All medication must be counted and countersigned by the parent/guardian-designated adult and the Health Office Technician or her designee. It is imperative that medications be delivered and picked up by the parent/guardian or designated adult.

Students with a medically prescribed epipen to prevent anaphylactic shock need to bring it to the health office along with the appropriate paperwork signed and their doctor and their parent/guardian.

Medications must be delivered to the Health Office in original containers/bottles, labeled only by California pharmacists. At the end of the school year, the parent/guardian should pick up any medications stored in the Health Office. Unclaimed medications will be discarded at 12:00 p.m. on Friday, the day after school ends.

Students who are sick or injured should report to the Health Office. If a student is sick and in need of being picked-up, the Health Office will contact the appropriate emergency contact. Students are NOT permitted to text or use their personal phones during the school day.

AOMS Health Office Check Out Policy

If students are feeling ill, they must obtain a pass to the health office, where contact will be made with the student's parent/guardian. The student should NOT contact their parents directly via text or phone call prior to visiting the health office. Campus wide cell phone policies indicate phones should be turned off and in backpacks for the duration of the day.

Consequences for calling/texting parents prior to visiting the health office:

1st Offense - Student warning by Attendance/Health Office (documented in Aeries)

2nd Offense - Student warning, Parent contact by Attendance/Health Office (documented in Aeries)

3rd Offense - Lunch Workshop or alternative consequence w/ Assistant Principal, Parent contact by Assistant Principal

4th Offense - After school detention, Parent contact by Assistant Principal

FOOD SERVICES

Students are expected to memorize their five-digit permanent student identification number and enter the number into the food services keypad whenever they make a food or beverage purchase.

Additionally, parents/guardians can credit their student's account by using the My School Bucks online system: www.myschoolbucks.com. Students who participate in the free and reduced food program must apply before the end of September. Students may pay cash or make deposits into their accounts. Checks should be made payable to **C.U.S.D. Food Services** for any amount and be given directly to the cafeteria personnel. Be sure to write the student's name on the check. If money is owed to the cafeteria, it must be paid in full by the end of the year or grades, report cards, transcripts and end of the year activities can be withheld until payment is received.

COMPUTER TECHNOLOGY / INTERNET USE POLICY

Aviara Oaks embeds Google Apps for Education, as well as other cloud-based curriculum into their lessons that require computer use or web-based research in order to teach students about the appropriate use of computer technology. Before students are allowed internet access, both students and their parents must complete the CUSD Acceptable Use Agreement portion of the Signature Verification of Receipt of Documents / Release of Information form available at the district website (<https://carlsbadusd.net/>) or during August registration. The terms of the CUSD Acceptable Use Agreement are available at the district website and should be reviewed with your child prior to signing the form. Any misuse of technology results in disciplinary action and loss of technology use. Any use of technology that does not follow the expectations of the CUSD Acceptable Use Agreement may result in revocation of computer and/or Google Apps privileges, as well as additional school discipline.

AOMS LIBRARY MEDIA CENTER INFORMATION AND POLICIES

The Aviara Oaks Middle School Library Media Center is located in the middle of campus and is open before school, brunch/lunch and after school most days for individual student use. We have a large collection of fiction and nonfiction books for students. The library services include checkouts, printing, independent study tables, and Chromebook & Tech Support. The library catalog is found in Destiny, accessible through Clever. Destiny services include checking student accounts, the card catalog, and resource lists.

Students are expected to behave in a respectful manner to others including maintaining a quiet, study environment. Students are expected to follow all AOMS and CUSD policies while in the library. No food or drinks are allowed in the library media center at any time. Students will be asked to correct their behavior or leave the library for the day if they do not behave as expected.

LIBRARY BOOKS, TEXTBOOKS AND CLASS NOVELS

Students may check out up to 3 books for class reading logs and independent reading. Students do not need to purchase books for school.

Textbooks and Class Novels required by teachers are provided by the library. Students are required to bring Class Novels to school each day. Textbooks are kept at home.

If a student would like to place a hold, they need to see the librarian tech. Holds may only be placed on books that are currently checked out by another student. The other student is allowed to keep the book for as long as needed for class. If a book is not available we suggest picking a different title, using public libraries, or consider purchasing a copy at your favorite book store.

Due Dates

Check out periods for Library books are 4 weeks and may be renewed if needed. Books are due on the date marked in Destiny. We do not charge late fees for overdue books.

Textbooks are due before the end of the school year. Class Novel due dates are set by the individual teachers. All post-it notes need to be carefully removed before returning books.

Students may not check out another book if they have an overdue book. Students are responsible for knowing when their items are due. An automatically generated email goes out every Tuesday morning for overdue and fine notices to both students and parents. At the end of the school year, overdue library books, textbooks, and class novels will be marked as lost and the replacement price will be charged to the student's account.

EBooks Through Sora

Carlsbad School District uses Sora for eBook/Audiobooks through students' CUSD email. Students have free access to books from CUSD Libraries, Serra Cooperative Library System (Carlsbad City Library), and San Diego County Library. Sora is accessible through Clever and is a downloadable app. Students will follow AOMS Policies concerning personal technology when using eBooks and audiobooks on campus.

STUDENT CHROMEBOOKS

All 5th through 12th grade students are issued a Chromebook and charger (technology items) for educational use at school and at home. The Chromebooks will be treated like a textbook and stay with the student for the entirety of their CUSD school career.

Students are expected to follow the AOMS Handbook and CUSD Computer Technology/Internet Use Policy outlined in the [Acceptable Use Agreement](#) given to parents during the Signature Verification of Receipt of Documents/Release of Information during the annual Aeries Registration.

[Digital Citizenship Resources](#)

[AOMS FAQ for Chromebooks](#)

[Discounted Internet Opportunity](#) (Not affiliated with CUSD)

Technology items are renewed each May for the following school year and stay with the student over the summer. All technology items are due on the date in Destiny.

Lost and stolen items must be reported to the library immediately.

*Please note: Chromebooks are to be used in academic settings only while on campus. If students desire to log onto a Chromebook during brunch or lunch, they must either be inside of a classroom with a teacher present or in the Library.

DAY LOAN CHROMEBOOKS

Students are expected to bring their charged Chromebook to school everyday. If needed, students may check out a Day Loan Chromebook. Excessive use of Day Loans will result in detention. Our goal is to help students learn the responsibility of being ready for each day.

Consequences for Day Loan Check Outs are:

1st : Warning

2nd : Parent Phone Call/Email

3rd : Lunch Workshop or Alternative Activity

4th+ : After School Detention, referral to the Assistant Principal with progressive consequences.

Day Loan Consequences reset at the beginning of each semester.

Parents may drop off Chromebooks in the Front Office, please do not pass anything to your student through the gates. If a Day Loan has been checked out by the student, it will still count regardless of a parent dropping off items.

If damage or software problems occur, students need to bring the Chromebook to the Tech Assistant in the library as soon as possible. A Repair Chromebook will be issued to the student and will not count toward Day Loans.

DAMAGES AND FINES

Students are financially responsible for all materials issued to them by the library. This is in the [CUSD Acceptable Use Agreement](#) provided at the Signature Verification of Receipt of Documents/Release of Information during the Aeries Registration. The use of fines is a part of our shared responsibility of taking care of school property.

Students should not loan technology items or books to other students and are responsible for anything their friends do, including losing or breaking items..

[Chromebook Insurance Opportunity](#) (Not affiliated with CUSD).

Library Book, Textbook and Class Novel Fines

Students may report repairable damage to the library during unstructured school hours and any repairable fines will be waived. Any damage found in a book after it is returned will be charged to the student's account, regardless of if it was caused by the student or is previous damage. If a book is damaged beyond repair, the student account will be fined the full replacement cost of the book. If the book has been damaged beyond repair, the student will be responsible for the replacement cost of the book. Known damage is individually marked.

Repairable damages include minor tears, minor ink and pencil marks, and replaceable pages (class novels only if page is available). All post-it notes need to be carefully removed to avoid damage.

Damages beyond repair include water damage, mold, excessive page creases, excessive tears, graffiti, missing text, spine and cover damage. Anything that causes the book to not be circulated. These books are not given to students.

There are no late fees for overdue books. At the end of the school year, overdue library books, textbooks, and class novels will be marked as lost and the replacement price will be charged to the student's account.

Students with outstanding accounts will have yearbooks, next year's schedules, and end of the year activities withheld. Students can return lost books to have the fines removed. The high schools will not issue schedules or materials.

Chromebooks and Chargers Fines

If damage or software problems occur, students need to bring the Chromebook to the Tech Assistant in the library as soon as possible. **Do not try to fix your Chromebook yourself, use key shortcuts, or power wash it.** You may damage the Chromebook further. Students will be issued a Repair Loan Chromebook while their device is being repaired.

Some damages will result in a fine on the students account. Please review the [Chromebook Fine Schedule](#) for a list of fines. Chromebooks are sent off site for repairs and fines are issued after it has returned to AOMS.

Students may purchase a case for their Chromebook to reduce the risk of damage and to decorate. Just like a cell phone case, it doesn't stop all damage, but it does help mitigate it. The better the case - the better the protection.

Chromebook Models for 2026-27 school year are:

6th Grade: Chromebook HP G9 EE

7th Grade: Lenovo 100e Chromebook - 4th Generation

8th Grade: Lenovo 100e Chromebook - 2nd Generation

Please watch this [slide presentation](#) from the CUSD Tech Support Team.

Students need to store their Chromebook where it will be safe from damage at home and at school, including while in PE.

Lost or Stolen Items

If an item is lost or stolen, the student's account will be fined for the replacement cost of the item and will have another item issued.

If an item is stolen, the parents must provide a police report number. Please contact the librarian, Mrs. Krissy Otten, at 760-331-6188 kristina.otten@carlsbadusd.net.

STUDENTS CHANGING SCHOOLS

If a student transfers to another CUSD school, the student needs to check with the library for which materials need to be returned and which may go to the new school.

If you are leaving CUSD, you will be required to return your Chromebook and charger on your last day of school. If the school is closed for vacations, you may drop off Chromebooks, chargers, and any library materials to the District Office at 6225 El Camino Real, Carlsbad, CA. **Please mark all items as "Return to AOMS Library".** Items will not be removed from your student's account until received at AOMS.

Please contact the Counseling Dept and if you are planning on changing schools.