Minutes of Abthorpe Parish Council Meeting held on Monday 28 June 2021
Via Zoom Video

Present: Vice Chairman F Noble, M Kellner, E Humphrey, R. Stevens, C Zachar, Parish Clerk T Emerton and Ward Councillor D Brambridge

1. **To receive and approve apologies for absence**
   Apologies were received and accepted from Chairman Greenhalgh

2. **Members declaration of interest for items on the agenda**
   No declarations of interest were raised

3. **To receive and approve the minutes of the meeting held on Monday 5 April 2021**
   The minutes were agreed and signed

4. **To note any matters arising from the minutes**

Action No.	Description	Action
June 007 001	Speeding in the village	Councillor Zachar to contact the engineer of the company who supplied the camera to understand how to use the data. Find out if we are able to use Speed Watch Villagers need to log all incidents that happen in the village to the Police and send the details to the Parish Clerk email, detail on facebook and Abtalk
June 007 002	Code of Conduct	Councillor to read the new Code of Conduct and to be adopted at the next meeting Code of Conduct was adopted at the meeting
June 007 003	**Honorary Freedom of Abthorpe**	Vice Chairman Noble to develop a certificate for review. Agenda next meeting
June 007 004	The Queen's Platinum Jubilee - Light a Beacon and Plant a Tree	It was agreed to participate with this. Clerk to join with the Church and all bodies in the village to do this
June 007 005	Recruitment of a Councillor	The vacancy to be advertised in Abtalk, Facebook and Councillors to ask around the village if anyone is interested. A photo of the Council to be taken to encourage people to join
June 007 006	Training	Councillors to let the Clerk know if they would like to attend any training. Clerk will send training available and dates
June 009 002	Footpath on Stanhill Road	Vice Chairman Noble to discuss with the Farmers about the paths being overgrown
June 009 004	Weeds in the village	Clerk to discuss with Geoff Gilbert about when the weeds will be killed
June 009 005	Lavender overgrown	Councillor Stevens to discuss with the resident
June 009 006	Moving on Brackley Lane	Clerk to discuss with Phil Berry to see if the mowing can be extended to Brackley Lane

5. **Public Forum**
   Opportunity for residents to bring along points they would like to discuss with the council
   - No residents attended the meeting.

6. Finance

1. Cash in bank as of 18/06/21

· Treasurer's Account - £4314.97 inclusive of £2k precept and £239.75 VAT repayment
· 30 Day Business Account - £5885.21
· Petty Cash - zero

The balances were agreed

2. Invoices for payment

Item no.	Payment to	Description	Net	VAT/ TAX	Total
6.2.1	T Emerton	Clerks Pay	310.10		310.10
6.2.2	HMRC	Tax for Clerks Pay		77.40	
6.2.3	ICO	Data Protection Officer Fee (Direct Debit)	35.00		35.00
6.2.4	P.Berry	Mower Fuel	24.15	4.84	28.99

The invoices were agreed to be paid

7. Specific items for discussion

1. Speeding in the village

Due to COVID the company has paused training, however they have developed a training video. The video only trained us on how to download the data, we need help with interrogating the data once downloaded. Clerk contacted the company to understand if anyone could help. Councillor Zachar wil contact an engineer to get further training. It was also discussed if Speed Watch can be restarted now lockdown is relaxing.

To be able to get enough evidence any village who has an incident of dangerous driving must report it to the Police.Communicate in Abtalk and on Facebook asking once an incident is logged they should also email the Parish Clerk with the details.

2. Code of Conduct adoption

Councillor adopted the new Code of Conduct.

3. Honorary Freedom of Abthorpe

Vice Chairman Noble confirmed the process of nominating residents to be recognised for the award which is:

- If a Councillor is approached with a proposed nomination, their role is to validate the proposal. If there is any doubt, then they should discuss the proposal with other Councillors.
- The procedure on the website is clear on what needs to be submitted
- As a sponsor the Councillor will bring the proposal to the next meeting to be discussed and agreed.
- The award could be different depending on the person, or environment such as COVID, it could be at a village event, at their doorstep in COVID, and may take many variations.
- A certificate will be presented and the delivery agreed at the meeting.

Vice Chairman Noble will investigate what the certificate should look like. Agenda next meeting

4. The Queen's Platinum Jubilee- Light A Beacon and Plant a Tree for the Jubilee

It was agreed to participate with this. Clerk to join with the Church and all bodies in the village to do this

5. **Recruitment of a Councillor**
   It was discussed that the vacancy be advertised in Abtalk and Facebook and Councillors to ask around the village if anyone is interested. It was suggested that possibly a team photo on Facebook may let others know who the Council is and may make it look more approachable to join/

6. **Training**
   There are training events - Off to a Flying Start for Councillors on 9th / 13th September with availability. Councillors to let the Clerk know if they want to join and she will book. Clerk to send out available training to Councillors

8. **Correspondence**
   There wasn't any correspondence

9. **Any other business**

1. Councillor Dermot Bambridge Ward Councillor gave an update. He is also the Chairman of Silvertone Parish Council. Please find Councillor Bambridge's report **here**. Also he can be contracted on Tel: 07900 886850 or via email Dermot.Bambridge@westnorthants.gov.uk

2. Councillor Stevens discussed that at Stanhill Road there is no footpath. Vice Chairman Noble discussed that the farmers are waiting for the crops to grow a certain height, then they are able to weed. She will ask the Farmers to keep an eye on this.

3. Council Stevens discussed if there is anything that can be done about the Hearse that is parked in the village. The Council has no powers over cars, if they are taxed and insured then it isn't a Council issue.

4. The Clerk mentioned the weeds are growing quite badly and that she will find out when Geoff Gilbert will be weed killing including Brackley Lane.

5. Councillor Humprhey said that lavender is overgrown at a house in Wappen Road and if a car is parked in front of the house you cannot pass on the path. Councilor Stevens will discuss with the resident

6. Councilor Zachar asked when the grass verges are mowed on Brackley Lane and can the Green mowing rota extend there. The Clerk will ask.

10. **Close** - Meeting closed at 8.50pm

Signed
(Chairman)

Date

Next meeting dates

- 9 August 2021
- 20 September 2021
- 1 November 2021
- 13 December 2021
- 24 January 2022
- 7 March 2022