

VRC Board Meeting Minutes

[October 2026 Board Meeting Mintues](#) (pending)
[September 2026 Board Meeting Mintues](#) (pending)
[August 20, 2026 Board Meeting Mintues](#) (pending)
[July 30, 2026 Board Meeting Mintues](#)
[June 25, 2026 Board Meeting Mintues](#)
[June 3, 2026 Board Meeting Mintues](#)
[April 2026 Board Meeting Minutes](#)
[March 2026 Board Meeting Minutes](#)
[February 2026 Board Meeting Minutes](#)
[January 2026 Board Meeting Minutes](#)
[December 2025 Board Meeting Minutes](#)
[November 2025 Board Meeting Minutes](#)
[October 2025 Board Meeting Minutes](#)
[September 2025 Board Meeting Minutes](#)
[August 2025 Board Meeting Minutes](#)
[July 2025 Board Meeting Minutes](#)
[June 2025 Board Meeting](#)
[May 2025 Board Meeting Minutes](#)
[April 2025 Board Meeting Minutes](#)
[March 2025 Board Meeting](#)
[February 2025 Board Meeting](#)
[January 2025 Board Meeting](#)
[December 2024 Board Meeting](#)
[November 2024 Board Meeting](#)
[October 2024 Board Meeting](#)
[September 24, 2024 Board Meeting](#)
[August 2024 Board Meeting](#)
[July 2024 Board Meeting](#)
[June 2024 Board Meeting](#)
[May 2024 Board Meeting](#)
[April 2024 Board Meeting](#)
[March 2024 Board Meeting](#)
[February 22, 2024 Board Meeting](#)
[January 29, 2024 Board Meeting](#)
[December 28, 2023 Board Meeting](#)
[November 16, 2023 Board Meeting](#)

[October 26, 2023 Board Meeting](#)
[October 3, 2023 Board Meeting](#)
[August 23, 2023 Board Meeting](#)
[July 13, 2023 Board Meeting](#)
[June 26, 2023 Board Meeting](#)
[May 25, 2023 Board Meeting](#)
[April 27, 2023 Board Meeting](#)
[March 23, 2023 Board Meeting](#)
[February 23, 2023 Board Meeting](#)
[January 30, 2023 Board Meeting](#)
[December 29, 2022 Board Meeting](#)
[November 16, 2022 Board Meeting](#)
[October 31, 2022 Board Meeting](#)
[September 29, 2022 Board Meeting](#)
[August 25, 2022 Board Meeting](#)
[July 28, 2022 Board Meeting](#)
[June 30, 2022 Board Meeting](#)
[May 27th, 2022 Board Meeting](#)
[April 28, 2022 Board Meeting](#)
[March 24, 2022 Board Meeting](#)
[February 24, 2022 Board Meeting](#)
[January 27, 2022 Board Meeting](#)
[December 27, 2021 Board Meeting](#)
[November 18, 2021 Board Meeting](#)
[October 28, 2021 Board Meeting](#)
[September 23, 2021 Board Meeting](#)
[August 26, 2021 Board Meeting](#)
[July 15, 2021 Board Meeting](#)
[June 17, 2021 Board Meeting](#)
[May 2, 2021 Board Meeting](#)
[April 29, 2021 Board Meeting](#)
[March 25, 2021, Board Meeting](#)
[February 25, 2021 Board Meeting](#)
[January 27, 2021 Board Meeting](#)
[December 30, 2020 Board Meeting](#)
[November 25, 2020 Meeting](#)
[October 28, 2020 Board Meeting](#)
[September 23, 2020 Board Meeting](#)
[August 26, 2020 Board Meeting](#)
[July 28, 2020 Board Meeting](#)

[July 1, 2020 Board Meeting](#)

[May 13, 2020 Conference Call](#)

[April 18, 2020 Conference call](#)

[Mar 31, 2020 Conference call](#)

[Feb 8-11, 2020 Decisions via email:](#)

[Feb 1, 2020 Meeting](#)

[Jan 11, 2020 Meeting](#)

October 2026 Board Meeting Minutes (pending)

September 2026 Board Meeting Minutes (pending)

August 20, 2026 Board Meeting Minutes (pending)

July 30, 2026 Board Meeting Minutes

- Called to order at 1830 by Nelson NF7Z
- Present: Nelson, Gary, Brad, Mike, and Mark
- Standing agenda items:
 - Confirm next board meeting date, time, and location: **Aug 20, 2026 at Nelson's QTH.** (Pres)
 - Confirm [next several](#) speakers (Vice Pres)
 - Nelson - August Meeting - Microprocessors
 - Gary Rondeau - Bamboo Hex Beam
 - Randy Hall - SSTV from ISS or Chuck Abramson ABR - Coaxial Cables
 - **ACTION:** None
 - Confirm [next several raffle items](#) (Vice Pres)
 - August - Packtenna + mast (50 tickets)

- September - Looking for items - maybe a RigExpert analyzer or FT60 or FT65
 - **ACTION:** Mike to purchase both a RigExpert and FT60/FT65
- Confirm [next recognition award recipients](#) (Pres)
 - Chris Schoessler (Groups IO manager).
 - **ACTION:** None
- Confirm [Board Meeting Minutes from prior month](#) (Secretary)
 - **ACTION:** Approved.
- Last meeting evaluation (what went well, what to improve)
 - **ACTION:**
- Equipment sales committee [recommendation](#) (Nelson & Mike)
 - Sergio, Gabe, Dave Cole, and Matt CNL have been working on the agreement and presented the following for our consideration. - <Insert Agreement>
 - **ACTION:** Approved
- [Financial review recommendations](#) (Nelson)
 - This quarter is Mike's report. Has a quick summary to present to the membership.
 - Keep it simple - check balances between each month.
 - Make it whatever we are comfortable with presenting to the membership.
 - **ACTION:** None
- [Payment Schedule](#) quick recap for remainder of 2026 (Brad)
 - Brad updated board on upcoming payments.
 - **ACTION:** None
- Zoom status and charging EARS (Brad)
 - EARS has changed their mind about sharing. They are going to do their own Zoom licence.
 - **ACTION:** None

- Norkenzie donations in August? (Brad)
 - We usually do this in November- pass the hat and some from the board budget. We donated \$500 from the club funds. Last year combined was a little over \$1000, and the year before it was \$1300.
 - **ACTION:** Defer to October Board Meeting.
- Election Committee update (Nelson)
 - No new update. They will have some time to make announcements at the meeting and close nominations by the end of the meeting.
 - **ACTION:** None
- Field Day 2027 location? (Nelson and Gary)
 - Lowell if we can get it - otherwise Jasper. Hopefully the regatta will not interfere.
 - **ACTION:** Gary will call the park manager to ask about the regatta to see if it's an issue next year and whether we can reserve for multiple years. Can we put in for a Special User permit ahead of time and get early access to reserve?
- National Night Out, August 4th, from 6:00-8:00 PM (Nelson)
 - We have not participated officially as a club in the past. Sergio and Tony have done this before. No real time to gather support for the table.
 - Similar activity - Springfield block party 9/11/26.
 - **ACTION:** None
- Find-a-Helper -
 - Nelson had asked if anyone could help keep track of expiring hams in the community. Mike is working on parsing the data to do that.
- State Fair in Salem last week in August.
 - Scott had recruited people last year to help with an ARRL booth. This year the Salem club is doing something more formally. It is an interesting recruitment opp.
 - **ACTION:** None

- Adjourned at 1935

June 25, 2026 Board Meeting Minutes

- Called to order at 1834 by Nelson NF7Z
- Present: Nelson, Gary, Brad, Mike, and Mark
- Standing agenda items:
 - Confirm next board meeting date, time, and location:
 - July 30th - 630pm at Nelsons
 - August 20th - 630pm at Nelsons
 - **ACTION:** None
 - Confirm the [next several](#) speakers (Vice Pres)
 - July 3rd - Root Beer Floats and Spectrum Analyzers @ Elmer's Table (Ken Miller W7PL and Dave Cole)
 - Aug 8th - Nelson's Microprocessors in Amateur Radio - Nelson NF7Z
 - Sep 5th - ISS and SSTV?
 - **ACTION:** None
 - Confirm [next several raffle items](#) (Vice Pres)
 - Yaesu FT5DR status: 33 sold, 28 more to break even.
 - Carry over from the June meeting
 - Packtenna and Mast - Next up in August.
 - **ACTION:** None
 - Confirm [next recognition award recipients](#) (Pres)
 - Chris Schoessler K7CRS - Groups IO Manager
 - **ACTION:** None
 - Confirm [Board Meeting Minutes from prior month](#) (Secretary)
 - **ACTION:** None

- Last meeting evaluation (what went well, what to improve--Nelson)
 - Demo went well, even-paced for the most part. Sometimes they get a little hectic at the end if the presentations go long. Consider giving a preface to the Q&A to keep it controlled. Reduce the “business” related items before the presentation. Move thank-yous to the Recognition section.
 - **ACTION:** Discussed and prepped the July 3rd Agenda.
- [Field Day](#) readiness (Nelson)
 - Meeting tonight (6/25) - everything should be in place and ready.
 - 20-meter station - will have an extra pop-up if needed. May consider moving the old antique radio under the main cover using coax.
 - If it rains all day, should we cancel the overnight? TBD
 - **ACTION:** None
- Donated and Silent Key equipment sales committee: Sergio W7SY, Dave NK7Z, Gabe N7XAX, Matt KJCCNL (Nelson)
 - Set up a group's IO for this.
 - **ACTION:** Nelson will work on this.
- Next Club Meeting - July 3rd 2026. Mark will not be here
 - **ACTION:** Gary will take meeting notes.
- ARES working under VRC (Nelson)
 - Kathryn was working on establishing a non-profit, but couldn't because of ARRL affiliation. What she would like is to have something on Groups.io and a website (LCSARO is covering the website costs).
 - Proposal - Should we have Lane County ARES as part of the club, with a budget line similar to
 - The website would be free for hosting, but there would be a cost to cover the domain each year.
 - We thought that LCSARO was helping them?
 - **ACTION:** We would be willing to provide a group.io account and the website costs to stick with admin costs, with limited involvement. Nelson will continue to talk with her. Consider

inviting her to the next board meeting. We should be careful not to endorse any specific organization.

- Adjourned at 1950

June 3, 2026 Board Meeting Minutes

- Called to order at 1835 by Nelson NF7Z
- Present: Nelson, Gary, Brad, and Mike
- Standing agenda items:
 - Confirm next board meeting date, time, and location: June 25th and then July 30 (Pres)
 - Confirm [next several speakers](#) (Vice Pres)
 - Power supply presentation?
 - SSTV possible
 - DX presentation?
 - QRP presentation?
 - N6LF in September?
 - **ACTION:** None
 - Confirm [next several raffle items](#) (Vice Pres)
 - **ACTION:** None
 - Confirm [next recognition award recipients](#) (Pres)
 - Last meeting evaluation (what went well, what to improve--Nelson)
- [Field Day](#) readiness (Nelson)
 - Mike will look for a coffee server backup - Maybe Rob, Mike's neighbor
 - ACTION: none
- Year of the club, June 20-21 (Nelson)
 - Do we want to participate in the Club QSO Party?
 - ACTION: None
- [Items donated](#) by Tim Robertson (Nelson)

- Nelson sold an item for \$50
- WB7TAZ is purchasing the remaining items for \$200
- Items on Reflector are sold on a first-come first-served basis
- ACTION: None
- FD Club Gear (Nelson)
 - ACTION: None
- Election prep: nominating committee & who is continuing (Nelson)
- Red Cross [memorandum](#) status (Brad)
 - ACTION: MOU to be archived.
- [Pending applications](#), next steps? (Brad)
 - We are over budget on membership and incoming revenue; the budget looks good.
 - Recognition budget is \$300, good.
 - We discussed a club remote station.
 - We discussed recruiting a little. Maybe invite a few people to Field Day.

Adjourned 20:15

April 23, 2026 Board Meeting Minutes

- Called to order at 1835 by Nelson NF7Z
- Present: Nelson, Gary, Brad, Mike, and Mark
- Standing agenda items:
 - Confirm next board meeting date, time, and location: (Pres)
 - **ACTION:** Wednesday, June 3, 2026, at Nelson's QTH.
 - Confirm the [next several speakers](#) (Vice Pres)
 - May - Gary AG7TH Demo & SeaPak
 - June - Field Day - Dave SA and Mark Demo Packtenna

- July - Rootbeer Floats (Nelson to ask Sergio to help) - SA Elmer table
 - August - Nelson Microprocessors
 - **ACTION:** Approved
- Confirm [next several raffle items](#) (Vice Pres)
 - FTM 310 - carry over from last month
 - FT5DR (June)
 - Packtenna and Mast (July)
 - Discussed doing a 50/50 (if you win, you get 50% of the raffle pot rather than an item) raffle instead of giving away an item. Discussed keeping this as a backup item. Question - is it legal in OR - per Brad - yes, he checked.
 - **ACTION:** None
- Confirm [next recognition award recipients](#) (Pres)
 - Mike Ashmore WA6OEM - solar Elmer, Bunny Hunts, Past Presentations.
 - **ACTION:** Approved.
- Confirm [Board Meeting Minutes from prior month](#) (Secretary)
 - **ACTION:** Approved.
- Last meeting evaluation (what went well, what to improve--Nelson)
 - **ACTION:** Not Discussed
- OCCU CD rates. 3.5% for both 7- and 13-month CDs. Which should I select for the CD maturing 5/3/26 \$5210.42? (Brad)
 - **ACTION:** Approved Brad to select the 13-month CD.
- Forwarding Gmail account (Nelson)
 - Nelson had set up a forwarder to route the official Gmail account email. Nelson, Mike, Brad, and Mark will get these emails via the forwarder.
 - **ACTION:** None

- Elmer's table (Nelson)
 - We used to have an Elmer's table. It would be nice to start this up again, but we would need to find someone to be a point person, and where would we put it? Some ideas, like testing radios for spurious emissions with a SA or have it informal, where those interested in Elmering are available.
 - **ACTION:** Special Elmer table for the Spectrum Analyzer at the July meeting. Have a mini presentation about how the SA works. Steve and Dave will be interested in helping. Gary will talk to Ken to see if he would help, and also with Kathryn to see if she would be interested in doing something with the Now What Net meeting.

- Chris S K7CRS (Brad)
 - Need clarification on who approves new members.
 - **ACTION:** Nelson to talk to Chris to make sure everything is still ok.

- EARS & sharing Zoom fee update. Starting in August. (Nelson)
 - Nelson is working through a different organization [Goodstack.org](https://www.goodstack.org/), for the non-profit filing. It has a better discount. He doesn't have everything yet from the organization.
 - For sharing with EARS, they would like to prorate the sharing starting in August. The unwritten agreement is that VRC will hold the control. After the first year, we would share it 50/50.
 - **ACTION:** Approved.

- Membership drive follow-up (Mike)
 - **ACTION:** Tabled, no update this month

- QR code for FD food donations (Nelson and Brad)
 - Will have a QR code to donate to offset the food cost at Field Day.
 - **ACTION:** None - Brad and Nelson have set this up already.

- Oregon DOJ CT-12 for 2025 update (Brad)
 - Brad has submitted.
 - **ACTION:** None

- Nomination Committee-

- Time to consider the next nomination committee appointments.
- **ACTION:** Nelson to approach last year's group.
- Field Day Swag-
 - Gallo is going to coordinate - Brad will hold the money for orders.
 - **ACTION:** None
- Adjourned at 1955

Mar 26, 2026 Board Meeting Minutes

- Called to order at 1830 by Nelson NF7Z
- Present: Nelson, Gary, Brad, Mike, and Mark
- Standing agenda items:
 - Confirm next board meeting date, time, and location:
 - **ACTION:** April 23rd 1830 Nelson's QTH (Pres)
 - Confirm the [next several speakers](#) (Vice Pres)
 - April Meeting: Andy Davis KJ7JDN - Eugene Emcomm.
 - May Meeting: Gary Rhondo - Bambu HexBeam
 - June Meeting: Field Day Discussion - Mark - Packtenna and 705.
 - July Meeting: Root Beer Float - Talk about Field Day - TBD?
 - Other Suggestions: more QRP, Contesting, Loop (Mag and Receive loops).
 - **ACTION:** None
 - Confirm [next several raffle items](#) (Vice Pres)
 - April: Yaseu FTM 310 Mobile Radio (80 tickets)
 - May: TBD - FT5DR
 - June: TBD - PackTenna + Mast
 - July: TBD -
 - **ACTION:** Mike to order and submit to Brad for reimbursement
 - Confirm [next recognition award recipients](#) (Pres)

- April: Gerry KK7GAB field day work.
 - **ACTION:** Brad will restock Gift Certs.
- Confirm [Board Meeting Minutes from prior month](#) (Secretary)
 - **ACTION:** Approved.
- Last meeting evaluation (what went well, what to improve--Nelson)
 - **ACTION:** Recording went well - no concerns. Gary to ask Joanna to add a link to the recording to the VRC Scrapbook.
- Membership drive (Nelson & Mike)
 - Discussed options - the biggest con is around the venue and size of the club that might lead to fractures. However, we should consider looking at newly licenced Hams and see how many are around and discuss. We currently have 143 paid members, we are bigger than we were before COVID but have tapered off a little.
 - **ACTION:** Mike and Strada to continue working on the data extract focusing on the newly licenced and bring back to the next Board meeting.
- FCC license expiration list/notices - Note after 2 years the licence is canceled and then they have to re-test. 62 in Eugene OR expire in 2026
 - **ACTION:** Brad can give Mike the club membership roster call sign to help ID when they expire or might already be expired. Mike and Strada can pull that information.
- ARRL membership drive - feel this should be pushed more. In order to keep our affiliate club we need to be at least 51% membership must be ARRL members. We do get a small kickback, but it is a worthy venture.
 - **ACTION:** None
- VRC emails forwarded to board - follow up (Nelson)
 - **ACTION:** TBD - Nelson will look and see if he had done that. Board members noted they have not received any increase in Junk email.

- Share Zoom acct w/ EARS? (Nelson)
 - Steve with EARS was talking with Nelson and they have been paying for the full price for Zoom - they talked about sharing the Zoom account. We pay around 80\$ per year for the account.
 - **ACTION:** Approved split cost 50/50 and they would use our account log in.
- Bulk FD purchase
 - We used to do a bulk purchase of Field Day swag. Someone asked if we could do that again this year. There were problems with how it worked and felt to have been a hassle.
 - **ACTION:** Nelson will ask if someone would like to coordinate this. Brad would hold the money and place the order.

February 26th, 2026 Board Meeting Minutes

- Called to order at 1835 by Nelson NF7Z
- Present: Nelson, Brad, Mike, and Mark
- Standing agenda items:
 - Confirm next board meeting date, time, and location: **Mar 26** (Pres)
 - **ACTION:** Confirmed - no action.
 - Confirm the [next several speakers](#) (Vice Pres)
 - March - Rudy Severans N6LF - Low Frequency
 - April - Andy Davis - Emcomm in Eugene
 - May - TBD
 - June - Hold for Field Day Discussion instead of presentation
 - **ACTION:** None
 - Confirm [next several raffle items](#) (Vice Pres)
 - March - Rig Expert Analyzer - carry over from Feb Meeting
 - April- Yaseu FTM 310 Mobile Radio
 - May - TBD

- **ACTION:** None
- Confirm [next recognition award recipients](#) (Pres)
 - TBD - Jim (EZN) for net control work - likely will not be at the meeting.
 - **ACTION:** None
- Confirm [Board Meeting Minutes from prior month](#) (Secretary)
 - **ACTION:** Approved.
- Last meeting evaluation (what went well, what to improve--Nelson)
 - **ACTION:** None
- Table at Rickreall -
 - The club sold some equipment at the table.
 - Went well - no difficulties reported.
 - Five club members took advantage of the opportunity.
 - It was a good presence - we might have more participation if we do it again.
 - **ACTION:** None - decide if we want to do this again closer to October.
- Our legal address & email. We can make one, like legal@valleyradioclub.org (Nelson)
 - Brad's address is on the business registry, IRS, and DOJ.
 - The 501c3 was Riley's address. This has since been changed..
 - The W7PXL license needs to be under Scott's name and address.
 - **ACTION:**
 - Mail Addresses should be sent to the Treasurer.
 - Nelson will look at the Gmail account and set up a forwarder to the Board.
 - Future legal email will be the board groups IO address.

- Donation to 7th Area QSL Bureau donation again this year? (Brad) was \$25 in 2025
 - Scott advised that we don't need to do a donation - the Bureau is doing well.
 - **ACTION:** None
- Additional Norkenzie schedule adjustments for July 2026 and Jan 2027 (Brad)
 - July - same issue as June - We had moved it to the second Friday, which is taken up by another group - Would need to have a meeting on the 3rd or the 17th.
 - January - Similar issue in January, but we can discuss it later in the year.
 - **ACTION:** Brad will check to see if it's available on the 3rd, 11th, or 17th of July.
 - **ACTION:** Ask the club members what they want to do.
- Use of another church building (550 N Danebo Ave, Eugene)
 - Finding different spaces for classes has been challenging. They have space at the LDS Church on Danebo that we could use.
 - Capacity: classrooms 70-80, Gym - larger.
 - They do require liability insurance.
 - **ACTION:** None, this is just a backup space.
- IRS, Oregon DOJ and Oregon SOS statuses (Brad)
 - IRS filing is done - it's a basic postcard-type submission.
 - DOJ filing is done - they have a fee for processing.
 - Secretary of State - Business registry - will file later in the year.
 - **ACTION:** None
- Zoom Renewal - Due in April
 - We need to let it expire, then reapply.
 - **ACTION:** None- Nelson will follow up in April.

- Membership drive? (Nelson & Mike)
 - Gary attended this conversation via phone.
 - Pros and Cons discussed. Because the FCC has a publicly accessible database, Mike has done an extract to pull the information from ULS. There are 978 Hams in Eugene with an active license.
 - We could do a membership drive around a large event (e.g., Field Day), or we could do a small-scale (30 a week or 30 a month) mailing.
 - Our club is at an optimal size currently, so increasing membership might create a strain, but on the other hand, more members might help create more diversity and collegiality.
 - ARRL has on its website a way to pull up newly licensed every month.
 - **ACTION:** Mike & Strada to pull contact information and see if we can parse out by city (Eugene and Springfield) and include the license date. Consider over the next month and discuss at the next board meeting. We would want to have some help from the membership.
- **Adjourned at 1950.**

January 29th, 2026 Draft Board Meeting Minutes

- Called to order at 1830 by Nelson NF7Z
- Present - Nelson, Brad, Mike, Mark, and Gary
- Standing agenda items:
 - Confirm next board meeting date, time, and location: **Feb 26th at 1830** (Pres)
 - **ACTION:** None
 - Confirm [next several speakers](#) (Vice Pres)

- Feb - Gerry - KK7GAB - Vara FM for Emcomm
 - March - Rudy Severans N6LF - Low Frequency
 - **ACTION:** None
- Confirm [next several raffle items](#) (Vice Pres)
 - Feb - Rig Expert Analyzer
 - March - Yaseu FTM 310 Mobile Radio
 - Discussed other options for future raffle offerings; no specific items determined.
 - Discussed if we want a special giveaway at Field Day - Determined we should not do this this year and keep things simple this year.
 - **ACTION:** None
- Confirm [next recognition award recipients](#) (Pres)
 - Joanna - as greeter - Amazon Gift Cert.
 - Future: TBD - Nelson to ask members for recommendations.
 - **ACTION:** None
- Confirm [Board Meeting Minutes from prior month](#) (Secretary)
 - **ACTION:** Approved.
- Last meeting evaluation (what went well, what to improve--Nelson)
 - Good reports - had some audio issues, but worked through them. The presenter went over a little - but it was ok.
 - Would like help to use the timer.
 - **ACTION:** Make the presenter aware of the timer and make it visible to the presenter.
- Field Day 2026
 - Location (Brad & Nelson) - Jasper has been reserved.
 - **ACTION:** None
 - Invite additional clubs we have EARS already invited, but consider-Florence, South Late, etc.
 - **ACTION:** Nelson will send the invitation - all Hams are welcome.

- Food budget - \$650
 - Set out a donation jar to help offset food costs.
 - **ACTION:** Approved.
- Special use permit- Brad, Nelson, and Gary completed the special use permit for the overnight. Cost was \$100.
 - **ACTION:** None
- Holiday party 2026 -
 - new venue recommendation -
 - Claim 52 across from REI, they have an event space upstairs - there is a cost involved, and it is upstairs.
 - Abby's Pizza has event spaces and is easier to work with. They also have a kickback for a fundraiser (discount?)
 - More to follow
 - Date and time: date/time? Tabled for now until we know more about venue.
 - **ACTION:** None
- Mike will not be at the February Meeting.
 - **ACTION:** Gary will introduce Gerry as the speaker, and Mike will send out the meeting notice on February 1st.
- Zoom renewal (Nelson/Brad)
 - Can't renew directly, we would need to let it lapse by a day, then reapply via Tech Soup to maintain our non-profit.
 - **ACTION:** None - renew when able.
- Request from Dave Cole NK7Z - Dx interest meeting - please announce at next club meeting.
 - **ACTION:** Nelson will announce
- Eugene Science Center financial reporting options (Brad)
 - Discussion - roll it into a regular operational line item
 - **ACTION:** Brad will adjust.
- June meeting schedule conflict at Norkenzie (Brad)

- Already moved to the second Friday due to SeaPak. However, there is a new conflict with a ladies' group at the church that day. Should we take the 3rd Friday, another day, or an Air Meeting?
- **ACTION:** Schedule for June 19th (replace the VE test session and do the VE session earlier in the evening).

- **Adjourned at 1935**

December 18th, 2025 Board Meeting Minutes

- Called to order at 1835 by Nelson NF7Z
- Present - Nelson, Brad, Mike, Mark, and Gary
- Standing agenda items:
 - Confirm next board meeting date, time, and location:
 - Approved: Jan 29, 2026 at 1830 - Nelson's QTH
 - Confirm the [next several speakers](#) (Mike)
 - History of Ham Calls - Mike Ritz W7VO TBD January via Zoom
 - Alecia - ARRL Teachers Institute - TBD February
 - Scott - DxExpedition - TBD - February or March
 - Confirm the [next several raffle items](#) (Mike)
 - January: Bioenno 6ah Battery and Charger
 - February: RigExpert Stick Pro
 - March: Yaesu FTM-310DRASP
 - Confirm [next recognition award recipients](#) (Nelson)
 - Craig Cherry - Community Emergency Preparation (Eugene EMCOMM) - has undergone extensive training, as well as consistently serving as a VE.
 - Confirm [Board Meeting Minutes from prior month](#) (Mark)
 - Approved.
 - [Policy and Procedure Review](#) (Mark)
 - See below - Edits Approved.
 - Last meeting evaluation (what went well, what to improve--Nelson)
 - No Concerns from the meeting.
- Finalize 2026 budget (Brad)

- Brad distributed the proposed budget for 2026.
- Discussion - adjusted a few line items. We discussed running in a deficit. We have a cushion with the station fund and what we have in CDs. Plan to sell a few extra tickets each raffle and watch expenses.
- **ACTION:** Pending - Brad will update the budget with adjustments discussed.
- Free radio to those over 65? (Gary)
 - Current policy is that anyone under 18 who passes the exam can get a free HT radio. It is proposed to give a free radio to anyone over 65 who passes the exam.
 - **ACTION:** Not Approved.
- Library antenna purchases (Mark)
 - Proposed to buy a more portable Field Antenna. Mark will donate a SOTABEAMS mast along with it.
 - **ACTION:** Approved. Mark will purchase and bring to the Next Board meeting.
- ARES net on the website? (Nelson)
 - Jerry asked if we could list their NET on our website. Discussion - where do we draw the line? Lane ARES has its own website. However, we have a large number of new members who list EMCOMM as their interests.
 - ARES Net is on Monday at 8:00 pm
 - **ACTION:** Add to local nets page and sidebar.
- Annual reports for Dec (Nelson)
 - Not discussed
- [Equipment report](#) (Peter W7UUE)
 - No Action Needed
- Equipment Insurance - Should audio equipment be insured? (Brad)
 - [2026 Equipment schedule](#)
 - **ACTION:** None - not needed, consider it self-insure at a safe location.
- Amazon gift certificates - how many to buy? I have one left. (Brad)
 - **ACTION:** Approved to add 5 more.
- Emails regarding money (Nelson)
 - Do we need a code word for any requests for money?
 - **ACTION:** Use Groups IO or, if urgent/high dollar, call directly.

- FD26 location (Nelson)
 - Waiting to hear if Richardson will allow overnight. Brad will apply for Jasper if we don't hear back before the registration window opens, or if we can't do Richardson overnight.
 - **ACTION:** None Needed.
- Holiday party 2026 - same venue? Same date/time? 12/5 (Brad)
 - Had a few complaints from members about the food. Suggested that should consider a different venue next year. Maybe Countryside Pizza. The only negative is that they don't have vegan/vegetarian/gluten free options.
- ARRL Section Clubs quarterly call update/recap (Brad)
 - Brad attended - 90-minute meeting. Nothing to report; the biggest push is youth growth.
 - **ACTION:** None Needed.

POLICY REVIEW:

Section 1: Trustee

A trustee shall

- A. Be appointed by the president.
- B. Be an amateur extra class licensee.
- C. Be designated as the Trustee for the club repeater, W7PXL, and call sign.
- D. Be authorized as the amateur responsible for the club repeater under part 97 of the FCC rules.

Section 2: Equipment Manager and Librarian

The Equipment Manager/Librarian shall

- A. Be appointed by the president.
- B. Manage the equipment and library Inventory
- C. Facilitate a means for club members to check out and return equipment.
- D. Provide recommendations for equipment purchases and disposal to the board.

Section 3: Science Center Radio Manager

The Eugene Science Center Radio Manager shall

- A. Be appointed by the president
- B. Complete a background check as required by the Eugene Science Center Policy.
- C. Provide a monthly report of ESC radio activity to the club membership.
- D. Coordinate other ESC Volunteers.

November 20th, 2025 Board Meeting Minutes

Called to Order at 1900 by Nelson NF7Z

- Standing agenda items:
 - Confirm next board meeting date, time, and location:
 - **December 18, 2025**
 - Confirm [next several speakers](#) (Vice Pres) Scott? Alecia?
 - Mark N7RGF - December 2025.
 - Scott N7JI - January 2026 (?) if not available, Jerry KK7GAB
Note January meeting is 1/9/26.
 - Confirm the [next several raffle items](#) (Treasurer)
 - December - Icom 7300 - ticket minimum is 100 tickets.
 - January - 6aH Battery and Charger if the Icom 7300 is done in Dec
 - Confirm [next award recipients](#) (Pres)
 - Lynnae - for the cookie in December
 - Dave S - for newsletter editor
 - Confirm [Board Meeting Minutes from prior month](#) (Secretary)
 - Approved.
 - [Policy and Procedure Review](#) (Secretary) has two sections for this month, both pretty easy.
 - **ACTION:** Mark to make new recommendation for ART IV Section 1 and Add Section 2 and 3 for next board meeting.
- Last club meeting feedback (Nelson)
 - Good feedback about the presentation and the giveaway.
 - Call it donated prizes - don't call it a raffle or door prize.
 - **ACTION:** None
- Dickie Jo's Holiday Party - Saturday, December 6th, 3-5 pm
 - **ACTION:** None - Mike will take care of the meeting and the Reflector notice.
- Sound absorbing foam: [Amazon](#), [Uline](#) (Nelson) - the acoustics in the room are not good, we could consider talking to the church about installing some sort of acoustic tiles or something to help with the sound issues. Likely, we would need to talk to a professional about what to do about the sound problem. Could we share the cost with the church?

- **ACTION:** Nelson will talk to Stever and see if he has any ideas, and then talk to the church.
- Pico balloon interest (Nelson). This came up at a field day breakfast; there is some interest, but there is some cost involved (around \$80 per launch). Do we want to encourage them to help finance it or leave it to those who are interested in Pico balloons to do what they want?
 - **ACTION:** Find a champion to coordinate this at Field Day, and the board can give them a budget to work with. Nelson will bring this up at the next meeting. This could be done at some other time (e.g., Science Center or WFD).
- Equipment insurance strategy for 2026. 2025 was > \$900 (Brad). Should we maintain the same threshold (would include the Science Center Radio and the go-boxes).
 - **ACTION:** Continue what we did last year (cut off at >900)
- Raffle prize selection and management (Brad)
 - **ACTION:** Mike offered to take over the planning part of the raffle. Brad will continue to sell the tickets and buy items as needed. The usual limit is around \$500-600 at most to keep the raffle limited to within a month.
- Budget 2026 preparation thoughts from Board members (Brad)
 - Budget donation to Norkenzie? Should it be a separate line item>
 - **ACTION:** yes
 - Separate ARRL commissions and OCCU interest for revenue tracking?
 - **ACTION:** Have a separate line for ARRL commissions and OCCU interest, dues, and then other line items.
- LMARG update (Brad) had their monthly call - John has not cashed the check yet, but has some ideas for what to do with it.
 - **ACTION:** None
- Club Repeater - Discussed issues with the repeater.
 - **ACTION:** May still need some work (amplifier?). Gary will call Nathan and see if he is aware of the problem, and see what might be done. Attempted to call during the meeting and left a message. Nathan called back - installing a new pre-amp will probably resolve and he will address it this weekend.

- Electrical Classes at the Church - who would Nelson talk to? These would probably be on a weeknight (not Wed or Friday) from 7:00 to 9:00 pm, starting on January 8, with around 12 participants.
 - **ACTION:** Nelson to work with Brad to schedule something.
- The 6-meter repeater - We should visit with Matt to see what his plans are for coordination for this repeater. We aren't sure what liability we would have if we were to take it over (overhead costs, etc).
 - **ACTION:** Gary will discuss with Matt.
- **Policy and Procedure Review (Mark)**

Section 1: Trustee

A trustee shall

- A. Be appointed by the president.
- B. Be an amateur extra class licensee.
- C. Be designated as the Trustee for the club **repeater**, W7PXL **and call sign**.
- D. Be authorized as the amateur responsible for the club **repeater** under part 97 of the FCC rules.
- E. Update the inventory and value of the equipment currently in the club station and provide a copy of that to the Club Secretary in August of each year.
 - a. **QUESTIONS: I don't think any changes are needed - but I haven't received an inventory assessment - and if I did - what do I do with it?**
 - b. **This presumes a club station. In my tenure as treasurer, the trustee has never provided an inventory (Brad)**
- F. **Art II Equipment Manager**
- G. **ART III Science Center Manager.**

Article VI: Meetings

Section 1: Meeting Times

Regular meetings will usually be held on the first Friday of the month.

Section 2: Annual Meeting

The annual meeting shall be in September.

Section 3: Board Meetings

Board of Directors meetings will be held as needed. Minutes of board meetings will be available to the membership.

No Proposed changes to Article VI.

Adjourned at 0815pm

October 30, 2025 Board Meeting Minutes

Called to Order 1835 by Nelson NF7Z

Standing agenda items:

- Confirm next board meeting date, time and location: Nov 20, due to Thanksgiving (Pres)
 - **ACTION:** Approved.
 - Confirm [next several speakers](#) (Vice Pres) Scott? Alecia?
 - Mike Ritz W7VO- November
 - Gerry KK7GAB - backup?
 - Scott N7JI - ?
 - Mark N7RGF December -
 - **ACTION:** Mike to contact someone
 - Confirm the [next several raffle items](#) (Treasurer)
 - Anytone Radio - November
 - Headset with microphone - December (hold for black Friday sales).
 - **ACTION:** None
 - Confirm [next award recipients](#) (Pres)
 -
 - [Policy and Procedure Review](#) (Secretary)
 - Defer to next meeting
- 1st Saturday in December is the Party at Dickie Jo's. Brad has confirmed. The meeting room is smaller but still usable. The Yogurt shop is moving into part of the meeting room. **ACTION:** None.

- For Mark at Nov meeting: Draft amendment of *By-laws (VII B)*: “Additional candidates for the offices may be nominated from the membership prior to [the closing of nominations] ~~voting at the September meeting.~~” (Nelson)
ACTION: Mark will discuss at the meeting.
- *By-laws (XIX, 1)*: “The proposed amendment may be considered only at the meeting of Members specified in the notice, ~~and only if a quorum is present at said meeting.~~ **ACTION:** Mark will discuss at the meeting.
- Term limits for the President & VP? (Nelson) Should we consider having term limits? Do some groups have them? It was suggested that if the members want term limits, the change should be directed by them. If we aren’t doing what the club wants, they have the option to make a motion and vote. **ACTION:** None.
- Last meeting feedback (Nelson): Things went well. No concerns. **ACTION:** None
- Science Center TV was damaged. Proposed sharing of cost: \$250 (Nelson). Has a large crack on one side of the TV. It was damaged by a visitor. The Science Center offered to split it in half. It would be \$500 for both a new TV and a plexiglass cover to prevent this from occurring. The Science Center would take care of the installation. **ACTION:** Approved, come out of the station fund.
- Science Center ARRL Printout - Discussed getting some printing done for the Science Center. We can get a better rate from GoPrint, but we need to order a quantity of 500. **ACTION:** Approved to order from GoPrint for \$125.00.
- FYI: Paul Thompson SteppIR antenna donation sold for \$400 to Ross. (Nelson) **ACTION:** None
- FYI: ARRL website contest - Nelson added us to the context. Mark is listed as the webmaster. (Nelson) **ACTION:** None

- FYI: Calendar person - Jodi N6MNM (Janel wishes to step down)
ACTION: None
- Discussion: Big picture view of what the club should do (Nelson)
 - Important to keep a goal and alignment. We promote the hobby without defining the hobby. That is a key element to our growth. We have many facets, and there is enough interest among members that we can always find something of interest.
 - We have a functioning and good repeater.
 - We are a general-purpose club, and that helps keep members coming in and staying active.
 - **ACTION:** None
- Donation by Steven Myers AI7OL (Nelson)
 - ICOM 7300 Radio
 - **ACTION:** Raffel - January.
 - Yaesu HT-60 VHF/UHF dual band FM radio (includes extra battery + accessories)
 - MFJ Cobweb antenna (20-10 meters; disassembled with instructions)
 - Comet CA-52HB4 4-Element 6 meter YAGI Beam (disassembled with instructions)
 - Comet GP-3 Dual Band vertical antenna (144 and 432 MHZ)
 - DX Engineering 25-foot fiberglass telescoping mast
 - DX Engineering 15-foot fiberglass telescoping mast
 - 8' solid copper ground rod
 - MFJ Window Coax Pass Through
 - Steve would like a donation receipt (1761 Russet Dr, Eugene, OR 97401, 541-607-1948)
 - **ACTION:** Remaining Items - Ticket in a bucket giveaway. Plan for the November meeting. Nelson will take pictures and send them to Mike for the communication.
- IC 705 battery duplicate purchase (Bioenno 15 Ah battery and charger)? (Nelson) **ACTION:** Peter bought a 15Ah and Mark bought a 6Ah battery.

Raffel the 6Ah and charger in February. Mark will bring it to the next meeting.

- Gin Pole (Gary) has been stored at the county shops in the LCSARO space. Nathan and Matt have used it to place repeaters. It's been used quite a bit. Value is around \$1500. It's a great resource. Gary has used it a couple of times to take down towers and add sections to towers. They are happy to continue to store it. The question is: how much liability does the club have when we loan out the Gin pole? **ACTION:** Keep things as they are.
- Confirm [Norkenzie calendar requests](#) (Brad) **ACTION:** Change January meeting to January 9th and then move July to July 10th. Keep September 4th as is (Labor Day weekend). Will also adjust the VE Sessions. Brad to check with the church secretary and update the schedule.
- Norkenzie donation and/or pass the hat. [The last several years of contributions](#). (Brad) Pass the hat for Norkenzie Church at the November Meeting. **ACTION:** Mike to communicate the announcement to members prior to the meeting. Brad suggested that we give another \$500 from the general fund, as well as pass the hat. Nelson asked that we add that to our operating budget moving forward. Discuss at the November meeting. Approved \$500 plus pass the hat.
- Field Day 26 location - Lowell = 1st choice and Jasper = 2nd choice? (Brad)
 - can register on 12/29/25 **ACTION:** Brad to register as soon as it's available. NOTE: Parking will not be free next year at Lowell.
- Brad received a \$1000 check from Oregon 200 even though the race was canceled. There will not be an Oregon 200 race in 2026. **ACTION:** none
- LMARG bank account scheduled for 10/29/25 per KK7GAB (Brad). **ACTION:** Gerry KK7GAB, let Brad know the account is now open. Brad would like to give the balance of the McKenzie Grant \$2,300 (approx).

Nelson to present John with the check at the November meeting. VRC will no longer manage the grant.

- Board Meeting Minutes from September Approved.
- **Adjourned at 2010**

September 18, 2025 Board Meeting Minutes

- Called to Order at 1832 by Nelson NF7Z
- Standing agenda items:
 - Confirm next board meeting date, time, and location (Pres)
 - **ACTION:** October 30, 2025, at 1830 Nelson's QTH
 - Confirm the next several raffle items (Treasurer)
 - **ACTION:** Oct - SDR (49 tickets); Nov - Anytone from Library (65 tickets); Dec - Headset with microphone (to be purchased).
 - Confirm the next several speakers (Vice Pres)
 - **ACTION:** Oct - Eric W7BYB Ham Radio and Rocketry; Nov - Mark N7RGF Portable ops; Dec - TBD
 - Confirm next award recipients (3?) (Pres)
 - **ACTION:** Oct - Ken Miller W7PL (gift cert), also Matt W7ARD, the ARRL merit award from Scott, and Gerry and Gary AG7TH for president (wants a hat). Brad to purchase
 - Policy and Procedure Revision (Secretary)
 - **ACTION:** Mark to put together a schedule for review.
- Antennas & band filters donated by Paul Thompson (Nelson) - Includes a G5RV and a vertical Step IR, and several boxes of other items. He intended to have this given to a new general ham. However, we think that a Step IR is a bit much for a new general - should we consider selling it or giving it as a raffle?
 - **ACTION:** Sell the Step IR - we have someone interested already - we can determine a fair price and then post on the reflector. The remaining items - we will repeat our multiple bucket door prize

giveaway like we did the last time with the silent key items. Will try for the November meeting.

- PHRB and MWMC grants updates from AI7BQ and Brad's proposal
 - Close out PHRB grant. Transfer balance to General Fund. \$184.89.
 - Discuss whether 501c3 funding is part of the MWMC grant. \$2589.30
 - If so, allow the grant to cover those expenses via the club debit card.
 - Then write a check for the grant balance to LMARG and let them manage the grant money and expenses
 - Close out John's VRC debit card, as its only purpose was for grant expenditures.
 - **ACTION:** Once LMARG gets its Selco account, we can cut them a check for the remainder of the MWMC grant to use as they need. Brad is to ask John for the debit card and then close it out. Brad will draft a communication and send it to the board to approve prior to sending it to John.
- Check signers and debit card users (Brad)
 - **Current status:** Gary, John, and Brad are check signers currently.
 - **ACTION:** Board decided that Nelson, Mike, and Brad should be signers. Remove Gary and John as signers. Brad will communicate the next steps after discussing with OCCU.
- Draft addition to Elections section of *Policies and Procedures*: (Nelson)

Section 5: Post-Election Changes

Board elections may require the following to be reviewed:

- Groups.io VRC board's member list
- Permissions for "Board Documents" folder on Google Drive
- Permissions for the club's Google Calendar
- Access to treasurer@valleyradioclub.org email account
- Email forwarders (president@valleyradioclub.org, vicepresident@valleyradioclub.org, etc.) on club website
- "President" user account on the club website
- Club Info Page" on the club website
- "Past Presidents" page on the club website
- Groups.io VRC board's member list
- ARRL-affiliated club information

- Leadership information at the Club's financial institution(s)
 - Physical paperwork
 - Supplies related to board position (recognition items, projector, gavel, ticket jars, etc.)
- **ACTION:** Approved- Mark will add to Policy and Procedures.
- Draft amendment of *By-laws (VII B)*: "Additional candidates for the offices may be nominated from the membership prior to [the closing of nominations] ~~voting at the September meeting.~~" (Nelson)
 - **ACTION:** Mike to bring forward in October as a motion and discussion. Then the membership votes in November. When we send in our annual update to the state in the spring, the update will be included.
- Division of labor & supplies: (Nelson)
 - Field Day Box administration/greeters items -
 - Field Day management - Nelson & Gary, but will look for another for next year
 - President's box - Transfer to Nelson
 - Projector - Transfer to Mike, after electricity class is over
 - Door prizes - Transfer to Gary
 - Hats - Transfer to Mike
 - Meeting reminders - Transfer to Mike
 - Welcome letters - Gary will hand out.
 - **ACTION:** See above
- Positions to be filled: domain manager, equipment mgr., editor, greeter, others? (Nelson)
 - **ACTION:** Mark will take on the domain manager, others tbd
- Next meeting: Big picture view of what the club should do
 - Need to determine our priorities for the sustainable activities of the club. Start with the current "Benefits of club membership." Nelson would like to have a good conversation at the club meeting to talk about what we should do and pick up volunteers to help make things work.

- Field day structure - have a conversation about the structure of the club's Field Day management
- Gary shared his thoughts on direction - keep it general, where everyone can feel welcome without a singular topic-minded focus.
 - **ACTION:** None
- Approval of August 28 Board Meeting Minutes (Mark)
 - **ACTION:** Approved.
- Reminder - Need a Minute taker at the October Club Meeting (Mark)
 - **ACTION:** Gary will pick up taking minutes.
- Newsletter Editor (Mark)
 - **ACTION:** May have someone interested. Mark will also post on the reflector. Add to the October meeting if time allows.
- Oregon Section Club Administration Meeting - One topic came up around having hybrid online meetings - Mike was wondering if we should reconsider our prior decision. Table for next board meeting.

August 28, 2025 Board Meeting Minutes

- Called to order at 0632 by Gary Hale AG7TH, Nathan AI7NC was not present.
- Standing agenda item: Confirm next board meeting date, time, and location
 - **ACTION:** September 18th, 2025, at 1830 at Nelson's QTH.
- September IC-756 Pro II donation/raffle prize (Nelson)
 - **ACTION:** Value approximately \$500, Minimum Tickets 60.
- Raffle prizes for Oct, Nov, and Dec meetings (Brad)
 - Looking for a confirmed “buy” list, not ideas/suggestions
 - Would like this to be a standing agenda item where we add a new item to the list each month.

- **ACTION:** October - RSPDx SDR. November - Club Anytone HT. December - TBD - Antenna system? Gary to Ask Dave W7CX
- Librarian recommendations (see [4-year usage history](#))
 - Smaller plastic coax spools for the 3 60' coax lengths
 - **ACTION:** Peter to purchase and ask for reimbursement
 - Consideration of a small LiPo4 battery and charger to go with the 705
 - **ACTION:** Mark will come up with a recommendation.
 - Sell [or raffle] Anytone HT
 - **ACTION:** Raffle in November.
 - Have knowledgeable club members periodically give meeting presentations on the operation/use of different equipment available.
 - **ACTION:** Mark to do a presentation on the 705 date TBD.
Plan for others for the future.
 - Retain the equipment used for FD regardless
 - Cophase Antenna, this was built with club funds, and Ray was storing it. Nelson to follow up to be sure where it is located.
 - Gin Pole? Sergio might know? Nelson to follow up
 - **ACTION:** as above*
- AllStarLink Board of Directors donation (Nathan)
 - **ACTION:** Approved a \$25.00 donation.
 - **ACTION:** Nathan to announce and discuss at a future club meeting.
- Club table at Rickreall Oct 18, 2025, and beyond. Cost \$20 + volunteers? (Nelson)
 - The intent would be to help members sell items. Riley had done this a few times in the past. Cost would be \$20 for the table and \$10 for each admission.
 - **ACTION:** Gary to ask for one or two volunteers to coordinate and staff the table. The club would pay for the table fee and admission fee. Anyone who wants to sell items at the table will need to work with the coordinators directly to make arrangements.
- Positions to be filled: domain manager, equipment mgr., others? (Nelson)

- **ACTION:** Domain Manager - Mark Volunteered
- **ACTION:** Equipment Manager - Nelson to Ask Peter
- **ACTION:** Echolink Manager (backup) - Nathan might already serve this capacity,
- Board Meeting Minutes from last month were approved
- Mark will not be at the October Meeting, and if re-elected, will need someone to cover taking minutes.
 - **ACTION:** Gary volunteered to take minutes. Mark will create the template for him.
- Bylaw Amendment (Mark)
 - **ACTION:** Hold until the November/December timeframe and review of other Bylaws that might need amendment to make filing with the state more efficient.

- Policy and Procedure Revision (Mark)

Article VIII: Station, Facilities, Communications & Roster

Section 1: Station Radio

All members in good standing and holding a current valid FCC Amateur Radio Operator's License shall be permitted to operate the Club's station, W7PXL. Keys for access to the club station may be checked out from the Trustee or their designated agent. Permanent key holders include the Trustee, Elected Officers, and other Club members designated by the Club station's Trustee, with the concurrence of the President.

Section 2: Facilities Keys

Permanent key holders include the Trustee, Elected Officers, Emergency Coordinator, and other Club members designated by the Club station's Trustee, with the concurrence of the President. Associate and Youth Members are not permitted to check out keys to the Club station.

NOTE - I would suggest striking both Section 1 and Section 2 since we don't have a station that meets that requirement. We could put in a very vague statement about access to the ESC station.

Section 3: Official Communications

- A. Will be on www.valleyradioclub.org in a designated location
- B. Will be also be sent via Email to the VRC reflector

C. Board communications should be done via the vrc-board reflector or vrc-board@groups.io.

D. Board communications that require an urgent reply should have “Please Respond” or “Please Reply” added to the subject line.

NOTE - No changes to Section 3 (except renumber)

Section 4: Official Membership Roster

The official membership roster is available to members on request in PDF format only. Excel format distribution must be approved by board majority.

Rosters reflecting current membership used for EchoLink and net check-ins should be updated by February and as needed thereafter.

NOTE: What is significant about February? Otherwise, no changes except renumber

Section 5: Life Membership Status

The status of life membership is a courtesy bestowed by club vote, nominated by the board, and should only be done for those who truly give extraordinary service to the club or area ham radio. Life membership gives dues-free membership privileges during that member's lifetime.

VCR no longer has a life membership option. Current life members are grandfathered. Life membership gives dues-free membership privileges during that member's lifetime.

NOTE - No changes to Section 5 (except renumber)

ACTION: Mark to make recommended amendments and post to board reflector prior to updating the P&P

- Adjourned at 2000

July 31, 2025 Board Meeting Minutes

- Called to order at 1829 by Gary AG7TH
- Policy update recommendation (Brad). See below.
 - **ACTION:** updated schedule in Policy and Procedures.

- eQSL cards, should we do this? A draft is [here](#), if we do. (Nelson)
Current QRZ setting (it used to allow :

Public Email

Birth Year Show on page? Yes ☒ No ☐

eQSL? Not Specified ☒ Yes ☐ No ☐ Do you accept QSL from eQSL.net?

LOTW? Not Specified ☐ Yes ☒ No ☐ Do you use ARRL's Logbook of the World (LOTW)?

Mail QSL? Not Specified ☒ Yes ☐ No ☐ Do you send QSL Cards by postal mail?

cancel

- **DISCUSSION:** Most of the contacts should be from the Science Center. Should we talk with Scott N7JI to see if he wants to help set this up, and then look for a volunteer to manage any eQSL cards we may receive? There isn't much demand for this at the moment.
 - **ACTION:** Nelson will talk to Scott to see if this makes sense or if the demand is so low it's not worth the effort.
- Recently donated coax & antennas (Nelson)
 - **DISCUSSION:** Peter has several lengths of coax - x3 60-foot lengths and x2 100-foot lengths that were donated. These are on a large wooden spool that is bulky. Peter is asking if we can downsize the spool.
 - **ACTION:** Nelson proposed looking next month at what has been checked out of the library in the last 2 years. Anything that hasn't been used, consider disposing/sell it. Consider holding onto the coax for the next year. Nelson will discuss with Peter.
- If we have free ARRL brochures, we don't need them (Nelson)
 - **DISCUSSION:** We still have quite a few left. We don't need more. Kathryn was looking for some. The club doesn't have much use for these.
 - **ACTION:** Nelson will give the remaining brochures to Kathryn and Scott.
- VE laptops (Nelson)

- **DISCUSSION:** One of the laptops we were selling did not sell. Nelson suggests using it for VE testing. Brad said it would take 5-7 laptops to do electronic testing. At some point, the VEC will move to digital, but that isn't happening soon. Next year, we will have to print the tech level test. All electronic tests require pre-registration, require Wifi, and each testee is required to schedule into a slot.
- **ACTION:** Sell the extra laptop. Brad will try to find a power supply for it.

- Kathryn is considering applying as a 501(c)(3) for our local ARES. I think VRC should, after a review of the application, help cover the submission fee: The user fee for Form 1023 is \$600. The user fee for Form 1023-EZ is \$275. They should be able to do the EZ form. (Nelson)
 - **DISCUSSION:** Should we put this to a vote among the membership?
 - **ACTION:** The Board is in favor, and Nelson will add the motion to approve the \$600 fee to the August meeting agenda.

- Recognize Kathryn for her work w/ ARES and her class. (Brad)
 - **ACTION:** Approved. Gary will present and provide some details on the recognition. Give an Amazon Gift certificate.

- Amazon gift certificates. We have one left. Do we need more? (Brad)
 - **ACTION:** Approved to keep 4 (\$25) on hand.

- Craid Cherry is also in the queue for recognition.
 - **ACTION:** None - hold for future.

- Consider recognition for Nathan (AI7NC) for coming off the board in September.
 - **ACTION:** Gary thinks he reserved a hat for Nathan for his repeater maintenance work.

- Being a chartered organization for a new Scouting unit. (Nelson--from Michael Peacor)
 - **DISCUSSION:** He has 10 youths who are interested in forming a varsity/venture group with a focus on amateur radio. They need a

charter organization and around 5 volunteers. Commitment is \$100 per year, and a board member would need to attend a monthly Zoom meeting.

- **ACTION:** Board supports the proposal. It would require a board member to commit to the meetings. It would be a natural fit for the member at large. We need some clarification from Michael on the time commitment. It may depend on the outcome of the September election. Will need to put this to a vote with the membership at a future meeting.
- Tech Net Status and Future Direction. Jim W7EZN is Net Manager; he and John AI7BQ have an ongoing commitment on future Tuesday nights with ARES (Gary)
 - **ACTION:** None. John may become the next Net Manager. It still has a fair number of net participants.
- Kathryn KI7RNU told us at the last club meeting that she has requested a meeting with the Red Cross to talk about future collaboration. (Gary)
 - **DISCUSSION:** We at one time had an MOU with the RC, but at some point it wasn't renewed. The question would be if Kathryn is approaching them as VRC, ARES, or LSARO. It seems like the trained ARES group is a better fit than VRC.
 - **ACTION:** None - wait for Kathryn to continue her discussions.
- Board Meeting Minutes from June reviewed.
 - **ACTION:** Approved.
- Adjourned at 2015.

Article IX, Section 1 recommendation:

E. Quarterly review of monthly financial documents prepared by the treasurer

- OCCU statement
- check register
- treasurer report
- budget report

F. The Quarterly Review will be reported back to the club at the monthly meeting on the following schedule:

- April meeting for March end of month report - President
- July meeting for June end of month report- Vice President
- October meeting for September end of month report - Secretary
- January meeting for December end of month report- Member at Large

G. The board member performing the quarterly review will report a brief overall assessment at a club meeting. The assessment can be as simple as "Financial documents were reviewed. They looked good." or similar wording.

June 26, 2025 Board Meeting Minutes

- Called to Order at 1835 by Gary Hale at Nelson's QTH
- Electronic voting (Gary) - See draft proposal below

a. Article VII

b. Section 1: Nominating Committee

- c. Each June, the President will appoint a nominating committee of at least three Voting Members of the VRC to recommend at least one candidate for each office of the Club and present those names at the August meeting for the term commencing after the elections at the annual meeting in September.

d. Section 2: Additional Candidates

- e. Additional candidates for the offices may be nominated from the floor **until the end of the August meeting, at which point the nominations will automatically be closed.**

f. Section 3: Time of Voting

- g. The election of new officers shall be held at the September meeting, the winner to be by a majority vote of the Voting Members for each office, ~~providing a quorum is present.~~

- h. **Section 4: Method of Voting**
- i. In the case of an uncontested position, a simple majority vote by those present at the annual meeting will constitute an election. If there is a contested position, the nominating committee will use a secure method of on-line voting for the contested positions only, with a voting deadline so there is sufficient time for the results to be tabulated and then announced at the annual meeting. Members who are unable or have difficulty with online voting may contact the nominating committee to provide their vote.
- j. **Article V: Voting**
- k. **Section 1: Voting**
- l. A. Must vote in person or by a secure method of on-line voting
- m. B. Proxy votes not accepted
- n. **ACTION:** Approved - Mark will update the P&Ps.
- Do we require the nominating committee to use a groups.io subgroup?
 - a. This would allow them to communicate with each other and also provide a documentation trail if needed, and for future information for subsequent nominating committees. The Subgroup can be set up so that anyone can email it, but only the subgroup members can see the messages.
 - b. **ACTION:** Approved - Nathan will set up the Groups IO Subgroup for the nominating committee.
- Which Online Voting system to use?
 - Simply Voting vs Opa Voting
 - **ACTION:** We will use Opa Vote if necessary, based on the need for a contested position. Cost is approximately \$20 for a pay-as-you-go account.
- FD radio giveaway time and logistics

- a. Announce the winner at the July Meeting, which will be based on the sign-in sheet for the field day. event. Saturday attendees only.
 - b. Do not have to be a club member.
 - c. Must have a call sign.
 - d. do not have to be present to win
 - e. **ACTION:** Approved as above.
- 146.72 status
 - a. Nathan has the order for the power split has been placed it will be a couple more weeks.
 - b. Joe Berkleo WA7JAW is working on building the preamp.
 - c. **ACTION:** None
- Raffle prizes (Group)
 - a. July - Battery box held over from the June Meeting.
 - b. August - Geocrhon - no min
 - c. Sept: IC-756 PRO II (see below) - no min
 - d. **ACTION:** Approved.
- Chuck has an IC-756 Pro II to donate for a drawing
 - a. Was at the swap meet in June, he has an IC-756 PRO II that he didn't sell. Ken W7PL is going to replace the power plug. The wife of the SK is willing to let the club raffle this.
 - b. **ACTION:** Approved.
- Need a volunteer/appointee to manage the VRC Youth HT program (someone other than Brad)
 - a. **ACTION:** Gary shall take on that responsibility. Brad will bring the radios to the July meeting.
- Approval for the May Board meeting minutes:
 - **ACTION:** Approved.
- Financial audit procedure proposal (Brad)
 - a. Quarterly review of monthly financial documents prepared by the treasurer

- OCCU statement
 - check register
 - treasurer report
 - budget report
- b. Report back to the club at the monthly meeting
 - March - President
 - June - Vice President
 - September - Secretary
 - December - Member at Large
- c. Report back to the board and/or at the club meeting
 - Needs to be documented in minutes
- **ACTION:** Mark to update the P&Ps
- Root Beer Floats for the July Meeting?
 - **ACTION:** Nelson will talk to the presenter and see how long his presentation will be. We will consider a shortened meeting business - Nelson will ask John to buy what is needed for the root float social to celebrate field day.
 - Announce the procedure for the election.
- Adjourned at 2000

May 22, 2025 Board Meeting Minutes

- Called to Order at 1830 by Gary Hale AG7TH via Zoom.
- Nelson NF7Z not present
- Red Cross MOU and 146.72 repeater (Nathan)
 - Discussion about previous Red Cross MOU - currently no real discussion with the Red Cross - Kathryn may have had some conversations.
 - The Red Cross doesn't have a communication contact anymore.
 - Our repeater has a wide footprint and could be a backup for LCSRO or other county coordination.

- Consider a WinLink Node at Prairie? This might be cost-prohibitive. Would require a separate receiver/transmitter for isolation with digital modes.
- **ACTION:** Nathan will talk to various groups, Matt W7ARD, and Kathryn for ARES, and maybe use as a Lane ARES backup on an official basis. The benefit is that ours is in a separate building on Prairie for isolated redundancy.
- We need a volunteer/appointee to manage the VRC Youth HT program (someone other than Brad)
 - Brad will replenish inventory when advised by this volunteer
 - Discussed what inventory level to keep on hand.
 - **ACTION:** Gary will talk to Michael N7PEA. Determined to keep 2 on hand.
- Confirm June and July raffle prizes
 - **June** - PowerWerx Battery Box (Mega Box 2) - 90 ticket minimum
 - **Field Day** - Xiegu G90 - random drawing
 - **July** - Geochron - no minimum
- ARRL club commission status (Brad)
 - 7 new members, and 9 renewals - 185\$ in commissions from ARRL. This has made it more beneficial than originally thought. Most are coming in within a week or so. One has been held up in the mail, but that has been an outlier.
 - Scott reports that we aren't the only group with complaints about the process.
 - **ACTION:** None
- Electronic voting (Gary)
 - The recommendation from the committee was discussed.
 - Still have some concerns with using only electronic communication.
 - Nominations in August - Election in September.
 - The committee didn't have a strong feeling on electronic.

- Maybe do a mock election with one of the providers and get membership feedback.
- **ACTION:** Gary to discuss with the committee that we may need to consider a hybrid approach and get a pro/con from the committee for each of the four options. When we present to the membership, we want to try the hybrid solution with an expectation that if it doesn't work out, then we can continue to do the in-person meeting only.
- **ACTION:** Will need to modify the Policy for nominations to be in by the August meeting (Discuss at the July membership meeting).
- 146.72 amplifier status
 - Matt is working on a repair. Otherwise, no new changes or updates.
 - Work is underway to build a better preamp for both repeaters on the site..
 - **ACTION:** None
- June presentation (Gary), Mike KC7HF is sick, Michael N7PEA agreed he can do the SDR Presentation on June 6th.
 - **ACTION:** None
- Future Meetings:
 - Club Meeting June 6th at 1900
 - Board Meeting June 26th at 1830 - in person at Nelson's QTH.
 - July Club Meeting is July 11th at 1900 (due to the Fourth of July Holiday)
- Field Day - all is going well with planning. We do not have a 2m GOTA station, They are considering combining with the 6m station by the parking lot. The field day committee is working on a solution. Discussed the information on the VRC website.
 - **ACTION:** None
- April Board meeting minutes approved.
- Adjourned at 1940.

April 24, 2025 Board Meeting Minutes

- Called to Order at 1850 by Gary Hale AG7TH
- Zoom non-profit pricing status (Nelson)
 - ☐ Current cost is \$15.99/month (\$191.88/year)
 - ☐ Nelson has all the information now to get the right zoom pricing, but we need the current contract to expire (this month on 4/25) we can get the new pricing. This will be an annual agreement with both Zoom and Tech Soup.
 - ☐ New Rate: approx \$7 per month at an annual rate.
 - ☐ **ACTION:** Nelson will work to complete the agreement before he leaves in May.
- Final vote club call sign badge proposal proposed 3/20/25 (Gary)
 - ☐ Proposal from last month: New members receive 1 badge at no charge.
 - ☐ **ACTION:** Board declined - continue current process for members to pay for badge.
- Confirm raffle prizes
 - ☐ May - Yaesu FTM-500DR - 115 tickets minimum
 - ☐ June - PowerWerx Battery Box (Mega Box 2) - 90 ticket minimum
 - ☐ Field Day - Xiegu G90 - random drawing
 - ☐ July - Geochron - no minimum
 - ☐ **ACTION:** Raffle Prize schedule approved.
- List of recommendations for raffles from membership.
 - **ACTION:** Table until a time when Nathan is available

- Field Day
 - No issues - making progress on plans.
 - Need a budget proposal for field day food.
 - **ACTION:** Nelson will work on getting the budget proposal.
 - **ACTION:** Gary to talk about the Field Day at May Meeting.

- Determine May board meeting location/method (Group)
 - ☐ Nelson not available all month
 - ☐ **ACTION:** Zoom meeting - May 22nd at 1830 - Gary will send out the Zoom invitation.

- Communication & presentation assignments at May (and likely June) mtg in Nelson's absence
 - ☐ Gary has the presenter pins
 - ☐ Bring & setup projector - Gary will take the projector and bluetooth dongle for the sound system.
 - ☐ Gary will need to bring a DVI cable to May Club meeting.
 - ☐ Give out presenter pin to Kathryn - Gary will give out pin.

- Groups.io - who has access to what? (Brad)
 - ☐ Can get to this from the passwords file.
 - ☐ Are the owners appropriate?
 - ☐ **ACTION:** Defer for when Nathan is available.

- Free radio to youth clarifications for Policies & Procedures (Nelson & Brad)
 - ☐ Current wording: Section 11, Part A -- The VRC Board believes that the recruitment, licensing, and training of young amateur radio operators is beneficial to our club and to our hobby. The VRC will pay the exam fees for all candidates under 18 years old taking any tests at a VRC sponsored ARRL VEC exam session. (remove this →) **These fees will be paid during the exam session by the club treasurer or by any board member**

present at the exam session. Should a board member not be present, any club member can pay the exam fee and be reimbursed by the club treasurer.

☐ Proposed addition

Part B -- Youth who meet the following requirements will also be given a FT-65 or equivalent radio and have their membership fee waived:

- Be under 18 years of age
- Test and pass with VRC.
- Apply for membership and be approved as a member of VRC.
- Radio presented on that approval.

☐ **ACTION:** Approved. Mark will make updates in P&Ps.

● Perhaps someone could create a "[Congratulations](#)" handout. (Brad)

☐ Nelson has been giving out a handout to new members. Gary has these for the May meeting.

☐ It is on the Drive.

☐ **ACTION:** None

● Gary talked to Tony about current ESC issues

- Focus should be on education not personal operations or contesting
- Sometimes a contesting demonstration with an adult is appropriate
- Tony has locked others out of the computer, that is okay now
- Need a couple more volunteers, currently Fridays are not covered
- Sarah (ESC manager) has quit,
- We can go to straight to director if needed for vetting
- No friction at this time with ESC staff
- **ACTION:** None

- Science Center station proposal for Policy & Procedures (Nelson):
 - Proposed P&P Addition:
The Eugene Science Center station is to focus its efforts on education. It may also be used to help adults practice being on the air, but not at the expense of any youth present.

As designated by the board, the Eugene Science Center Station Manager will limit the equipment, software, settings, and passwords of the station to be focused on demonstrating amateur radio.

- **ACTION:** Defer above to Next meeting to get Nathan's perspective.
- Alpine Epic race June 2025. Is race happening? Is VRC coordinating?
 - ☐ No new information. No mention online. Still need to follow-up on if this will occur.
 - ☐ If it does occur - VRC will sponsor and Gary will coordinate.
 - ☐ **ACTION:** None
- LMARG expenses. \$104 to KK7GAB paid out of MWMC grant.
 - ☐ Used for some VARA winlink set-up. John approved it from a grant manager perspective.
 - ☐ LMARG - Brad had discussed at the last meeting about potentially becoming its own 401c3
 - ☐ **ACTION:** None
- Board Meeting Minutes from March 2025.
 - **ACTION:** Approved.
- Adjourned at 2037

March 20, 2025 Board Meeting Minutes

- Called to order at 1839
- Gary messaged Sergio that he would help take down Riley's antennas.
- Club call sign badge proposal (Brad)
 - ☐ new membership \$0
 - ☐ New call sign/vanity or AE upgrade \$0
 - ☐ replacement/additional badges \$10
 - ☐ **ACTION:** Pending decision
- Next raffle prize: Yaesu FTM-500DR 115 + \$5 tickets
 - ☐ **ACTION:** Approved for April meeting.
- Future raffle prizes
 - ☐ Add to the April meeting to ask for suggestions for future raffle items.
 - **ACTION:** Add to the April meeting agenda for information.
 - ☐ June raffle - battery box with a 30ah bioenno
 - **ACTION:** Gary to contact Dave N7DER to order.
 - ☐ Grand Prize for Field Day -
 - G90 radio
 - Door prize - Sign in at the sign-in desk
 - Use the Random Number Generator to determine the winner from the sign-in sheet.
 - **ACTION:** Brad to purchase 1 G90
- Disposition of Geochron donated by AI7BQ?
 - ☐ **ACTION:** Add to Raffel Prize (no minimum) - May Meeting

- Zoom non-profit pricing status (Nelson)
 - ☐ Current cost is \$15.99/month (Brad)
 - ☐ Nelson has not been able to get the non-profit pricing completed but will keep trying. We do have the approval for the certification from the contractor for Zoom.
 - ☐ **ACTION:** None
- EARS Meeting - They are not doing anything for Field Day - Should we invite them to participate?
 - ☐ **ACTION:** The board agrees to ask the EARS club.
- Zoom presentation - overall feedback was positive - but it was lengthy. The question is should we provide a link to participants who can't attend?
 - ☐ Positive and negatives - we need to manage it carefully.
 - ☐ Only allow for a presentation we will not broadcast the general meeting.
 - ☐ **ACTION:** None
- Recognition (Gary)
 - ☐ Discussion of other members to give awards too.
 - ☐ **ACTION:** None
- Board Meeting Minutes From Feb 27 2025, Approved.
- Adjourned at 1945

February 27, 2025 Board Meeting Minutes

- Called to order at 1840
- Zoom non-profit pricing status (Nelson)

- ☐ current price is \$15.99/month. Uses a 3rd party to verify a non-profit status. Nelson is working on making sure that they have the correct information. We are qualified by the 3rd party, but it needs some time before we can get the discount.
- ☐ **ACTION:** Nelson is following up on this.
- Club phone number (Nelson)
 - ☐ Unknown if we still have this. Recollection is that John may have set this up, there was a phone set-up for the ESC, but that would be something different.
 - ☐ **ACTION:** Nelson will follow up with John.
- Follow-up on \$348 charge from 3/17/24 from AI7BQ
 - ☐ 2/14/25 Repayment check by John. He did get a refund from the vendor.
 - ☐ **ACTION:** Brad deposited the check today. This is now resolved.
- PHRB and MWMC grant status? (Brad)
 - ☐ February report/update to the Board?
 - ☒ Nathan purchased batteries. No other updates.
 - ☐ January discrepancies addressed?
 - ☒ Still pending John's response.
 - ☐ **ACTION:** Brad asked John for a follow-up today (2/27).
- PHRB \$25k grant proposal?
 - ☐ No updates; Awaiting John to draft a proposal.
 - ☐ **ACTION:** None
- 7th QSL Bureau donation status (Brad)
 - ☐ Brad has an acknowledgment from them. \$10 for QSL and \$15 as a donation.
 - ☐ Have Scott notify us when we get QSL cards.
 - ☐ Discuss in a year if we want/need to do this again next year.

- ☐ **ACTION:** No further action.
- ARRL page for VRC - has it been reviewed by anyone? (Brad)
 - ☐ Nelson and Gary have looked at it but did not note anything that needed to be changed.
 - ☐ **ACTION:** None
- Donations to others via debit/credit card (Nelson)
 - ☐ Can/should we accept donations for others via Card/Debit card?
 - ☐ We do this currently for donations for NorKenzie.
 - ☐ This is not an added burden for the Treasurer.
 - ☐ **ACTION:** None
- New members section in newsletter. Request from Dave Schiavone (Brad)
 - ☐ No objections.
 - ☐ **ACTION:** The Board approves.
- VRC youth program/benefits refresh (Brad)
 - ☐ Should we publish it - yes - we have permission for use of the photo. Brad sent Dave, Mom's email to Dave Shciavone.
 - ☐ Requirements:
 - test and pass with VRC.
 - be a member or apply to be a member of VRC.
 - under 18.
 - ☐ For Youth, we will:
 - pay for 1 year of VRC Membership.
 - pay for ARRL test fees.
 - give a radio FT-65 or equivalent..
 - ☐ **ACTION:** Add above to Policy and Procedure; note above is already in the brochure.
 - ☐ Brad has one FT-65 in stock for future use.

- LMARG meeting follow-up
 - ☐ additional PHRB grant money - discussed above.
 - ☐ LMARG petty cash with additional accounting method
 - ☐ **ACTION:** Petty Cash account not approved.

- Remove W7RIL antennas from the roof (Sergio)
 - ☐ Sergio was contacted by Donna to have someone come out and remove the antenna from the roof. Gap titan HF and a 2 meter.
 - ☐ **ACTION:** Gary will coordinate the removal of the antenna. Discuss what to do with it after it comes down (raffle, sell, etc). Would need to work with Donna on the next steps.

- New Square rates as of 3/27/25 (Brad)
 - ☐ card present 2.6%+10¢ to 2.6%+15¢
 - ☐ on \$12 payment will now net \$11.54
 - ☐ Other rates not changing:
 - card not present: 2.9%+30¢. On \$12 net \$11.35
 - manually entered (rarely used): 3.5%+15¢. On \$12 net \$11.43

- **ACTION:** None

- Status on KB1WDM ARRL membership \$20 commission submitted 2/8/25 (Brad)
 - ☐ ARRL will reimburse within 2-3 weeks.
 - ☐ Consider a promotion to encourage joining ARRL in the Fall.
 - ☐ The club gets a \$20 commission on New members to ARRL and \$5 for renewals (regardless of years).
 - ☐ Discussed potentially adding a free year of membership for new ARRL members.
 - ☐ **ACTION:** None

- W7PXL VHF/UHF Contest May 10, Noon to 3:00 (Gary)
 - ☐ The intent was to do it twice a year - but didn't have one last year.
 - ☐ Gary is working on coordinating it this year. Discussed the contest dates and format.
 - ☐ Give a certificate - Could consider a prize (every 10 contacts give a ticket for a raffle, etc).
 - ☐ **ACTION:** No objections - Gary to work on this and bring back to next board meeting.

- Encourage the board to place funds in CD at OCCU. (Nelson)
 - ☐ Propose all funds holding 125% of the budget available - on staggered rotation.
 - \$9,800 money market
 - \$5,158 in CDs
 - \$2,800 in checking
 - Ramp up using funds for membership benefits.
 - Consider a “door prize” raffle at field day.
 - More Ice cream socials after meetings.
 - activities, classes, workshops, etc, provide food or other support.
 - ☐ **ACTION:** Brad to talk to OCCU to create rotating CDs from the Money Market and report back next board meeting.

- Approved January 23rd Board Meeting Minutes

- Adjourned at 2010

January 23, 2025 Board Meeting Minutes

- **January 23, 2025 at Nelson's QTH**

- **Attending:** Gary, Nelson, Brad, Nathan, Mark

- Called to Order by Gary Hale - 1835
- Recognition (Nelson)
 - ☐ Acrylic Hat Pin for presenters or above and beyond (go back 4 months)
 - Order 50 pins
 - ☐ VRC Hat for larger recognition
 - Order 25 hats
 - ☐ Gift Certificate (\$25) for very special recognition
 - Currently have 5 on hand
 - ☐ Elmer Hats is for those who help others get started.
 - Currently have around 10 on hand
 - ☐ Other Discussion—Be liberal in recognition. Nathan should send out a reflector notice asking for suggestions from members who have made a difference and bring back suggestions to the board for Elmers or other special recognition. Nelson will order pins and VRC hats. Make recognition a standing agenda item.
 - ☐ **ACTION:** Board Approved.
- Review of Zoom presentation procedures (Nelson)
 - ☐ March meeting - the presenter is in California. Per Gary, the church wifi will work, there was an outgoing port issue when he presented a few months ago. We can use Zoom. Do we just present it at the in-person meeting or open it up for others?
 - ☐ **ACTION:** Do Not open to outside - only present via Zoom in the meeting and have the presenter first so they don't need to wait around for us to finish business.
- Hybrid On-Air / Zoom meetings.
 - Discussion: mixed feelings about the hybrid meeting on 1/3/25.

- **ACTION:** The Board decided that we won't have hybrid meetings. If needed (emergency, weather, etc) we could use Zoom or On-Air rather than hybrid.
- **ACTION:** If we need to use Zoom - send out a clearly defined reflector message. Separate from the meeting announcement.
- 6-meter repeater ownership issues (Nathan)
 - ☐ Discussion: We do not own it - we shouldn't insure it.
 - ☐ **ACTION:** None.
- Follow-up on \$348 charge from 3/17/24 from AI7BQ.
 - ☐ Has a refund been received? No (Brad) As of Jan 21st - John had sent accounting information to the vendor to obtain a refund.
 - ☐ **ACTION:** None
- Election committee report: when will it be? (Nelson)
 - ☐ The committee is formed Gary will work on getting it going.
 - ☐ **ACTION:** Set the March deadline potentially earlier. Gary will relay the recommendations to the board.
- Printing the winning QSL cards (Nelson)
 - ☐ Discussion: Do we have a single winner or consider having the Science Center pick which card? The previous board decision was to have a single winner.
 - ☐ **ACTION:** Nelson will check pricing and bring it to the next meeting. Determine the preferred back design for contact information.
 - ☐ **ACTION:** Give \$25 to the QSL Bureau Approved.
- Can there be a request for volunteers at the next club meeting for the Science Center & Historian? (Nelson)

- ☐ Science Center - Tony needs more help - we need to have two people at the science center station.
- ☐ Historian - Nelson has gone through five tubs of stuff. It would be nice to have some way to present this in some manner. Can present at club meetings, work with newsletter editor, etc.
- ☐ **ACTION:** Gary will add to the next meeting.

- Christmas Party at DickieJo's? Sat 12/6 3-5 p.m.? (Brad)
 - ☐ Discussion: Should we reserve? It would be the day after the meeting.
 - ☐ **ACTION:** Board approved. Brad will reserve.

- Monthly reports for grants. Has December's report been received? (Brad)
 - ☐ Discussion: No new updates. We have continually asked for the monthly status report. Still need some filters for the RBMC project. The McKenzie project is still ongoing.
 - ☐ **ACTION:** Gary will reach out to John again for a report.

- Thurston Hills project status (Nathan)
 - ☐ Discussion: Batteries at the site - but not hooked up yet. Brad has paid for the additional equipment. Nathan expects to install it within the next month.
 - ☐ **ACTION:** Nathan will report to the club with photos in a future meeting and discuss the benefits of the project.

- Field Day planning status (Gary and Nelson)
 - ☐ We were not able to secure Jasper. We have applied for and received the special use permit for Lowell. Brad has paid the fee. Parking is free at Lowell, however, parking will likely overflow onto the county road that weekend. No Camping or parking under the oak trees.
 - ☐ **ACTION:** Gary will discuss at the next meeting.

- Raffle Prize for 2/7/25 meeting? (Brad)
 - ☐ Yaesu FTM-500DR \$479.95 purchased 11/30/24 \$170 savings
or
 - ☐ Kenwood TH-D75A \$579.95 purchased 11/30/24 \$170 savings
 - ☐ **ACTION:** Kenwood for the February Meeting.
- Previous missing Club Minutes - pending (Mark)
 - John sent May 5, 2023 minutes.
 - **ACTION:** Mark follow-up on April 2023
- Board Meeting Min - December 2024 Approval (Mark)
 - ☐ **ACTION:** Approved.
- A ham in California wants to post a listing for used radios on the reflector. (Gary)
 - ☐ Do we need a policy?
 - ☐ Is the equipment sale locally - confusion about his location Noti or California.
 - ☐ **ACTION:** Gary will follow up with him and verify that the equipment needs to be local.
- Adjourned at 2015

December 19, 2024 Board Meeting Minutes

- **December 19, 2024 at Nelson's QTH**
- Attending: Gary, Nelson, Brad, Nathan, Mark
- Called to Order by Gary Hale - 1832
- Proposed financial procedures update sent to Board in 11/30 (Brad)

- All club debit card usage must be reported by the debit card holder to the club's treasurer via email to treasurer@... within 72 hours of usage.
 - This information must include the transaction date, the transaction amount, and the company/vendor/business paid.
 - If the expense is part of a grant, then the grant must be identified along with the amount to be charged against the grant.
 - If the expense is not part of a grant, the type of item(s) purchased must be identified. For example, door prizes, meeting refreshments, printing, etc.
 - The club treasurer will record all debit card transactions on the club's check register within 72 hours and reconcile the check register against the OCCU checking account.
 - The club treasurer will reconcile the OCCU checking account regularly at least every 7 days.
 - The club member managing a grant must submit a monthly report to the Board of Directors showing the grant's income and expenditures for the month along with the remaining grant balance.
 - Reports should be submitted to the board by the 5th of each month for the preceding calendar month.
- Proposed a second account (linked to primary) via OCCU to separate the grant funds from the club's funds. It would still have the same access - but a secondary card can be issued to the grant manager. This would be dependant on if we wish to move forward for another grant.
- **ACTION:** Approved - Mark will write into P&P and send for review. No action on proposed second account - we will wait until we determine if we will entertain another grant.

- Should we remove the Red Cross logo from our logos and website? (Nelson)
 - Red Cross agreement is outdated and out of compliance - they don't have meeting space and that has been part of our agreement with the red cross. Their operation has been scaled back considerably.
 - **ACTION:** Remove the Red Cross logo from website. Nelson will do this as he comes across them on the website.

- Walmart charge for \$199.19 on 4/14/24 debrief and next steps (Brad)
 - Could potentially still challenge, but we don't know what might happen to current card. Would they close all active cards?
 - **ACTION:** Brad will contact OCCU and challenge the charge.

- PHRB \$348 charge 3/17/24. Items not received. Too old to refund via PayPal (Brad)
 - John has another charge for - needs a refund but its too old a transaction for PayPal. John has emailed and hasn't heard back. According to Nathan - John will call the vendor. This is from the PHRB grant (filter charge)
 - **ACTION:** John AI7BQ needs to contact the vendor directly. Board needs to follow-up at next board meeting to confirm this was done.

- Badges - there was a delay in the October badge, they have some health issues. These may continue to be slow.
 - **ACTION:** none

- Follow-up on OCCU signature card (Nelson)
 - Nothing required by OCCU. But the board can decide to update.
 - John needs to remain since he has a card.
 - Gary and Brad are signers.

- **ACTION:** None - reassess if we do the McKenzie grant
- John AI7BQ's proposal to spend \$1500 of grant money on backup power solution for Conrad (Brad)
 - Thurston Hills Backup Power Project Approval (Nathan)
 - Battery purchase approval was given 12/9 due to limited-time sale
 - Batteries have been purchased (\$959.97). These are located on Thurston hills to power them mesh network.
 - Parkplace was self funded by John, Nathan, and Ross.
 - Supports the infrastructure for the RBMC and MkWm.

Item	Qty	Price	Total	Purchased
12v 200AH Renogy AGM 2x	3	319.99	959.97	x
Smart IP43 50A Charger	1	400	400	
Smart Disconnect	1	45	45	
Smart battery sense	1	0	0	
		Sum	1404.97	

- **ACTION:** Approved to complete the rest of the purchases (\$445). Dave N7DER and Mike WA6OEM will bill when ordering.
- On-the-air meeting details, including Norkenzie note, times, Zoom mgr, etc.
 - Need a note on the door of Norkenzie Church that it will be an on air meeting.
 - **ACTION:** Brad will put up the note.
 - format recommend roll call style (Brad)
 - **ACTION:** roll call style approved. Gary will lead the roll call. Starting at 1830. Use a combined 2024/2025 member list. Run the roll call - then late check-ins.
 - Nelson will be the Zoom manager - we only have 100 slots, but Nelson might need to bump it up should we get close to that number of participants.
 - Steve N7AQ will do the presentation on RF exposure.

- VNA analyzer give away procedure (not Brad)
 - **ACTION:** Random number generator - Gary will get the roster from Brad and will go online to find a random generator.
- Draft Agenda items:
 - Business items
 - Brad - dues how to renew.
 - Nathan - Talk about Conrad
 - Peter - Lending library (Nelson will ask)
 - Mark - discuss December minutes - and discuss missing minutes if these are not yet found.
 - Mark - discuss use of reflector for items for sale at the January meeting.
 - Gary - do the giveaway.
 - Presentation - Steve N7AQ - via Zoom - RF Exposure.
 - **ACTION:** Nelson will announce the meeting.
- Equipment list is very outdated (Brad) -- It's updated [here](#) (Nelson)
 - List has everything listed at Silke, science center, lending library, Norkenzie, extra items. Nelson is trying to get everything together and store in one location.
 - **ACTION:** Need to update - some of the Silke items are incorrect. Nelson and Nathan to update
 - Nelson has two tubs of documents, pictures, plaques, books etc. that go back quite some time. These have been scanned, but it would be nice to get these set-up in some way to display.
 - Would be nice to do a presentation at a future meeting about the club's past and update the scrapbook section on the website.
 - **ACTION:** Nelson will invite someone to be club historian at the February meeting. He will also plan to have someone do a presentation on the club's history.

- Finalize the 2025 equipment insurance (Brad)
 - Prior agreement - only insure the high end items (e.g. only >\$900)
 - 1 laptops at sci center
 - 1 laptop at lending
 - IC 7610 at sci center
 - Lending 7300
 - Lending FTDX 10
 - Lending IC 705
 - Projector - Epson Pro EX11000
 - Total around \$130
 - **ACTION:** Nelson send projector SN to Brad. Nelson to add note to the equipment list if it's insured.

- N7FPA - Glen sent emails to Sergio a couple of years ago that had some photos attached. Some of those have been archived.
 - Archive is on google.
 - **ACTION:** Gary to forward to Nelson to archive it.

- Raffle prize sequencing and purchase list (Brad)
 - Yaesu FT-60 (HT) - did not purchase.
 - Yaesu FTM-500DR \$479.95 purchased 11/30/24 \$170 savings
 - Kenwood TH-D75A \$579.95 purchased 11/30/24 \$170 savings
 - **ACTION:** Brad will prioritize the giveaway for the February and March meeting.

- Are all meeting minutes “found”? If not, should we announce they are “lost” and move on? (Brad)
 - Missing a few months. Mark has talked to John and will follow up.
 - **ACTION:** See above.

- Swap meet net at 8:00 after the Tech Net? (Gary)

- W7EZN Jim has proposed a swap meet after or during the tech net.
 - Merge into QSTs at the tech net.
 - **ACTION:** Gary will talk to Jim - Mark will talk to club at the January meeting about using the reflector is ok for swap meet items.
- Policies regarding small purchases (Nelson)
 - discussed - the current policy covers this if less than \$50.
 - **ACTION:** None
- Recognition follow-up (Nelson)
 - Design Shop - challenge coins - key rings, mugs, water bottles,
 - Hat Pin for presenters? something small.
 - **ACTION:** Nelson to work up a proposal - FYI: Still have a few Elmer hats (5-8)
- Policy and Procedure Review (Mark)
 - Did not make changes this month.
 - **ACTION:** None
- New membership applications - need help at meetings (Brad)
 - Sergio would make sure that new visitors had a form and would get them back.
 - **ACTION:** Nelson will pick this up. Have some at the check in desk and Nelson can help get these picked up.
- Club QSL card status?
 - Need to have a final vote.
 - **ACTION:** Nathan will set that up on reflector.
- Contests: 2m, WAS, other? (Nelson)

- Should we consider having a 2 meter contest (Jim did that in the past).
 - **ACTION:** Yes, do in spring - ask Jim. Gary will follow-up.
- Logbook of the world presentation to discuss awards (WAS) - maybe ask Scott? Include POTA awards and logging.
 - **ACTION:** Nelson will follow-up on presentation.
- Special event station at Science Center celebrating 100 year anniversary (2032).
 - **ACTION:** None
- ARRL membership commission update (Brad)
 - Steven applied for ARRL membership through the club back in April, but we hadn't heard anything back - but it took intervention from Scott. We have to collect the full fee and send to ARRL - then they send back our portion. Brad suggested to Scott that we should just be able to carve out the clubs portion before we send it to the ARRL.
 - Consider for future: If you are a new member of ARRL and sign up through the club - then the club membership year fee is free (e.g. the commission pays for it).
 - **ACTION:** February meeting add to agenda (Brad).
- End-of-year/Begining-of-the-year summary next mtg (Nelson)
 - Give some highlights of what the club did this last year and plans for the next year.
 - **ACTION:** Nelson will follow-up if he has time. Maybe consider for the November board meeting (next year).
- Sci Center - Can't ask people outside of the discovery room to come in (per the ESC director). We are looking at ways to help direct visitors to us (signage, etc).
 - **ACTION:** Gary/Tony will follow-up with the director and ask for suggestions on how to get traffic back to the radio display.

- YMCA - they are using VRC to promote their STEM criteria - but out of the 7 students that took the class - none have passed testing. We could potentially put in a 2 meter station. There is conduit to the roof where we could put in an antenna. They have not expressed interest and we are concerned about spinning our wheels.
 - **ACTION:** Scott would be the one to follow up on this when he has time. We need some interest in a team of Hams and interest from the YMCA. .
- Minutes November 25 approved.
- Adjourned at 2105

November 25, 2024 Board Meeting Minutes

- **November 25 (rescheduled from Nov 21), 2024 at Nelson's QTH**
- Attending: Gary, Nelson, Brad, Nathan, Mark
- Called to Order by Gary Hale - 1834
- Monthly recognition of VRC volunteers (Nathan)
 - Many non-board member volunteers have taken ownership of our club's activities. We need to create a recognition framework for their hard work and dedication.
 - Volunteer of the month?
 - What award aside from recognition during the meeting? Certificate, hat, gift certificate?
 - Semi or annual recognition of all volunteer positions people hold within VRC
 - Discussed options for recognition.
 - Recognition is given to volunteers who hold workshops and presentations, fill special roles, etc.

- A standing item on the agenda for each meeting is to recognize someone once a month. We would give an Amazon Gift Card (\$25.00). We have six on hand.
 - **ACTION:** Brad will obtain these for use.
 - Can a wooden challenge coin or a pin be an option?
 - **ACTION:** Nelson will look into this.
 - Make this a standing agenda item each month:
 - **ACTION:** Nathan will present for Tony at the December club meeting
 - We discussed having a larger award for those who go above and beyond. NOTE: We did not come to an agreement on what this would look like.
- Black Friday “shopping list” for raffle prizes (Brad)
 - The ideal range is \$600 - but less than \$1000
 - **ACTION:** Each sends one item as a suggestion to Brad. Buy an FT60 to hold for the future.
- Speaker topic survey? (Nelson)
 - Present a list of potential topics at a future meeting once Nelson runs out of specific items.
- Stored & insured equipment including tower (Nelson)
 - Consider selling items we don’t plan to use or are unlikely to check out.
 - **ACTION:** Get a complete inventory, determine where it’s stored, and whether it can/should be sold. With consultation with Gary, Nelson will sell what the club doesn’t need.
- Adding reports to the newsletter or minutes? (Nelson)
 - Mark had added them to the last newsletter as links to the Reflector post. No need to add to minutes unless it’s a formal committee.
- Report on AV equipment (Nelson)
 - It is located in the Church, not in a locked closet. Nelson will show Morgan N7WBV where to set it up. Should we keep the projector at the church?
 - **ACTION:** Keep the projector at Nelson's.
 - We have the signed copy of the MOU for Brad.
 - **ACTION:** Brad will scan it and put it on Google Drive.
- Review 2025 Budget draft (Brad)
 - **ACTION:** Bump recognition to \$300 - otherwise, The board approved the budget as set by Brad.

- PHRB and MWMC grant reconciliation status (Brad)
 - Assurances from PHRB and OEG that the grant is done - whatever is left, we can keep it.
 - We Still need a \$1000-1500 purchase for filters at PHRB.
 - John is working on reconciling for both grants, which still needs to be completed.
 - MWMC - on hold for the season.
 - **ACTION:** None

- PeaceHealth \$25,000 grant. See AI7BQ's update on 10/30/24. Update from Nathan?
 - No Updates—RF Link over Prairie Peak and create a station for the Florence hospital. This is only a verbal request to do an install; no one is interested in using OEG or another third-party contractor. Cottage Grove and Florence.
 - Need better attention to detail on spending.
 - Each month, expenditures should be reported to the board.
 - Provide structure and assistance.
 - Written proposal to approve.
 - Consider a separate account - particularly if it will be a long project.
 - **ACTION:** None

- Ongoing review of policy and procedures (Mark)
 - Agree to approach.
 - **ACTION:** None

- John AI7BQ convoy to Seattle.
 - **ACTION:** It is not a club-sponsored activity; he can certainly use the reflector to discuss things.

- Equipment insurance strategy for 2025. Continue as is?
 - We have liability insurance (\$200 per year) that covers club activities via the ARRL.
 - Equipment replacement covers anything over \$1000, including the 6-meter repeater equipment. (\$205 per year).
 - **ACTION:** Brad will look into what we currently cover with the replacement over the \$1000 range and email the board. If possible, move to self-insure equipment replacement.

- Considerations—Silke covers most repeater site costs for \$300 per year. If we ever lost access to that site, setting up a new one could be expensive.
- Electronic voting committee, I am ready to assign; any other input? - Gary
 - Discussion:
 - Give a deadline, define the scope of work, and Look for options for electronic voting.
 - Give recommendations for how it would operate, posting the reflector for nominations, and how elections should go if contested.
 - When do nominations close?
 - Scope: Annual election for board only. No changes to other voting.
 - **ACTION:** Gary to create and appoint the committee.
- Looking for a fair way to handle equipment donations - Gary
 - If equipment donation is valued above \$1000, the board should meet.
 - For the current silent key donations:
 - Give these items away to members (except the amp - that we will sell on the reflector):
 - Give out 2 tickets to each attendee
 - Member puts (2) tickets into 1 or 2 buckets corresponding to desired item(s).
 - One winning ticket is drawn from each bucket, and a member with a matching stub wins the prize.
 - **ACTION:** Nelson announces available items on the reflector as part of the meeting announcement.
 - **ACTION:** Nelson will offer the Amp on the Reflector for sale.
- Mike WA6OEM wants to borrow the bunnies when he and Dana go to Quartzfest. Mike was once the bunny master - Gary
 - **ACTION:** Approved.
- Needy Ham fund -
 - Can we consider some methods to help hams that might not have access to funds for equipment? How would we vet the recipient?
 - Discussion: This will be both a sensitive and tricky thing to accomplish.
 - **ACTION:** None
- Anything we can do to lighten Brad's duties?

- Not really. Get help with crowd management. Someone can help sell raffle tickets.
- **ACTION:** Mark will help manage the crowd in December.
- The board approved the October Board Meeting minutes.
- Meeting Adjourned at 2048

October 24, 2024 Board Meeting Minutes

- **October 24, 2024 at Nelson's QTH**
- Attending: Gary, Nelson, Nathan, Mark, Brad
- Called to Order by Gary Hale - 1834
- AV equipment follow-up (Nelson)
 - Nelson purchased a \$900 refurbished projector with a 3-year warranty. It is a laser projector that, given our usage, will likely never need the bulb replaced. It should arrive by November 13th.
 - All Audio equipment has been ordered; the microphones have arrived, and the remaining equipment will arrive before the next club meeting. We still need cords/cables, but will borrow some until we are certain what length to purchase.
 - We still need to ID two volunteers to run the equipment. Steve Moren initially volunteered to help set up the system and train volunteers.
 - The church hasn't contacted Nelson about storing the equipment or negotiating a memorandum of understanding. For now, we will transport the equipment back and forth for meetings.
 - We also wonder if the church has a podium we can use.
 - **ACTION TAKEN:** Gary will ask for volunteers at the next club meeting. Nelson will work with Steve Moren to identify the kind, length, and type of cables needed for the system.
- Zoom annual payment plan savings (Nelson, Brad)
 - Paid one month - we can save \$3 per month with an annual payment but are awaiting Zoom's review of our Non-profit status.
 - **ACTION TAKEN:** None; we will pay the current monthly rate until we hear back from Zoom regarding our non-profit status.

- Discussion of who has access to manage groups.io lists. Perhaps add vrw7pxl@gmail.com as admin.
 - Management is a tiered system with owners and moderators. The vrw7pxl@gmail.com account, John, and Nathan are the owners. There are also a number of moderators.
 - **ACTION TAKEN:** The password for the W7PXL account will be updated on the password list.
- Field Day laptops have been tested as too slow for simultaneous FT8 & AC Log (Nelson)
 - It was discussed that using WSJT-X, AC Log, and JT Sync slows the laptop enough that the decode rate suffers in WSJT-X.
 - Ken W7PL said he was able to replicate the problem after field day.
 - Mark stated that on field day, there was a setting in the 20m station laptop that caused issues (AGC on the audio driver). The laptop uses a much slower, less capable laptop for POTA and has no problems with decodes.
 - **ACTION TAKEN:** Gary, Mark, and Nathan will test some laptops to verify the problem.
- Volunteers needed for clothing, newsletter, bunny master (Nelson)
 - Clothing - Jody hasn't been around in a while. It was suggested that members just go to the shop in Springfield and order what they want without making group purchases.
 - **ACTION TAKEN:** Gary and Nelson will work with Joanna to update the VRC website club clothing link to direct club members to the shop in Springfield. Nelson will discuss the plan with the shop and see if we can get any rate breaks for club members. After the updates are made - Mark will add the information to the newsletter.
 - Newsletter—Mark is considering whether to continue as newsletter editor. A couple of club members have approached him about the role.
 - **ACTION TAKEN:** Mark will reach out to the interested club members.
 - Bunny Master - Consideration on if we should find someone with fewer hats than Scott.
 - **ACTION TAKEN:** Gary will ask Scott if we should/can find someone who may have more time. Consider more than one club member.
- Field Day (Nelson)
 - Discussion about the structure for the 2025 Field Day.
 - Gary and Nelson will be the 2025 Field Day managers.

- Each station will have a captain. That captain will manage the station as they like and will be responsible for the shelter, battery, table, radio, and antenna. However, the design of each station must be pre-approved by the technical team. This allows more club members to fill a leadership role.
 - Proposed teams: Cooking, Welcome, Technical Group, Five band captains
 - Nelson and Gary are leading a meeting on Saturday to discuss the above plan.
 - We discussed improving documentation going forward. Nelson will create a Field Day page for the club.
 - **ACTION TAKEN:** None at this time.
- Board groups.io address available to the general membership (Nelson)
 - Discussed if any member can email the board groups.io group. Currently, any member of the main VRC group can email the board. The main group gets manual approval from an owner or moderator to join. These members can email the board but must use their registered email to the main group.
 - **ACTION TAKEN:** None at this time.
- Shall we have a Christmas party (Brad)
 - We have DickieJo's booked for 12/7/24 3-5 p.m.
 - It is already on the club's calendar and was announced at a club meeting
 - **ACTION TAKEN:** None at this time.
- Review of \$5K CD purchase (Brad)
 - Next CD purchase discussed.
 - **ACTION TAKEN:** Brad will discuss options with the bank. Suggested a rolling CD purchase each month. This would be a short-term (7-month) CD. Information should be brought back to the board during the November board meeting.
- Revisions to Policies and Procedures (Gary)
 - Discussed a periodic review of the Policies and Procedures.
 - Remove redundant Policies that are part of the Bylaws.
 - One specific change to consider is moving the close of board nominations to the month before the election.
 - We will vote on electronic voting options at the November Club Meeting.
 - **ACTION TAKEN:** Mark will bring a Policy review to each board meeting to do an incremental review of the Policy and Procedures. This will start with the November Board meeting and will address voting topics.

- Confirm the November board meeting date and time (Brad)
 - **ACTION TAKEN:** November 21, 2024 at 1830 - Nelsons QTH
- Roster spreadsheet maintenance for Echolink (Nathan)
 - John would like us to reconsider sending the spreadsheet out for EchoLink maintenance. While Echolink is now open, it would allow John to create and maintain a *Drop all non-members feature* for EchoLink. This would be for net control operators to quickly remove non-members if we were to have problems.
 - We currently give out the PDF list to anyone who asks for it, but we should be careful when sending out a spreadsheet with enhanced details.
 - **ACTION TAKEN:** The Board agrees to allow John access to the Spreadsheet for the stated purpose. Brad will let John know.
- AI7BQ suggestion (10/8/24) to move roster to Google Sheets with online access to club members or key “managers” via usernames and passwords. (Brad)
 - Note: Brad does not support this but is bringing it forward.
 - **ACTION TAKEN:** The Board rejected this idea. It would be difficult and time-consuming to maintain. The current spreadsheet does have some financial information that would need to be redacted. Brad to communicate with John.
- Moving all reports to the reflector saves time for discussion at club meetings (Gary)
 - Discussed reducing non-essential reports from the club meeting to provide more time for meaningful presentations and social interaction.
 - Proposal 1 - move all or most reports to written format to be included/published in the monthly newsletter.
 - Proposal 2 - move all or most reports to the reflector. Since the newsletter is mainly sourced from the reflector, inclusion in the newsletter is natural
 - Additional discussion about redundant or unnecessary QSTs during Club Nets. Suggested that QSTs should be limited to out-of-the-ordinary events.
 - **ACTION TAKEN:**
 - Gary will communicate to net controls to limit QSTs to only essential or out-of-the-ordinary items.
 - Nelson will talk to Scott and Matt about using the reflector for their reports.
 - Gary will send out an email to the reflector about moving regular reports to the reflector rather than having them in the monthly

meeting. Special announcements, events, or needs can still be discussed at the meeting, but routine items should be published.

- Mark will include the reports in the newsletter.
 - Gary proposes we have an on-air meeting once or twice a year, perhaps around holidays or when the church is otherwise unavailable. We will plan to test this by having an on-air meeting on January 3rd, 2025, with a short Zoom meeting post-on-air for a presentation (Nelson will arrange this).
- Donation to Norkenzie....Where did we leave this? (Brad)
 - **ACTION TAKEN:** The Board approves a \$500 donation and pass-the-hat at the November meeting. Brad will announce on the reflector before the November meeting.
 - 2025 budget schedule. Draft at Nov board meeting. Finalize at Dec board meeting. (Brad)
 - **ACTION TAKEN:** the draft 2025 budget will be presented at the November 21 board meeting and finalized at the December board meeting.
 - 2025 board and club meeting schedule (Brad)
 - Brad presented proposed dates for next year.
 - **ACTION TAKEN:** Brad will contact the church for the proposed dates and bring back any potential challenges at the next board meeting.
 - LMARG/AREDN grant status for PHRB and MWMC (Brad)
 - Discussed the remaining balance documentation for PeaceHealth.
 - We have been cleared by the PeaceHealth contractor OEG and have an email from them discussing our completion of the project.
 - According to both John and Nathan, there are still a couple of small items to purchase, which may cost approximately \$600.
 - Brad needs help from John to reconcile the account.
 - **ACTION TAKEN:** Approved by the Board to accept the OEG closure. The contract shows the obligation has been met, and any remaining funds remain for VRC (with the exception of the previously discussed items). Brad will follow up with John on the reconciliation of the account.
 - Discussed the remaining balance on the McKenzie project.
 - McKenzie is not yet complete and still has some distance to go.
 - That project also needs some reconciliation of the account

- We need something from McKenzie when the project is closed to keep any remaining funds.
 - **ACTION TAKEN:** None at this time.
- Future projects were discussed.
 - **ACTION TAKEN:** We will consider written proposals from LMARG (John) for managing the grants on future projects. However, we do not want another arrangement like the one we had with OEG. An agreement must be reached between the hospital entity and VRC and clearly define how the money will be spent on the project.
- FD 2025 - Who is leading/coordinating? (Brad)
 - see above
- Raffle Prize—At the December meeting, Nelson proposed raffling the club's Nano VNA. It is in good condition (hardly used).
 - **ACTION TAKEN:** For the December meeting, use a random number generator to give the VNA to a member who is in good standing for 2024.
- Nelson found the Department of Treasury exemption letter from back in 2021 and gave it to Brad to file.
- Nelson discussed having an updated “Welcome to VRC” Letter to pass out to newly inducted members. This would be a single sheet with some basic information.
 - **ACTION TAKEN:** Approved, Nelson will revise the older version and get a few printed.
- The board approved the September Board Meeting minutes.
- Meeting Adjourned at 2104

September 24, 2024 Board Meeting

- September 24, 2004 at Nelson’s QTH
- Attending - Gary, Nelson, Mark, and Brad
- Called to Order at 1830

- AREDN, LMARG, Grants with PeaceHealth and McKenzie-Willamette Hospitals (Brad)
 - The current status of these organizations is informal. There is no written agreement or memorandum of understanding between these parties and VRC. While a contract was signed with the PeaceHealth contractor, we don't have any written information regarding the completion of the EmComm Project led by John.
 - The Grant for PeaceHealth had to be funneled into an organization with a 501(c)(3), and VRC is essentially a subcontractor for the Contractor PeaceHealth used for the installation. Gary had signed an agreement for performance that essentially placed the onus on the club to complete the work. We do not have clarity other than a verbal agreement that the club can use the remaining funds.
 - **ACTION TAKEN:** We need written instruction from both hospitals on what to do with the remaining money and when to close the grants for the Current PeaceHealth and McKenzie projects.
 - **ACTION TAKEN:** We are not interested in hosting future grants for LMARG-type projects without a written proposal.
 - **ACTION TAKEN:** Gary will communicate the need for clarity going forward with John.

- Echolink Roster—The Echolink sysop has been getting this every month. Should he continue since Echolink is no longer allowed to club members only? Club members can request the roster but will only get a PDF version.
 - **ACTION TAKEN:** Stop sending the Excel version Monthly to the Echolink sysop. If desired - he can request a copy from the board.

- Access to VRC Google assets—Several former board members still have access to the club's Google assets. Observing good technical security practices, these former board members should have their access removed.
 - **ACTION TAKEN:** Nelson will update access to remove all former board members.

- Recommend appointing Peter Powers as a new librarian (Nelson)
 - Peter is willing to pick this up in November.
 - **ACTION TAKEN:** Gary approved the appointment of Peter as club librarian.

- Before Peter takes over, Nelson would like to dispose of some library items very unlikely to be used by club members. He would either give these away or, ideally, sell them. Example items:
 - Underground cable
 - Morse Code bug: Vibroplex is a bit more complicated to use.
 - Manual antenna tuner.
 - Power supply
 - A book
 - An Alpha Delta 10-40 dipole antenna was also donated, which John took to try out. However, it is not conducive to lending via the library, and Nelson would like to sell it.
 - **ACTION TAKEN:** Approved. Gary will ask John if he would like to buy the Alpha Delta or, if not, return it to Nelson so it can be sold.

- Club meeting structure suggestions (Nelson):
 - We discussed changing the format of the meetings to make them flow more naturally and to give consideration to presenters. The new order proposed would be:
 - Presentation
 - New member readings.
 - Break
 - Conduct business, including reports.
 - Limit reports to 2 min. Any longer than that should be submitted to the mailing list. If there is more than one report, limit it to 3 minutes.
 - During announcements or brags, a person may only be called upon once and have a time limit (2 minutes?) End with the Raffel
 - **ACTION TAKEN:** All were in favor of trying the new format for a few months and seeing how well it is received. The board did not agree on a specific time limit for reports, announcements, and brags, but Gary will attempt to control the time spent during future meetings.

- Audio equipment recommended for web presentations & club meetings (Nelson)
 - Members have expressed concerns about the difficulty hearing presenters and others during the meeting. The large space, poor acoustics, and cross-chatter during meetings make presentations challenging to hear. Nelson proposed that the club purchase a high-quality sound system for VRC to use. Additionally, with a memorandum of understanding between the club and the church, the equipment can be stored at the church and

used by both the club and the church. The club would retain ownership of the equipment. Additional discussion -

- Should the room be set up differently? We could try this, but the projector screen is mounted on the wall, making a change difficult.
 - Could we use existing audio equipment in the church? Perhaps, but access is a consideration, and it's not well deployed for use in the Fireside Room.
 - **ACTION TAKEN:** Should we purchase a high-quality sound system for a maximum of \$2500? The decision will be made at the next membership meeting. Two people would need to help as our audio engineers during the meeting. Nelson will take this to the October Club meeting for a brief discussion.
 - **ACTION TAKEN:** We'd like to avoid the idea of video/web streaming for now. This will require more research. However, the Board authorized Nelson to obtain a paid Zoom account for the club for future presentations and meetings.
- Future presentations & announcing them (Nelson)
 - Future presentations are listed in the board calendar document on Google Drive. Nelson, as the VP, will send out monthly meeting announcements with the planned presentation and raffle prize.
 - Mike Ashmore October Solar Panels
 - Gary November - remote radio demo
 - Replace the Current Projector—Gary proposed purchasing a new projector. The current projector is low resolution and not particularly bright. Gary gave an example of a higher-quality projector for around \$1,200.
 - **ACTION TAKEN:** The board agreed to replace the projector; however, we'd like to investigate options. Nelson and Nathan were appointed to form a Committee to explore what model/make to buy. The limit is \$1500. When they agree, send a link to Brad to purchase.
 - Club meeting minutes missing for May & June 2023
 - No one can locate the minutes for the May and June 2023 meetings. Google Documents revision history does not help.
 - **ACTION TAKEN:** Mark will touch base with John to see if we can locate these.
 - Passwords for groups.io are needed in the Master Passwords file (Nelson)

- **ACTION TAKEN:** Nelson will work with Nathan to get the groups.io password information.
- Review of \$5K CD purchase (Brad)
 - **ACTION TAKEN:** Next CD purchase. Hold to see how the current CD matures before purchasing a new one. We don't want to lock up funds at the moment.
- Next raffle prize to purchase? (Brad)
 - Anytone 878 - November - **ACTION TAKEN:** Approved.
- Set a minimum number of tickets to sell for the Powerwerx battery and case. The price is \$467.40 with shipping. I suggest 90. (Brad)— **ACTION TAKEN:** Approved at 90 tickets.
- Roster review. Reinstate old practice? (Brad)
 - Should we pass the roster around at some point to update it? In the past, this was done during meetings.
 - **ACTION TAKEN:** Filter it down to only paid members. Place it at the greeter table to confirm information. If someone finds they are not listed, they should talk to Brad to confirm they have paid their dues.
- Revisions to Policies and Procedures (Gary) -
 - There is no mention of how to modify policy or procedures. This was intentional - the board can and should amend as needed. It was also discovered that the P&P states the nominating committee is to be appointed in July - whereas the Bylaws state it should be appointed in June.
 - **ACTION TAKEN:** Review the Policies of Procedures annually to validate them. Consider starting in December.
 - **ACTION TAKEN:** Effective immediately, change P&P to reflect what is in the nominating committee's bylaws. Mark will update the document.
- Revisions to Bylaws (Mark)
 - We can update the Bylaws if needed. It is defined as a quorum of members. A quorum is defined as a majority of members present.
- Nominations and elections (Gary)—

- The board discussed the potential for electronic voting (not via email - but rather a specific online tool). There are many Pros and Cons to this method. **ACTION TAKEN:** Gary will present the pros and cons of electronic voting to the membership at the October meeting. He will not ask for a vote but rather for members to consider the issue and, at a future meeting, get input and entertain a vote. If electronic voting is approved - a committee should be formed to explore available options. Policy and Procedure and bylaw amendments would also need to be considered.
- October 4th club meeting format—should it be on the air? (Brad) **ACTION TAKEN:** The proposal has been withdrawn. This was a consideration with the COVID surge at the September meeting.
- Balloons!! (Brad) - There was some interest among members in launching APRS balloons. **ACTION TAKEN:** table
- Confirm the October board meeting date and time (Brad) **ACTION TAKEN:** October 24th at 1830 at Nelson's.
- 2025 board and club meeting schedule (Brad) **ACTION TAKEN:** Table for now. Brad will work on scheduling the room for next year.
- Gary hopes to increase the wireless speed for the November meeting. Should we talk to Mike Fling, KD7RXA? Could we get access to the staff Wi-Fi? **ACTION TAKEN:** Gary or Nelson will try to contact someone.
- AI7BQ request for donation receipt (Brad) **ACTION TAKEN:** John was given the receipt. However, we need to clarify donations with a set monetary threshold—table for next month's Board meeting.
- Aug Board Meeting Minutes. **ACTION TAKEN:** Approved. Mark will post these.
- Adjourned at 2130

August 2024 Board Meeting

MINUTES

August 29, 2024 VRC Board Meeting at Cafeto

Attendees: Gary, Sergio, Brad, John, Nathan

President Gary AG7TH called the meeting to order at 6:09 PM

ELECTION AND VOTING PROCESS

Board agreed that the nominating committee members will also serve as the election management committee (i.e., handle and count ballots). Board asked Gary to notify the nominating committee to be prepared to handle balloting.

FINANCIAL REPORTS REVIEW

Brad requested put reports out every month. Brad would like board members to review the monthly financial reports produced by Brad and look at the Credit Union statements at least once every couple of months.

RAFFLE PRIZE SELECTION LIST

The board confirmed the September

- ☐ SEP Yaesu FTM 300 (\$399.95) << Approved/purchased 5/20/24 \$399.95
- ☐ OCT LiFePo Battery Box with Charger. Brad and Nathan will select a Powerwerks solution.
- ☐ NOV Anytone 878
- ☐ DEC Headset w/ Microphone

And recommended that Brad jump on anything on the parking lot if a Black Friday deal comes along.

BOARD CALENDAR

CHURCH DONATION

Brad recommended a bulk donation to the church. The value of \$500 came up. Board agreed \$500 from checking account plus pass a hat. Pass the hat during the October meeting.

FINANCIAL POSITION

The board had a brief conversation about our the club's financial health. Talked about "were does your money go"? Document. The board agreed to review, edit, and publish the document on the reflector or website. Gary pointed out that the membership would support an increased of membership fees from \$12 to \$18.

SECRETARY TRANSITION

John will work with the incoming Secretary.

GOOGLE DRIVE ACCESS TRANSITION

John will withdraw his credentials, and work w/ Nathan to audit. Also provide support for onboarding new members.

VISA CARD HOLDERS

NATIONAL NIGHT OUT 2025

Tony and Sergio managed the 2024 event. John agreed to help in 2025.

CLUB QSL CARD STATUS

Nathan agreed that a final selection poll needs to be conducted. He'll handle it.

MINUTES STATUS: BOARD AND CLUB

HOSPITAL GRANT STATUS

BOARD MEETING LOCATION

REVIEW OF \$5K CD PURCHASE

Defer discussion to a future board meeting.

GREETING TABLE

Lanae

=== ADJOURNED 1925 ===

July 2024 Board Meeting

MINUTES

July 15, 2024 VRC Board Meeting at Cafeto

Attendees: Gary, Sergio, Brad, John, and Nathan

Gary called the meeting to order at 6:39 PM

CLUB EQUIPMENT

- Nelson has volunteered to be the equipment/asset manager.
- The board unanimously agreed to discuss insuring the Science Center equipment sometime before December 2024.

- Brad agreed to be Nelson's point-contact on the board.

GIRL SCOUT STEM DAY

- John added the date to the board calendar.
- Laura wants info on the ARRL Girl Scout Badge program. See Scott.
- We will have our own room, so it should be quieter.

CLUB QSL CARD STATUS

The board agreed that there will be one design winner. Two more runoff votes. The first runoff will present the top three to the full membership. The second runoff will present the top two from that runoff, which will yield one winner.

ARRL COMMISSION PROGRAM

Brad moved that VRC place ARRL Commission Program be put on hold until the ARRL systems are back online and fully functional. The board voted unanimously in favor of Brad's motion.

POLICY & PROCEDURES AMENDMENT

The board discussed striking the nominating committee procedures and keeping the bylaws untouched. The board was in agreement that this needs consideration, but would like to get feedback from the current nominating committee, and take action at a future meeting. Gary will give the committee heads up that we will be seeking feedback.

NEW HAM IN THE AREA PROCEDURE

Gary sought the board's input on the procedure to follow when VRC is informed about potential new members, whether through direct contact or referrals. He recently received an inquiry and is looking for suggestions on how to respond. Sergio and Brad suggested sending the same handout provided to those who obtain their licenses at our VE sessions. Gary plans to email the interested individual, directing them to the VRC website and inviting them to a club meeting. Nathan advised against sending a PDF of the tri-fold VRC brochure, noting it wouldn't display well on a computer screen. The

board agreed to explore a more comprehensive "new ham" policy and procedure at a future meeting.

BROCHURES

Should the VE session handouts that were recently updated be put on the club website? The board expressed no objection but wants it placed on a testing page.

FIELD DAY ORGANIZATIONAL STRUCTURE

- Ken handing over the keys.
- Concept of station captain
- We need technical group
- Station captain could choose
- Station captain manages logistics for each station
- Station captain pulls tech group in if they need assistance
- We need an overall "rules and management" committee
- Coordination meetings where captains are selected and tech group will be assigned
- Have a committee that reports to the board be responsible
- One liaison to the board is required

EQUIPMENT DONATIONS

Gary wants to review the equipment donation policy. Previous boards gave Riley authority to make decisions on the fly. Prior minutes were read.

The board granted the President the discretion to determine the best balance between accepting hardware donations and understanding the needs of recipients. It was emphasized that VRC does not want to become a dumping ground for unwanted equipment, so any unclaimed items should be removed by the donor. Generally, the President has the authority to approve donations up to a \$1K value, with a requirement to seek board approval for donations exceeding \$1K. This guideline is flexible and not a strict rule.

REVIEW OF CALENDAR

John gave a brief review of the calendar.

Gary adjourned the meeting at 8:44 PM

June 2024 Board Meeting

MINUTES

June 27, 2024 VRC Board Meeting at Cafeto

Attendees: Gary, Sergio, Brad, John. Nathan was absent.

Gary called the meeting to order at 6:06 PM

SCIENCE CENTER BUDGET REQUEST

The board may want to follow up with Tony, as Ray mentioned they've run out of first contact forms. Brad confirmed that there hasn't been a budget in place before. John asked how the current request compares to previous actual expenditures, but Brad explained that prior costs were covered by a grant, making it difficult to determine. There was a discussion about ARRL handouts, canopies, and park activities. John noted that his threshold for discussion would be around \$1,200, so the \$395 request didn't warrant discussion. The board approved \$500 for the remainder of 2024, with the condition that Tony submits a budget proposal for review at the end of the year for future budgeting. The approval passed 4-0.

BUDGET FOR NATIONAL NIGHT OUT, SCOUTING, and other EVENTS

Community event in Veneta 5pm-7pm in August. Multiple agencies have tables. Tony will be the lead. Gary will email Tony and ask for budget request details, dates, and a list of future events.

CALL SIGN BADGES COSTS

Nelson contacted Oregon Design to find out the cost to supply badges. Quoted prices are:

Qty	Price
1-3	\$24.26

4-5	\$16.17
6-11	\$10.78
12+	\$7.19

Brad considers the lower quantity price breaks to be fairly expensive. In the past the average price has been \$10.83 (club subsidizes 83 cents per badge). We would need to place larger orders to bring the price down. The board is comfortable with the \$0.83/badge subsidy. Despite the increased mailing costs, the board agreed to take no action or make changes. Badges will remain \$10.00 each.

BUNNY DONATIONS BY MAX

It turns out that Max did not give a bunny to the club. The board took no action.

AUGUST CLUB MEETING

The Friday August 2, 2024 club meeting date conflicts with the Waldo race, so the board has decided to reschedule the club meeting for Friday August 9, 2024. Brad will ask the church if August 9, 2024 is available. Brad will figure out an appropriate time for the VE testing. There was further discussion about VE testing dates.

REMAKING ARES/EMCOMM IN LANE COUNTY

John reported that he met with Lane County Emergency Manager Tiffany Brown during Field Day. He followed up with an email stating that VRC and EARS would like to meet before September if possible. John acknowledged that fire season is here and that Tiffany may need to assess the current ham radio participation levels and determine strengths and needs before meeting with us. John will share her response with the board.

FIELD DAY 24 EXPENSES

We planned for two meals, but served three. Food expenditures of \$751 and were under budget. Total FD expenditures were \$1161 out of a budgeted \$1570.

FIELD DAY LAPTOPS

It was noted that some of the Field Day laptops are underpowered and failed to properly decode FT8 packets. Gary noted that WSJTX maxed out 2 cores and dropped some decodes. So, we likely need higher power laptops for next year and we should look into getting a refund, but in the meantime Gary will do more research and report back to the board. There was discussion about how the logging software might impact the situation and if receipts for the Costco purchases are available.

NOMINATING COMMITTEE and ELECTION PROCEDURE

Gary will explain to the committee our expectations of openness and non-favoritism. In a contested race, Gary proposes voting by ballot with the nominating committee handling the counting. Ballots will all be write-in. The board had no objections to this approach.

CLUB MEETING MINUTES STATUS UPDATE

John reported that the last published club meeting minutes were March 1, 2024. The club minutes for April, May, and June are still in draft form. The board agreed to the following catch-up deadlines. These dates have been added to the Special Event Schedule.

7/11	April & May
8/8	June & July
9/5	August

HOSPITAL RECONCILIATION

John will meet with Brad no later than 7/15 and will not spend anything in the next 3 days.

VACATION SCHEDULE

- Nathan will be on vacation 6/27-6/30
- Brad will be on vacation and out of state 7/18-7/30

PRESENTATIONS

John reviewed the presentation report with the board.

CALENDAR REPORT

John reviewed the calendar with the board and made small changes.

FIELD DAY

John Cuff attended Field Day on Sunday and expressed interest in donating \$100 to purchase a propane grill. The board asked Gary to reach out to Mr. Cuff and explain that while we appreciate his generous offer, we would prefer not to accept the donation if it's specifically for a grill. However, we would be happy to accept the donation if it can be allocated to the Science Center for youth outreach.

MEETING ADJOURNED AT 7:32pm

May 2024 Board Meeting

MINUTES

May 20, 2024 VRC Board Meeting at Cafeto

Attendees: Gary, Sergio, Brad, John, Nathan

Gary called the meeting to order at 5:40 PM

ORRC

Sergio reported attending the LCSARO meeting last week. Matt W7ARD requested that the VRC board supply two officer signatures on a proxy statement authorizing Matt as the club's representative for the upcoming ORRC elections. Following this request, John visited Matt the next day and provided his signature on an email printout provided by Matt. Gary is designated to provide the second signature.

UNBUDGETED EXPENSES

Financial Control and Expenditures:

- The Treasurer reported multiple instances of non-budgeted expenditures by club members without prior board authorization.
- The board unanimously agreed on the necessity of strict enforcement of financial control policies to ensure sound fiscal management.
- According to club bylaws, all unbudgeted expenditures and budgeted expenditures exceeding \$100 require approval from at least three officers before spending or reimbursement.
- It was noted that members might not be fully aware of these financial controls. An announcement will be made at the next club meeting to remind members of these policies.

Science Center Budget:

- Nathan recommended establishing a budget for the Science Center.
- Brad suggested that Tony prepare a written budgetary proposal for the Science Center.
- Both recommendations were approved unanimously by the board.

Conclusion

The board was in unanimous agreement on enforcing financial controls and proceeding with the preparation of a Science Center budget.

HOSPITALS

John gave a report about the PHRB and MWMC hospital ham radio upgrade projects. The PHRB job has closed, with the following items still needing attention:

- Possible RF Amplifier Trouble (turned out to be a coax jumper problem).
- Hustler Antenna Tuning Issue
- LMR-400 Labeling Issue

John informed the board that PHRB has applied for two more grants to outfit Cottage Grove and Florence facilities with AREDN capability.

The MWMC go-box job is in the hands of Ken W7PL. Purchasing for the AREDN job is imminent. Ross KC7RJK and Nathan AI7NC will assist with the installation and provisioning of the system.

Brad recommended that John consult with Scott N7JI about securing an ARDC Grant to cover possible expenses involving battery and solar system to support Conrad and Blanton AREDN sites.

LIFE MEMBERSHIPS

The board discussed a member's suggestion to introduce paid life memberships but opted against implementing any policy changes at the present time. Additionally, the board deliberated on the possibility of amending policy and procedures to annually accept recommendations from the membership, but no conclusive decision was reached on this matter.

NEXT BOARD MEETING

The next board meeting will be at 6:30 pm on Thursday June 27, 2024 at Cafeto. Board members are to bring their own food and beverage. Nathan will not be present.

During a subsequent email exchange, a majority of board members expressed a preference to conduct most board meetings in-person in lieu of meeting on Zoom.

REPEATER TOUR

The board decided to reschedule the 2-meter repeater tour to Prairie Peak, which was initially planned for Saturday, May 25, 2024. John will inquire with Matt W7ARD to determine the most convenient Saturday for him, and he will then update the board calendar accordingly to finalize the tour's rescheduling.

PRESENTATIONS

- ☐ JUN Field day information sharing
- ☐ JUL Bamboo Hex Beam Antenna by Gary AF7NX, or FT8 by AG7TH
- ☐ AUG LMARG & Hospital by AI7BQ

RAFFLE

- ☐ JUN FT5DR (\$399.95). Purchased 04/25/2024 for \$399.95
- ☐ JUL X50A (\$120) and LMR400 ABR25400UF PL-259 Coax, 50' (\$130).
Board approved. Purchased 05/20/2024 for \$249.95
- ☐ AUG Yaesu FTM 300 (\$399.95)
Board approved. Purchased 05/20/2024 for \$399.95
- ☐ SEP Yaesu FT5DR (\$350.00)
Board approved. Purchase pending.

ARRL SIGNUP PROGRAM

The board briefly discussed this topic and determined the need for more information about the commission payment.

ADJOURNED

April 2024 Board Meeting

MINUTES

April 25, 2024 VRC Board Meeting on Zoom

Attendees: Gary, Sergio, Brad, John, Nathan

Gary called the meeting to order at 7:10 PM

REVIEW OF BOARD CALENDAR

John walked the board through the calendar.

MAY PRESENTATION

Leaders of each race talk give quick description and contact information for their activities:

1. McKenzie Trail (Kathryn)
2. Alpine Epic (Gary)
3. Waldo (Kathryn)
4. Oregon 200 (Matt)

JOINT EARS/VRC BOARD MEETING

The board agrees to meet with EARS 05/08 (Nathan Excused) to get to know each other better and find common ground. Meeting will be at Spfd. JC at 7:00pm. We can invite them to the LCOG space under separate cover.

NEXT VRC BOARD MEETING

Standard last Thursday

POLICY AMENDMENT

The board unanimously agreed to delete the words “and the check signed by the treasurer, president, or vice-president AND counter signed by the treasurer, president, or vice president.” from Article IXs3A2

The rationale is that this is a procedural burden in today’s financial climate.

POTA EXPENDITURE REQUEST

Ken W7PL is requesting \$50 to cover POTA workshop day expenses. Board approved, and considered this a simple budget item that doesn’t need board approval.

DONATED ITEMS POLICY

VRC often receives offers to take in donated equipment valued between \$500 and \$2,000, and the board needs to establish a consistent policy for handling these offers. Currently, we have an \$850 donation to consider. The question is how to find a suitable recipient for the equipment. Options include advertising at club meetings, on the

website, and via the Reflector. For this particular lot, the equipment will be priced and displayed at the May meeting, with Gary notifying members through the Reflector. Items should be priced low to ensure they sell quickly, and we want to avoid burdening Brad with cashier duties. John emphasized the need for formal policies and procedures (e.g., a form, spreadsheet, surplus disposition, restrictions, donation manager, permission to donate, raffle, swap meet). The board is comfortable allowing Gary to fully manage the \$850 donation.

ARRL FIELD DAY MERCHANDISE

In the past, funds for Field Day hats and shirts were collected after the fact, which became chaotic. To streamline the process, VRC now requires payment upfront. Shipping costs are \$5 per order for hats and \$7.50 per order for everything else, including mugs and t-shirts. The board reconfirmed the policy of collecting funds in advance. Announcements for “orders being taken” will be made during a single 3-hour window on May 3. During this time, members will need to choose sizes, colors, and other details. We should post this information on the Reflector and direct members to a web page showcasing the merchandise. Sergio will include the URLs. Items will be distributed at the June club meeting, and no refunds will be given.

CDs and INTEREST RATES

Brad reported that he's not interested in CapitalOne. He wanted to know what the board's opinion was on moving some cash into a CD. Current balance is \$18,700 w/ \$2,500 earmarked for PHRB, and some needed for Field Day. Brad recommends moving \$5K into a 4.75% 7 month CD. Nathan recommends a higher amount be invested, though he needs more clarity on OCCU's liquidity policy.

The board agreed unanimously to proceed with the \$5K CD purchase proposed by the treasurer on a trial basis with review in August 2024.

ADJOURNED

March 2024 Board Meeting

Meeting Schedule for 3/28/24

February 22, 2024 Board Meeting

PENDING

January 29, 2024 Board Meeting

PENDING

December 28, 2023 Board Meeting

BOARD MINUTES

12/28/2023

Present: Riley, John, Brad, and Gary. Nathan participated via text messaging.

The meeting was called to order at 7:28pm at Papa's Pizza on Coburg Road.

REPORTING FINANCIAL DATA

The board followed up on a discussion held during the December 1, 2023 club meeting regarding ways to streamline the monthly financial reports. The board agreed that the membership is primarily interested in ensuring the financial well-being of the organization and understanding the general allocation of funds, yet the board also affirmed that the membership has a right to a full accounting of the club's treasury and financial transactions. Accordingly, Brad made a motion to limit the verbal financial report to a high-level overview by excluding beginning balances and instead emphasizing grand totals and key highlights. The treasurer will explain at every meeting that the monthly financial report is available in written form upon request. The minutes will simply reflect that the report is available upon request. John agreed the motion is aligned with the members' preferences, and other board members made similar supportive comments. The motion passed without objection.

HOLIDAY PARTY

The board was in agreement that the December holiday party at Dicki Jo's was a success. Board members commented that it was nice to get together with fellow hams and their family members in a relaxed setting, and that it was fun talking to different people that we hadn't seen in a while. The turnout was great this year, with the room filling to capacity of about 75 people. No complaints were received from any of the guests or from the restaurant, so the board directed Brad to book next year's party at the same venue for December 7, 2024 from 3pm to 5pm.

RED CROSS MOVE UPDATE

Riley conveyed that the American Red Cross's local chapter had relocated from their previous East Broadway address to 72B Centennial Loop, Suite 200, Eugene, OR 97401-2446. Riley explained that the decision to move stemmed from challenges at the Broadway location, specifically issues related to parking poachers, which became a significant concern. Riley informed the board that he intends to arrange a meeting with Carissa Hettech to gather insights into the relocation process and its success.

HOSPITAL GRANTS

John provided an update on the ongoing radio room upgrade project at PeaceHealth Riverbend, confirming its active status and a fixed completion date of May 15, 2024. He assured that there were no anticipated expenditures before February 1, 2024. Actively collaborating with both the hospital and the electrical contractor, John is currently in the process of preparing a comprehensive submittal document. This document will encompass block diagrams, dimensional drawings, and a detailed bill of materials. Furthermore, John mentioned that the radio upgrade project at McKenzie-Willamette, which includes AREDN mesh networking and a VHF Go Box, is currently on hold. This decision, made at the hospital's request, is due to weather conditions, and the project will resume when conditions improve. John expressed his commitment to working closely with Ken W7PL and the hospital to finalize the design details of the systems during this period of suspension.

YMCA UPDATE

The open house event proved to be exceptional, drawing a large crowd, and the venue was bustling with people shoulder to shoulder. Club members who attended unanimously praised the impressive facility. Looking ahead, Riley mentioned that post-January, he plans to coordinate a meeting with Llew St. Claire, the YMCA director, alongside Tony and Scott. The purpose of this meeting is to delve into the relationship between the ham radio club and the YMCA, discussing expectations and fostering stronger ties. During the discussion, John voiced his preference for the YMCA relationship to shift its emphasis away from children and concentrate more on young adults and the general public. While still open to incorporating programs for children, John suggested steering clear of promoting the YMCA connection as primarily

child-related. The board members reached a consensus in agreement with this perspective.

FIELD DAY LAPTOPS

Riley informed the board that Ken and Ray had placed an order for multiple laptop computers from Costco. The duo has already begun configuring these laptops for usage during field day. Nathan and John reviewed and vetted the purchase, giving their approval prior to acquisition. Their decision to approve was based on the retailer's reputable status, a track record of providing quality products, and the assurance of a return policy that mitigates any potential risk to the club.

FIELD DAY APPLICATION

Gary provided an update, sharing that a special use permit has been filed, but its processing is currently on hold pending the receipt of a certificate of insurance from Brad. The reservation for the park is in a pending state. During the board discussion, there was consideration given to extending the reservation by one day to accommodate a Sunday breakfast. The possibility of reserving for two nights was also raised, but final decisions on check-out times will be researched by Brad, and the topic will be revisited for further discussion in January.

Taking into account feedback from certain members of the field day team who highlighted a need for enhanced communication, the board engaged in thoughtful deliberation on this matter. Additionally, there was discussion about extending an invitation to the EARS radio club for the 2024 field day event, a proposal that received the board's unanimous support. It was mentioned that signup sheets will be made available at the field day event, allowing participants to utilize their own radios and antennas with approval from the RF coordinator to manage band slots. Gary will conduct a poll among the membership to gauge their thoughts on this idea before any conclusive decisions are made.

VE FEES VIA DEBIT/CREDIT CARD

Brad brought up an incident from the last meeting where an individual arrived without cash to cover the \$15 VE fees. To accommodate, Brad processed the payment using a

credit card. He highlighted that our credit card service provider, Square, offers three different fee structures. For a \$12 dues payment, the fee amounts to \$0.41. If a member opts to pay online, the processing fee is \$0.65, and if the card numbers are manually entered, the fee is \$0.57. While acknowledging the presence of fees, Brad emphasized their insignificance, ranging around 3-4%. On a positive note, Brad happily reported that 80 individuals have already paid their 2024 dues.

ARRL SPECIAL SERVICE CLUB SUGGESTION

Scott has proposed that the club apply for special service club status with ARRL, citing benefits that would serve as a feather in our cap. The primary element of this initiative involves integrating Emcomm into our club mission and structure. While considering this proposal, the board wants Scott to conduct an inventory of the necessary elements so the board can decide whether to move forward with the application. Scott will be invited to a future board meeting to formally present his proposal.

FREE YOUTH RADIO FOR MICHAEL KK7PWO

The board reached a consensus to furnish Michael with a new handheld ham radio in the \$90 price range. During the initial discussion, key points were outlined for consideration. These included determining eligibility criteria, such as whether the recipient should be a club member, any age limits, and whether they must study with W7ARD or test with VRC. The question of whether to provide new or used radios was also raised. The possibility of soliciting members to donate surplus radios for this purpose was suggested. However, the board acknowledged the need for a thorough review of the criteria for the free youth radio program. It was decided that the board secretary will be given an opportunity to examine previous minutes on this topic before revisiting and finalizing the criteria for the program.

ECHOLINK REPORT

John reported that Ross will communicate his plan for adding a second PL tone to the W7PXL repeater with Scott N7JI and Matt W7ARD. John also expressed an interest in relocating the Echolink system from Creswell to Eugene for easier maintenance and a better signal.

JANUARY PRESENTATION

Gary asked Scott to do a presentation on his DXpedition experience to Vanuatu. The time allotted will be a 20 minute presentation followed by a 10 minute Q&A.

FEBRUARY PRESENTATION

Show and tell – old technology and storytelling. Gary will coordinate. John offered to help with messaging.

GROUPS.IO BILLING

In response to a question from the treasurer, John responded that our first payment to Groups.IO was on 4/11/2023 in the amount of \$220. Our next payment of \$220 is due on 4/11/2024. Brad said he will put this on his calendar.

ADJOURNED

November 16, 2023 Board Meeting

MINUTES

November 16, 2023 VRC Board Meeting at LCOG

Present: Riley, Gary, John, Brad, and Nathan.

The meeting started at 7:10pm

WILLAMETTE INTERNET EXCHANGE (LCOG)

John & Nathan gave a brief presentation on the WIX. Afterwards, the board toured the computer facility.

ECHOLINK SYSTEM

John reported that the system is now open and Brad no longer needs to maintain the text file of member callsigns.

MEMBERSHIP

Membership dues are to be paid in advance, with the usual request for payments happening in December, although some members opt to pay earlier. New members have their dues prorated. Renewal notices will be sent by Brad on the Reflector ahead of the December meeting. Anticipating a surge in dues payment during the meeting, Gary has volunteered to sell raffle tickets to assist Brad. The board has approved the ongoing availability of the SquareSpace credit card payment option, allowing members to conveniently update and pay their dues online.

RAFFLE PRIZES

Brad is waiting for Black Friday in hopes that the raffle items will be on sale. The Yaesu FTM-500 is in stock at every HRO. An ICOM-ID52A will also be purchased.

ARRL MEMBERSHIP RATE

Riley conveyed that the VRC faces the risk of losing its ARRL affiliate status unless over 51% of our members are ARRL members. In response, John suggested initiating an ARRL sign-up campaign to raise awareness about this requirement. It was pointed out that the ARRL membership cost is set to increase in 2024. Riley will conduct a hand count to determine the current percentage of ARRL members among VRC's membership. However, he later reported that over 61% of VRC members are also ARRL members, indicating that we are in a secure position.

YMCA NEW BUILDING

Riley shared that he attended two meetings where Lliu St. Claire, responsible for various new initiatives at the new YMCA, especially the STEM program, was highlighted. Riley expressed satisfaction in reporting that the YMCA is enthusiastic about ham radio and values VRC's presence in their building. She feels our community based club aligns. Tony N7KQC extended an invitation to Lliu to visit the science center,

an offer she accepted, providing her with the opportunity to operate the 2-meter radio. Scott also attended the meeting to facilitate the initial steps.

Ray, Barbara, and Riley were also present at the meeting. Lliu extended an invitation to VRC members to join the ribbon-cutting and open house event scheduled for December 16, 2023, from 10 am to 3 pm at the new facility located at the corner of E 24th Avenue and Hilyard Street. Riley highlighted the building's compliance with current seismic standards, featuring two backup generators and a public shelter.

There is optimism about VRC offering classes, establishing a radio station, and potentially holding club meetings at the new facility.

MEETING AGENDAS

The board agreed to continue using shared Google docs agendas for both board and club meetings.

FIELD DAY 2024

A recent meeting/breakfast for the field day had a turnout of three attendees. It was emphasized that park shelter reservations can be secured up to six months in advance of the event, and obtaining a special use permit is also necessary. VRC's relationship with the parks department is positive. Ken W7PL is responsible for radios and antennas, except for 40 & 80-meter antennas, which Brad Black will handle. Ken W7PL will provide five radios.

Riley mentioned that Mike KC7HF expressed an interest in showcasing a communications trailer during the event. Joyce has proposed ideas for enhancing public relations. Coordination with Mike WA6OEM and other volunteers is recommended for power arrangements. Additionally, battery-powered speakers are required, and Sergio is the point of contact for this matter.

Concerning laptop computers, Brad is inquiring if the field day group requires more. Gary will communicate with Sergio and present an update at the next board meeting.

EQUIPMENT LIST

Gary reported that hasn't started on the project.

HOSPITAL REPORT

John reported that he emailed the W-9 forms to MWMC and PHRB. He noted the MWMC construction won't begin until Spring 2024, and the PHRB job will probably begin in the December/January timeframe.

FINANCIAL

Recently VRC officers met at the OCCU Credit Union to drop Sergio as a signatory and add Gary and John. To help with the hospital jobs, John was issued a VRC debit card.

PRESENTATION

Scott will do Venuatu presentation in January. John and Nathan will do a 5 minute intro to Groups.IO in December followed by 25 minutes of interactive Q&A. John will work with Nathan to cutover the DX SIG subgroup on December 8, 2023.

GOBOX INSURANCE

The board would like to insure the entire go box, not just the radio. The Icom 705 will also be insured.

LIBRARY

Gary suggested that the librarian bring a collection of items to the club meeting for on-the-spot check-out.

ADJOURNMENT

The meeting adjourned at 8:34pm

October 26, 2023 Board Meeting

MINUTES

October 26, 2023 VRC Board Meeting via Zoom

Present: Riley, Gary, John, Brad, and Nathan.

The meeting started at 7:10pm

FUTURE PRESENTATIONS

NOV – Logging #1. The basics of logging. LOTW. HF. QSL. Etc. (Gary)

DEC – Scott N7JI – DXPedition trip (Scott)

JAN – Groups.IO presentation (Nathan & John)

FEB – Logging #2. Software options. LOTW details. How to use software/website. (Gary)

RAFFLE PRIZES

NOVEMBER – Yaesu FTM-500 (\$550). Do we want to do 2 big-ticket items back/back? Concern that we might not sell all 110 tickets to cover the cost of the FTM-500 at the November 2023 meeting. Need to drum up interest via Reflector.

DECEMBER – ICOM-ID52A (\$600) (or FTM-500 if inadequate tix sales in November)

Groups.io poll yielded 16 responses.

#1 Icom ID-52 HT. (\$600) < Board agreed. Will raffle in Dec or Jan

#2 FT5DR tied with FT60 < Board did not discuss.

#3 Anytone 878 < Board did not discuss.

OCCU ACCESS AND CHECK SIGNERS (Brad)

Riley, Sergio, and Brad are currently signatories for the OCCU account. After a brief discussion, the board agreed to drop Sergio and add Gary.

2024 BUDGET (Brad)

The board reviewed the budget as proposed by the club treasurer. After discussion about the various line items, the board approved the budget based on an 85% membership retention projection. The board agreed to make the budget available to any member upon request.

FIELD DAY 2024 UPDATE (Gary)

Gary has taken on the role of coordinator and has been in contact with the Parks & Recreation department, working on an updated application. Shelter #4 cannot be reserved until December 22nd, six months in advance, so our plan is to make the reservation and submit the special permit application, including the required fees, around that time. It's worth noting that Ken W7PL has expressed an interest in assisting with antenna systems and has plans to participate in Field Day 2024.

There are numerous volunteer opportunities available, such as the "get on the air" station, social engagement, answering questions, working on antennas and radios, camping, ensuring safety, greeting participants, coordinating RVs, information and sign-in booth, Winlink station, budgeting, and setting up emergency antennas. Like all activities, it's essential to ensure a balance of various interests, skills, and abilities.

Regarding Tom's video, if it's complete, the board would like to have it featured on our website.

EQUIPMENT LIST UPDATE (Gary)

Haven't started on the project. Needs data in machine readable format. Need to reach out to each person listed on the list. Sheet was originally created to calculate insurance, but now we're tracking equipment on the list Gary's compiling. Nelson should have the library list. Sergio has some equipment at his shop.

501(c)(3) HOSPITAL GRANT UPDATE (John)

John will bill VRC monthly as the project continues. Bill 5 days prior to the end of month. Debit card will be issued to John Simpson. John will give Brad his OCCU account number.

GROUPS.IO SIG MIGRATION (John)

- Review existing mailing lists on old system
- Decide which ones are no longer needed
- Identify those that will migrate
- Prioritize the migration candidate
- Identify moderator for each SIG, and keep them in the loop
- Import addresses or start blank
- DX SIG goes First
- Gary will be the DXSig moderator
- John will port the DXSig over during first week of November

ECHOLINK AUTHENTICATION UPDATE (John)

Not much progress. John committed to the switch-over no later than December 1, 2023. That way Brad can simplify his record keeping duties.

John talked about dual tones on PXL.

SILKE REQUEST FOR CONTACT PHONE NUMBER (Brad)

Silke needs a VRC technical contact for the W7PXL VHF repeater. Board recommended Matt W7ARD.

NOVEMBER 11/16/2023 BOARD MEETING LOCATION/MODE (Brad)

The board agreed to conduct the 11/16/2023 board meeting on Zoom, but meet in person quarterly at a restaurant or some other venue.

BUSINESS

John was asked to adjust the website calendar to move the board meeting from 11/23 to 11/16.

ADJOURNED AT 9:01PM

October 3, 2023 Board Meeting

MINUTES

October 3, 2023 VRC Board Meeting at Papa's Pizza

Present: Riley, Gary, John, Brad, and Nathan.

The meeting started at 7:10pm

SETTING UP SIGS ON GROUPS.IO

John and Nathan briefed the board on their plans to move existing SIG mailing lists from the Mailman system to Groups.IO. John will share a list of the existing mailing lists with the board. Nathan reminded everyone that the plan is that all SIG subgroups have an identified Groups.io moderator. After a brief discussion, the board agreed that if a SIG doesn't have a moderator, the board reserves the right to close down the mailing list.

EQUIPMENT LIST AND INSURANCE

Brad said last year the 6-meter equipment and everything over \$200 was insured. The board agreed to stick with this formula. Gary agreed to take on the responsibility of maintaining the list, which will include items in the lending library, equipment in the field, equipment stored at the homes of various members, at the science center, and in warehouses). The board agreed that items less than \$200 (with the exception of tools) should be on the list. The board agreed to poll the membership to determine the whereabouts of untracked property. The board wants to discuss surplus unused equipment at a later date.

OCTOBER RAFFLE PRIZE

Group-24 battery, trickle charger, and battery box.

NOVEMBER RAFFLE PRIZE

The board agreed that a handheld radio should be raffled, but will poll the membership to determine if a Yaesu FT500DR (approx \$550 value) is appropriate.

DECEMBER RAFFLE PRIZE

The board agreed that another handheld radio should be picked.

NEW MEMBER WELCOME EMAIL

Brad noted that the board created a welcome email to be sent to new members during the pandemic. If we want to continue this practice, Brad is looking for another person to take over the task. Gary suggested that a flier be made available at the sign-in table. Brad will bring a copy of the welcome email to the next board meeting. Riley said an info packet is given to new licensees. John mentioned the flier (or other communication) should provide instructions on how to join the Reflector mailing list. Nathan suggested that we could use the Groups.io automatic invitation email to describe how to join SIGs.

501(C)(3) HOSPITAL GRANT CONDUIT

John reminded the board that PeaceHealth Riverbend and McKenzie Willamette Medical Center have received federal grant money to upgrade their ham radio systems to include AREDN mesh networking and a go-box. At a prior meeting, Brad expressed support for the idea, but he did not want excessive workload associated with the deal. He doesn't want to be the purchasing agent or write a large number of reimbursement checks. Nathan and John will talk with Grant Finch on 10/5/2023 to learn more about how the money will be handled.

FIELD DAY 2024 LEADERSHIP

Riley reported that the leadership for Field Day 2024 is up in the air. After a brief discussion about FD planning meetings, antennas, setting up stations and demos, breakfast, and the park use application, Gary stepped forward and volunteered to serve as the Field Day 2024 facilitator. Gary will bring a Statement of Purpose to the next board meeting for review. The board expressed an interest in hearing ideas from the existing FD leadership.

YMCA BUILDING UPDATE

John reported that there has been no forward progress on this topic. Scott was originally the one who reached out to the YMCA manager to float the idea of incorporating VRC in their building design and plans, but he hasn't heard back. The board expressed concern that Scott has a large number of things on his plate. John agreed to check in with Scott and coordinate an action plan.

FUTURE BOARD MEETING CALENDAR

The board agreed to meet on 10/26/2023, 11/16/2023, and 12/28/23.

HOLIDAY PARTY

The board reaffirmed that the holiday party will be at DickieJo's Burgers, 1079-C Valley River Way, Eugene, OR 97401 on December 9, 2023 from 3:00pm to 5:00pm

NEWSLETTER EDITOR UPDATE

John reported that he met with Janel and Mark about transitioning the newsletter editor role to Mark.

FIELD DAY VIDEO

The board talked about the 2023 field day video and would like to see a link to the video on the VRC website and would like to see it announced on the Reflector.

August 23, 2023 Board Meeting

MINUTES

Present: Riley, Sergio, Brad, Nathan, and John (via Zoom)

President Riley called the meeting to order at 7:13 PM

BRAD'S AVAILABILITY

Riley asked Brad if he will be able to attend the September club meeting. Brad believes he will be able to attend.

FIELD DAY 2024

Park application process needs to be started and leadership discussion (Riley)

Should we invite Dave, Joyce, & Ken to run the show again? Dave saw Sergio a few weeks ago to express some concerns about serving again. Riley expressed to Dave how well things ran. Riley said Ken will be with VRC next year instead of being in the mountains. John would like to invite Dave, Joyce & Ken rather than "volunteer them" or assume they'll serve again. Sergio would like to invite Dave, Joyce & Ken to a future board meeting. Board agreed to invite them to the 9/28/2023 meeting. Brad expressed that he would like Dave and Joyce to at least coordinate the park application. Riley will reach out and make the invitation.

Nelson again requested purchase of two low cost laptops for use at Field Day. They want to have up to 5 stations. Two laptops used for FT8, but more laptops needed.

Nathan's recommendation that an official requisition be made to the board from the 2024 FD Team after it has formed was supported by the full board.

THOUGHTS FROM BOARD MEMBERS

A suggestion from Janel to have "Thoughts from a board member" as a feature item in the newsletter was shared with Nathan. This series would give board members a platform to express their views on VRC and to share vision, ideas, goals, etc. with the membership. This would give members a better idea of where the board members stand.

NOMINATION COMMITTEE (Riley)

Riley recommends opening up nominations from the floor at the September meeting with current board members expressing their interest in serving or not. Brad noted a nominating committee is required in the bylaws. Board would like Riley to appoint

Nelson (and Bob and Barbara) to form an official nomination committee. John, Brad, and Nathan expressed their interest in serving another year. Sergio is undecided, but is willing to serve another year if nobody else is nominated. Riley is willing to step aside if another member is interested in being president, but will continue in his role if nobody steps forward. Riley noted that his other responsibilities (VE coordinator, chief BBQ operator, etc.) will continue to be served by him.

NORKENZIE PASS-THE-HAT DONATION (Brad)

The board agreed to conduct the pass-the-hat event in October and announce it ahead of time at the September meeting.

SEPTEMBER RAFFLE PRIZE

Elk antenna. Brad reported we need to sell 51 qty. \$5 tickets.

OCTOBER RAFFLE PRIZE

Sealed group 24 battery from Bi-Mart and a Trickle Charger from Harbor Freight in a battery box donated by John.

The board agreed to ask members at a future meeting and conduct a Groups.IO poll of the membership to get ideas about other prize ideas. Sergio mentioned that everyone would like a medium size power supply.

NEWSLETTER FUTURE

John noted that Janel is stepping down as newsletter editor at the end of August. Given that the Reflector seems to be the media delivery mechanism of choice these days, and given changing technology and demographics, the board might want to consider changes in the way and/or frequency in which the newsletter is published.

The board agreed that use of the Reflector is much easier than publication of a newsletter, yet, the newsletter has served a vital role in VRC's long history. It memorializes the club's legacy and documents our activities for future generations to review.

At this time the board does not want to retire the newsletter. Instead, the board will reach out to the membership and find out if anyone (or a team) is interested in publishing the newsletter. John will lead the discussion at the September 2023 club meeting.

The board asked Sergio to prepare a certificate of appreciation to be presented to Janel at the September meeting.

AUGUST FINANCIALS

Brad will present July financials at the September meeting. August financials will be reported at the October meeting. The board is comfortable with this.

SEPTEMBER MEETING STRUCTURE

- No presentation.
- Raffle and Door Prizes
- Nominations and elections.

2024 DUES

After a brief discussion about budget performance, the board agreed to continue the \$12 individual / \$18 family dues structure.

APPROVAL TO PAY W7PL \$816 FOR FIELD DAY 2023 EXPENSES

Board directed Brad to pay this bill.

501(c)(3) HOSPITAL GRANT FUNDING CONDUIT (John)

John reported that McKenzie-Willamette Medical Center (MWMC) and PeaceHealth RiverBend (PHRB) received grant approval for ham radio upgrades. Funding for this activity needs to be billed through a 501(c)(3) entity; either LCSARO or VRC. John proposed that VRC serve as the funding conduit. The board agreed to John's proposal provided that both hospitals pre-pay VRC and we keep Brad's involvement as Treasurer to a minimum. VRC doesn't have the money to float.

RECOGNITION OF SCOTT N7JI FOR HIS NEW ARRL POSITION

John thinks it's a good idea for the club to verbally recognize Scott's new ARRL appointment at the next club meeting. The board agreed that Riley will do this. Scott will be given three minutes to describe his new duties.

YMCA BUILDING UPDATE

The board would like to hear from Scott N7JI about next steps for possible VRC office space, radio room, and meeting space in the new YMCA building. Since the timing hinges on Scott's communication with the YMCA director, John will reach out to Scott and let him propose an appropriate time to talk to the board about this topic.

HOLIDAY PARTY

At Sergio's suggestion, the board agreed to give away a \$200 door prize at the holiday party event. Perhaps a good quality HT or a Mobile radio. The board decide what to give away sometime before the October board meeting.

ADJOURN

The board meeting adjourned at 8:42pm

July 13, 2023 Board Meeting

MINUTES

Present: Riley, Sergio, John, Brad, and Nathan (via Zoom)

The meeting started at 7:00pm

NOMINATING COMMITTEE

Sergio will send an announcement on the reflector asking for volunteers who want to serve on the nominating committee.

September club meeting will feature:

- Nominating committee appointment
- Election of officers

The board agreed the September meeting will be on 9/1/2023. Brad and Riley confirmed the VE session is 9/8/2023, so there's no conflict. Brad will contact Janel about updating the club calendar.

VENETA EMCOMM PROPOSAL

Board agreed to attend the August 1 event in Veneta from 6-8pm. Sergio expressed an interest in participating. Tony N7KQC is also interested. We can bring a go-box, table, 10x10 canopy, banners. Nathan can bring a field antenna on a tripod. We can set up the iCOM 705. Take pictures.

MCKENZIE DISASTER PREPAREDNESS FAIR

Board agreed to support this September 9 event. Sarah asked us to participate. A wide variety of agencies will participate. Upper McKenzie Community Center. John will contact Jeannine Parisi at EWEB and invite her. John will attend, and probably Sergio.

FIELD DAY LAPTOP REQUEST

The field day planning group expressed a need to have four laptop computers. The idea is to use two laptops for FT8, and two handle logging. The board discussed the issue and decided not to buy any new laptops at this time.

FIELD DAY ANTENNA EXPANSION

The planning group would like more antennas to support multi modes on the same band and get a bit more gain aimed towards the East. Possibly a \$400 Hex for 20-meters or multi-band. Board agreed to table this issue to a future meeting.

RAFFLE UPDATE

ELK antenna and feedline has arrived for the next raffle.

NOMINATION COMMITTEE

The board briefly discussed the composition and recruitment

PASS THE HAT

This fundraising event was to be held in August, but since that meeting has been canceled, we will announce the fundraising event in person during the September meeting and pass the hat in October.

ADJOURNMENT

The meeting concluded at 7:52PM

June 26, 2023 Board Meeting

Attendees: Riley W7RIL, Sergio W7SY, Brad N7BED, Nathan AI7NC, and John AI7BQ

Riley called the board meeting to order at 6:15pm

LICENSING

Riley received new VEC packets

FIELD DAY

The board casually talked about how field day went. Brad handed the 2023 Field Sign-in Sheets to Sergio for safe keeping. Brad scanned the documents and uploaded them to Google Drive

Nathan wondered how many people spent the night at field day. Riley said about a dozen.

Sergio talked about the laptop computer usage, and Riley said there were several people who hadn't been seen in a long time.

In response to an inquiry by John, Nathan talked a bit about Jim Orglosso's interest in emcomm and airplanes.

Sergio talked about making over 100 contacts on 80 meters. He said 80 is great at night. In addition, Sergio logged 200 contacts with WA6OEM. He and Mike were thrilled to make contact with a station in Oklahoma.

Nathan said that Scott N7JI reported three missing states. John was curious if anyone ran CW. Sergio said there were a few.

Brad reported that the park managers frequently kept tabs on the field day event, kept things well maintained, and were supportive of our gathering.

Sergio mentioned the first field day was in 1933, so this year is the 90th anniversary. Riley wondered why ARRL didn't hype this more. He also mentioned there will be a field day debrief meeting among the coordinators, and John said that a debrief meeting for the Westfir bicycle race is planned.

RED CROSS MEMO OF UNDERSTANDING

Riley hasn't had a chance to talk with stakeholders about the Red Cross agreement. Regarding the MOU, Riley doesn't know what we'll be able to do to modernize the document, because nobody has sat down to hash it out. Both parties, Red Cross and VRC, need to mutually know what each other's needs are and what can be offered.

Riley talked a bit about the problematic parking situation at the facility being used by U of O students. He said the Red Cross is not happy about it. Current Red Cross parking lot is being heavily patrolled, and unknown vehicles are being ticketed.

Given that the Red Cross is now a dispersed organization, and not local, Brad suggested maybe a new MOU won't be needed.

Riley is hoping the YMCA situation that Scott has been brokering will bear fruit. Apparently there will be classrooms on the second floor.

To move the needle, the board agreed that VRC officer(s) should meet with the YMCA to discuss options, yet we would like Scott to set up the meeting.

At John's recommendation, the board agreed to invite Scott to attend the December 2023 board meeting to discuss strategy.

It is Riley's hope that the YMCA can provide a meeting venue that meets the needs of the VRC that are currently met by the Norkenzie Christian Church. Brad heard the new YMCA will probably have plenty of parking.

RAFFLE ITEMS

The board discussed the need to decide on raffle prizes at least two months in advance. There was full agreement about this approach.

After some discussion, the board agreed to the following schedule:

- July Icom 2730 w/ Software
- August Elk Periodic Directional Antenna w/ coax (\$200)
- September Anytone 878 w/ bag (identical to what's in the lending library)

Nathan will follow up and send Brad a bill of materials for the August and September raffles. Brad will handle purchasing.

There was agreement that antennas should be raffled during good weather, and radios should be raffled during the rainy season.

CERTIFICATES OF APPRECIATION

Board agreed to present Joanna and Gary with a certificate of appreciation to recognize their work as greeters at club events. Sergio will acquire the certificates for presentation at the July club meeting.

In addition to the certificates, the board will recognize the contributions made by the volunteers who helped make Field Day 2023 an outstanding success. Riley will contact Joyce to get a list of the various groups, which will be called one-by-one to stand up and be recognized.

John suggested that the board specifically mention Joy and Dave for a particularly well organized event. The board couldn't be happier with their leadership and effort.

The board agreed to conduct a "pass-the-hat" collection during the August club meeting and donate the proceeds to the Norkenzie Christian Church. Riley will make an announcement at the July club meeting to give members advance notice.

NOMINATING COMMITTEE

Riley will appoint a [board of directors] nominating committee at the July meeting.

GROUPS IO

John gave a brief report on Groups.io and the September plan to add subgroups. He noted a subgroup for the Science Center Station was set up without problem.

PARKING LOT MOBILE RADIO SHOW-N-TELL

It was decided to move the parking lot show-and-tell event to September. There was consensus that it would be better to have it when the weather isn't hot.

JULY MEETING

Will be a regular meeting without reports or a presentation. Possibly an extended break and early adjournment. The focus will mainly be social, with root beer floats made from premium ice cream.

RADIO NETS

The board agreed to the following policy guidelines regarding advertising non club nets on the VRC website.

- Lane County events and nets only
- The Calendar Manager is in charge of implementation, and is asked to get board approval for requests that fall outside the guideline.
- The Calendar Manager will work with the Webmaster(s) to add the net name and description to the Weekly Nets list on the VRC website
- The Calendar Manager will add weekly net schedule to the VRC calendar

HAMLIN MIDDLE SCHOOL SURPLUS MONEY

Board agreed to allow Hamlin to spend surplus money on non-ham related science projects. Sergio will inform Nelson.

PRAIRIE PEAK REPEATER LEASE PAYMENT

Board reconfirmed the \$360 + \$180 payment should be made for the next 12 months, even though it's already a budget line item.

The board expressed an interest in visiting Prairie peak before it snows.

CLUB WINLINK

Board agreed that the W7PXL Winlink account that John setup for Field Day is appropriate, and can be used by any member upon request. The board expressed an interest in promoting Winlink usage at future club events such as Field Day.

SURPLUS ANTENNA TUNERS

The board confirmed there are two surplus manual antenna tuners, and agreed to sell one of them for \$75, and keep one for the lending library.

NEXT BOARD MEETING

The July board meeting will be held at 6:00 pm on Thursday July 13, 2023 at Cafeto.

ADJOURN

The meeting adjourned at 8:00pm

May 25, 2023 Board Meeting

ATTENDANCE: Riley, Sergio, Brad, Nathan, John

NEWSLETTER

Newsletter Changes (Mailchimp, Send to Groups.io)

Nathan insists we test prior to distribution. Brad would like to use PDF for the archive. There was general consensus to maintain format consistency.

ECHOLINK

Board approved Echolink accessibility for hams in hospital/rehab/assisted care/hospice. Membership with VRC is not necessary.

OLD CLIMBING BELT RETIREMENT

Ken W7PL confirmed verbally over the phone that the non-compliant climbing belt has been destroyed. Sergio asked about the Jin Pole, Riley said there's no reason to get rid of it.

RAFFLE DISCUSSION

June meeting raffle prize selection:

- ICOM IC-2730A and RT Systems software

Raffle prize for 6/2/23 meeting (Still have an Anytone 878) Maybe get 2 meter base/mobile rig to raffle. (Icom IC-2300H @ \$200.00 or IC-V3500 @ \$240.00.)

Riley recommends we raffle a base/mobile rig because of new member reluctance. Nathan recommended a dual bander. About \$300.

Twice a year. Include RT systems software. Riley recommends the KISS approach. ICOM IC-2730A recommended by Nathan. Brad said we'll need to sell 72 tickets.

Anytone 878 with community code plug and W7PXL associated DMR ID in the lending library.

Board agreed

AUTOMATIC REFLECTOR SIGN-UP

Automatic signup of new members on Reflector?

Board agreed. Brad to email 1st and 2nd reading forms to John for minutes and to Chris for subscription. Subscribe on second reading only.

DONATIONS

The board agreed to send K7SEM Tom Mossberg a receipt for the \$240 he donated to the club for activation of Groups.io. The receipt will indicate that no goods or services were provided.

AMAZON SMILE

Brad gave an Amazon Smile update. \$39.33 2023Q1 and \$179.51 Final Bonus. \$1214.34 total payments 2021-2023. W7EXB/SK equipment sales by N7JDL. \$515 collected. \$13.43 Square fees. Board agreed not to invoice Joel for the square fees, however, the board agreed to add an appropriate fee to cover processing costs in the future.

FIELD DAY MERCH

Riley gave a brief report on field day T-Shirts and Hats. He said the goods have been ordered. Price has been raised.

LENDING LIBRARY

The board agreed to keep an ANYTONE 878 in the lending library for members to check-out.

GROUPS IO

John reported that subgroups will be added in September.

ELIMINATING SECOND READING

The board would like to discuss this topic at a future board meeting.

DUES PRO RATE

The board would like to discuss the idea of prorating membership dues when people join the club at any time after January.

ADJOURN

April 27, 2023 Board Meeting

ATTENDANCE

W7RIL, AI7BQ, W7SY, N7BED, AI7NC

The zoom meeting was called to order by Riley at 7:03pm

PRESENTATION FOR MAY

Presentations: Todd (Race), Joyce (Field Day). 30 minutes each.

Riley will skip several reports to allow 30/30 presentations. Don't even call for reports. 100% skip.

If there are lots of Groups.IO problems, John might want to make an announcement.

FUTURE PRESENTATIONS

The board agreed to do AREDN in June, and combine "Installing a mobile radio into a vehicle" with the Root Beer Social in July

RAFFLE

X-50, Coax, Connectors that Nathan bought.

FIELD DAY MERCH

Riley will get a handout from ARRL Field Day T-Shirt/Hat. From the ARRL website. Riley will make a Reflector announcement asking for ppl to pay ahead of time. Group purchase. Save money on shipping. Money will be exchanged at time of order, not at time of pickup. Hats \$15, shirts \$20. Brad will set up Square to support Credit Card transactions. Riley and Brad will work out purchasing details. \$20 for all shirt sizes. This year the coffee cup is the same as last year. Green. Looks like a tree.

DEATHBALL/W7PXL REPEATER LINKING PROPOSAL

Once snow melts. Allstar will activate on DeathBall. Dan WA7ABU approval Thursday night to bring WA7ABU repeater nets down to Lane County. Would allow residents in the McKenzie River Valley to participate in popular nets. Scheduled link/unlinking could be added later. Audio announcement on Deathball repeater prior to link. John supports the proposal, and said he is available to operate a kill switch. John had concerns about the PXL CW ID transmitting on the DeathBall repeater. Sergio wanted to know if the link could be activated for emcomm (e.g., fire). Sergio suggests mentioning the link on the preamble. (TEST = 441.150 127.3) (PRODUCTION

= 441.225 T 127.3). Board approved this linking proposal. Brad likes the community access and the emcomm piece.

SPRING ESC OPEN HOUSE

Brad said the issue is that Tony's counterpart at ESC is unavailable at the time. Sergio floated the idea of an ESC July. July is jammed with race support, etc. Brad moved to schedule an ESC open house in the month of September. Riley reminded that this needs to be coordinated w/ the ESC staff. Brad mentioned UofO football demand. Board decided to go with Brad's September motion. John will inform Tony of the September direction.

BALLOON

Rich can't do it in May or in June. Sergio suggested SEPT for balloon launch.

CHURCH DONATION

Riley talked w/ Matt W7ARD. Whatever we decide to donate is all well. The board agreed we'll let people know about the donation in the newsletter and the reflector that we'll be collecting an **annual** donation at the **August club meeting**. Last fundraiser (hat passing) netted about \$800

SEA PAC

VRC club meeting will be June 1, 2023 which overlaps with the first day of Sea Pac.

EQUIPMENT INVENTORY

Nathan and John agreed to take on the project, but on hold because of Groups.IO work. Keep on the old business list.

MAILING LIST MODERNIZATION

John reported that everything is in order for the May 1, 2023 cutover

REPEATER ETIQUETTE

Board discussed this topic by citing specific behavioral issues that have been observed during various nets. John will take this topic offline with Sergio and formulate a plan of action.

March 23, 2023 Board Meeting

ATTENDANCE

W7RIL Riley, AI7BQ John, W7SY Sergio, AI7NC Nathan, N7BED Brad

At 7:00PM, Riley called the zoom meeting to order.

BALLOON DISCUSSION

Rich W7EEU joined the zoom meeting. He mentioned that he met with John Simpson in October at the rocket launch event in Brothers OR. Rich still wants to still do club balloon launches. Recently he reached out to Bill Brown, but supply issues (chips, GPS devices, etc.) have impacted availability of APRS balloons. Rich is looking into a new supplier. In February 2023 the US government shot down a Chinese spy balloon, and a week later four other balloons were shot down. It is thought that at least one of those may have been a private ham radio balloon. Given the media attention, there is a lot of scrutiny on balloon launching, despite our small balloon and payload being within FAA guidelines. Rich is Waiting to hear back from Bill. First balloons were smallish, mylar party balloons, this one was a bit bigger with two failures. Balloon reached a height of 40000' then slowly descended over the next 24 hour period. Trying to troubleshoot. Willing to try it again. Rich might be at the rocket launch in Brothers on field day and, but will let us know. Willing to do a trial balloon. The board informed Rich that it is not necessary to do the launch on Field Day. Rich noted there is a worldwide helium shortage, but he does not recommend we purchase a bottle.

UPCOMING CLUB MEETING PRESENTATION

Talked about having Nathan and John do the AREDN presentation.

CALENDAR ITEMS

Future events were reviewed and dates were confirmed.

RAFFLE DISCUSSION

Brad ordered an antenna and an 878. Brad was wondering if we should do another antenna because it was so popular. The MFJ HF antenna has more appeal with hams who hold a general class license. John suggested 1 qty. Diamond X50 antenna w/ PL-259 + 50' of LMR400 Flex, SO239 to BNC mail 3' jumper small gauge.. \$110 + \$130 + \$9 Nathan will send Brad a BOM.

We will give away Anderson Power Pole gear. One door prize.

John will replenish our door prize cache with new items purchased from Harbor Freight (\$50 spending authority). Riley recommended multimeters.

Board agreed on the following: \$109.94 DX Engineering - Diamond X50 antenna. That includes the \$9.99 additional shipping. \$129.95 HRO - 50 ft Coax Jumper UHF Male PL259 Both Ends.

400 Ultra Flex Cable LMR-400. No additional shipping. \$ 21.48 Amazon - connectors and adapters. No shipping thanks to Nathan's Prime account. TOTAL = \$261.37

That means we need to sell 53 tickets @ \$5.00 ea. to breakeven.

EQUIPMENT INVENTORY

John wondered if there is an inventory of items in the lending library.

Brad said there's an existing Spreadsheet, but items move around a lot. Brad polled members to determine who has what. Brad will upload the spreadsheet to google drive which is used to track equipment for insurance.

John will take on the search for a volunteer to manage the inventory list.

The board discussed an annual donation to the Northwest Christian Church from the VRC treasury to help compensate them for the use of their facility. Last donation was \$800. It was noted that about \$400 was spent to update the parking lot lights. Sergio suggests 2x/yr donation. We could match whatever the members donate that night.

Riley recommended reserving funds for a possible YMCA station. Board continued to discuss reserves.

Riley will talk to Matt to get a sense of what might be an appropriate donation amount.

SPRING OPEN HOUSE

John will contact Tony to pin down May ESC open house and set date.

GROUPS IO

John and Nathan explained that we plan to activate the new Valley Radio Club groups.io main account as vrc@groups.io. This account will not have any members (except owners), and will not be used as a mailing list. Instead, it serves as a root account which will hold several subgroups we will operate as mailing lists. For example:

- Root Account vrc@groups.io
- The Reflector w7pxl@vrc.groups.io
- Board Communications board@vrc.groups.io

John said there was a snafu involving getting ownership of the vrc@groups.io name, but as of 4/10/2023 the issue has been resolved.

CHRISTMAS PARTY VENUE

The board agreed that Dicki Jo's Burgers was a great venue for the 2022 Christmas Party, and agreed to rebook the facility for 2023. It was expressed that December 9, 2023 is our first

choice, and December 16, 2023 is our second choice. Brad will contact Dicki Jo's and make a reservation.

REPEATER ETIQUETTE

Sergio suggested that VRC might want to develop a written policy on repeater use and etiquette. After some discussion, the board agreed that there are no current problems with repeater operation that warrant immediate action. One idea the board had would be to ask Kathryn if she would like to take this on as a long-term project for the What Now Net. Sergio agreed to invite Kathryn and Joyce to a future board meeting to talk about this idea.

Adjourned 8:44pm

February 23, 2023 Board Meeting

Present: Riley W7RIL, Sergio W7SY, Brad N7BED, Nathan AI7NC, John AI7BQ.

CALL TO ORDER

VRC President, Riley W7RIL, called the meeting to order at 7:03pm.

UPCOMING PRESENTATIONS

After hearing from John that Ken W7PL is available, the board reaffirmed that the Anderson Power Pole presentation will go forward at the March club meeting.

The April AREDN presentation by John and Nathan for was not confirmed due to possible conflict with the Eugene Science Center (ESC) open house and a possible balloon launch in April.

John will coordinate with Rich W7EEU and Tony N7KQC about a possible balloon launch at the ESC open house in April.

CALENDAR

The next board meeting will be on March 23, 2023 at 7:00pm at Cafeto because Nathan will not be available on March 30, 2023.

The Field Day organizing committee will meet on February 25, 2023 at 0800h for breakfast, and will migrate to Matt W7ARD's garage sale afterwards.

CLUB MEETING TIME MANAGEMENT

The board discussed a variety of techniques to shorten the run time of club meetings. Riley W7RIL encouraged board members to speak up if the meeting needs to move faster. There was general agreement that presentations should be limited to 30 minutes.

ECHOLINK ACCESS

Brad reported that he recently refreshed the membership list based on dues collections. The resulting roster will be fed into the Echolink system to limit access to paid members only.

AMAZON SMILE SUNSET

Board heard Brad's report on the Amazon Smile 2022 Q4 disbursement. It is understood that the Amazon Smile charity program is ending, and the club will receive a lump sum severance payment in the near future.

ALPINE EPIC

Sergio discussed VRC's involvement with the Alpine Epic race, which is scheduled for June 10, 2023. Sergio will be the event coordinator. Brad recommended sending an email to Brent H. and Michelle. The board made a decision to provide radio communication services for the Alpine Epic event.

SURPLUS EQUIPMENT DONATION

The board agreed to donate the club owned Alinco DR135 radio to LCSARO free of charge. Nathan will manage the handoff.

RAFFLE ADMINISTRATION

The board has decided to consistently remain below the annual accumulated limit of \$10,000 in raffle ticket sales to avoid the requirement of filing complicated paperwork with the IRS. Additionally, the board has reiterated that the proceeds from raffle ticket sales must cover the cost of each individual raffle drawing. Moreover, the board has established a target of holding one annual raffle for a high-value item, usually an expensive HF radio valued at around \$1000. To prepare for the next two raffles, the board instructed Brad to purchase one MFJ2389 and one AT878.

GROUPS IO NEXT STEPS

Nathan and John are to meet with Chris S. on March 2, 2023 to formulate a plan to switch from the Reflector to Groups.IO. The intent is to target May 1, 2023 as the cutover date and to make the process as transparent as possible to existing subscribers.

REPEATER ETIQUETTE

The board recommended that Riley form a subcommittee to refine the repeater rules and messaging plan, and to present recommendations to the board.

LCSARO REPEATER AGREEMENT

The board agreed to drop this business item because LCSARO has agreed to continue to insure the club's repeater.

FREE RADIOS FOR YOUTH

The board agreed that the free youth radio program will continue. It was decided that the FT65 (a \$99.95 value) is the preferred radio. The board reaffirmed eligibility criteria: a) Must be under 18 years of age at time of licensing, b) Applicant is allowed to study anywhere, c) Applicant must test successfully with the VRC VE team, d) Applicant must be a VRC member (or demonstrate an interest in becoming one). John agreed to review prior minutes and write a policy statement regarding this topic. The board directed Brad to purchase 1 qty. FT65 for Flavia

ADJOURN

January 30, 2023 Board Meeting

Present: Riley W7RIL, Sergio W7SY, Brad N7BED, Nathan AI7NC, John AI7BQ. Also present for the first half of the meeting were guests Ken W7PL and Dave W7CX.

A quorum was declared and the meeting was called to order by VRC President, Riley W7RIL at 7:10pm. VRC Secretary, John AI7BQ chaired the meeting.

The following points were discussed:

- Ken W7PL will give a presentation on using Anderson Power Poles at the next club meeting, with a request that the presentation be limited to 30 minutes.
- John is reviewing the powerpoint slides prepared by Sergio. The presentation will include a demonstration and giveaway of a TriCrimp Powerwerkx crimper, and a pack of 15-amp Anderson terminals (P/N PP15 STD 10RD/BLK 20 SIL TERM). The presentation will require a laptop with a powerpoint viewer and a video projector.
- It was noted that 30A Anderson power pole connectors would be more suitable than 15A connectors.
- The April and May presentations have been rescheduled to align with the ESC open house event and the balloon launch. The board hopes to use the Planetarium for pre-launch educational activities and John will work with Tony to schedule the facility.
- John added FT8 as a future presentation topic at the request of the membership.

FIELD DAY UPDATE

Dave W7CX gave a brief review on the formation of the 12-person field day organization team. Ken W7PL previously played a leading role in the event but has been operating solo for the past 5 years, because of this and other reasons, field day engagement has declined. Nelson asked Dave and Joy to manage the event and focus on early planning to achieve success. The organizers have secured a permit for using Jasper park for two days, including an overnight stay. Recently an advance team visited the park to plan suitable locations for antennas and stations. The event will include radio operation, contesting, demonstrations, tours, overnighing, education, public outreach, and social activities such as a group BBQ.

The following people will play a leadership role in the event:

- | | |
|----------------------------|----------------------------|
| • Ken W7PL | Antenna systems |
| • Mike WA6OEM / Dave N7DER | Power |
| • Scott N7JI | Contest Manager |
| • Joyce K9JOY | Guest relations |
| • Tony N7KQC | Safety officer |
| • Riley W7RIL | BBQ |
| • T.B.D. | Public Information & Media |

Joyce will handle the welcome booth, sign-in sheets, and will coordinate tours.

Kenton K7BQ recommended QSL stamp cards. Nelson has prepared an information page on the VRC website to promote the event. Dave expressed an interest in having a downloadable, printable PDF flier.

Key points...

- There is a push to **start planning early** due to the need for preparation and participation. A signup sheet will be available at the club meeting on February 3, 2023 and online. Volunteers are needed for tasks such as setup and breakdown.
- Ken is currently focused on **antenna selection**. The goal is to have all stations operating well without interference, and to ensure everyone has a good experience.
- **Co-phase antenna setups** are planned for each station to deal with the busy airwaves expected from the west (Pacific rim) during field day. Ken can loan some equipment, but additional antennas and tripods are needed.
- **Three stations will operate** on 10, 15, and 20-meter bands during the day and switch to 40 and 80 meters at night.
- The 12 and 17-meter bands are **reserved for WARC operation** and not part of field day operations. The available bands for field day ops are 160, 80, 40, 20, 10, 6, 2, and above.

- Mike WA6OEM will have a **combination station setup** that will operate on 6, 2, 70cm, and higher, although there is uncertainty about 6-meter operation. Matt W7ARD will not be setting up a station.
- **Volunteers are needed** to set up 40 and 80-meter antennas, using dipole antennas or Ham Sticks but not attached to trees. Gary is not available.
- The board briefly discussed the \$1570 **field day budget** and considered how the money will be allocated.

PURCHASE APPROVAL

The board gave approval to purchase the following equipment from the field day budget:

- \$140 for 2 qty. antennas.
- \$100 for RG8x for connection to filters.
- \$160 for 4 qty. tripods (2 pairs)

OVERNIGHT ACTIVITIES

Dave informed the board that overnight operations will be conducted and individuals interested in staying overnight must reserve a spot through a sign-up sheet. The park gate will be closed, but unlocked during the night, and small RVs are permitted with a maximum of 25 people allowed to stay overnight.

STATION COUNT

There was discussion about how many stations to operate during the event. After thorough consideration, the board reached a consensus to operate three stations. The idea of adding a GOTA (Get On The Air) station was also brought up, to which Nathan reminded the board that VRC has an Icom 750 that can be utilized. Ken mentioned that he has a spare 756 Pro and Sergio informed the board that there is a club-owned Icom radio at his home that needs to be sold. It was noted that participants are welcome to bring their own radios and connect them to the club's power and antenna resources.

POTA OPERATION

During the discussion, the topic of band utilization was brought up. It was noted that the 12 and 17-meter bands will not be utilized for field day activities as Jasper Park is also designated as a POTA park. Dave and Joyce will set up a separate POTA station that will utilize these bands, located close to the field day event but with separate organizational arrangements.

ANTENNA WORKSHOP

The board discussed the plan for early Saturday morning. It was decided that three stations will be set up with phased array antenna systems, and by mid-morning, participants will arrive to operate on the 80 and 40-meter bands.

It was suggested to hold an antenna raising workshop since antennas need to be put up anyway. The idea was well-received by the board.

BUNNY HUNT

The possibility of organizing a bunny hunt was discussed. Mike WA6OEM, the current Bunny Master, indicated that he would like to resign from this volunteer position, and the field day event was seen as an opportune time for a transition to a new volunteer. It was decided to make an announcement regarding the volunteer opening at all club meetings before June.

BARBECUE

Riley has been assigned to handle the barbecue during the field day event. Sergio advised that it would be best to get an accurate number of attendees to make the right food purchases. This idea will be stressed in club meetings and through mailing list announcements to encourage participants to sign up ahead of time.

FIELD DAY RAFFLE

No raffle will be held at field day. No drawings. No door prizes. No gifts.

BOARD COMMENTS

Nathan: Emphasize the importance of promoting the field day event to the wider community, not only to promote ham radio, but also to earn additional contact points. Strategies to communicate and promote the event should be implemented, including utilizing Facebook, issuing press releases, and informing regional radio clubs within the reach of the VRC's repeaters.

Sergio: Wanted to know if EARS will be operating nearby.

Brad: Praised the exceptional organization of the field day event, stating it was the best he had ever seen. He appreciated the well-planned preparation and acknowledged the efforts of the organizers, expressing his gratitude.

Riley: Thinks the field day event is well-organized and is impressed by the planning. He believes that it's important to inform new hams and new technicians about the opportunity to get on the air and overcome the fear of failure. He highlights that with the help of a licensed operator, even those with only a technician license can participate and have a good time. He mentions that Joyce

is passionate about promoting the POTA station to address this issue and the need for messaging to encourage newbies to come out and give it a try.

John: Feels the messaging component is important. He hopes the chosen volunteer will also serve as the Public Information Officer during the event.

NEW BUSINESS

ORCC: Brad was unable to access the ORCC website.

IRS990: Brad was unable to take action on this item.

FINANCIAL REPORTS

The board agreed to dispense with the presentation of financial reports at board meetings because they are already presented during club meetings.

LCOG LICENSE AGREEMENT

The board approved entering into an agreement with LCOG regarding placement of AREDN equipment in the Willamette Internet Exchange. John was authorized to sign the agreement. Board members commented that this will be a good thing for VRC.

DEFERRALS

Due to limited time, there was consensus to defer the following topics to the next board meeting:

- Club meeting time management
- Planning of ESC open house

OLD BUSINESS

MAILING LIST MODERNIZATION

The board had further discussion about recommending a switch to Groups.IO. John presented both pros and cons, and the board decided to put the question before the membership whether or not we should spend \$240 annually for this service. Nathan will introduce the topic at the February 3, 2023 meeting.

MEMBERSHIP POLL FOR RAFFLE ITEMS

The board clarified that the poll to gather member input on future raffle items is an information gathering tool, not a voting tool. Multiple entries for the same item will be aggregated. Directed Nathan to proceed.

=== ADJOURN ===

December 29, 2022 Board Meeting

Present: Riley W7RIL, Sergio W7SY, Brad N7BED, Nathan AI7NC, and John AI7BQ.

A quorum was declared and the meeting was called to order by VRC President Riley, W7RIL at 7:02pm.

UPCOMING CLUB MEETING PRESENTATIONS

- Sergio confirmed that Bonnie is available to give a presentation at the 1/6/2023 club meeting.
- Sergio doesn't anticipate any trouble with Ken's schedule, so he should be available to give the Anderson Power Pole presentation. Sergio is helping Ken with PowerPoint slides.
- John spoke to Rich about the board wanting more education along with balloon launches.
- It was mentioned that Mike Shelby could come down and do some presentations
- The board reaffirmed that it's ok to repeat presentations that have been given in the past.
- The board felt that an FT8 presentation would be good to have.

CALENDAR ITEMS

The board confirmed the date for the February meeting as 2/3/23.

CLUB MEETING MINUTES

Riley passed a note to John regarding a change to the 12/2/22 Club Minutes: Riley's late uncle is named J.A. "Doc" Gmelin W6ZRJ (SK)

John said that the club meeting minutes indicated that we might not have permission to sleep overnight at Jasper park. However, Brad thinks that the special use permit has that covered. John will contact K9JOY to clarify.

FIELD DAY

Sergio briefly talked about the Jasper preview visit. He said that 20, 40, and 15 meter bands were tested.

Brad mentioned that the park gate is normally locked at 9:00 pm, but Nathan said we should work things out with the park to keep the gate closed, but unlocked, in case we need to leave the park in an emergency.

John pointed out that we should remind members to get a discounted park access pass before January. John said he would send out a reminder on The Reflector. Brad will send John the URL.

LAPTOP REQUISITION

The board discussed the Field Day Planning Group's request. Sergio reported that they recommended purchasing 2 computers. In the past, several people were required to set up a router so logging software could be networked. After some discussion, the board denied the request.

CONSENT CALENDAR

A new rule of order was unanimously approved by the board to implement a Consent Calendar.

A consent calendar, published in the meeting agenda, is presented by the president at the beginning of a meeting. Items may be removed from the consent calendar at the request of any member. Items not removed may be adopted by a unanimous vote, without debate. Removed items may be taken up either immediately after the consent calendar is adopted or placed later on the agenda at the discretion of the assembly.

The consent calendar was approved by unanimous decision.

- \$87.50 for 250 qty. My First Contact certificates.

RADIOS FOR YOUTH

The board voted unanimously to continue the Radios for Youth program whereby people younger than 18 years of age who successfully complete a ham radio license course through Matt W7ARD and take their test w/ VRC are eligible to receive an FT-60R (or equivalent) radio free of charge. There is no requirement for the licensee to be a VRC member.

2023 BUDGET APPROVAL

With Brad's guidance, the board reviewed all line items in the proposed 2023 VRC operating budget. The following items were changed:

- Internet raised to \$20/mo to cover Groups.IO
- IRS increased from \$0 to \$50
- Recognition reduced from \$500 to \$400

Notes:

- Excess raffle proceeds help fund club operations
- Repeater site line item assumes one repeater, not two.
- Placeholder for field day expenses remains unchanged
- ARDC residuals fund science center operations

The board voted unanimously to approve the 2023 budget with above changes.

GROUPS.IO DISCUSSION

John explained that Groups.io supports isolated mailing lists, called subgroups. This should satisfy the needs of the DX SIG members who didn't want to hassle with #hashtags or filters.

The board expressed a desire to review all of the club's special interest groups and update the table of SIGs on the website. Moreover, the board wants to do a comprehensive review of the website.

The board is unanimous in wanting to switch to Groups.IO, and the budget has been adjusted to cover the cost of \$20/month. However, the board will seek membership approval of this expenditure during the February 2023 Club Meeting. It was agreed that Nathan will lead the discussion.

=== ADJOURN ===

November 16, 2022 Board Meeting

Present: Riley W7RIL, Sergio W7SY, Brad N7BED, Nathan AI7NC, and John AI7BQ.

A quorum was declared and the meeting was called to order by VRC President Riley, W7RIL at 7:00pm.

UPCOMING CLUB MEETING PRESENTATIONS

After a question by John, Sergio confirmed that he is the Presentation Manager.

There will be no presentation at the 12/2 club meeting or at the 12/10 holiday party.

Sergio said that Bonnie is 90% sure she can attend the January club meeting and do a presentation.

Sergio talked with Ken W7PL regarding an Anderson Power Pole presentation and workshop. The board agreed that a brief PowerPoint presentation about Anderson Power Poles would give members some background and context. Sergio knows of a PowerPoint that another ham radio club used, so he will see if he can get it. He will also confirm Ken's availability for the February club meeting.

Sergio contacted the Portland State Aerospace Society about a presentation at the April club meeting.

Nathan recommended that we put presentations on a repeat cycle because we are always getting new members.

John recommended that a list of historic presentations be placed on the Google drive. Sergio agreed to compile the list by reviewing the minutes of prior meetings.

John feels that members would enjoy seeing a presentation about installation of ham radio equipment in vehicles. This will be scheduled for warmer weather. Perhaps May.

Brad suggested that we invite Mike Ritz W7VO, ARRL Northwestern Division Director to give a presentation on Band Plans and the History of Ham Licensing.

Nathan will give a presentation on the new Deathball repeater.

Nathan recommended putting VRC Club History on the future club meeting presentation list.

CALENDAR ITEMS

John will contact Rich W7EEU about giving a balloon presentation at the April club meeting with a balloon launch from the parking lot. A discussion later in the meeting regarding a spring open house at the Science center, might place this event there instead.

John will contact Rich W7EEU about the April presentation and recommend early purchase. The board would like to have an educational component about balloons ahead of the launch, for example, history, helium filling and weighing demo, APRS demo, etc.

Brad suggested that VRC have no engagement with Winter Field Day. After a brief discussion the board agreed. Instead, we will emphasize the Spring Balloon launch and entertain the idea of a Spring open house at the Science Center. During the discussion, Riley mentioned the special use permit for Jasper Park is about the same price as renting porta-potties.

Riley said that there was some difficulty in the past drumming up volunteer support for Field Day operations, which sometimes resulted in Field Day being skipped, but things have changed, and now there is a great deal of interest.

The date for the December Board meeting was set for 12/29

The date for the January Board meeting was set for 1/26

The date for the Spring Balloon Launch was set for 4/8

FINANCIALS

The board reaffirmed that membership dues are currently \$12 for individuals and \$18 for families. Dues amounts are to be determined each year by board action after the treasurer gives the annual financial report in December.

RAFFLE

Brad reported that he is waiting for Black Friday sales before purchasing 1 qty. FT-60R radio for the December club meeting raffle for approximately \$155

The board agreed that the membership should be polled to gather ideas on what should be raffled during future club meetings. In the past, this decision fell on the board. Nathan said he can create online Survey Monkey surveys to capture ideas from the membership. The board will compile a wish-list from the survey, and use the list to help pick the raffle items.

After some discussion, the board agreed to set the ticket price for the FT-60R at \$5.00 with a minimum number of 35 tickets to be sold. Sergio will help sell tickets at the December club meeting.

The board agreed that a string of 35 tickets will be torn off the master reel and be hung high enough for the audience to see. As each ticket is sold, the string gets shorter. This way people can visually see how much time they have to buy a ticket.

MAILING LISTS

John reported to the board that 5 people are on the vrc-announcements mailing list. Given the low participation, the board agreed to shut down this mailing list. John will send an announcement to The Reflector (and to vrc-announcements) explaining the shutdown.

John recommended that all VRC mailing lists be modernized to something like Groups.IO. John said there are numerous benefits to this approach, such as the ability to pin key topics, search through archived threads, aggregate traffic into a daily digest, and interact with the system using a browser. The board was in full agreement about this initiative, and agreed to continue talking about this at the December board meeting. Brad suggested talking with Nelson to learn more about which features are enabled and disabled on our current mailing list system.

REGIONAL AFFAIRS

Sergio recommended that VRC board members attend other regional radio club meetings. The board agreed this should be done. Nathan recommended that we announce trips ahead of time to the membership and carpool where possible.

INSURANCE COVERAGE

The board approved payment of \$187 for annual insurance premiums to cover loss or destruction of radio equipment at the Eugene Science Center. Coverage will begin on December 1, 2022.

SCIENCE CENTER CERTIFICATES OF RECOGNITION

The board agreed to give Nelson, Tony, and Scott framed certificates recognizing their contributions in designing and implementing the club radio station at the Eugene Science Center. Sergio will circulate the proposed wording among the board members for comment, and will handle creation and framing of the certificates. Certificates will be presented to the

recipients by Riley at a future club meeting. Sergio will also consult with Nelson to find out if anyone else should get a certificate.

EVENT ADVERTISING

John noted there have been some club events that were not adequately advertised to the membership. He recommended development of a promotional checklist that event managers can download from the website to ensure that promotional opportunities don't slip through the cracks. The board unanimously agreed this is necessary, and John will make it happen. As a test run, the board agreed to test the checklist against the holiday party. The checklist includes:

- Announcing all special events at club meetings
- Listing all special events in the club meeting minutes
- Adding all special events to the club calendar
- QSTs on all nets two weeks prior to events
- Automated voice announcements on W7PXL (day-ahead, and day-of)

The board asked John to broadcast day-ahead and day-of automated voice announcements to promote the holiday party. Schedule: FRI 12/9 (1600h & 1800h), SAT 12/10 (1000h, 1200h, 1300h, and 1400h).

Sergio will invite Bonnie and Mike Ritz to the holiday party.

DLARC

Brief discussion about the Wayback machine. Brad would like to include Nelson in the discussion. Need to discuss what components (newsletter, photos, etc.) should be included. Riley will respond to e-mail and will ask if there's a time limit. Nathan reports that he has more time available to scan photos.

Nathan recommended putting VRC History on the future club meeting presentation list

ARDC GRANT

Brad reported that the current ARDC grant balance is \$558.

Nathan will check with Nelson to see if we need to purchase a power supply.

The board agreed to cover the cost for 5-6 Science Center volunteer background checks using ARDC funds, depending on how much money is left over after buying the carrying bag for the IC-705 radio. Further background checks will be paid out of the general fund.

The board approved the purchase of 1 qty. Weize 18Ah LiFeOPO4 battery for \$63 to allow the IC-705 to operate at full power. In addition, the board approved the purchase of 1 qty. Carrying Bag for the IC-705 and accessories, not to exceed \$100

The board also approved the purchase of 1 qty. 36 Ah LiFePO4 battery for use with the club's go-boxes. A decision was made not to purchase a 100 Ah battery for \$320.

The board decided not to spend any ARDC grant money on a celebration party, or to purchase any more AREDN equipment at this time.

FUTURE VENUE

Sergio recommended that we have a full club meeting in the planetarium at the Eugene Science Center.

PUBLICATION OF MINUTES

The board declined Janel's request to publish a link to the club meeting minutes in the newsletter in lieu of the full text.

John reported that the website links to club meeting minutes and board meeting minutes are now fixed.

REPEATER AGREEMENT

Riley indicated that the board needs to review agreements involving LCSARO and the W7PXL repeater. The board agreed to review this material at the December board meeting.

RED CROSS MEMO-OF-UNDERSTANDING

Riley explained to the board that the current MOU that defines our relationship with the Red Cross was signed in April 2006, back when the Red Cross operated out of the Bethel Drive building. The MOU stipulates that the Red Cross is to supply a ham radio station. However, times have changed, and the Red Cross is unable to provide this anymore. Thus, revision of the MOU is warranted. Riley said he would talk to Carissa about this, and indicated that the update should happen sometime in 2023. Riley still wants VRC to be able to conduct test sessions at the Red Cross. The MOU can be found on the VRC Google Drive. The board agreed to move this project forward quarterly, and will schedule the topic for the January, March, June, and September board meetings.

LCOG MEMO-OF-UNDERSTANDING

John reported that an MOU is being drafted by LCOG for VRC board approval to cover operational details involving the placement of AREDN computer equipment in the Willamette Internet Exchange facility and on the rooftop of the Park Place building.

REPEATER ETIQUETTE

The board agreed that we need a "code of conduct" guide on the website that lays out the rules and expectations for appropriate operation of the W7PXL repeater. Sergio will take lead on this initiative and may refer to the DXer's Code of Etiquette for ideas.

SCIENCE CENTER

Nathan and John will make time to install the AREDN equipment at the Science Center, which includes an IP Phone and a hAP. A tunnel over the Internet will be set up and activated. The board had a brief discussion about room access, keys, and who serves as the station manager.

NETWORK FOR GOOD

Brad is still waiting for the second (replacement) check to arrive. If the check doesn't arrive before the annual financial report in December, we will close the books on this topic.

=== ADJOURN ===

October 31, 2022 Board Meeting

Present: W7RIL, W7SY, N7BED, AI7BQ, and AI7NC. Nelson attended telephonically for the first portion of the meeting.

John will contact Joanna about the incorrect start time for the 12/2 meeting. Add the holiday party to the calendar.

Brad will call Dicky Jo's to confirm the date/time of the holiday party.

There will be no presentation at the 12/2 club meeting.

Sergio is in touch with Bonnie Altus about a possible January presentation.

Anderson power poles will be given away as a door prize at Jan or Feb meeting (along with the Anderson power pole demo)

Sergio will work with Scott N7JI regarding Portland State Aerospace Society

AREDN presentation will be in March. Possibly include Brett as guest speaker.

Brad shared financials with the board.

Riley asked what the impact to the AREDN budget was regarding the Flex radio.

We need Nelson to give us a status of grant and Flex status.

Nelson joined telephonically at 7:36pm.

Topics covered during Nelson's Call

1. How much money is left? Today Nelson posted a sales notice on QRZ and QTH for the Flex radio. He is posting locally first; putting out feelers. Nelson assumes that a buyer will express interest soon, esp. now that it's being advertised to a national audience. The asking price is \$3000+SH, but we are willing to go as low as \$2950 + SH.
2. A discussion about the ARDC grant ensued. Board members were curious how the Flex sale should be accounted for. Nelson reported that VRC and ARDC have a trust relationship, and it's okay to sell the Flex and repurpose the proceeds to other club expenses. Brad recommended that the proceeds go to AREDN and other projects. The board decided to declare the grant complete and satisfied as of November, 5, 2022.
3. Based on an inquiry by Sergio, Nelson says that VRC is free to apply to ARDC for another grant.
4. Brad said that ARDC approves about 85% of their grant requests.
5. Grant must be spent by November 30, 2022.
6. Grant money is available from ARDC annually.
7. In addition to the Flex radio, there is some misc. Flex related hardware that is no longer needed. Also, a spare IC-705 battery has been returned for refund because it was defective. Nathan will research an alternative battery system that will provide full power for the IC-705.
8. ARDC wants to know how many kids are affected by the grant money.
9. Nelson has stick-on badges for the open house for ppl who don't have name tags
10. The Science Center will count noses. But it would be good to get a second headcount.
11. Volunteers: Peter, Scott, Tony, Matt, Mike Piper
12. It is unlikely the Science Center will move to the EWEB building.
13. Science Center parking lot is being reconfigured because of UofO land swap
14. Nelson wants a minute on Friday night to talk about the open house
15. Nelson will give an ARDC grant report at the Friday meeting

Tomorrow Kenny & Ray Sams and Riley are headed to Sutherland to get a field station, including an Icom IC-7300. Earlier, an Icom IC-707 was given to Janel but it failed, thus Riley will give the IC-7300 to Janel as a replacement. VRC got the IC-7300 free of charge. But Riley suggests we sell the Tokyo High Power 1500 linear amp. A 5-band upside umbrella hex beam was also obtained. Riley would like Ray to get the antenna. All of this with reasonable donations to the club from the recipients.

Brad gave a membership report. He said that SquareLink worked well during the pandemic. For taking credit card/debit payments. The cost seems to be worth it because it facilitates rapid payment.

John will ask about "The Window" at some future date.

There will be a lot of people paying dues during the 12/2 club meeting. Brad may need logistical support.

Next board meeting is 11/16 @ 7:00 pm at Cafeto.

Riley will ask for 1/28-29 2023 Winter Field Day volunteers at the 12/2 club meeting.

Riley reported that the Red Cross MOU is way out of date. The board agreed to defer discussion to the 11/16 board meeting.

John will talk to Nelson about putting board and club minutes on the website.

Board agreed to post Board and Club minutes to the website before the newsletter, but also include club minutes in the newsletter. OK to include financials.

Board approved eliminating the fee amounts on the membership form, and delete auto reflector sign-up.

We need to do a better job telling people how to sign-up to the reflector. We need to clean up the new-member brochure.

All official announcements go two places: The Reflector and vrc-announcements with all board members in the signature line.

In response to a question from Brad, someone said that Chris is responsible for running the mailing list.

Board will review the necessity of vrc-announcements at a future date. John will contact Chris to find out how many people are on the vrc-announcements list.

Last year VRC insured the 6-meter equipment, but now we feel we can self-insure. But, recently we just bought a lot of equipment. Total equipment value \$15000

Nathan said that LCSARO might stop insuring the 2-meter repeater on Prairie.

Board agreed to insure only those items that are \$900 or greater in replacement cost. Board is confident that loss of anything less than \$900 can be self insured.

In response to an inquiry by Nathan, Brad said that the insurance premium for the 6-meter repeater is \$88/year.

Nathan mentioned that he needs to ask Matt about Scott's spare equipment in Springfield.

Board agreed to continue with insurance to cover the full replacement cost of the 6-meter repeater.

Riley volunteered to contact Ron Vincent at LCSARO to discuss continued full replacement cost coverage for the Prairie 2-Meter repeater.

Board agreed to push a discussion about inventory to the 11/16 board meeting.

Riley reported that the VEC has new procedures for test documentation (big documentation is no longer required). We also don't need to send checks anymore if we register the club's credit card.

The board directed Brad to give the VRC credit card information to ARRL/VEC to facilitate payment of testing fees.

Club members expressed an interest in raffling off a third Anytone AT-878 at the 11/4 meeting. After the raffle, Riley will ask the membership for suggestions on future raffle items.

The board shared with Nathan why there won't be a Science Center component for Field Day Summer 2023.

The board wants an educational component to Balloon launches. John will talk w/ Rich about Spring 2023 and Summer 2023 launches.

September 29, 2022 Board Meeting

Present: W7RIL, W7SY, N7BED, and AI7BQ. Absent: AI7NC. Nelson attended telephonically for the first portion of the meeting.

Upon recommendation by Nelson, the VRC board agreed to activate a Google Voice phone number to serve as the main telephone number for the club. The Secretary will manage the system and will work with Nelson to set it up. A suitable outgoing message will be created, and the system will be configured to deliver transcribed messages, text messages, and audio attachments to the board mailing list (vrc-board@groups.io). The secretary will return calls, route calls to other board members/appointees, and coordinate responses where appropriate. The number will be published on the club website, will be given out as the official phone number and can be used for two-factor authentication wherever possible so any officer can authenticate Internet services.

The email address vrc.w7pxl@gmail.com is the main email address used to manage the VRC Google Account. At this time, about 2-3 emails/week are sent to this address, and Nelson was the only person who monitored the inbox. The board directed the Secretary to work with Nelson to reconfigure the system so that all board members will receive email sent to this account (i.e., email received will be automatically forwarded to vrc-board@groups.io). Nelson will unsubscribe. Just like Google Voice, the Secretary will monitor, respond, route, and coordinate traffic.

FOR GOOD participation: Nelson reports that we received a check that looked weird, came out of the blue which said they wanted to give us money. It appears legit, works with FaceBook. When donated through facebook, someone else handles these transactions. Called Network for Good. Brad got a check from this entity. Not much money. Returned check or destroyed. Nelson got an email addressed to vrc@w7pxl@gmail.com. The email explained that FOR GOOD sent a check and knew our 501(c)3 status. Nelson did some due-diligence, and reports that it doesn't appear to be a scam. Nelson want's permission to respond so they can re-issue the check. Upon receipt the check will be deposited. If it clears, then we can proceed to establish a working relationship with FOR GOOD.

SURPLUS ARDC MONEY: Remaining grant money must be spent on or before 12/1.

AREDN: John and Nathan will work with Nelson to purchase AREDN equipment for the Science Center prior to the 12/1 cutoff date. It was noted that an antenna tuner had to be included in the locked wooden box, which might crowd out space for an IP telephone. Nelson can provide photos or arrange a site visit.

ANTENNA ANALYZER: Nelson noted that the membership would benefit by having an antenna analyzer, so a Nano VNA was purchased. It works great, but it's fairly technical, so a RigExpert analyzer was purchased that goes up to 440 MHz. It will be made available to members through the lending library, and it will also be brought out for Field Day events.

ICOM IC-705: The board approved the purchase of 1 qty. Icom IC-705 with the surplus grant funds. It was noted the rig can be useful for RFI hunting. There was some discussion of purchasing an IC-7100 and a battery pack, but it was felt that the IC-705 would be more interesting to new hams..

GRAND OPENING: The board approved a \$500 fee in lieu of admissions for the 11/5 event. It was noted that the event is not on 10/15. Entrance to the open house event will be free to all hams and their family members wearing a badge.

12/3 XMAS PARTY (CONFIDENTIAL): Brad will contact the venue, Dicky Jo's, and find out how they prefer to handle payment. Estimated cost is around \$750. VRC buys food and soft drinks, but will not purchase alcoholic beverages.

SCIENCE CENTER RADIO STATION: The board reconfirmed the decision that the Science Center radio station will not be operated remotely due to the risk of improper operation.

FUTURE PRESENTATIONS:

- Sergio will contact Bonnie about an ARRL presentation.
- Sergio will contact Mike Ritz W7VO ARRL NW Division Direction
- Nelson will contact Aerospace

CALENDAR POLICY: The board agreed that it is acceptable to include ham related non-VRC nets and events on the club calendar. John will relay this decision to Janel.

FIELD DAY SUMMER 2023: The board agreed to hold Field Day Summer 2023 at Jasper Park only (no event will happen at the Eugene Science Center). The Secretary will fill out the Oregon Parks application form and hand it off to Dave and Joyce for filing. Filing fees can be obtained from the Treasurer.

BALLOON LAUNCHES: Sergio noted that VRC would like to have at least two balloon launches per year. Unfortunately, the member who does this, Rich W7EEU, hasn't been as available as originally thought. Sergio asked John if the Digital Radio Group would like to take this on. John said he would contact the Digital Radio Net NCO's and get back to Sergio with a decision.

PROPERTY INVENTORY: The board is looking for someone to maintain the club's hardware inventory list. During last month's standup meeting, Nathan and John indicated their willingness to take on this responsibility. Brad noted he needs a recommendation from the maintainers on what equipment to insure. In the past, VRC had loss/damage insurance coverage on a large amount of property, but in recent years, because not as much equipment is in use, and VRC is in a favorable financial position to self-insure, insurance coverage has been reduced. Brad noted that ARRL insurance rates and terms are favorable. It was also noted that VRC has two towers that are currently being stored in Junction City with Randy N6KHO. See Ken W7PL for valuation estimates if needed.

W7PXL GOOGLE ACCOUNT: All 5 board members are administrators.

SURPLUS PROPERTY: Brad handed a surplus Anderson crimper, two packs of Anderson power poles, a rotary wire stripper and 5 books to Sergio for safe keeping. The board will look for someone to give a presentation/demonstration on the use and assembly of Anderson Power Poles. The crimper, power poles, and stripper will be given away as a door prize at that time. Estimated value: ~\$70.00

RAFFLE REPORT: A second Anytone 878 radio has been purchased and will be raffled off at the October 2022 member meeting.

APPOINTEES AND VOLUNTEERS: At the 9/9 club meeting, Tony N7KQC asked that the list of VRC appointees recognized by Riley be posted to the website. The board approved this request and indicated that the website should list all volunteers, not just those that were recognized during the 9/9/ meeting. The Secretary will work with the Webmasters to get the list updated.

August 25, 2022 Board Meeting

Review of upcoming presentations:

- Bonnie Altus, AB7ZQ ???
- How a phased antenna works and how to make one - Ken, W7PL
Scheduled for September meeting already.
- Why I love DX/Participating in contests -
- Portland State Aerospace Society (I will try to contact them about a presentation)

Financial update as of 7/28/22 (Brad)

- \$20,076.71 of which \$19,031.92 is in our Money Market account.
 - General Fund = \$4,533.50
 - Raffle Fund = \$2,000.00 *no change*
 - Station Fund = \$6,277.60 *no change*
 - ARDC Grant = \$7,265.61 with \$9259.39 spent to date
- Membership update: 155 paid for 2022 (156 paid for 2021) + 3 life members
- Amazon Smile update (Feb, May, Aug, Nov)

Follow-up items:

Calendar Items -

- Update membership process: This proposal was approved by the Board.
Article XI: Membership
Section 1: Attaining Membership [proposed wording]
 - Membership applications can be submitted to any member of the board of directors in person, via email or via US mail prior to a club meeting or in person during a club meeting.
 - At the applicant's request, the membership application and membership vote can be completed without the applicant being present. This request should be made to a member of the board of directors prior to a regularly scheduled club meeting

New business

- Transition club equipment list to a more knowledgeable board member: John AI7BQ and Nathan AI 7NC will take care of the equipment list for the time being. Brad no longer wants to be in charge of the equipment list.

The following proposals will need more time for study and discussion at next months board meeting.

- Do we want to pursue getting a Google Business Profile?:
- Should we advertise the [QRZ New Ham Jumpstart Program](#):

The board met at John Karliks' farm to go through the equipment that has been stored there for several years. Ken W7PL, John AI7BQ, and Nathan AI7NC were invited to attend to help go through the boxes and sort the equipment. Ken took the power supplies, a rotor and control box to test them and make them ready for sale at the upcoming swap meet. He also took two spools of coax to make jumpers for the club go boxes. Brad took several large tubs of books to sort through. Most of the books were old and obsolete but will be on a free/ donation table at the club meeting. Nelson and Sergio took the old log books and award documents to scan into the computer for the archives. Nathan took an Alinco radio to test and have ready for the swap meet. All club equipment is now out of John's barn and accounted for. The board voted to give John a \$75.00 gift card and certificate for being so generous in letting the club store the equipment at his place.

July 28, 2022 Board Meeting

Review of upcoming presentations:

- Bonnie Altus, AB7ZQ ???
- How a phased antenna works and how to make one - Ken, W7PL
Scheduled for September meeting already.
- Why I love DX/Participating in contests -
- Portland State Aerospace Society [Sergio W7SY will try to contact them about a presentation]

Financial update as of 7/28/22 (Brad)

- \$20,076.71 of which \$19,031.92 is in our Money Market account.
 - General Fund = \$4,533.50
 - Raffle Fund = \$2,000.00 *no change*
 - Station Fund = \$6,277.60 *no change*
 - ARDC Grant = \$7,265.61 with \$9259.39 spent to date
- Membership update: 155 paid for 2022 (156 paid for 2021) + 3 life members

Follow-up items:

Calendar Items -

- Field Day at the Science Center debrief/evaluation
 - logs: Sergio will send in the field day logs. Reservations need to be made for whatever park is getting chosen for Field Day.
- **ARDC Grant** project update - Nelson: The ARDN group will be allowed money for equipment at the Science Center. Purchasing a beam antenna and a rotor was also discussed.
- Door prizes for the August meeting? Nelson has some Harbor Freight goodies for door prizes.
- Restarting raffles (Brad): This is still in discussion, possibly sometime in the Fall.
- Mics for meetings: Nelson will purchase 2 mics for use at club meetings.
- Options for membership without attending in person due to health concerns: It was decided that to become a member it is no longer required to attend a meeting in person.

- New Silke rent (Brad): The rent for the repeater has gone up.
- Nomination committee status (Riley) Riley, Sergio, and Brad are rip for election and Marilyn and Nelson are resigning from office.
- Christmas Party
December 10th 3-5 PM (Reserved)
Dickie Jo's Private room 60+ people
Buy your own food and drink.
<https://www.dickiejoes.com/event-room>

New business

- Meeting format - can we shorten announcements or move presentation first?: Riley will attempt to shorten the announcements section of the club meeting by asking for new announcements only. Announcing a net with so many check-ins and at a certain time and frequency will not be accepted. It has to be NEW information. We will have more time for presentations and the meetings won't be running so long.
- Equipment to sell - The board meeting for August will be held at John's barn in Creswell to go through the stored station equipment to see what is available to sell.

Two new Elmer hats will be awarded at the August meeting. Recipients to be announced at the meeting.

Root beer floats will be provided at the end of the meeting.

June 30, 2022 Board Meeting

Review of upcoming presentations:

- Presentation **June 10th** by:
Larry A. Hartman, KK7VOQ
PhD Student, Applied Geophysics
Senior Master Sergeant, USAF (ret)
<https://blogs.oregonstate.edu/cascadia2021/2021/06/23/larry-a-hartman/>

- Repeaters - Scott Wood, N7NPA will do presentation on July 8th.
- Bonnie Altus, AB7ZQ ???
- How a phased antenna works and how to make one - Ken, W7PL. Ken is working on this.
- Why I love DX/Participating in contests - Bob Walters, AD7Z
- ELECRAFT Presentation - Sergio, W7SY (No response from ELECRAFT)

- Portland State Aerospace Society (I will try to contact them about a presentation)

Financial update (Brad)

- \$23,408.49 with \$20,018.54 in the Money Market account.
 - General Fund = \$6,274.67
 - Raffle Fund = \$2,000.00 *no change*
 - Station Fund = \$6,277.60 *no change*
 - ORDC Grant = \$8,856.22 (54% spent)
- Membership update: 141 paid for 2022 (156 paid for 2021) + 3 life members
- Amazon Smile update (Feb, May, Aug, Nov)n Next statement will be in Aug.

Follow-up items:

Calendar Items -

- Field Day at the Science Center debrief/evaluation: Nelson will give a talk on how well Field Day was handled and recognize those that stepped up and helped.

The city manager attended the event and was duly impressed. The Board also agreed to purchase a vertical multi-band antenna w/radials to add to the club's go-boxes. Nelson will be in charge of the purchase. It was also decided to sell the current radio[Kenwood TS570] in the first go-box and purchase a new radio.

- 80 people, including 8 non-hams
- logs
- supplies
- **ARDC Grant** project update - Nelson
- End Date: 12/1/22
- Progress Report Due: 5/25/22
 - Budget \$16,525.00
 - Spent \$7,668.78 as of 5/27/22
 - Remaining \$8,856.22 as of 5/27/22

The digital group will be allowed money to put equipment in the science center station. There will be an open house when the station is ready with a balloon launch. The date will be sometime in the fall.

- Door prizes for July 8th meeting?: We will continue with door prizes for the time being. Nelson still has some on hand from Harbor Freight.
- Restarting raffles: Raffles will start in September after more research by Brad.
- Hybrid meetings discussion (Nelson): This is still under discussion.

New business

- Meeting format 3 hours is too long: Riley will try to move things along so the meetings don't run so long.

The club will start selling equipment that has been in storage and is no longer needed or of use to the club.

- Pizza Party: A pizza party is under discussion, Sergio will look for a venue.
- Donation to Norkenzie Church?: It was decided to pass the hat for donations for Norkenzie Christian Church and the club will match the amount from club members.
- Club shirt costs: The price of t-shirts will be lowered to \$23.00. The club will not lose any money on the lower price.

- Should we share this year's budget? : The budget will be printed in an upcoming newsletter.
- Club demographics - Nelson

May 27th, 2022 Board Meeting

Review of upcoming presentations:

- Presentation **June 10th** by:
Larry A. Hartman, KK7VOQ
PhD Student, Applied Geophysics
Senior Master Sergeant, USAF (ret)
<https://blogs.oregonstate.edu/cascadia2021/2021/06/23/larry-a-hartman/>
- Repeaters - Scott Wood, N7NPA (Talked to him and will present soon)
- Bonnie Altus, AB7ZQ ???
- How a phased antenna works and how to make one - Ken, W7PL
- Why I love DX/Participating in contests - Bob Walters, AD7Z
- ELECRAFT Presentation - Sergio, W7SY (No response from ELECRAFT)
- Portland State Aerospace Society (I will try to contact them about a presentation)

Financial update (Brad)

- \$25,191.32 with \$20,010.77 in the Money Market account.
 - General Fund = \$6,543.96
 - Raffle Fund = \$2,000.00 *no change*
 - Station Fund = \$6,277.60 *no change*
 - ORDC Grant = \$10,369.76 (\$6,155.24 recently spent - 63% yet to be spent)
- Membership update: 137 paid for 2022 (156 paid for 2021) + 3 life members
- Amazon Smile update (Feb, May, Aug, Nov)

Follow-up items:

Calendar Items -

- Field Day at the Science Center
 - Times Club: 10-7; Public: 11-5
 - Publicity: Laura Campbell and Jodi
 - Tech help: Jeremy Brosnahan

- Antennas: Gary AG7TH
- Safety: ? Still looking for a volunteer
- Organizing: Joyce & Dave
- Food: Riley & Sergio
- Balloon launch (Sergio & Richard)
- Commercial or Club?: Still under discussion. Nelson will check on using the solar power at the pavilion.

- June overnight at Science Center: There will be no overnight.
Nelson will ask the digital group for help with monitoring the progress of the balloon.
Joyce and Dave will shadow Nelson on field Day for training too be in charge of field day next

year.

For anyone making their first contact will be given a very nice certificate. Special paper will be used and some one would have to staff this position.

Next year we will look into having field day at Jasper Park and hopefully be allowed to stay overnight.

- **ARDC Grant** project update - Nelson
 - End Date: 12/1/22
 - Progress Report Due: 5/25/22
 - Budget \$16,550.00
 - Spent \$5,534.09
 - Remaining \$11,015.91

Tony and Chris Shipp will be putting the new monitor up at the Science Center on June 6th. The new cabinet is almost finished and most of the components have been purchased.

- Is new member web page info needed? Brad & Nelson
This will be held over for discussion at the July board meeting.

- Hybrid meetings discussion
After much discussion the board voted against hybrid meetings. It was felt it would not benefit very many members and be disruptive to meetings in general.

New business

- Door prize for June meeting? Nelson will go to Harbor Freight for some small items for door prizes. Brad will look into when we can resume raffles and what price point we can use as raffle prizes.

- Should we share this year's budget? - Nelson would like to see the budget on a spread sheet and made available to the membership.

Brad noted that it is already published in the newsletter and most people don't really care anyway.

All board members present and accounted for.

April 28, 2022 Board Meeting

Review of upcoming presentations:

- Repeaters - Scott Wood, N7NPA
- Bonnie Altus, AB7ZQ
- How a phased antenna works and how to make one - Ken, W7PL
- Hiram Percy Maxim, Early Radio, and the ARRL - Nelson, NF7Z - On a month to fill in
- Why I love DX/Participating in contests - Bob Walters, AD7Z
- ELECRAFT Presentation - Sergio, W7SY

Sergio will check around to see if he can get someone to do a presentation for the meeting in May. If no one steps up Nelson will do his Maxim Percy presentation.

It was brought up that Ken Smith W7UK be given a certificate of appreciation for bringing his TV monitor and other equipment to the DXSIG meetings for use in watching DVD's.

Financial update (Brad)

- \$25,191.32 with \$20,010.77 in the Money Market account.
 - General Fund = \$6,543.96
 - Raffle Fund = \$2,000.00 *no change*
 - Station Fund = \$6,277.60 *no change*
 - ORDC Grant = \$10,369.76 (\$6,155.24 recently spent - 63% yet to be spent)
- Membership update: 137 paid for 2022 (156 paid for 2021) + 3 life members
- Amazon Smile update (Feb, May, Aug, Nov)

Follow-up items:

Calendar Items -

- Next Field Day
Field Day will be at the science center during daytime hours only. Staying overnight will not happen as science center personnel did not respond to enquiries.
Nelson will start contacting people to help in organizing field day set-up and activities.
Riley will start taking orders for field day t-shirts at the next meeting. Riley will also be in charge of the field day BBQ. He will need someone to help with the food. Nelson will check with the science center to see if we can cook on the property.
 - Balloon launch (Sergio & Richard)
Sergio has not been able to get in touch with Richard lately so the balloon launch is up in the air at this time. We may have to find someone else with balloon launching experience. Sergio is still working on this to happen.
- **ARDC Grant**
- ARDC grant project update - Nelson
 - Start Date: 11/16/21
 - End Date: 12/1/22
 - Check deposited: 12/16/22
 - Progress Report: 5/17/22A Flex radio, several laptops and a cabinet for the station has been purchased.
- Debrief AMSAT Presentation - April 12. (Sergio)

The AMSAT presentation received very favorable comments.

- Ideas to make our activities more “family-friendly”:
 - Recognition night
The July meeting will be a recognition night for club members who go above and beyond the call of duty. There will be no presentation.

New business

- Youth ARRL VE test fees (\$5.00)- club to cover (Riley)
The club will pay the \$5.00 fee for anyone under 18 years old taking an exam.
- door prize for 5/6/22 meeting?
The door prize for May will be a \$25.00 gift card from Amazon.

March 24, 2022 Board Meeting

Review of upcoming presentations:

- Repeaters - Scott Wood
- Bonnie -
- How a phased antenna works and how to make one - Ken
- Hiram Percy Maxim, Early Radio, and the ARRL - NF7Z - On a month to fill in
- Why I love DX/Participating in contests - AD7Z
- AMSAT Presentation - April 12, During Tuesday Tech. net a Zoom presentation. Sergio W7SY
- ELECRAFT Presentation - Sergio W7SY is still working on this zoom presentation from Elecraft.

Financial update (Brad)

- \$31,216.46 with \$25,010.77 in the Money Market Account.
 - General Fund = \$6,413.86
 - Raffle Fund = \$2,000.00 *no change*
 - Station Fund = \$6,277.60 *no change*
 - ORDC Grant = \$16,525.00 *no change*
- Membership update: 128 paid for 2022 (156 paid for 2021)
- Amazon Smile update (Feb, May, Aug, Nov)
- \$50 donation from Ken Restivo N6KAR

Follow-up items:

Calendar Items -

- Next Mini-Field Days
 - Spring Field Day at the Science Center? Has been cancelled for this year as the calendar is full.
 - Balloon launch (Sergio & Richard) If Richard is available there will be a balloon launch at the POTA event.
- **ARDC Grant**
- ARDC grant project update - Nelson
 - Start Date: 11/16/21
 - End Date: 12/1/22
 - Check deposited: 12/16/22
 - Progress Report: 5/17/22

The ARDC committee has outlined what is needed for the station at the Science Center. They will be having demonstration of Flex radios given by Annaliese a Flex representative and club member. They also decided on having a wooden cabinet built to house the station equipment.
- Ideas to make our activities more “family-friendly”:
Discussions are under way on how to make our club more family friendly. The following ideas are are what we have come up with so far.
 - Recognition night
 - FD (GOTA, 1st contact certificate)
 - Electronics activities

New business

The lights in the church parking lot have been replaced by Riley W7RIL and Matt W7ARD. They also put up the projection screen in the meeting room at the church for future presentations.

Door prizes for the April 8 club meeting will consist of: Four Baofengs, band plans, several books and Amazon gift cards. Everyone attending the meeting will be given a ticket for door prizes. There will be a table for free stuff that has been donated mostly magazines and books. A couple electronic gadgets donated by Nelson. An Elmer's table will be set up by Ken W7PL and manned by whoever shows up.

Policy and Procedures: A section on who is eligible to become a Life Member was added to the Policy and Procedures manual.

Nelson will update the calendar to accommodate those months with 5 Thursdays.

All board members were in attendance on March 24.

February 24, 2022 Board Meeting

Meeting commenced at 7:00pm. All board members present on Zoom.

Review of upcoming presentations:

- Repeaters - Scott Wood

- Why I love DX/Participating in contests - AD7Z
- Bonnie was tentatively scheduled before COVID
- POTA - Joyce & Dave
- How a phased antenna works and how to make one - Ken
- Hiram Percy Maxim, Early Radio, and the ARRL - NF7Z
- AMSAT Presentation - Sergio W7SY

The AMSAT presentation will be on Zoom. Sergio will handle the scheduling for this meeting.

Sergio will also schedule a Zoom meeting with personnel from Elecraft for a presentation on their American made HF radios.

Financial update (Brad)

- \$31,104.75 with \$25,007.89 in Money Market Account.
 - Funds: General = \$6,305.15, Raffle=\$2,000.00, Station=\$6,277.60
 - ORDC Grant = \$16,525.00 *no change*
- Membership update: 121 paid for 2022 (156 paid for 2021)
- Amazon Smile update (Feb, May, Aug, Nov)
- ORRC dues paid for 2022

Follow-up items:

Calendar Items -

- Spring Field Day at the Science Center?

We will not have a Spring mini field day. The calendar will be full with other activities. The POTA activation will be April 16, bunny hunts will be starting with warmer weather and the simplex contest and 7QP contest will be in May. June field day will also be in the planning stage during this time. The McKenzie River Run Will be June 18, as will the Alpine Epic Bicycle Race.

Our club has been asked to organize radio communications for the Alpine Epic as LSARO is already organizing the McKenzie race. These races are one week before field day.

- Balloon launch (Sergio & Richard)

It was approved to purchase more balloons for future launches.

- June overnight at Science Center

Staying overnight for field day has been approved by the Science Center.

Sergio proposed we purchase two masts to go with both go-boxes. The masts are at Amazon and cost about \$30.00 a piece. This was approved.

- Can we launch a balloon with a camera?

It was decided not to purchase a balloon with a camera at this time.

- Next meeting & speaker?

We will attempt to have an in person meeting on April 1, 2022 if the stars align and we get permission from the church and mask mandates are dropped.

Sergio will contact Joyce K9JOY and her husband Dave to do a presentation on POTA. We will have some door prizes but no raffle.

- June 3rd meeting vs Sea-Pac June 3-5

The June meeting will be moved to June 10th to accommodate those folks who are going to the ham convention in Seaside. The testing session will be moved to June 11th.

- Life members

- Finalize who they are
- What benefits do they get?
 - Echolink access (already done)
 - Do they get to vote?
 - Bragging rights (priceless!)
- Do we need to add them to the By-Laws or the Policies and Procedures
- Suggested Policy wording:

The status of life membership should only be done for those who truly give extraordinary service to the club or area ham radio. Life membership gives dues-free membership privileges during that member's lifetime. The Board will nominate someone for life membership and club members will vote on the nomination.

Sergio made a motion to approve this policy and Riley seconded the motion. Motion passed unanimously.

- Agenda Management
 - Who is using the online agendas?
 - Who is editing the online agendas?
 - Should we retain the online agendas?

We had a short discussion on how the agenda works. All board members are encouraged to add items for discussion. We should be utilizing the agenda more.

- Summary & Ideas after attending Sci-Tech Amateur Radio Society in Mass. (Nelson)
 - They have many youth involved in their club (5 attending on-line mtg)
 - Activities that first engaged them: balloon launch, assisted marathon, soldering class, POTA, electronics
 - Events the youth recommended we do: Fox hunting, listening activities, FD
 - Events the adults said helped: "family-friendly" FD (GOTA, 1st contact cert), electronics

leading to Morse code, SDR, local ham expo, running events (lets Techs do something)

Nelson would like to have some classes take place at the Science Center rather than someone's garage.

New business

- ORDC grant project update - Nelson

The committee met with the Science Center's director to see exactly where the station will be housed and what kind of cabinet will fit the space.

The committee will meet on March 5th to decide what is needed for the new station. Then the ordering begins.

- Parks On The Air at Jasper Park - Riley

The Board approved spending \$50.00 for the POTA event to be held at Jasper Park. The money will go to renting the space at the park.

Meeting adjourned at 8:30pm.

Marilyn K7YL, Secretary

January 27, 2022 Board Meeting

Review of upcoming presentations:

- No upcoming presentations at this time due to Covid-19.

Financial update (Brad)

- \$31,010.72 with \$10,004.70 in Money Market.
 - Funds: General = \$6,208.12, Raffle=\$2,000.00, Station=\$6,277.60
ORDC Grant = \$16,525.00 *no change*
- Membership update: 155 paid for 2021, 111 paid for 2022
- Amazon Smile update (Feb, May, Aug, Nov)
- ORRC dues paid for 2022
- Elmer hat cost update (Nelson)

The board gave Nelson NF7Z permission to purchase 12 hats. The hats will be embroidered with "Valley Radio Club-Elmer" and will be given to the following people for their expertise in ham radio and mentoring of fellow hams. Dave NK7Z, Bob AD7Z, Ken W7PL, Scott N7JI, Matt W7ARD, Gary AF7NX, Pete W7JY. This is the list as we have it now and is subject to change. The hats will cost \$16.58 per hat.

Sergio and Brad will follow thru with the purchase of a projector screen to be installed at Norkenzie Christian Church. This was approved at the November board meeting.

Matt W7ARD has received permission from the church to install the screen.

Follow-up items:

Calendar Items -

- Next Mini-Field Days
- Spring Field Day at the Science Center?
The date for the Spring field day has not been set but has been approved by the Science Center.
Staying overnight at the Science Center during June field day has been approved.
- Next meeting & speaker?
Sergio will ask Mike Ritz W7VO if he would give a Zoom presentation to the club in the near future.

New business

- John AI7BQ wishes to share the W7PXL EchoLink control panel with the regular net control operators who run nets on the 146.72 repeater. This would include the W7PXL Tech Net, the Digital Radio Net, and the Friday DQ Net.

The key benefits would be the ability for the NCOs to see in real time who's linked to the repeater via Echolink and to have positive control in case of interference.

The board is in favor of this request with the following provisions:

1. It would not be mandatory by the NCO to receive the kill switch.
2. Access could be revoked once it is given.
3. A list would be kept of those who have access.
John will be notified of the provisions.

- ORDC grant project update - Nelson

Tony N7KQC has agreed to be on the ORDC committee with Scott N7JI and Nelson NF7Z. A member of the Science Center will also participate.

- Approve small Policy and Procedures changes (red=new):

Article VIII: Station, Facilities, Communications & Roster

Section 3: Official Communications

- Board communications should be done via the vrc-board reflector or

vrc-board@groups.io.

Section 4: Official Membership Roster

The official membership roster is available to members on request in Adobe PDF format only. Excel format [distribution](#) must be approved by board majority.

[Rosters reflecting current membership used for EchoLink and net check-ins should be updated by February and as needed thereafter.](#)

The above were all approved.

Reflector Business

New members will be reminded on how to sign-up for the reflector. It is not automatic with club membership. Information on how to unsubscribe from the reflector will be on the club website under the subscribe information.

The only lists remaining on the reflector are announcements, packet and DX.

The board approved donating replacement security lighting at Norkenzie Christian Church. This will be for the back parking lot which has no working lights at the present time. Matt W7ARD and Riley W7RIL will take care of this project.

All board members present for this evening's Zoom meeting.

Meeting adjourned at 8:00pm.

December 27, 2021 Board Meeting

AREDN Network Support:

John AI7BQ addressed the board via phone about the club supporting the ARDEN access point on KVAL's tower. They request the board to provide insurance and sign a lease agreement with KVAL for \$1.00 a year. Adding the ARDEN access point to the club's existing insurance policy will not increase our premiums. Once the Board has the actual lease agreement in hand a final decision will be made.

The following is a letter to the Board from Milton N7ZWS with an explanation of the ARDEN Network:

Eugene Area AREDN (Amateur Radio Emergency Data Network) Rollout as of 12/29/2021.

Valley Radio Club will sign the lease for the placement of auxiliary amateur stations at Blanton Heights, all the ARDEN gear placed there will have the W7PXL call sign. The typical lease from Sinclair Television is \$1 per year.

Two link antennas:

1. Aimed at Bolton Hill on the west side of Veneta (almost ready as of 12/21)
2. Aimed at Prairie Peak.Â

(Florence has theirs on Glenada aimed to Prairie. Prairie Peak will need two links to complete the circuit. One aimed at Glenada and one aimed at Blanton. A third may be added by the Florence Club aimed at the county courthouse.)

A number of sector antennas will also be set up to provide signals to a fair amount of Eugene, and a portion of Springfield.Â Â

(A link antenna is typically a parabolic dish with a very tight signal pattern, usually around 3 degrees, used for point-to-point signals.

Sector antennas are what cell companies and Wireless Internet Service Providers, WISP's, use for point-to-multipoint signals. Common beam-widths are 60, 90, or 120 degrees.Â Initially we have a couple of 90 degree antennas for 5.8 GHz, but based on the potential number of clients and hams served we would eventually like to deploy four 60 degree antennas with between 5 and 10 degrees of overlap.)

Â

Clients:

Lane Fire Authority, Station 101 in Veneta (using a Mikrotik router for their node and Cisco 303 VoIP phone in January). Initial service will be provided via an internet tunnel. Both the node and the phone will also carry the W7PXL call sign.

Rollout leaders:

Milton Campbell N7ZWS

John Simpson AI7BQ

Nathan Campbell AI7NC

Matt Nasholm K7OWW
Ross Johnson KC7RJK

The following may also assist in maintenance of the site at KVAL:

James Trietsch KJ7CNU
Chris Navarra AB7AS

Financial update (Brad):

Membership update: 157 members paid for 2021, 86 members paid for 2022.
The proposed budget for 2022 was approved.

Valley Radio Club of Oregon, Inc. Operating Budget

as of: 12/31/2021

	2019 Actual	2020 Budget	2020 Actual	2020 Difference	2021 Budget @85%	2021 Actual	2021 Difference	2022 Budget Proposed @85%
Membership	117	110	127	17	108	157	49	126
General Fund Beginning Balance	\$ 2,514.20	\$ 2,069.12	\$ 2,069.12		\$ 4,315.63	\$ 4,315.63		\$ 5,457.45
Revenue								
Dues	\$ 605.73	\$ 2,508.00	\$ 3,981.76	\$ 1,473.76	\$ 2,462.40	\$ 3,632.99	\$ (888.71)	\$ 2,872.80
Donations received	\$ 65.00	\$ 80.00	\$ 118.00	\$ 38.00	\$ -	\$ 391.49	\$ 231.12	\$ -
Donations - SK	\$ 1,180.00	\$ -	\$ (365.00)	\$ (365.00)	\$ -	\$ 494.26	\$ 494.26	\$ -
Other	\$ 235.00	\$ 200.00	\$ 638.47	\$ 438.47	\$ -	\$ (548.50)	\$ 22.50	\$ -
Total Revenue	\$ 2,085.73	\$ 2,788.00	\$ 4,373.23	\$ 1,585.23	\$ 2,462.40	\$ 3,970.24	\$ 1,507.84	\$ 2,872.80
Expenses-Recurring								
Dues and licenses paid	\$ 50.00	\$ 65.00	\$ 65.00	\$ -	\$ 65.00	\$ 65.00	\$ -	\$ 65.00
Insurance-equipment	\$ 163.00	\$ 126.25	\$ 56.88	\$ (69.37)	\$ 60.00	\$ 91.92	\$ (60.00)	\$ 92.00
Insurance-liability	\$ 320.00	\$ 323.00	\$ 409.86	\$ 86.86	\$ 200.00	\$ 200.00	\$ (200.00)	\$ 200.00
Internet/Web services	\$ 163.37	\$ 163.00	\$ 130.39	\$ (32.61)	\$ 130.00	\$ 128.39	\$ (106.16)	\$ 130.00
Repeater site	\$ 360.00	\$ 720.00	\$ -	\$ (720.00)	\$ 720.00	\$ 360.00	\$ (720.00)	\$ 720.00
Expenses-Other								
Charitable contributions	\$ -	\$ 50.00	\$ 500.00	\$ 450.00	\$ -	\$ -	\$ -	\$ -
Field day	\$ 329.46	\$ -	\$ -	\$ -	\$ 300.00	\$ 236.32	\$ (132.12)	\$ 300.00
IRS/501(c)(3)/Oregon DOJ	\$ -	\$ 20.00	\$ 295.00	\$ 275.00	\$ 50.00	\$ 20.00	\$ (30.00)	\$ 50.00
Meeting refreshments	\$ 17.97	\$ 50.00	\$ -	\$ (50.00)	\$ 100.00	\$ 17.97	\$ (100.00)	\$ 100.00
Misc equipment	\$ 684.10	\$ 100.00	\$ 104.97	\$ 4.97	\$ 100.00	\$ 481.76	\$ 233.87	\$ 100.00
Misc/other	\$ 43.34	\$ -	\$ (8.20)	\$ (8.20)	\$ -	\$ (53.16)	\$ 16.07	\$ -
Office supplies	\$ 259.73	\$ 250.00	\$ 249.27	\$ (0.73)	\$ 250.00	\$ 39.78	\$ (245.00)	\$ 40.00
Other supplies	\$ 80.00	\$ 150.00	\$ 149.90	\$ (0.10)	\$ 150.00	\$ 48.95	\$ (131.02)	\$ 150.00
Postage	\$ 22.40	\$ 25.00	\$ 54.75	\$ 29.75	\$ 25.00	\$ 24.70	\$ (17.00)	\$ 30.00
Recognition	\$ -	\$ 125.00	\$ 118.90	\$ (6.10)	\$ 125.00	\$ 100.00	\$ (75.00)	\$ 250.00
Repairs	\$ 37.44	\$ 100.00	\$ -	\$ (100.00)	\$ 100.00	\$ -	\$ (100.00)	\$ 100.00
Total Expenses	\$ 2,530.81	\$ 2,267.25	\$ 2,126.72	\$ (140.53)	\$ 2,375.00	\$ 1,761.63	\$ (613.37)	\$ 2,327.00
Net Profit/Loss	\$ (445.08)	\$ 520.75	\$ 2,246.51	\$ 1,725.76	\$ 87.40	\$ 2,208.61	\$ 2,121.21	\$ 545.80
Transfers						\$ (1,066.79)		
Ending Balance	\$ 2,069.12	\$ 2,589.87	\$ 4,315.63	\$ 1,725.76	\$ 4,403.03	\$ 5,457.45	\$ 1,054.42	\$ 6,003.25
Raffle Fund Beginning Balance	\$ 4,661.05	\$ 5,752.89	\$ 5,752.89		\$ 2,000.00	\$ 2,000.00		\$ 2,000.00
Ticket sales	\$ 2,301.69	\$ 150.00	\$ 169.59	\$ 19.59	\$ -	\$ -	\$ -	\$ -
Prizes purchased	\$ (1,209.85)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers			\$ (3,922.48)	\$ (3,922.48)	\$ -	\$ -	\$ -	\$ -
Net Profit/Loss	\$ 1,091.84	\$ 150.00	\$ (3,752.89)	\$ (3,902.89)	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 5,752.89	\$ 5,902.89	\$ 2,000.00	\$ (3,902.89)	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00
Station Fund Beginning Balance	\$ 946.99	\$ 1,332.99	\$ 1,332.99		\$ 5,645.47	\$ 5,645.47		\$ 6,277.60
Income	\$ -		\$ 490.00	\$ 490.00	\$ -	\$ 855.00	\$ 855.00	\$ -
Donations Received	\$ 386.00			\$ -	\$ -	\$ 306.00	\$ 306.00	\$ -
Expenses	\$ -			\$ -	\$ -	\$ (1,595.66)	\$ (1,595.66)	\$ -
Transfers	\$ -		\$ 3,822.48	\$ 3,822.48	\$ -	\$ 1,066.79	\$ 1,066.79	\$ -
Ending Balance	\$ 1,332.99	\$ 1,332.99	\$ 5,645.47	\$ 4,312.48	\$ 5,645.47	\$ 6,277.60	\$ 632.13	\$ 6,277.60
ARDC Grant Beginning Balance					\$ -	\$ -		\$ 16,525.00
Income					\$ 16,525.00	\$ 16,525.00	\$ -	\$ -
Expenses					\$ -	\$ -	\$ -	\$ -
Transfers					\$ -	\$ -	\$ -	\$ -
Ending Balance					\$ 16,525.00	\$ 16,525.00	\$ -	\$ 16,525.00
Grand Total-All Funds	\$ 9,155.00	\$ 9,825.75	\$ 11,961.10	\$ 2,135.35	\$ 28,573.50	\$ 30,260.05	\$ 1,686.55	\$ 30,805.85

Follow-up items:

Calendar Items -

- December Mini-Field Day Review: The field day at the science center was well attended with 40 guests. There were four stations in operation and the digital group set up a monitor for keeping track of the balloon. The balloon did not launch due to cold weather but everyone seemed to have a good time anyway. It was decided to have another mini field day in the spring. Nelson will check with the science center for available dates. He will also check on availability for field day in June.

ARDC Grant: Nelson NF7Z, Scott N7JI, and Tony N7KQC will meet after the holidays to discuss purchasing the new equipment for the station at the science center.

New businessSection 4: Official Membership Roster

The official membership roster is available to members on request in Adobe PDF format only. Excel format **distribution** must be approved by board majority.

Rosters reflecting current membership used for EchoLink and net check-ins should be updated by February and as needed thereafter.

In the club meeting announcement for January 7th, Sergio will put in a reminder for club members to pay their dues for 2022.

November 18, 2021 Board Meeting**Review of upcoming presentations:**

All presentations are on hold until we have in person meetings. The earliest date for an in person meeting will be February. [hopefully]

- Repeaters - Scott Wood
- Why I love DX/Participating in contests -AD7Z - Oct
- Bonnie was tentatively scheduled before COVID - Nov?
- Hiram Percy Maxim, Early Radio, and the ARRL - NF7Z (Dec?)
- Joyce & Dave - POTA
- How a phased antenna works and how to make one
- Zoom presentation Maybe in January

Financial update (Brad)

- \$12,091.32 with \$10,001.27 in MM. GF=\$3,866.86, RF=\$2,000.00, SF=\$6,224.46
- Membership update: 153 paid for 2021, 7 paid for 2022
- Amazon Smile update (Feb, May, Aug, Nov)
- 2022 dues announcement will go out via email around 11/28/21

Follow-up items:**Calendar Items -**

- Dec 4: Mini-Field Day
 - Balloon launch (Sergio & Richard)
 - Station in breezeway

- Need tracking station: Milton will be asked to bring a T.V. monitor for the tracking station. Nelson will bring a laptop and Sergio will make the announcement on the reflector.
- Extended weather forecast:
Day
 50° high temp
 25% probability of precipitation
 winds SSE 7 mph w/ gusts to 15 mph

Night
 39° low temp
 82% probability of precipitation
 winds SSW 10 mph w/gusts to 15 mph
- Summer balloon event with camera

New business

- Next meeting venue & speaker: December meeting will be on -the -air.
- Elmer hat suggestion: Nelson was given permission to purchase 10 hats designated for those hams qualified to be an Elmer. To be announced at an in person meeting.
- Finalize insurance strategy for 2022 (Brad): Insurance premiums are \$51.00 per year. The club will insure any equipment over \$400.00 in value.
- ARDC grant next steps (Nelson): The grant Scott N7JI applied for was approved. Nelson and Scott will oversee the dispersing of the funds. Tony N7KQC will also be asked to participate on this committee.
- Science Center @ EWEB bldg.? (Brad) If the Science Center moves to the EWEB building Brad would like the club to actively work on the powers that be to possibly acquire space in the building for a station. A separate room for the club station with a locking door, possibly a separate outside entrance. This would be in addition to the rolling cart station now in existence .

Riley made the suggestion to purchase a movie screen for the meeting room at Norkenzie Christian church to be used for presentations. This would be donated to the church. The board voted unanimously to purchase a screen.

October 28, 2021 Board Meeting

Review of upcoming presentations: Presentations will be put on hold until we can meet in person.

- Scott Wood repeaters -
- [Why I love DX/Participating in contests -AD7Z - Oct](#)
- Bonnie was tentatively scheduled before COVID - Nov?
- Hiram Percy Maxim, Early Radio, and the ARRL - NF7Z (Dec?)
- Joyce & husband - POTA
- [How a phased antenna works and how to make one -](#)

Special address from Nathan AI7NC: Nathan requested an audience with the Board to discuss his plan to install an APRS I-Gate on Wolf Mountain. This will provide coverage for the Hwy. 58 corridor and eastern Lane County which has no coverage at this time. Nathan will provide the radio and hardware, his request is for help with the liability insurance that is required by Vertical Bridge. The Board decided to add this to our current

liability insurance policy. According to Brad the addition will not increase our premium. The club's callsign will be used to identify the system so the club will get recognition and credit.

Brad recommended the club pick up the cost for the data plan and modem for the system. Nathan will research the cost of the data plan and modem and let the Board know how much it will cost before a final decision will be made.

Financial update (Brad)

- \$13,611.96 with \$10,000 in MM. GF=\$3,814.70, RF=\$2,000.00, SF=\$7,797.26
- Membership update: 152
- Amazon Smile update (Feb, May, Aug, Nov): No update to report at this time.

Follow-up items:

Calendar Items -

- Balloon event, summer or centennial event... (Sergio)

It was decided to purchase at least two more balloons for future launches. A balloon with a camera will also be purchased if the price is not too exorbitant.

Experience on Groups.io and future direction

After further research it was discovered the Groups I.O. would cost too much to maintain for more than 100 subscribers. We will discontinue use of the groups I.O.

Chambers Family Foundation Grant plan - brainstorm more ideas

This will be put on hold until Scott's grant request for the Science Center station comes thru or not. The ownership of the equipment that will be purchased with the grant funds came under discussion. Brad will discuss this with Scott and get back to us.

100 yr anniversary event Dec 4

- site: Science Center
- activities: Balloon launch with Rich. Members will be encouraged to bring their go-boxes to set up stations for operation from noon till 5:00pm.
- other

New business

- 2022 Dues (Brad): Dues will not change for the coming year.
- Next meeting venue & speaker
- In-person meeting health safety recommendations: Next meeting will be on the air not in person due to the pandemic.

September 23, 2021 Board Meeting

Review of upcoming presentations:

- Scott Wood repeaters -
- [Why I love DX/Participating in contests -AD7Z](#) - Oct

- Bonnie was tentatively scheduled before COVID - Nov?
- Hiram Percy Maxim, Early Radio, and the ARRL - NF7Z (Dec?)
- Joyce & husband - POTA
- [How a phased antenna works and how to make one -](#)

We will use these topics for future presentations at in person meetings.

Financial update (Brad)

- \$13,537.40 GF=\$3,740.14, RF=\$2,000.00, SF=\$7,797.26
- Membership update: 147
- Silke update: Silke has been paid and has the certificate of insurance.
- Vertical Bridge (145.45) update: They will be paid and receive their certificate of insurance.
- Amazon Smile update (Feb, May, Aug, Nov): Next payment will be in November.
- Equipment list updates

GoBox: Ken W7PL has been given the green light to start on the second club GoBox. The new GoBox will have an IC7300. The Board has approved a \$1000 budget for the radio.

- Insurance strategy for 2022: It was decided to insure only items that are over \$400 in value.

Follow-up items:

- Helping w/ a silent key's estate
 - Paid \$805.50 to family on 8/28/21 @ 90%
 - Club retained \$89.50 @ 10%
- Gift for Ross of radio for EchoLink purchased from Amazon on 8/28/21 and sent to AI7BQ
- Reimbursement request from John AI7BQ for \$147.89 for Echolink. Paid 8/28/21
- Vibroflex straight key - sold 9/5/21 to W7JU \$130
- IC-2340H - sold to N7ZWS \$100 received 9/10/21

In-person meeting health safety recommendations: October's meeting will be on the air again.

Experience on Groups.io and future direction: After another tutorial from Nelson the board members will continue testing Groups.io.

Chambers Family Foundation Grant plan - brainstorm ideas

If we were to receive grant money what would we use it for?

1. Clubhouse
2. Radios for youth
3. Youth hands-on antenna, electronic classes, possibly at the Science Center.[N7JI will be asked

to check on the availability at the Science Ctr.]

Riley will check with Chambers Communication to see if they have space in one of their buildings for us to use as a clubhouse/classroom/station.

Brad N7BED mentioned their Chad Dr. building is not fully occupied and maybe they would be willing to donate space for a station.

Riley will enlist Dennis Hunt to help with this.

New business

- Next meeting venue & speaker: N/A
- Reallocation of station fund: It was suggested we use some of the station fund for more classes and recognition for club members.
- Celebrating 100 years in November - For the 100 years of Radio in Eugene celebration the board has decided to have a mini field day event at the Science Center December 4th. It will be outside in the pavilion. Noon to 5pm, time is subject to change. The second balloon will also be launched.

- Elmers: recognition
Nelson was given permission to recognize those Elmers that have continually helped club members at meetings, on the air and in classes.
The recognition will be a special hat that Nelson will design. 🧢

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime (Club cost: \$720 per year plus volunteer maintenance)
- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just having fun chatting on the radio
- We offer regular workshops for building or learning new skills
- We offer free email list connectivity to ask questions and read information on general or special interest group questions
- We support a website with many on-line resources
- We offer free license upgrade classes
- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of 2020)
- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Bunny Hunts events (Fox Hunts) several times a year
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

Why the ARRL is Good: Bob AD7Z will be asked to give a testimonial on the value of being an ARRL member at the next club meeting. He has done this in the past and is a very good spokes person for ARRL.

From "The Old Man":

1. RFI-- I am sure we all are in some way benefiting from the good work the ARRL lab did, and does today, in getting RFI generating devices banned.
2. Contests, trains operators to efficiently use their rigs. Awards provide proof of that training.
3. Sponsorship of some Hamfests.
4. Grants and training for teachers.
5. Scholarships to students. Currently about 80 students a year, so around, (80*15), 1200 students that got direct monetary help in the past 15 years.
6. QST articles helped train, and started some engineering folks off in their careers in electronics over the past 35 years.
7. Outgoing/incoming QSL service, saves tons of money for the Hams.
8. The VM program, which puts a layer between the ham and the FCC.

9. The VE program which supplies a pool of testing volunteers and makes it easy to get tested.
10. ARES, provides emergency communications, and training.
11. Field Day, helps train operators and test the equipment used in Emergencies like Katrina.
12. A very comprehensive web site.
13. Representation in Government.
14. Logbook of the World.
15. An anonymous reporting service via the ARRL Lab for reporting Pot grow lighting RFI to the FCC, keeping the Amateur's name and address from a pot grower in the process.
16. ARRL Labs, will take calls for any sort of Amateur Radio questions, and assist anyone that calls, member or not.
17. Made major efforts to kill Broadband Over Powerline to stop major interference potential.
18. IARU's international secretariat is hosted by ARRL. 40 meters CW is still pretty much free of broadcast stations as a result of the IARU, and ARRL.
19. No other large organization protects Amateur Radio spectrum like the ARRL does.
20. Changes allowing Amateur Radio Operators to perform emergency communications within a paid environment if they work in Hospitals.
21. Obtaining ITAR (International Traffic in Arms Regulations) exemptions for AMSAT.
22. The ARRL is a prolific publisher of high-quality books. The ARRL Handbook and the ARRL Antenna Book are the industry standards for reference material.
23. The ARRL publishes three magazines - QST, QEX, and NCJ all of which are designed to educate and inform. QST magazine is the most widely read and cited magazine in the industry. All of which are free to members.
24. The ARRL developed and delivers an education outreach project to introduce teachers to Amateur Radio as an instructional resource and to provide an educationally sound curriculum focused on wireless communications.
25. The ARRL maintains a network of volunteer, appointed technical resources in each district to assist the average ham with technical questions and challenges and to provide educational seminars for ham radio clubs and events. In that role I have given scores of lectures on technical topics in order to enhance the technical acumen and skills of the hams in my neighborhood and my neighboring district as well as resolving RFI issues for hams and government agencies.
26. The ARRL has been a tireless advocate and resource to help protect the rights of hams to install and operate the antenna systems necessary for our hobby. The recent favorable NJ Supreme Court decision is an excellent example of bringing these resources to bear for the general good of our hobby. Without these efforts on behalf of the ARRL, our capabilities would be severely diminished in many municipalities.
27. CITEL (Spanish abbr. for *Inter-American Telecommunications Commission*): Both the ARRL and IARU Region 2 are recognized by CITEL as partners in furthering the work on telecommunications in the Americas.
28. ARRL sends a representative to ITU (International Telecommunication Union) Study Group 1 as part of the US delegation.
29. ARRL supported the Amateur in the 2018 Federal Aviation Administration (FAA) Reauthorization Act, possibly keeping Amateur towers from being classed as needing to be marked. See:

<http://www.arrl.org/news/view/faa-reauthorization-act-language-serves-to-exclude-vast-majority-of-amateur-radio-towers>

30. The ARRL places people on the committees which set global standards of RFI emissions for industry. In some cases, ARRL staff are the committee chair.

31. The ARRL assists amateurs when they are having Solar Power RFI issues, by contacting the offending company, and working with their engineering staff to solve the problem for good, not just single case issues.

Publications ARRL provides:

ARRL provides every member with QST every month, both in print and online.

ARRL members can subscribe to receive:

- The ARRL Letter e-newsletter weekly
- The ARRL Contest Update e-newsletter bi-weekly
- ARES e-Letter monthly
- ARRL Club News e-newsletter monthly
- IARU e-Letter monthly
- ARRL Instructor/Teach e-Letter
- ARRL Legislative Update

ARRL posts new information daily on the ARRL web site.

ARRL provides a weekly ARRL Audio News podcast.

ARRL members can listen or subscribe to W1AW bulletins for General and Special Announcements; DX News; Propagation data; Satellite Information; and Keplarian data

Many ARRL Division Directors provide members with information through email newsletters and Division websites.

Many ARRL Section Managers provide members with information through email newsletters and Section websites.

Division Directors and Section Managers visit local clubs and hamfests to proactively provide in-person information and receive member (and non-member) feedback.

E-mail and telephone contact information for Division Directors, Division Vice-Directors and Section Managers appear in every edition of QST for any member (or non-member) who wants to contact them for information.

ARRL takes booths at major hamfairs (e.g. Dayton Hamvention) to provide information and gather feedback.

Additional reasons in paragraph form:

Imagine what the hobby would be like today if the ARRL had died in the 70's, we would be overrun with RFI, have no spectrum left, and in general be the poor bastard child of the FCC, if they even allowed Amateur Radio at all... I suspect our spectrum space would be smaller, and in general the hobby would be a lot less fun. We would be like Canada, zero enforcement for RFI issues, save a lawsuit between all involved...

I simply can't say enough about how good the ARRL has been for Amateur Radio over the past 100 years, so look at the above and apply to the last 35 years.

I am not saying that the ARRL is perfect, far from it, but it is an organization that helps us all, every day. The ARRL bumps along, sometimes doing 60 MPH along the freeway of life, and sometimes doing 5 MPH along that same freeway, sometimes rear ending some poor soul by accident. But it keeps the hobby moving forward.

This all sort of reminds me of the dues increase feeding frenzy that started a few years ago, there were huge online fights, people quitting, etc. But-- we are all still here, the ARRL is still helping us, and for the most part we are all paying the additional 10 bucks a year so that frenzy made no real difference. This is just another bump in the road that we are all traveling down...

August 26, 2021 Board Meeting

Review of upcoming presentations:

- Hiram Percy Maxim, Early Radio, and the ARRL - NF7Z (Dec?)
- Scott Wood repeaters - Sept
- [Why I love DX/Participating in contests -AD7Z - Oct](#)
- Bonnie was tentatively scheduled before COVID - Nov?
- Joyce & husband - POTA
- [How a phased antenna works and how to make one -](#)

Due to the covid pandemic the September club meeting will be held on the air at 146.72.

Follow-up items:

Follow up: helping w/ a silent key's estate: The older unsaleable and unusable bits and pieces of the estate sale will be taken to NextStep for recycling.

Go Box: It is proposed to build another GoBox for the club since a new station will not be built at this time.

Gift for Ross of radio for EchoLink : Ross will be given a \$50 gift certificate for the donation of the radio for the Echolink system.

Reimbursement request from John AI7BQ for \$147.89 for Echolink: John AI7BQ will be reimbursed for the money he spent on upgrading the Echolink system as soon as he turns in his receipts.

Site Committee: Creswell Site Rental -

- Plan for a visit to see the site some afternoon soon
The board and station location committee visited the Creswell Airport to check on the feasibility of locating the club station in one of their vacant rooms.
While the room was suitable there was no furniture or storage options which would add to the overall cost of building our station. The recurring obligation of rent and insurance would prevent the club from saving any money for future endeavors. We would need 150 plus paying members to break even.
President Riley was asked how much use the previous station at the Red Cross got and he stated very little. It was also noted that the location of the Creswell Airport

was 20 min. from Eugene and that in itself might prevent members from utilizing the station. It was decided to keep looking for a more suitable location closer in to Eugene.
In the meantime we might utilize the money saved for another GoBox, more workshops and balloon launches.

Calendar Items -

- Summer Balloon event (or 100 year centennial event...): Sergio will ask Rich if it would be a good idea to launch our second balloon in November for our centennial celebration or launch in early fall due to weather issues.
- Nov 1 Centennial plans: We will ask again for help with designing a QSL card for the centennial celebration. No one has stepped forward yet.

Elections committee: Elections will be held at the September meeting ;which will be held on the air due to the Covid pandemic.

Analise's offer of a Flex Radio for the Science Center: The club may upgrade Annalise's offer of a Flex radio by combining her offer with some money to get a really nice radio for the Science center.

Vibroflex straight key: Ken W7PL will post the key for sale on the reflector for \$125.00. The price for a new one is \$179.00.

New business

- Celebrating 100 years in November -This will be discussed at the next board meeting.
 - Part of next meeting?
 - Contest for QSL card?
 - Enlist help for:
 - Gatherings
 - Call for a week + manager
 - Articles for newsletter
 - QSL card
- Create financial audit committee suggested by Michael W7CN: This was discussed and decided that it was not needed at this time.

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime (Club cost: \$720 per year plus volunteer maintenance)
- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just having fun chatting on the radio
- We offer regular workshops for building or learning new skills
- We offer free email list connectivity to ask questions and read information on general or special interest group questions
- We support a website with many on-line resources
- We offer free license upgrade classes

- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of 2020)
- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Bunny Hunts events (Fox Hunts) several times a year
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

July 15, 2021 Board Meeting

Review of upcoming presentations:

- Hiram Percy Maxim, Early Radio, and the ARRL - NF7Z (Dec?)
- Scott Wood repeaters - Sept
- [Why I love DX/Participating in contests -AD7Z - Oct](#) Riley will contact Bob.
- Bonnie was tentatively scheduled before COVID - Nov? Sergio will contact Bonnie.
- Joyce & husband - POTA
- [How a phased antenna works and how to make one - In the new year.](#)

Financial update (Brad)

- Membership update: 143 paid members
- Money for Mike for Field Day: Mike will be reimbursed \$59.00 for expenses using his trailer for field day. [broken toilet seat and chemicals]
- Money for EchoLink upgrade: No receipts have been turned in yet, for echo link upgrade.
- Amazon Smile update: Nothing new.

Follow-up items:

Follow up: helping w/ a silent key's estate: Nothing new.

Field Day report

The venue at the science center worked very well, it was centrally located and a strong turnout. Questions that need to be answered for next Field Day.

Where? Overnight operation or not? Bring up these questions for discussion at the December club meeting. Start planning early.

Site Committee: Creswell Site Rental -

- Plan for a visit to see the site some afternoon soon. No date has been set for this field trip.

Sinclair Site Rental -

Should we pursue this?

Repeater space was offered to the club by Sinclair{KVAL} with Milton being spokesperson for Sinclair. Riley did not think this would be a good site for a repeater because of too much RF. However the site might be suitable for a digital site. Sergio will discuss the possibilities with Milton and offering the site to the APRS group.

Calendar Items -

- Aug 7 Swap Meet
- Summer Balloon event: This will be discussed at the August club meeting for membership input.

Experience on Groups.io

We will continue to test this email option.

Elections committee

A third person has been added to the election committee . The committee is now full.

Analise's offer of a Flex Radio for the Science Center

Analise has offered to try to get a donated radio from her employer Flex Radio for use at the Science Center.

New business

- Club Roster (Brad): Members that have not paid dues for 3 years have been put on the archived roster list.
- Facebook manager, Laura Campbell (Nelson) A thank you letter/email will be sent to Laura for taking over the club's Facebook page and doing a great job.
- T-shirt price (Marilyn): The price of t-shirts from the Design Shop has gone up and will be adjusted accordingly.
- Bike race (Sergio) The club has been asked to provide communications support for the CreamPuff/Alpine Epic bike race. Sergio will send out an email asking for volunteers.
- Go Box: Sergio will also announce the ability of club members to check-out the club Go Box by the week. Sergio will be the Go Box coordinator. Riley has suggested we add a Buddipole antenna to the Go Box setup.
- Celebrating 100 years in November: A discussion was held on the Special Event station for 100 yrs. of Amateur Radio in Eugene starting in Nov. It was suggested to use LSARO 's callsign W7EUG/100 and have volunteers sign up for one week stints of using the call. We will be asking for help in designing the QSL card. More planning to come.
- Plan for first in-person meeting (see [Next Club Meeting Agenda](#)): We will have door prizes which will consist of 2 HT's from the estate sale, left over Baofengs that the club purchased, an HDMI display adapter and Radio Shack 2m base station from Nelson, some frequency charts and sew-on patches from Brad's box of goodies. Door prizes will be drawn

after the meeting and before root beer floats. There will be no presentation. Time will be given to meet and greet fellow hams after the meeting.

- Food for return to in-person meeting? Root beer floats.

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime (Club cost: \$720 per year plus volunteer maintenance)
- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just having fun chatting on the radio
- We offer regular workshops for building or learning new skills
- We offer free email list connectivity to ask questions and read information on general or special interest group questions
- We support a website with many on-line resources
- We offer free license upgrade classes
- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of 2020)
- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Bunny Hunts events (Fox Hunts) several times a year
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

June 17, 2021 Board Meeting

Standing agenda items—

Review of upcoming presentations:

- Hiram Percy Maxim, Early Radio, and the ARRL
Nelson will give this presentation for our first in-person meeting as soon as cover restrictions are lifted.

Financial update (Brad)

- Membership update
We have 140 paid members.

Follow-up items:

Nelson would like to send an informational message via the newsletter to club members on where the club's money goes.

Next club meeting will be July 2 on the air.

Riley would like to ask Chambers Communications for a charitable grant

Field Day report

Field day preparations are under control. Gary AG7TH will bring his radio, Mike WA7OEM will bring his motor home for a station site and conveniences. He is also bringing a generator. Sergio will get the LSARO antenna trailer just in case it is needed. The go box will also be available.

No lunch will be served to the public but water will be provided. Bring your own food.

Station Location

It was decided that the Board will take a field trip to to Creswell to view the station location site.

Calendar Items -

There will be a swap meet at Oregon Electric on August 7 from 9-1.

Should we change from email to Groups.io?

Nelson will set up a group.io for the board to practice how well it works.

Elections committee

Joanna KI7YPR will be asked to head up the election committee.

AREDN

John AI7BQ has asked for a copy of the roster in Excell, the board gave its approval without dues payment information.

New business

Riley will send out an open request to club members for anyone wanting to do a presentation to the Boy Scouts about ham radio.

Riley will also check on getting one of the donated repeaters from LSARO.

All five board members were present at this meeting.

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime (Club cost: \$720 per year plus volunteer maintenance)
- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just having fun chatting on the radio
- We offer regular workshops for building or learning new skills
- We offer free email list connectivity to ask questions and read information on general or special interest group questions
- We support a website with many on-line resources
- We offer free license upgrade classes
- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of 2020)

- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Bunny Hunts events (Fox Hunts) several times a year
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

May 2, 2021 Board Meeting

Review of upcoming presentations:

- Hiram Percy Maxim and the ARRL

We will wait until we can meet in person for this presentation.

Financial update (Brad)

- Membership update

We have 135 paid members.

Follow-up items:

Follow up: helping w/ a silent key's estate

The antenna analyzer has been sold.

Field Day June 26-27, 2021 -

- Location

Field Day will be held outside at the Science Center.

- Combining points

Jeremy has been asked to take care of the logging system. and combining points for club members at different stations other than the science center.

- We will try to have more than one band to work [20 and 40 m.] with 2 stations. Will check to see if the antenna on the building to see if it will be accessible for our use on field day. Ken W7PL has finished work on the club go-box and it will be available for use on field day.

The digital group is planning setting up their own displays.

Bunny hunt in the morning and balloon launch in the afternoon.

Calendar Items -

- Next event or meeting? Riley W7RIL will check with Matt W7ARD to see when the church will allow us to have in person meetings

2 Meter Simplex contest report

Rules will be updated for the next contest to accommodate single operators and multi operators separately.

The prizes for this contest will be presented at field day.

Balloon event(s) -

- Late Summer

Another balloon launch will be later in the summer.

2nd transmitter for fox/bunny hunts options -

- This is complete. WA6OEM was reimbursed \$166 on 5/10/2

***** Establish a committee for activities / on the air contest and such to celebrate VRC/Newsletter 100 year anniversary (First newsletter 1921)**

Amazon Smile Update

New business

AREDN

The following message will be sent to the digital/mesh special interest group.

After careful consideration and discussion, the Valley Radio Club board has decided that for legal and financial reporting reasons we will not have money passing through our club treasury designated for special interest groups. We appreciate what our special interest groups do, and we will do our best to support them, but our support must be redirected by the board and not by earmarked donations.

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime (Club cost: \$720 per year plus volunteer maintenance)
- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just having fun chatting on the radio
- We offer regular workshops for building or learning new skills
- We offer free email list connectivity to ask questions and read information on general or special interest group questions
- We support a website with many on-line resources
- We offer free license upgrade classes
- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of 2020)
- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Bunny Hunts events (Fox Hunts) several times a year
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

April 29, 2021 Board Meeting

Standing agenda item—Review of upcoming presentations:

- Hiram Percy Maxim and the ARRL

Nelson is still working on this presentation.

Follow-up items:

501(c)(3) status -

- Certificate of appreciation to Brian Parmelee KJ7IPC - Sergio W7SY presented Brian with a certificate of appreciation for his work on the 501[c][3].
- Donation discussion- Amazon Smile has generated several donations the amount was not available at this time.
- Donation links on website

Equipment List for sale

The Kenwood TS690s [serial #30600089] will be sold. See W7PL for particulars.

The Kenwood TS570d [serial #90100086] will be put in the club's go box.

Follow up: helping w/ a silent key's estate

The estate items are being put up for sale on the reflector a few at a time.

Field Day June 26-27, 2021 -

- Location
- Combining points
- How to educate new hams what FD is.

If permission is granted a scaled back field day will be held at the Science Center in their outdoor classroom.

Due to covid concerns no lunch will be provided.

A bunny hunt and a balloon launch will also be held that day.

Those club members not attending the field day site are encouraged to participate from their home station or set up their own outdoor field day site.

2 Meter Simplex contest update

The simplex contest will be held Saturday May 8, 2021. Prizes will be awarded from Brad's prize box that he purchased from ARRL before the pandemic.

EchoLink update -

John AI7BQ's upgrade and management

Riley W7RIL will ask John AI7BQ to give a report on the digital group in place of the RFI report. During club meetings.

Balloon event(s) -

The balloon launch will be on field day from the Science center parking lot.

2nd transmitter for fox/bunny hunts options

A new bunny will be purchased in the near future.

Posted Elmer list discussion

- Who manages the list?

- What about a single contact email to several to retain confidentiality?
- This will be held over for discussion at the May meeting.

Financial update (Brad)

- Membership update- 133 paid members

***** Establish a committee for activities / on the air contest and such to celebrate VRC/Newsletter 100 year anniversary (First newsletter 1921)**

The possibilities are a special edition newsletter and special event stations for this event.

A discussion was held on repeater protocol and how best to get the word out to new club members and seasoned hams that need a refresher course on how to be courteous to others on the air.

Net control for the Tech Net is one source educating the ham community on proper procedure.

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime (Club cost: \$720 per year plus volunteer maintenance)
- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just having fun chatting on the radio
- We offer regular workshops for building or learning new skills
- We offer free email list connectivity to ask questions and read information on general or special interest group questions
- We support a website with many on-line resources
- We offer free license upgrade classes
- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of 2020)
- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Bunny Hunts events (Fox Hunts) several times a year
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

March 25, 2021, Board Meeting

Standing agenda item—Review of upcoming presentations:

- Hiram Percy Maxim and the ARRL - Nelson will be giving a presentation on Hiram Percy on Zoom.

Follow-up items:

501(c)(3) status - WE DID IT!!! Now what?.

- Certificate of appreciation to Brian Parmelee KJ7IPC

Brian will be given a certificate of appreciation and a gift card for his outstanding work on the 501(c)(3) application. Many thanks from the Board for all the hours he spent on this

project.

- Donation discussion

Now that the club is 501[c][3] we can start applying for grants that support our educational mission statement . Expanding the Science Center, upgrade equipment, and educational outreach were suggestions for using donation/grant monies that we collect.

Also helping to support the science center from club donations. The donation money will go to the general fund and be moved to other funds as needed.

- Donation links on website

Brad will put a donation link on the club website using Square. Donations of \$250 will require a receipt.

Equipment List for sale

- Interest showed but still available: Kenwood TS-570D G \$225
Riley and Ken W7PL have decided to replace the Yaesu radio that is in the club go-box with the Kenwood TS-570D G.
The Yaesu which has water damage[but still works] will be sold. By swapping radios the go-box will have the better radio.

Follow up: helping w/ a silent key's estate

Ken W7PL has started advertising the latest estate sale items on the Reflector.

Calendar Items -

- Nelson is working on a presentation on Hiram Percy. Date of presentation to be announced.

Zoom account discussion - \$14.99 /month/license

Nelson will use Mike Ritz's Zoom account for his presentation.

EchoLink update -

John AI7BQ will be taking over the job of Echolink manager from Nelson. The Echolink set up will be moved to Sergio's Creswell work location in the near future.

Balloon event(s) -

The balloon kit will cost \$170.00, the board has budgeted approx. \$200.00 total for the launch. An educational presentation on the balloon launch will be held prior to the launch.
Launch day is set for Field Day at the field day site.

SIGs & Announcement mail list -

As part of mail list maintenance some lists will be discontinued due to non use. Nelson will test an announcements only list for those who don't want the full Reflector.
All official announcements will come from the Board only.

2nd transmitter for fox/bunny hunts -

The purchase of a new bunny has been approved. The purchase price will depend on whether the bunny is built from scratch, built from a kit or already built.

Mike, the bunny master, will be included in the decision of the new bunny.

It was also suggested that we have a newcomers bunny hunt so they don't feel intimidated by the more advanced bunny hunters. With two bunnies we would be able to have two hunts in one day.

Discuss and plan return to in person meetings

. This is still up in the air. Due to covid restraints.

Financial update (Brad)

- Membership update

We have 121 paid members.

Establish a committee to look for grant opportunities for 501(c)(3) organizations (Nelson)

Riley will be asking Gary AG7TH and Joanna KI7YPR if they would like to be in charge of looking into grant opportunities for the club now that we are 501(c)(3).

2 Meter Simplex contest update

Mike WA6OEM will be in charge of the simplex contest but due to his work load at this time Sergio will be looking for an interim simplex contest master.

Field Day (June 26-27) Brainstorming -

What direction do we want to encourage?

Creswell airport?

Howard Saxion will check with the Creswell Airport mgr. to see if we can hold field day at the airport.

The Board will be looking for a club member with IT experience to give a presentation on the N3FJP logging program and how it is used to link the computers of anyone working field day from home or remote sites together. Those persons working field day from home or remote sites can then have their score combined with the clubs total score.

We may not be able to have field day all together due to covid but our scores can still be combined.

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime

(Club cost: \$720 per year plus volunteer maintenance)

- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just

having fun chatting on the radio

- We offer regular workshops for building or learning new skills
- We offer free email list connectivity to ask questions and read information on general or special

interest group questions

- We support a website with many on-line resources
- We offer free license upgrade classes
- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of

2020)

- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Bunny Hunts events (Fox Hunts) several times a year
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

February 25, 2021 Board Meeting**Standing agenda item—Review of upcoming presentations:**

- Mike Ritz W7VO, ARRL NW Division Director - "HF Noise Mitigation" March 19th at 7 PM

Sergio W7SY has arranged for Mike Ritz to give a presentation during a Zoom Meeting on Friday March 19th at 7 PM.

He will use the ARRL Zoom account. The presentation will be on the benefits of ARRL and "HF Noise Mitigation".

Nelson asked if the club should get its own Zoom account so we could have more presentations while Covid19 restrictions are still in effect. Several options were discussed. Nelson will look into the pricing for a Zoom account before a decision is made.

Reflector Lists:

Ken W7PL and Russ AC7NH attended the board meeting to express their concern over the reflector lists and how they are creating cliques and fragmenting the club into small mini clubs. The information from those small groups is not making it to everyone.

Nelson noted that most of the lists do not have very much traffic anyway. He suggested we discontinue the lists and start a

list for announcements, for those who do not want a lot of emails. In the meantime Nelson will pursue alternatives for dispensing information on the reflector.

Field day: With the pandemic still in force, Ken W7PL suggests the club encourage club members to set up their own remote sites or use their home station to participate, as well as the major site at Sergio's warehouse. The N3FJP logging software has the ability to connect all of the stations together for scoring purposes. If we had a lot of stations participating that would give us a large presence on the scoreboard.

Riley instructed Ken to look into just how the N3FJP logging system would link our stations together and give him a report.

Another issue that was brought up was the lack of any kind of response at the start of the pandemic or during the catastrophic forest fires. Riley noted that LCSARO did not feel the need. Nelson suggested we should not wait for LCSARO to give their blessing and do our own very informal net during an event such as a pandemic, forest fires, snow storms etc. This net could be run by Board members and club members monitoring the repeater in the morning, 5 min. after the hour it could be announced that someone would be listening for anyone in need of assistance, information or just let us know you are O.K. We are a club and we need to look out for each other. This is not to be confused with EmComm or to compete with EmComm.

Nelson asked if the club should get its own Zoom account so we could have more presentations while Covid19 restrictions are still in effect. Several options were discussed. Nelson will look into the pricing for a Zoom account before a decision is made.

Follow-up items:

501(c)(3) status - doesn't yet have an assigned reviewer. Will be processed w/in another 60 days.

Equipment List for sale

- Interest showed but still available: Kenwood TS-570D G \$225 (1)
- ICOM IC-2340H \$255

Echolink update: The UPS is working after the battery was replaced. Sergio is looking into putting the Echolink system in the Cafeto warehouse in Glenwood.

•

Financial update (Brad)

- **Membership update**

We now have 114 paid members.

2 Meter Simplex contest: Rules, administrator.

The date for the contest will be the second weekend in April. Sergio has put the rules for the contest together and Mike WA6OEM will be in charge of running the contest. This may become a twice a year club event.

Balloon Launch:

Sergio W7Sy proposed the club sponsor a balloon launch w/APRS. He would like funding for the event to come from the club coffers and donations from club members as this will be a pricey event. Sergio's company will commit to a sizable donation. Riley suggested we wait till we become an official 501(c)(3) so we can solicit corporate donations. Sergio is hoping for a summer launch. This will be on the agenda for the next board meeting.

Meeting adjourned at 8:45 PM

Marilyn K7YL, Secretary

January 27, 2021 Board Meeting

Standing agenda item—Review of upcoming presentations:

- Mike Ritz W7VO, ARRL NW Division Director
- Sometime: Dave NK7Z on Repeater Etiquette -- he said no thank you
- Is it time to consider doing a program via Zoom -- even if just a broadcast so we have some events besides the meeting?

Sergio will ask Mike Ritz W7VO to speak to the club via Zoom. Date and subject to be announced.

Other Zoom meeting topics will be discussed at the next board meeting.

Follow-up items:

501(c)(3) status - doesn't yet have an assigned reviewer. Will be processed w/in another 60 days.

Equipment List sale update

- Sold: Yaesu FT-1500M \$90 Milton N7ZWS
- Sold: Kenwood TS-570D G \$400 Joel N7JDL
- Given to Milton Campbell but not paid for: Generator \$225 [Milton has paid for the generator Jan. 29.]
- To be sold:
 - Interest showed but still available: Kenwood TS-570D G \$225
- ICOM IC-2340H \$255

Follow up: helping w/ a silent key's estate

The club will keep 10% of proceeds from the sale of a Silent Key's estate.

EchoLink plan/update - The UPS works but there are issues with the donated rig. Can it find a permanent home

Sergio is working on a permanent home for echo link. Riley W7RIL will donate a radio for use with Echo Link to replace the one that is not functioning very well.

EchoLink - when do we reset the whitelist with 2021 dues paying members? (Brad)

It will be announce during the next club meeting that the whitelist for Echo Link will be reset at the end of February.

Financial update (Brad)

- **Membership update**

We have 87 paid members for 2021 so far.

Review of purchasing club swag like mugs, hats, pens, etc. (Nelson)

Nelson is in favor of getting pens printed with club logo for giveaways. Riley and Marilyn did not think we could sell enough of the mugs and hats to warrant the purchase. This is still open for discussion.

K7NAR award/certificate status (Brad)

Nelson will take care of the certificate for Nate K7NAR for his work on the Half-time Net.

Establish a committee to look for grant opportunities for 501(c)(3) organizations (Nelson)

We will be looking for persons in the club with experience with grants once we become 501[c][3].

Establish a committee for activities / on the air contest and such to celebrate VRC/Newsletter 100 year anniversary (First newsletter 1921)

No decision was made on this topic, its is still open for discussion.

2 Meter Simplex contest: Rules, administrator.

Sergio W7SY is leading this with hopes to recruit someone to take charge. He has the rules but needs an administrator. It was suggested that Mike W7OEM might be interested.

Other contests sponsored by VRC?

Open to suggestions.

When to share on reflector and at meetings:

Benefits of Valley Radio Club membership:

- Monthly scheduled club meetings. (Always attended by 50 or more members)
- We support two repeaters that cover most of the Willamette Valley with an outstanding uptime (Club cost: \$720 per year plus volunteer maintenance)
- We built and maintain a club station at the Science Factory to learn HF, VHF, CW or digital
- We provide equipment, expertise and support for a yearly overnight Field Day and free BBQ.
- Weekly scheduled nets to help with technical questions, Morse code, for new hams and for just having fun chatting on the radio
- We offer regular workshops for building or learning new skills

- We offer free email list connectivity to ask questions and read information on general or special interest group questions
- We support a website with many on-line resources
- We offer free license upgrade classes
- Monthly scheduled licensing testing staffed through our volunteers. Cost of testing \$15.00 (as of 2020)
- We have interesting or educational presentations at meetings
- Elmer advice at meetings
- Pre-meeting giveaways
- Bunny Hunts events at least twice a year (Fox Hunt)
- Several Special Interest Groups like DX, Digital, Elecraft Owners Group, etc
- December "Buy Your Own Pizza" Holiday/Christmas party. An evening of fun and friendship, usually attended by 50 to 70 friends, members and their family.

December 30, 2020 Board Meeting

Standing agenda item—Review of upcoming presentations:

- Mike Ritz W7VO, ARRL NW Division Director [Not available at this time]
- Sometime: Dave NK7Z on Repeater Etiquette

Nelson will give Dave a call to see if he would give a presentation on repeater etiquette.

Follow-up items:

501(c)(3) status

No response from the government yet.

Equipment List sale update

- Sold: Yaesu FT-1500M \$90 Milton N7ZWS
- Sold: Kenwood TS-570D G \$400 Joel N7JDL
- To be sold:
 - Generator \$225 Waiting for payment from Milton.
 - Kenwood TS-570D G \$225 (1) Not sold
 - ICOM IC-2340H \$255 There is one bite on this one.

Follow up: helping w/ a silent key's estate

The current estate equipment is still being checked out by Ken W7PL.

EchoLink plan/update - The UPS didn't seem to work recently when power was interrupted.

Sergio will swap out the UPS with another one that he has to see if that will fix the problem.

Station Equipment Wish List Committee (Brad)

Review document from Station Location Committee headed by Howard WX7HS

The goal is to have slightly above modest equipment. Starting with one each type of radio then the next year purchasing

another set. It all depends on how much money we have to spend. Possibility of soliciting donations of equipment or money

to help offset the cost of furnishing our station.

2021 prorated dues - recommend change

Option 1 (EARS uses this model)

Jan-Mar 100%, Apr-Jun 75%, Jul-Sep 50%, Oct-Dec 25%

Individual: \$24, \$18, \$12, \$6

Family: \$36, \$27, \$18, \$9

Youth: \$12, \$9, \$6, \$3

Option 2

Jan-Jun 50%, Jul-Dec 25%

Individual: \$12, \$6

Family: \$18, \$9

Youth: \$6, \$3

Option 3

Jan-Dec 50%

Individual: \$12

Family: \$18

Youth: \$6

There will be no change to the proration of dues for this year.

Finalize 2021 budget (Brad)

- including number of paid members

For 2021 membership fees we will use a projection of 85% of last year's total paid members.

We will try to keep 2x our expected yearly budget in the general fund

Review Station Location committee's equipment wishlist (Brad)

Howard WX7HS and company did a fine job on the station equipment wishlist, the total for that list came to \$11,385.00.

A discussion was held on whether to purchase swag items with VRC logo for resale and possible use as prizes.

November 25, 2020 Meeting

Standing agenda item—Review of upcoming presentation

- Sometime: Dave NK7Z on Repeater Etiquette
- Christmas Party December 4th is officially **Cancelled**.

Follow-up items:

501(c)(3) status - we can file as soon as we get a credit card

The debit/credit card has arrived and will be put into service by Nelson to pay the IRS fee for filing our 501(c)(3).

Equipment List sale update

- Sold: Yaesu FT-1500M \$90 Milton N7ZWS
- Sold: Kenwood TS-570D G \$400 Joel N7JDL

- To be sold:
 - Generator \$225: sold to Milton
 - Kenwood TS-570D G \$225 (1): still available
 - ICOM IC-2340H \$255: pending sale

follow up We have an opportunity to help w/ a silent key's estate

Nelson will draft a revised procedure on handling a Silent Key's estate.

EchoLink plan/update - We have remote shut-off ability through a Wyse smart switch acct. The UPS didn't seem to work recently when power was interrupted.

Board members have downloaded the Wyse app to have access to the smart switch. The UPS may need to be worked on to make sure it is working properly.

Station Equipment Wish List Committee (Brad)

In progress by Station Location Committee headed by Howard WX7HS

2021 prorated dues - recommend change

No changes will be made to the proration of dues.

2021 Dues process (Brad)

- per bylaws "Dues are payable in advance for a calendar year"
- I'm planning to send out information around December 1st with links for paying via debit/credit cards or via check/USPS.

A17BQ question/concern about financial balances in minutes (Brad)

The following footnote will be included with the financial information included in the minutes and in the Valley Voice newsletter: "Financial balances are shared with the members present at in person meetings and via "The Valley Voice" monthly newsletter. Specific fund balances are not transmitted on the air at any time."

Delinquent membership renewals (Brad)

Section 2: Delinquent Dues

- A. Any Member whose dues are delinquent as of April 1 shall be dropped from membership.
- B. A delinquent Member may at any time through December 31 reinstate his or her membership by payment of dues without the requirement of again being accepted for membership. **Does not address those delinquent longer than that.**
- C. Dues payable by a renewing member shall not be prorated.

October 28,2020 Board Meeting

Follow-up items:

501(c)(3) status

501(c)(3) filing documents status

Equipment List sale update

- Sold: Yaesu FT-1500M \$90 Milton N7ZWS
- Sold: Kenwood TS-570D G \$400 Joel N7JDL
- Left to be sold: Generator \$225, Kenwood TS-570D G \$225 (1), ICOM IC-2340H \$2255

EchoLink plan/update - Nelson

Nelson will purchase a smart switch for the echo link system to provide a way to turn it off and on remotely.

Station Equipment Wish List Committee (Brad)

Brad will send an email to club members asking for volunteers to be on the station wish list committee. Riley will also announce this at the on air meeting for November.

Location of next Field Day (Nelson)

**** include preliminary FD planning discussion ** (Brad)**

For November's meeting:

Switching our Internet domain name provider (Nelson)

Renews on March 23, 2021 for \$12.99 through Dave Cole's PayPal acct. We should be able to get our own by then.

Transferring to qth.com would be \$14.85

Nelson will take care of this at the appropriate time.

ARRL Insurance - new carrier option

discuss auto coverage \$100/year

Confirm equipment insurance strategy - 6 meter repeater equip only at this time

2020 dues for new members - recommend forgiving 2020 prorations if they pay 2021 in full

2021 prorated dues - recommend change

Option 1 (EARS uses this model)

Jan-Mar 100%, Apr-Jun 75%, Jul-Sep 50%, Oct-Dec 25%

Individual: \$24, \$18, \$12, \$6

Family: \$36, \$27, \$18, \$9

Youth: \$12, \$9, \$6, \$3

Option 2

Jan-Jun 50%, Jul-Dec 25%

Individual: \$12, \$6

Family: \$18, \$9

Youth: \$6, \$3

Option 3

Jan-Dec 50%

Individual: \$12

Family: \$18

Youth: \$6

No decision was made on this agenda item, it will be discussed further at the November board meeting.

2021 Dues process (Brad)

- per bylaws "Dues are payable in advance for a calendar year"
- I'm planning to send out information around December 1st with links for paying via debit/credit cards or via check/USPS.

Budget a cost per person per event for activities (Nelson)

**** please also consider who and how this process works for reimbursements ** (Brad)**

This agenda item will carry over to the November board meeting when the budget will be discussed.

NIFOG (National Interoperability Field Operations Guide) order? OK? Qty? (Bard)

These will be ordered by Brad. There will be no cost to the club.

Plan our first return-to-face-to-face meeting (Nelson)

Ideas:

Pizza and drinks for arrivals

Same evening raffles

Gathering (get-to-know-you) activity

A good speaker

Awards for service

This will be discussed further when a date for open meetings has been announced. It will definitely be a festive evening.

September 23, 2020 Board Meeting

Standing agenda item—Review of upcoming presentations:

- July: John Core KX7YT, WINLINK (Confirmed) **POSTPONED**
- Oct: Mike Ritz W7VO, ARRL NW Division Director (Confirmed) **POSTPONED**
- Sometime: Dave NK7Z on Repeater Etiquette
- Christmas Party December 4th (Unconfirmed)

Sergio will contact Mike Ritz to see if he would give a talk during the October meeting.

Follow-up items:

501(c)(3) status

501(c)(3) filing documents status

The paperwork has been finished and sent in to the government, we are still waiting for them to respond.

Equipment List sale update

- Sold: Yaesu FT-1500M \$90
- Left to be sold: Generator \$225, Kenwood TS-570D G \$225 (2), ICOM IC-2340H \$2255

Milton has made an offer on the generator. The rest of the radios not sold will be offered to club members only until

the October meeting after that they will be offered to the general public. Ken W7PL is coordinating the sale.

Equipment replacement values provided by AD7Z

Bob AD7Z just finished putting replacement values on the remaining radios and various other equipment parts for the purpose of insuring this equipment. It was determined to self insure this equipment. The 6M repeater will still be insured.

Solicitation letters protocol - Brad

Brad was given permission to toss any solicitation letters received by the club.

EchoLink plan/update - Nelson

Nelson reported that Echolink is still being used by club members and he believes it is worth all the effort to keep it running.

He mentioned that the laptop running the software did not hold up well during a power failure. Sergio has offered to donate a

laptop that he is not u

Calendar

- No discussion.

Location of next Field Day (Nelson) No discussion.

Internet connection to W7PXL -

Emerald Broadband in February began a fiber optic cable expansion project in Cheshire, planning eventually to reach parts of west Lane County between Cheshire, Mapleton and Veneta.

As guardians of the VRC repeater and Echolink system, I wanted to bring this newsworthy item to your attention. Not that we can afford a fiber run to the repeater, but it looks like the fiber line will be in the vicinity of Prairie Mt. should we want to setup an RF<>Internet gateway near the repeater.

Should VRC opt to locate radio operations in the LCOG building, this fiber run terminates in the basement, and I'm sure Emerald Broadband wouldn't mind being our ISP inside the building.

73, AI7BQ, John

August 26, 2020 Board Meeting

Follow-up items:

Equipment List sale update

One radio has been sold. Prices on the rest of radios will be reduced to club members. Two people have shown interest and will be given first chance at lowered price.

Sell Club Station equipment

- Brent Hottle says he has a vrc tri-band at his house. Do we want to sell that?
Tri- band antenna is broken but fixable. We will keep and fix.

EchoLink plan/update - Nelson

Echolink has been used 134 times by 26 different users. It is still being tested before moving to its permanent home. Feedback has been positive and no downtime in August.

Calendar (Brad)

- Bunny hunt?
- NCS training
- Meetings for the rest of 2020

Bunny hunts, net control training sessions, and club meetings need to be on the club calendar on the website, as well as the Reflector and SIG mail lists. Nelson will see to updating the calendar.

Advanced dues payments (Brad)

Advanced payment of dues was approved for those club members who wish to do so.

Youth memberships (Brad)

Ways to encourage youth membership was discussed. Club members will be asked if they wish to sponsor a youth member by paying their dues.

Refreshments for bunny hunts (Brad)

The club will not pay for refreshments for bunny hunts at this time.

Social Media Accounts (Nelson)

- We have a Facebook page (facebook.com/w7pxl) and a Twitter account (@ValleyRadio1)
- New website posts can automatically update each.
- It would be good to get some young people to contribute to them. Who?

Nelson will ask for volunteers to manage the clubs facebook and social media accounts.

Elections:

- Review of how we handle things if we have contested elections? (added by Nelson)

An on air roll call vote will take place if we have contested elections.

Plan for our 100 year anniversary (added by Nelson)

A committee of volunteers will be needed to plan for our centennial year 2021. Having a special event station was discussed.

Location of next Christmas party

On hold due to Covid-19.

Membership update (Brad)

The club has 116 paid members.

Meeting was adjourned at 9:00pm.

Mailyn K7YL, Secretary

July 28, 2020 Board Meeting

Standing agenda item—Review of upcoming presentations:

- July: John Core KX7YT, WINLINK (Confirmed) **POSTPONED**
- Oct: Mike Ritz W7VO, ARRL NW Division Director (Confirmed) **POSTPONED**
- Sometime: Dave NK7Z on Repeater Etiquette
- Christmas Party December 4th (Unconfirmed)

Do we want to do a Zoom meeting for presentations?

Discussion of having a Zoom meeting for presentations at the end of regular on air meeting. It was agreed to use the ARRL Zoom program with Nelson as Zoom monitor to control any disruptions. Dave NK7Z will be asked to present a program on repeater etiquette and net protocol.

Follow-up items:

Equipment List

- Remove items believed to be gone?
- Replacement values for radios review
- Should those items be insured

- Need an equipment list review committee
- Who should be on the committee?

Equipment list was updated. Items were removed that we no longer have and the location of equipment was updated.

Replacement costs of all equipment will be determined for insurance purposes.

Sell Club Station equipment

- Generator price?
- The person we asked to help with a ham fest declined due to COVID concerns

It was decided to sell 4 radios and the generator. The radios for sale are Kenwood TS-570 qty. 2, Icom IC-2340H, and Yaesu FT-1500M. These items will be offered to club members first.

Nelson will announce the sale via the reflector. Ken W7PL will be the contact person for the sale of the radios. Nelson will be contact person for sale of the generator. Money collected from the sale will be deposited in the equipment fund for purchase of new equipment.

Budget:

- Determine dues rates for 2021 ** must be done before budget can be finalized
- Review full budget and approve to share w/ members

Dues rate will remain the same . The budget was reviewed and it was decided to budget \$25.00 per quarter for refreshments at in person meetings.

It was decided to leave \$2000.00 dollars in the Raffle fund and move the balance to the Station fund. As we are not holding raffles at this time.

Policy & Procedures detail change:

Note the conflict between the By-Laws & the Constitution says June, and the Policies & Procedures manual which says July for committee creation.

It was moved and passed to fix the June/July typo it is the same in both documents.

Section 1: Nominating Committee

Each ~~July~~ **June**, the President will appoint a nominating committee of at least three Voting Members of the VRC to recommend at least one candidate for each office of the Club and present those names at the August meeting for the term commencing after the elections at the annual meeting in September.

Raffles

- Document review
- Do we as a board think we're exempt? Do we continue them? Do we make any changes how we do it?

Due to the restrictions of the 501[c][3] Nelson suggested making the raffle prizes smaller and less expensive, not as many big ticket items.

Debit/Credit card purchases (Brad)

- Square vs PayPal
- online purchasing
- checkout links

These are the options for debit/credit card payment of dues, Brad would like to use checkout links. The other options will be explored.

EchoLink plan/update (Brad)

Nelson NF7Z has written a special program for keeping Echolink open for paid club members. He will provide training for online maintenance to the persons taking over Echolink. Nelson also asked permission to make a go-box for the Echolink equipment. Unanimous approval was given.

Calendar (Brad)

- Bunny hunt?
- NCS training
- Meetings for the rest of 2020

It was discussed that the calendar on the website was not being fully utilized. Nelson will fix the club meeting dates and talk to Katherine KJ7RNU about letting the board know about any events the "Now What?" group and EMCOMM has planned. Bunny Hunters will also be asked to update the calendar with the dates of future hunts.

Elections:

- Set aside time at next meeting for selection committee report
- How should we handle things if we have contested elections?

If voting is needed for the election it will be done by email that Nelson will set up.

Plan for our 100 year anniversary (added by Nelson)

We will ask for volunteers to plan for this grand achievement.

Location of next Christmas party

Sergio was volunteered to find a location, hopefully a quieter venue than Roaring Rapids. All depends on the Covid-19 pandemic.

Location of next Field Day (added by Nelson)

It was decided to look for alternative sites for field day. Several parks were suggested but nothing definite at this time.

Membership update (Brad)

There is a possibility of having twenty plus readings for new membership at the next meeting.

SIG lists (Brad)

It was discussed that the SIG lists are not living up to their potential. Not as many people are using them as was hoped.

In future the board will meet Wednesday the week before a regular club meeting at 7:00PM.

Marilyn K7YL
Secretary VRC

July 1, 2020 Board Meeting

Next physical face-to-face meeting agenda

Standing agenda item—Review of upcoming presentations:

- July: John Core KX7YT, WINLINK (Confirmed) **POSTPONED**
- Oct: Mike Ritz W7VO, ARRL NW Division Director (Confirmed) **POSTPONED**
- Christmas Party December 4th (Unconfirmed)

Location of next Christmas party

Club Station equipment now and future - added 5/19 by Brad

- Kenwood TS-570D (x2) keep/sell/other?
- Club station equipment plan - Create a committee?

It was decided to sell the HF and VHF radios and generator at a Ham Fair at Oregon Electric, to be organized by Bob AD7Z. Ken W7PL will evaluate the radios and prepare them for sale. Oregon Electric will be given a 10% cut of the proceeds from the sale. The power supplies and laptops will be kept for future use.

Section to consider adding to Policy and Procedures: (Nelson)

- Finish a proposed budget from Brad's submission
- Shall we share this at our next face-to-face club meeting?

501(c)(3) Questions added 6/13 by Brad & Nelson

- Gaming/Raffles discussion: Proposal to make a formula of 110% of the cost of the item to be raffled and cap the profit at \$490 so we don't have to
- File income tax. To be decided at next meeting.
- Owning real property discussion: No to owning real property.

Local Hamfest: Oregon Electronics is in favor. Proposal to ask Bob Walters AD7Z
Nelson will contact Bob AD7Z to set this in motion.

Equipment Replacement Value review by committee (Brad)

Decide process for determining what equipment should be insured (Brad)

All of the radios will be sold so they won't need insurance. The repeaters will still be insured.

Should we consider interim new membership rules? (Brad)

Brad's on the air interim membership rules were approved. Voting will be on the air during regular meeting.

Family members - do they require approval? (Brad)

Budget document - discussion and approval (hopefully) (Brad)

It was discussed to transfer training /education expenses to the general fund and add a refreshment allowance.

Budget was approved.

IRS and Oregon DOJ filing status (Brad)

Echolink update & discussion (Nelson)

Echolink will be available to current members and past members upon request.

Review of Brian's Submitted Policies & Procedures: (Nelson)

Brian submitted his own to the IRS because it was more clear and the financial section showed better methods for tracking finances. ow are the changes (additions in red):

The purpose of this manual is to provide the Board of Directors and club members guidelines to use in the operation of the Valley Radio Club of Oregon, Inc. and is to be used in conjunction with the VRC Constitution and Bylaws. This manual may be updated in the future by the Board of Directors.

Article III: Club Officer Responsibilities

Section 1: President

Additional duties of the president shall include:

- 1. Planning agendas for club meetings**
- 2. Presiding at club meetings**
- 3. Establish and dissolve committees as needed**
- 4. Planning agendas for board meetings**
- 5. Communicating with club members and the board**
- 6. Approving financial transactions appropriate for the running of the club**

7. Attend club and board meetings regularly

Section 4: Treasurer

The duties of the treasurer shall include:

- A. Collect annual dues and provide member with a receipt**
- B. Properly accounting for all club expenses and income**
- C. Providing monthly financial reports at club meetings**
- D. Providing a yearly expense and income report**
- E. Filing IRS documents in a timely manner**
- F. Filing State of Oregon documents in a timely manner**
- G. Annually obtain from the Club Trustee a current inventory of station equipment and its value**
- H. Pay for insurance when due as approved by the Board of Directors**
- I. Produce a yearly budget in conjunction with the Board of Directors**
- J. Maintaining the club roster and dues-paying member list**
- K. Attending club and board meetings as needed**

Section 5: Member-at-Large

Additional duties of the member-at-large shall include:

- A. Maintaining website content and mail lists**

Article IX: Financial Transactions

The Treasurer of the VRC shall be the primary contact for any financial dealings of the corporation.

Section 1: Financial Accounts

- A. The Treasurer shall insure that all money is deposited and receipts into the Club's checking account in a timely manner, not to exceed 15 days.**

...

Section 2: Payment of Bills

The Treasurer shall pay regular recurring bills of the Club, including postage, membership badges, miscellaneous materials and the like by their due date. ~~The Treasurer shall obtain~~

~~annually, in August, from the Club Trustee of W7PXL, a current inventory of station equipment and its value, and thereafter pay the premium of insurance of the equipment when due.~~

Section 3: Financial Contracts, Checks & Funds, Drafts, Etc.

- A. Payments including reimbursements to members;
 - 1. for amounts less **than \$50 beyond a budgeted expense**, the expense must be approved by and the check signed by the treasurer, president or vice-president.
 - 2. for amounts **\$50 and greater beyond a budgeted expense**, the expense must be approved by a board majority and the check signed by the treasurer, president, or vice-president AND counter signed by the treasurer, president, or vice president.

...

Section 7: Raffles

- 1. Board majority determines individual ticket prices
- 2. Minimum number of tickets to be sold for each item will be the cost plus a reasonable amount.
- 3. Board majority at their discretion can decide to raffle off items before the desired minimum number of tickets have been sold
- 4. **Revenue from raffles shall go generally towards training or station equipment**
- 5. **The formula for determining the number of tickets to be sold is to take 110% [?] of the item's cost divided by the cost of each ticket**

...

Section 9: Insurance.

- A. VRC shall maintain **appropriate** insurance on amateur radio equipment including radios, antennas and related equipment to protect VRC from loss or damage caused by lightning, theft, accident, fire, flood, tornado and other natural disasters. The Board of Directors will determine the equipment to be covered and their respective replacement values

All items in Red have been approved.

May 13, 2020 Conference Call

A discussion was held to discuss the fate of Field Day 2020.

It was decided to cancel club sanctioned field day operations for this year due to the covid-19 lockdown. Club members will be encouraged to participate from their own home stations. Sergio W7SY will send an email on the reflector to announce this decision.

April 18, 2020 Conference call

Review of 501[c][3], nothing to report at this time. Nelson will follow-up with Brian.

Oregon charitable status is being reviewed.

Raffles: We will raffle all the radios at the next in person club meeting. We will reimburse the cost of the 2 tickets sold for the HRO gift certificate.

Future raffles will be postponed until we have been a 501[c][3] for one year.

Science Center:

Sergio W7SY proposed a \$500.00 donation to the Science Center to support them during the covid-19 shut down. Donation passed unanimously.

Echolink connection:

A discussion was held on the possible VRC repeater Echolink connection to help the folks in the Blue River area access the 146.72 repeater. It was decided to check other options before committing to Echolink.

The May Club Meeting

Will be held on the 146.72 repeater with the same format as the April meeting. Nelson will send out email reminders to the club.

Sections to consider adding to Policy and procedures:

It was discussed and decided against putting these items in the Policy and Procedures:

Net Control

Teaching Classes[Payment for books]

Scheduled testing

Repeater use and control

Science Center

Meeting adjourned to 2:37 P.M.

Mar 31, 2020 Conference call

A conference call was held to decide the format for the April meeting due to the current stay at home order. After a lengthy discussion it was decided to use the club repeater at 146.72 instead of the Zoom program.

Feb 8-11, 2020 Decisions via email:

Proposed Policies & Procedures Changes:

(red = add; ~~striketrough~~ = remove; blue = explanations)

p. 1 -

Dues

~~A new Associate Member's dues shall be waived during the first three months of membership in the Club, after which the dues will be prorated for the rest of the year.~~

When a person joins the VRC the initial dues for that person will be equal to the number of full months, including the month they join through December, multiplied by 1/12th the annual dues. [This addition comes from the constitution, and should be in the policies and procedures portion--and conflicts with the above line]

p. 2

Appointed Position Responsibilities

Trustee

A trustee shall:

- Be appointed by the president for a period of two years [the IRS requires expiration of certain positions]

Other Policies

Station Radio

All members in good standing and holding a current valid FCC Amateur Radio Operator's License shall be permitted to operate the Club's station, W7PXL. Keys for access to the club station may be checked out from the Trustee or their designated agent. Permanent key holders include the Trustee, Elected Officers, ~~Emergency Coordinator~~, and other Club members designated by the Club station's Trustee, with the concurrence of the President.

p. 4

~~Checking~~ **Financial Accounts**

The Treasurer shall ~~immediately~~ deposit all money and receipts into the Club's checking account in a timely manner, not to exceed 15 days. Signatures of the President, Vice President and Treasurer shall be on record at the bank, and signature of one will be required to withdraw

funds. Upon the election of new officers, those names will be changed. The Treasurer shall submit his or her books and accounts to an ~~Audit Committee~~ **an audit at least yearly, after a change in treasurer, and** whenever the President directs.

Account statements are to be made available to all members of the board of directors on a monthly basis.

Payment of Bills

The Treasurer shall pay ~~monthly those~~ regular recurring bills of the Club, including postage, membership badges, miscellaneous materials and the like **by their due date**. The Treasurer shall obtain annually, in August, from the Club Trustee of W7PXL, a current inventory of station equipment and its value, and thereafter pay the premium of insurance of the equipment when due.

p. 5

Donations

- **Donations will be recorded and recipients given a receipt**

p. 6

Meetings

Regular meetings ~~shall~~ **will usually** be held on the first Friday of the month. **[Otherwise, we can't adjust them w/o a vote]**

Meeting Format

All meetings of the VRC shall follow **Simplified** Robert's Rules of Order. **[There really is such a thing and it more closely follows what we do]**

Annual Meeting

The annual meeting shall be ~~the first Friday~~ in September.

Change to By-Laws and Constitution

Constitutions Article VI: Dues

Section 3: Initial Dues Payment:

- ~~A. When a person joins the VRC the initial dues for that person will be equal to the number of full months, including the month they join through December, multiplied by 1/12th the annual dues.~~

Move to the policies and procedures section. We'll need to notify the membership again, but now we won't have to resubmit to the IRS if we change dues to something not divisible by 12.

Feb 1, 2020 Meeting

Present:

Riley McLean, W7RL; Sergio Chinchilla, W7SY; Brad Dunlap, N7BED; Nelson, NF7Z; Mike Piper, WA7QPC

Review of 501(c)(3) Effort (Riley)

Standing agenda item—Review of upcoming presentations:

- Feb: Rudy Severns, N6LF (**Confirmed**)
- Mar: Scott Wood, N7NPA (**Confirmed**)
- Apr: Nelson, NF7Z (on SIGS) (**Confirmed**)
- May: Bonnie Altus, AB7ZQ (**Confirmed**)
- July: John Core KX7YT, WINLINK (**Confirmed**)
- Oct: Mike Ritz W7VO, ARRL NW Division Director (**Confirmed**)
- Christmas Party December 4th (**Unconfirmed**)

Review of presenter invitation/guidelines **Approved**

Suggested change to nominations policy (Nelson):

Each June, the President will appoint a nominating committee of at least three Voting Members of the VRC to recommend at least one candidate for each office of the Club *and present those names at the August meeting* for the term commencing after the elections at the annual meeting in September. **Approved**

Adopt policy regarding insurance (Brad):

We should at least briefly document in our policies & procedures what we are doing with this.

VRC shall maintain comprehensive general liability insurance with minimum annual coverage of \$1,000,000 for each occurrence and \$2,000,000 in aggregate coverage. Liability insurance will be obtained from a professional insurance company, as approved by the Board of Directors.

VRC shall provide a certificate of insurance upon request to any provider of repeater site facilities used for Club sponsored repeaters and related equipment.

VRC shall maintain insurance on amateur radio equipment including radios, antennas and related equipment to protect VRC from loss or damage caused by lightning, theft, accident, fire, flood, tornado and other natural disasters. The Board of Directors will determine the equipment to be covered and their respective replacement values.

Approved

Remove the term limit for the station trustee.

Job descriptions in policy & procedures manual (Nelson): approved

There are required job descriptions in the By-Laws and Constitution but they are in legalese. We should add other working (i.e. simple) explanations to other jobs each of us does.

President

Additional duties of the president shall include:

- Planning agendas for club meetings
- Presiding at club meetings
- Establish and dissolve committees as needed
- Planning agendas for board meetings
- Communicating with club members and the board
- Approving financial transactions appropriate for the running of the club

Vice President

Additional duties of the vice president shall include:

- Assisting the president as needed
- Arranging for regular presentations at club meetings
- Presiding over club meetings in the absence of the president
- Attend club and board meetings as needed

Secretary

Additional duties of the secretary shall include:

- Taking minutes at club and board meetings
- Publishing regularly a club newsletter
- Attending club and board meetings as needed

Treasurer

The duties of the treasurer shall include:

- Properly accounting for all club expenses and income
- Providing monthly financial reports at club meetings
- Providing a yearly expense and income report
- Filing IRS documents in a timely manner
- Maintaining the club roster and dues-paying member list
- Attending club and board meetings as needed

Suggested change to policy & procedures duties (Nelson):

Additional duties of the member-at-large shall include:

- Website
- Publications
- Publicity
- Attending club and board meetings as needed

Public Services Coordinator (Nelson): **This section has been removed.**

Why do we have a public services coordinator in our policy?

Club Equipment Prices (Nelson):

Form a committee to review club equipment replacement prices to reduce insurance premium. For example: TS-590s are valued at 900 on the clubs books, yet on ebay, they sell for about half that

(https://www.ebay.com/sch/i.html?_fsrp=1&_sacat=0&_nkw=Kenwood+TS570&_from=R40&rt=nc&LH_Sold=1)

Riley will appoint a committee to determine equipment prices for insurance purposes.

Storage issues (Nelson):

Do we need a documents keeper for old paper records? There are some VERY old newsletters Art has, in addition to a number of call books, and ARRL Handbooks. There may also be a set of code practice CDs. **Brad has the record of equipment locations.**

February 7th Club Meeting Agenda Review (Brad)

Include a proposal that membership readings always be before the break/intermission

Do readings for membership BEFORE the break.

We will have a vote at the February meeting to approve the Policy and Procedure Manual.

The board will meet at least quarterly.

Jan 11, 2020 Meeting

Present:

Riley McLean, W7RL; Sergio Chinchilla, W7SY; Brad Dunlap, N7BED; Nelson, NF7Z; Mike Piper, WA7QPC

Proposed VRC Board Resolutions and Discussion Items

Brian's items – 1 hour max (Group)

- 501(c)(3) / IRS **Approved the draft regarding fundraising part VIII-4 Fundraising Activities**
- Conflict of Interest Policy **approved conflict of interest policy**

Member at Large (Group)

*Per Article VIII Section 6 B "Shall perform duties as assigned by the President" **APPROVED***

- Website
- Official communications
- Publications
- a Publicity

Article XII: Contracts, Checks & Funds, Section 2: Checks, Drafts, Etc (Brad) **Approved**

- Payments including reimbursements to members;
 - for amounts less than \$500, the expense must be approved by and the check signed by the treasurer, president or vice-president.
 - For amounts \$500 and greater, the expense must be approved by a board majority and the check signed by treasurer, president, or vice-president AND counter signed by the treasurer, president, or vice president.

Article XII: Contracts, Checks & Funds, Section 3: Deposits (Brad) **Approved**

- Deposits can be made by any elected officer or designated club member.
- All funds of the Corporation shall be deposited in an account at Oregon Community Credit Union (OCCU).
- The VRC club president, vice-president and treasurer while in elected office shall have full access to all monies available to Valley Radio Club.
- The VRC club president, vice-president and treasurer while in elected office shall have full check signing, money transfer, and other payment order authority on any accounts available to Valley Radio Club.

We will file with the IRS for the first time for 2019

Monthly Program Calendaring (Nelson)

We will keep a calendar of upcoming programs.

Printing of VRC brochures (Nelson)

Nelson will get 350 to 500 brochures printed.

Google Drive / Online Collaboration (Nelson)

Board members communications should use the board email reflector for board matters.

Field Day 2020 planning and individuals (Group)

Nelson has been granted authority to invite/encourage various members to handle various aspects of Field Day.

Official communications (Group) **Official communications as per one and two.**

1. Notices on www.valleyradioclub.org in designated location
2. Email to VRC reflector

Official Membership Roster (Brad)

- Maintained by treasurer
- Available to members on request in Adobe PDF format only. Excel format must be approved by Board majority.
- Current long-term names of non-dues paying members will be purged by Riley and Brad.

PDF versions to members on request. Excel versions only to board members.

Voting **Approved**

- Must vote in person.
- proxy votes not accepted
- votes by US mail or email not accepted

Raffles **APPROVED**

- Board majority determines individual ticket prices
- Minimum number of tickets to be sold for each item will be **the cost plus a reasonable amount.**
- Board majority at their discretion can decide to raffle off items before the desired minimum number of tickets have been sold

Donations **APPROVED**

- For items \$100 or less in value,
 - they can be given away as prizes, raffled, auctioned, or retained for club use as determined by VRC president or his/her designee.
 - they can be declined at the discretion of the VRC president or his/her designee
- For items more than \$100 in value,
 - they can be raffled, auctioned, or retained for club use as determined by a board majority.
 - They can be declined at the discretion of a board majority.

Silent Key estate sales and equipment dispositions

- We will establish a committee to establish a policy governing handling of Silent Key equipment to avoid conflict of interest or appearance of conflict of interest.

Dues **APPROVED**

- Only collected or accepted from approved members.

Expenses/Reimbursements **APPROVED**

- Requests for reimbursements must include a copy of the original receipt.
 - If a copy of the original receipt is not available, with approval from any board member, the member should submit to the treasurer a document showing the

member's name, call sign, the name of the business where the item was purchased, item description, amount, date of sale, and a reason the receipt is not available. Items \$25 or less should include a copy of the original receipt when possible.

- o All requests for member reimbursements shall be submitted to the treasurer by email, US mail or in person within 30 days of when the expense was incurred.