

OV Board meeting agenda



Date | time 23/09/2021 7:30 PM| Location Via Zoom

Meeting called by	Carl Dalheim	Attendees: Carl Dalheim, Margi Freemantle, David Jaffe, Stephen Collins, Aislinn Prendergast, Warwick Williams
Type of meeting	Monthly Board Meeting	
Facilitator	Carl Dalheim	
Note taker	Aislinn Prendergast	
Timekeeper	N/A	

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Apologies	All	19:30
<input type="checkbox"/> Finances <ul style="list-style-type: none"> - Westpac account authority - Bookkeeper 	Stephen	[Time]
<input type="checkbox"/> OA Presentation	Carl	[Time]
<input type="checkbox"/> Schools Officer <ul style="list-style-type: none"> - SI Gear - 2022 Senior Schools Champs - Schools Champs Coaches 	Richard	[Time]
<input type="checkbox"/> 2022 Carnival <ul style="list-style-type: none"> - Fees 	David	[Time]
<input type="checkbox"/> Any Other Business	All	[Time]

Minutes

Topic	Owner	Due Date
<input type="checkbox"/> Apologies None (noted that Bookkeeper not required to attend board meetings)		[Time]
<input type="checkbox"/> 2022 Carnival	Warwick	[Time]

	<ul style="list-style-type: none"> - Asha Steer (schools coordinator) has finalised Bulletin 1 for the Schools Championships - WREs also require bulletins (Sprint, Middle, Long). <ul style="list-style-type: none"> o Need to express interest in WREs by 30th Sept - Laurie Niven is working on Parks approvals - Begun work on website – preliminary layout. <ul style="list-style-type: none"> o Craig F. will do physical set-up. o Should be integrated with OA website - Fees: proposal sent to board by David. Three potential pricing tiers: <ul style="list-style-type: none"> o low (original) giving \$16k surplus, high (comparable with Tasmania) giving \$31k or in between giving \$26k o OV and OA levies included o Reducing cost of Vic Middle slightly and increase cost of Aus Long slightly gives \$29k surplus. Total (adult) cost of entering all events \$310. o Noted a full refund (minus service fees) should be provided in the event of cancellation - Discussion with clubs has begun. Yet to determine what percentage of profit clubs will receive if they contribute to the event. <ul style="list-style-type: none"> o Note that clubs will not underwrite maps o Proposed to take a flat fee to clubs for agreement comparable to 2019 carnival. <ul style="list-style-type: none"> ▪ Shy away from rewarding individual roles - Clubs have been nominated for each event and discussions are continuing - Concern expressed about state of potential sponsorships, marketing / communications <ul style="list-style-type: none"> o Wendy Taverna and Richard Goonan promoting to local schools 		
<input type="checkbox"/>	<p>Finances</p> <ul style="list-style-type: none"> - Little change from last meeting due to lockdowns. - Reports provided. - Ricky Thackaray has been hired as Bookkeeper. - Need to transition from Ruth Goddard & Mel Kent to Richard. - Need to transfer signatory for Westpac account. Proposed that this should be the treasurer. - Motion that: <ul style="list-style-type: none"> o Stephen Collins becomes administrator of Westpac account o Ricky Thackaray becomes signatory and online approver o Ruth Goddard is removed as administrator - Moved David Jaffe, Seconded Margi Freemantle - Payments associated with the schools team is being sorted out by Bruce Arthur - Email received from Richard Mountstephens (OA Finance) to likely discuss levies. 	Stephen	[Time]

	<ul style="list-style-type: none"> - Mobile phone will be provided to Bookkeeper by Carl Dalheim 		
<input type="checkbox"/>	<p>OA Presentation</p> <ul style="list-style-type: none"> - OV focusing on growing / reviving sport within Victoria - Reviving sport at a state level will improve some of the elements identified in the presentation (including cashflow) - OA have not needed to identify where savings can be made / efficiencies can be gained due to pandemic. - Need to re-frame goals / strategy ("what do we need to do") before defining what roles are needed - What are the requirements from Sport Aus? Is that driving need for change? - Actions should be driven by passionate people, with others suitably informed / consulted. Committees not necessarily the only way to take action. - Carl to attend to understand how OV can support. 		[Time]
<input type="checkbox"/>	<p>Schools Officer</p> <ul style="list-style-type: none"> - Venue for senior schools champs 2022 confirmed for Macedon. Potential arena identified. <ul style="list-style-type: none"> o Requested purchase of SI set: <ul style="list-style-type: none"> ▪ Note there are already 20 units available to schools for ongoing activities ▪ Desire is for exclusive access to a set of controls separate to this for larger events (schools champs) ▪ OV has 100 controls (50 in Bendigo, 50 in Melbourne). Can be booked on a web form, then controls will be available. ▪ Grant money does not align with this spending (already allocated to projects / items) o Requested payment of coaches at junior and senior schools champs. <ul style="list-style-type: none"> ▪ Note this would cost ~\$1000 from schools takings. ▪ Important that Jim Russell is kept involved (as far as he would like) – valuable in providing equipment / carrying out pre-race tasks ▪ Note there is a concern about paying some people and not others (volunteers). Proposed to only pay designated / clearly defined roles (start organiser, finish organiser, controller etc.) ▪ Need to discuss with Schools Officer how this need was identified / what it is based on. - Potential that in T4 it will be necessary to pay Schools Officer without income due to restrictions. 	Date vid	[Time]

	<ul style="list-style-type: none"> o David to discuss with Sporting Schools whether some funds can be released in light of COVID restrictions. <ul style="list-style-type: none"> ▪ Money for salary should be set aside from grants to fund this, so it is not spent on other items. o Proposed that instead of schools activities the Schools Officer can begin proactive marketing / planning in Central Highlands area in preparation for 2022 Carnival. <ul style="list-style-type: none"> ▪ Goal to have 10 schools in the area signed up for next term by end of 2021. ▪ Agreed that there is grant money available for this activity which will be diverted to the Schools Officer as the chosen resource. 		
<input type="checkbox"/> Any Other Business	<ul style="list-style-type: none"> - Strategy was raised at the Council meeting. Is any action required from this? <ul style="list-style-type: none"> o From council, separate meeting will be held with clubs. Re-emphasise that plan is to align with OA strategy. o Perception of no documented plan to meet goals. <ul style="list-style-type: none"> ▪ Plans in motion were discussed at council. Goals are increasing membership and participation. ▪ Note that ideas need to have driving people behind them ▪ Difficulty in focusing on both day-to-day activities and promotion / advertising due to number of personnel o Carl to investigate potentially holding periodic discussions with presidents (can be informal) 		[Time]

Other information

Observers N/A

Resources N/A

Special notes: Meeting held remotely via Zoom