Cornerstone Chartered Public School
Monthly Board of Trustees
Meeting Minutes

Cornerstone
CHARTER SCHOOL

DATE	TIME	LOCATION	
March 23, 2026	5:00 PM	325 Mount Support Rd, Lebanon, NH/Remote	
CALL TO ORDER	**TIME**	**NAME**	
	5:11 PM	Adam Bristol	
ROLL CALL : BOARD MEMBERS PRESENT WITH ROLES (Note remote participation with reason)			
Adam Bristol, Chair	Lynne Howard, Executive Director	Maura Hart	Frank Perotti, Vice Chair
Lindsay Wadleigh, Secretary, Assistant Executive Director	Rebecca Owens, Treasurer	Hollace Bristol (remote - location)	
BOARD MEMBERS ABSENT (Excused or unexcused)			
Alex DesRuisseaux - Excused			
GUESTS OR STAFF PRESENT (with titles)			
APPROVAL OF PRIOR MINUTES			
Date of prior meeting: February 16, 2026 March 17, 2026		Motion to approve by: Frank	
Seconded by: Maura		Vote result: (4) Yes (0) No (0) Abstain - Motion Passed Vote result: (3) Yes (0) No (1) Abstain - Motion Passed	
MEETING MINUTES			

REPORTS

- **Director's Report**
  - Rebecca has resigned from the Board
    - Looking for recommendations for a new permanent treasurer
  - Tim Carney, NHED visited, very positive, paperwork is ongoing
  - Planning Board Meeting - Board gave some advice
- **Curriculum Report**
  - Lynne and Martha made significant progress on teacher friendly standards alignment
  - Kim is working on aligning math standards
  - Playbook is nearly finished
- **Facilities Report**
  - Building permit has not been issued yet
  - Shifting from architect/engineer mode to a build/design mode
  - All is on schedule; construction will begin on 3/28 as long as permit is in hand
- **Financial Report**
  - David Caldwell is an investment banker who visited the building

        - Discussed various possibilities for financing construction and/or purchasing the building
    - Board reviewed February financial statements from Blundell accounting
- **Fundraising & Development Report**
    - Direct mailings will be going out shortly
    - Small, private event is in the works
    - Alex is working with Robert on LGL integration of the mailing lists
- **Governance Report**
- **Marketing & Enrollment Report**
    - First Family Info Session went well; planning another one soon
    - New campaign: A Place to Play at Cornerstone - raising $25,000
        - Permanent playground is NOT covered by CSP grant
        - Looking to show grassroots support
    - Lynne and Lindsay attended Fired Up Fundraising Conference
        - Build relationships and connections with funders and donors
        - Use volunteer opportunities to help grow your base
        - Use tech tools to increase your efficiency and prioritize your efforts
        - LinkedIn is the best tool to engage with potential donors (54% of users have a high income)
        - Continue to build your Board through networking and have a succession plan

OLD BUSINESS

- **None**

NEW BUSINESS

- **MOTION: Maura moved to appoint Frank Perotti as Interim Treasurer**
    - Second: Adam
    - Discussion: None
    - **Vote: (4) YES, (0) NO, (1) ABSTAIN, (0) RECUSED**
- **MOTION: Adam moved to approve continuing engagement with Richard Peck, The Philanthropy Guy, on a month-to-month basis**
    - Second: Maura
    - Discussion: Rick has been important in our networking, donor, and board recruitment work
    - **Vote: (5) YES, (0) NO, (0) ABSTAIN, (0) RECUSED**
- **MOTION: Adam moved to apply for HEFA line of credit**
    - Second: Rebecca
    - Discussion: This would be used to cover our SAFE grant costs (reimbursable)
    - **Vote: (5) YES, (0) NO, (0) ABSTAIN, (0) RECUSED**
- **MOTION: Maura moved that we establish an ad hoc E-Rate Committee and nominate Alex, Frank, Maura to evaluate bids and select vendors**
    - Second: Rebecca
    - This committee will evaluate bids, select vendors, and enter into agreements for eligible services in accordance with E-Rate program requirements between 3/25/26 and 4/1/26
    - **Vote: (4) YES, (0) NO, (1) ABSTAIN, (0) RECUSED**
- **MOTION:** Maura moved that the board hereby authorizes Cornerstone Chartered Public School, pursuant to RSA 7:19-a:II(b), to enter into a pecuniary benefit transaction with **Adam Bristol of Current-Concepts in the amount of $50/month until the new internet service begins**. The board authorizes this transaction based upon findings that the transaction is in the organization's best interests; that the transaction involved goods or services purchased or benefits provided in the ordinary course of the organization's business; that the transaction was for a reasonable or discounted price based upon basis for determination; that the material facts of the transaction were disclosed to the board; and that no member of the board who has engaged in a pecuniary benefit transaction in the current fiscal year participated in, voted on, or was present for the discussion of this transaction.
    - Second: Frank
    - Discussion: We approved Current-Concepts pre-opening internet service for Jan, Feb, Mar previously.

We are not exactly sure of when the new, permanent internet service transition will happen, and we need internet coverage until that time.

- **Vote:**
  - **YES: Frank, Maura, Rebecca, Hollace**
  - **NO: None**
  - **ABSTAIN: None**
  - **RECUSED: Adam Bristol, Lynne Howard, Lindsay Wadleigh**

- **MOTION: Adam moved to approve STU-02 Students Discipline and Due Process Policy and Procedures and 2026-2027 Family Handbook**
  - Second: Maura
  - **VOTE: (5) YES, (0) NO, (0) ABSTAIN, (0) RECUSED**

ACTION ITEMS:

- Board will search for a permanent Treasurer
- Frank will be onboarded as Interim Treasurer
- Lynne and Frank will meet regarding governance work
- Ad hoc E-Rate Committee will meet to work on bid evaluation and vendor selection before 4/1/26
- Board will use Natural Market Worksheet to continue outreach efforts
- Lindsay and Lynne will send out new meeting dates for next month if needed

ADJOURNMENT TIME: 6:34 PM		BY WHOM: Rebecca Second: Maura
NEXT MEETING DATE: **4/21/26 (possible reschedule TBD)**	TIME: 4:00 PM - 5:30 PM	LOCATION: 325 Mount Support Rd, Lebanon, NH/Remote