

Weaverville Certified Farmers Market

Vendor Packet



36th Season
May 20th - October 21st, 2026

4 - 7pm Highland Art Center Meadow
691 Main St, Weaverville CA

Market Manager – Daniel Trujillo

949.632.2329

weavervillefarmersmarket@gmail.com

weavervillefarmersmarket.org

PO Box 1450, Weaverville, CA 96093

General Information

- The *Weaverville Certified Farmers Market* Annual Membership Fee is **\$40.00**. Checks can be made out to “Trinity County Resource Conservation District”
- Market days are **Wednesdays** from **4:00-7:00 pm** in the spring & summer, and **3:30-6:30 pm** in the fall.
- Vendors may only sell goods created in Trinity County or a county that is directly adjacent to Trinity County (i.e. Shasta, Siskiyou, Humboldt, Tehama, and Mendocino)
- The Market Manager will determine when any particular commodity is in excess and will assign spaces accordingly.
- Selling and bagging of items prior to the start of the market is not permitted.
- New vendors, please contact the market manager to reserve a space for your first market *at least two weeks* in advance.
- Our markets are family friendly, and we encourage our vendors to dress for a festive event while keeping in mind there are children in attendance. Please wear clean attire.
- We strongly encourage the use of biodegradable/compostable, recyclable, and/or reusable packaging.
- There are no pets allowed at our markets due to health and safety regulations. The only exception is for service dogs.
- Our markets are smoke-free; this includes vaping.
- Vendors must notify the market manager no later than the evening prior to market if they are unable to attend. Earlier notice is preferred.
- Please let us know if you will be missing more than one market. Vendors must contact the market manager at least 24 hours prior to returning to the market to reserve a space, if one is available.
- Vendors should obtain liability insurance for your products and booth.

Market Fees are to be paid to the market manager at the close of each market, and are as follows:

- \$7.00 Minimum Booth Fee
- 10% of Gross Sales up to \$30.00
- CDFA Vendor Fee \$2.00
- Checks need to be made out to the Trinity County Resource Conservation District.

Rules and Regulations

Producers

- A **Certified Producer's Certificate** must be obtained from the **County Agricultural Commissioner** to sell at the *Weaverville Certified Farmers Market*
- All scales used at the market must be approved, and sealed by the **County Sealer of Weights and Measures**.
- Producers may sell for two (2) other Certified Producers if they do so in accordance with state law, and they are current *Weaverville Certified Farmers Market*
- Load sheets must be fully filled out and submitted for *each* Producer making sales.
- Produce sold at our markets must be grown without synthetic fertilizers, insecticides, or pesticides and be GMO free, fresh, and of good quality. 'Seconds' will be displayed separately and marked accordingly. 'Sampling' must follow Health Department regulations.
- Producers may not advertise their produce as 'Organic' unless they are Certified Organic.
- A sign stating "We Grow What We Sell" must be visibly displayed.

Prepared Food Vendors

- Baked goods and prepared foods must be produced in a **Certified Commercial Kitchen**, or through a **Cottage Food Operations (CFO) Certificate**
- Only items on the '**Approved Cottage Foods List**' are allowed at the *Weaverville Certified Farmers Market*
- Prepared Food Vendors must follow all applicable Health Department and FDA regulations.
- We ask that artisan food producers use organically grown, local, GMO-free ingredients when possible.
- All packaged foods must meet applicable labeling requirements.

Herbalists

- Non-edible herbal body and cleaning products require a **CA Seller's Permit** as they are a taxable product.
- Ingestible herbal products must be made in accordance with **FDA** regulations.

- A **Nutrition Content Claim** indicates the nutritional value of the food. A **Health Claim** describes the relationship between a food component and a disease or health related condition. Dietary supplements, such as vitamins, minerals, herbs or botanicals, making a health claim, must be labeled in accordance with Dietary Supplement Health and Education Act (DSHEA).
- Ingredients must be listed on the product
- We ask our herbalists to use organically grown, local, GMO-free ingredients when possible.

Crafter Vendors

- **Crafts must be original and approximately 90% handmade.**
- **CA Seller's Permit** required.
- All arts and crafts must be made by the person selling them
- If an item has a copyright, and you are not the owner of said copyright, you are prohibited from selling that product at the *Weaverville Certified Farmers Market*

'Mobile and Temporary' Food Vendors

- A **Mobile Food Facility** or **Temporary Food Facility Permit** from the Environmental Health Department.
- Food sold must be prepared in a kitchen approved by the county Environmental Health Dept.
- Food must be made by the Vendor themselves
- We ask that Food Vendors use organically grown, local, GMO-free ingredients when possible.
- Resale of store bought items is prohibited (e.g. water bottles, soda cans, sports drinks, etc)

Nursery Stock

- **CA Seller's Permit** required.
- **Nursery Stock License** from the Ag Dept. is required to sell plant starts. A fee-exempt license is available for small-scale, in-county producers selling under \$1,000 annually.
- We ask that plant starts be GMO-free, disease-free, and grown organically.

Booth Set Up & Breakdown

- For everyone's safety, and to reduce our impact on the lawn, please minimize backing-up and turning around. When pulling into the vending area use caution and **DRIVE SLOWLY!! Under 5 mph**. There are often young children and elderly folks around.
- Upon arriving, speak with the market manager. Drive carefully to your assigned space, park & turn off your vehicle, engage your e-brake, then unload as quickly as possible (5-10 minutes) - putting your booth contents in your designated 10x10 space. Exit to go find a parking spot. Then, go back and set up your booth.
- Setup Time is 1:30-3:30pm (market 4-7pm), and 1:00-3:00pm in the fall (market 3:30-6:30pm). Vendors arriving less than 30 minutes before the market begins are NOT permitted to drive into the market area. At the market manager's discretion late arrivals *may not be allowed* to attend that day's market. This is for the safety and consideration of your fellow vendors and our market attendees.
- Booths must be set up within the designated 10x10 space.
- Booths must have a 10x10 portable shade canopy, and the **canopy must be staked down**. It is your responsibility to make sure you have adequate stakes. We have them for emergencies, but please remember to bring your own.
- Tables must be sturdy, stable, and should not be overloaded.
- Vendors selling both produce and crafts must display them separately (e.g. produce on one side of the booth and crafts on the other).
- All edible products and their containers must be elevated at least six inches (6") off of the ground.
- Vendors are responsible for cleaning any litter in front of or around their booth at the end of each market. We provide garbage service and have cans strategically placed around the lawn. Please use them and help us keep the meadow clean.
- Clean Up Begins at the Close of Market.
- Please do not break down your booth until the market is officially over. Vehicles are not allowed into the vending area until 15 minutes after the market closes to give our customers a chance to clear out.
- Please be mindful and patient. If you need to leave earlier than the end of the market, please talk to the market manager at least 24 hours prior to the market to see if we can make an exception.

**THANK YOU FOR BEING AN IMPORTANT PART OF THE
WEAVERVILLE FARMERS' MARKET COMMUNITY!**

Conflict Resolution

The market manager shall implement and enforce all rules and regulations pertaining to the operation of the *Weaverville Certified Farmers Market*. Failure by a member to observe the rules and regulations of the *Weaverville Certified Farmers Market*, Trinity County Environmental Health, Trinity County (or County of Origin), California Department of Food & Agriculture (CDFA) is grounds for disciplinary action. A spirit of respect, consideration, and cooperation should exist between vendors, market patrons, market managers and additional staff. It is not acceptable to yell at or intimidate farmers, customers, market managers or additional staff.

The market manager has the right to refuse or end any vendor participation, at the market managers discretion.

All market concerns should be presented to the market manager for resolution.

When the market manager, or relevant regulating body, acting in good faith, believes a seller has violated any of the market rules, a written warning will be issued. A second violation within one growing season will result in a \$20 fine and a referral to the director. A third violation within one growing season will result in expulsion from the market. Re-entry into the market may be done through a written appeal to TCRCD.

The appeals process provides members with the following:

- *Notice of the alleged violation by setting forth the factual basis for it, as well as the proposed penalty*
- *14 days in which to request an appeal*
- *If an appeal is requested, an opportunity to dispute the alleged violation and/or proposed penalty before an ad hoc committee*
- *A short, written statement of decision*

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Trinity County Resources & Links

Agriculture Department/Weights & Measures

173 Tom Bell Rd., PO Box 1466, Weaverville, CA 96093

Phone: (530) 623-1356

Fax: (530) 623-1391

Business Hours Mon-Fri from 8:00 am - 5:00 pm (office open from 8:00 am -4:00 pm)

Angela Blanchard – Ag Commissioner/Sealer of Weights & Measures ablanchard@trinitycounty.org

- [Certified Producer's Certificate](#): \$23.00
- Nursery Stock License: Fee Exempt (*Sales Up to \$1,000*), \$150.00 (*Sales Above \$1,000*)
 - [Fee Exempt Nursery Stock License](#)
 - [Nursery Stock License Application](#)
- [Egg Handler Registration](#): \$75.00
- Organic Registration: \$37.50 (*to begin process, further fees assessed*)

Environmental Health Department

61 Airport Road, PO Box 476, Weaverville, CA 96093

Phone: (530) 623-1459

Fax: (530) 623-1353

Business Hours: Mon-Thurs 8:00 am - 2:00 pm (closed on Fridays)

**Please call to make special appointments between 8:00 am - 5:00 pm (including Fridays)*

Kristalynne ‘Kristy’ Anderson - R.E.H.S, Director

kanderson@trinitycounty.org

Kelly Forth - Administrative Coordinator - kforth@trinitycounty.org

Rikki Townzen – Environmental Health Specialist I – rtownzen@trinitycounty.org

Rusty Newman - Environmental Health Specialist I – rnewman@trinitycounty.org

- **Trinity County Food Permitting:** Trinity County Permitting and Supporting Documents Resource
- [Temporary Food Facility Permit](#): \$356.00 (*Farmers’ Market Vending Only*), 356.00 (*Operation All Year at Various Events*)
 - *Free for veterans and non-profits*
- Cottage Food Certificate: **A** - \$62.00 **B** - 260.00
 - [Cottage Food Registration & Permit Requirements](#)
 - [Approved Cottage Foods List](#)
- [Commercial Kitchen Agreement](#)

****Certificates are free for veterans: Form DDT214 is necessary as proof.**

Commercial Kitchens

- [Opportunity Zone \(O-Zone\) Kitchen](#)
- [Golden Age Center](#)

Important Links

Food Safety

[California Small Farm Food Safety Guidelines](#)

Food Labeling Requirements

<https://www.cdph.ca.gov/Programs/CEH/DFDCS/CDPH%20Document%20Library/FDB/FoodSafetyProgram/FoodLabelingGuide.pdf>

CA Seller's Permit Info

[Obtaining a Seller's Permit](#)

Food Facilities and Supporting Documents

[Agriculture / Weights & Measures | Trinity County, CA](#)

Good Agricultural Practices (GAP) & Good Handling Practices (GHP)

[Good Agricultural Practices \(GAP\) Audits](#)

Livestock Slaughter and Meat Processing Rules in CA

[Livestock Slaughter and Meat Processing Requirements in California](#)

LICENSES, PERMITS, DAIRY EXEMPTION NUMBERS, REGISTRATIONS

[Licenses, Permits, Dairy Exemption Numbers, Registrations](#)

California Laws Pertaining to Bee Management and Honey Production

[California Laws Pertaining to Bee Management and Honey Production](#)

Certified Naturally Grown

[Certified Naturally Grown](#)

UC ANR CA COTTAGE FOODS - HONEY

<https://ucanr.edu/sites/cottagefoods/files/199755.pdf>

<https://www.omri.org>

Weaverville Farmers Market Membership

2026 Season

Name _____

Phone: _____

Date: _____

Email: _____

Website: _____

Address: _____

DBA: _____

CPC#: _____ CFO#: _____ Tax ID#: _____

Certified Commercial Kitchen Address: _____

Other: _____

What is your projected start date? _____

If not attending weekly, what dates will you be at the market?

What are you planning on selling at the market(s)?

Ot

her people working at your booth:

Name: _____

Phone: _____

Name: _____

Phone: _____

Name: _____

Phone: _____

Liability Waiver

By signing below, I acknowledge that I understand that individual product liability and liability for my market display is my responsibility. I do hereby release the Trinity County Resource Conservation District staff, contractors, board members, and partners; and all Weaverville Farmers' Market members and associates from legal or financial liability due to my products and/or market display.

Release & Indemnity Clause

By signing below I agree to indemnify and hold harmless the Weaverville Farmers' Market and all WFM members and associates from all claims, causes of action, liability, judgments, obligations, or costs of any nature whatsoever, including but not limited to costs and attorney fees, in connection with any such claims or the like made by or on behalf of any individual and/or entity and/or the individual's and/or entity's spouse, children, heirs, assigns, insurers, guarantors, officers, directors, agents, or person or entities claiming by or through an individual or entity.

I have received a copy of the WFM Certified Farmers' Markets Rules & Regulations which I have read and understand clearly. By signing below, I agree to be respectful of, and adhere to the Weaverville Farmers' Markets Rules & Regulations:

Signature: _____ **Date:** _____

Please return to the market manager or send it to P.O. Box 1450, Weaverville, CA with your check or money order prior to your first market. Thank you.

Office Use Only

Paid Membership Dues: _____

The Weaverville Farmers' Market does not cover product liability for individual vendors or liability for personal damages caused by your market display.