



AGENDA

SCLA Executive Board Meeting

June 9, 2016

10:00 A.M.

Richland Library Northeast Meeting Room

7490 Parklane Rd., Columbia, SC 29223

Call to Order and Welcome

John Kennerly, President

Adoption of Agenda

John Kennerly

Agenda adopted

Approval of Minutes (of 4/7/16)

John Kennerly

Link for 4/7/16 minutes:

https://docs.google.com/document/d/1lv_QUvJKugZZX_Bu0HJoMQkIAHbq2kXk0qPsmawWySa8/edit?usp=sharing

Minutes adopted, ready for posting to website

Reports

SCLA President's Report

Submitted by John Kennerly, 2016 SCLA President

On April 15, 2016, submitted SCLA endorsement of letter in support of Carla Hayden's nomination as next Librarian of Congress (ALA Letter:

<http://www.ala.org/news/press-releases/2016/04/broad-public-library-and-educational-sector-support-hayden-nomination>)

The Executive Committee met on May 9th and May 25th. Activities coming out of those meetings include:

- **Associational Insurance Policies** – Recommendation submitted to the Executive Board concerning the establishment of insurance policies for SCLA.
- **Bylaws Revision and Restructuring** – Working on comprehensive revisions to the bylaws to better reflect actual practices and separate the bylaws from the SCLA Handbook. Draft revision will be presented to the board for approval at the August board meeting in time for voting by the membership at the 2016 annual conference.

- **SCLA Awards Structure and Process Review** – The Executive Committee has begun the process of a comprehensive review of the current awards structure and process. The Awards Committee has been tasked to participate in the process. With this being SCLA's centennial year, it stands as an opportune time to revisit our existing awards and look for ways to rejuvenate the process with refreshed existing awards and/or possibly new awards. The goal will be to fully implement any changes for the 2017 conference.
- **Awards Task Timeline** – Developed an awards task timeline for the Awards Committee's solicitation of awards for the 2016 conference:
<https://drive.google.com/file/d/0BysLJUEg-uKeSE1kajFqeXBKWVE/view?usp=sharing>. Will serve as a timeline template for future years.
- **Website Modernization** – The Marketing Committee (Amanda Stone, Chair) has been tasked with evaluating three potential vendor platforms on which to migrate the current SCLA website. Goal: Recommendation to the Executive Committee as early as July; to go before the Board at August 11 meeting.
If interested in participating in review, please contact Amanda Stone (astone@statelibrarysc.gov)

Conference Update

Amber Conger, 1st Vice President

3 speakers confirmed - Tony Clyburne on Wednesday, Keith Michael Fields on Thursday, Tracy Crow on Friday

Currently reviewing proposals - replies to be emailed ~June 20

Deadline for poster proposals August

Working with Cathi Cooper Mack to change up the Scholarship for Diversity event - Thursday morning exercise class? Silent auction will still happen

Working on sponsorships; have a few, still making calls to have more

Membership

Jimmie Epling, 2nd Vice President

[Membership Report](#)

Total: 373

For consideration: discontinuing paper membership cards; offer a printable option instead -> Executive Committee to discuss

Treasurer / Approval of Budget

Sarah Hood, Treasurer

[Balance Sheet](#)

[Income and Expenses, through May 31, 2016](#)

Still to be approved: speakers' fees for conference: \$2750

-Approved by the Board

Line items added for each Section & RT - to assist new officers, visual reminder of what other Sections/RTs are doing

-Continuing Education Committee to be added

Amazon smile brings in ~\$75/year - email and social media posts

Executive Secretary

Donald Wood, Executive Secretary

Updated membership list available

If your Section/Committee/RT is having an event this summer, please let him know; please also give him a contact person for your event

Approval of Board Reports

John Kennerly

Reports approved

Business

Associational Insurance

Donald Wood

SCLA Executive Committee Recommendation to the Executive Board

RECOMMENDATION: The Executive Committee recommends that SCLA establish insurance policies with Hartford Insurance for (1) General Liability Insurance and (2) Directors and Officers Insurance at the following quoted prices:

General Liability Insurance: \$500 / year

(\$2,000,000 per occurrence limit/\$4,000,000 aggregate limit)

Points of the coverage:

- In addition to the general liability coverage it includes \$5,000 of property coverage and coverage for the use of rental cars by the organization or if the organization is sued due to the use of a personal vehicle by an employee or volunteer.
- Limit of \$25,000 on employee dishonesty coverage
- Limit of \$10,000 on forgery coverage
- Includes meetings, seminars, conferences as part of the quote with no additional charge

Directors and Officers Insurance: \$719 / year

(\$1,000,000 Limit of Insurance/\$2,500 Retention)

Points of the coverage:

- Includes defense costs outside of the limit of insurance. This means that the limit of insurance is strictly for the payment of judgements and settlements and is not eroded by the costs to defend a claim.
- Includes Employment Practices related claims which includes claims of sexual harassment, discrimination, etc. Although the title "Employment" would suggest coverage for salaried employees, which is covered, it also extends to volunteers, directors and officers.
- The limit of insurance is a shared limit between both the Directors & Officers Claims and Employment Practices claims.

Rationale for both insurance policies:

It is common practice (and common sense) for companies and organizations to carry liability insurance and directors & officers insurance, especially in a litigious society. Such insurance policies will provide SCLA and its leadership with a reasonable level of indemnification and legal protection from liability. The annual cost of both policies will be included within the annual operating budget.

Approved by the Board; Donald will contact The Hartford to begin these policies.

Legislative Committee Transition to Advocacy Committee Proposal

Jonathan Newton

It is the ALA Councilor and Legislative Chair's proposal that the Legislative Committee be renamed and reconstituted to the Advocacy Committee.

Proposed Members of Committee:

1. National Library Legislative Day Organizer- *Namely Chair or Co-Chair of this Committee*
2. ALA Councilor- *to serve as a liaison to ALA.*
3. Second Vice-President/Membership Committee Chair- *to serve as Executive Committee representation*
4. 3- 5 At-Large Members from the SCLA Membership- *Those who are interested in advocacy not necessarily existing SCLA Chairs.*
5. Emerging Leader Recipient- *to serve as an educational experience and to gain skills in advocacy.*
6. SC State Librarian or the State Librarian's designee (ex officio)

The chair of the Advocacy Committee would be either the National Library Legislative Day Organizer (i.e. current Legislative Committee chair) or the ALA Councilor or both serving as co-chair.

Proposed Duties:

1. Studies library problems in South Carolina and recommends to the Executive Board legislative action designed to promote the goals and objectives of the Association and promotes such action if advised by the Executive Board.
2. Recommends the annual legislative and/or advocacy program to the Executive Board.
3. Keeps the membership informed regarding status of the legislative program and notifies members when they need to support and/or secure citizen support of the legislative program.
4. Keeps membership informed of all American Library Association advocacy efforts and recommends tailored actions and developments to meet the needs of South Carolina.

Renaming of committee and reworking of members and duties approved by the Board

Other Reports

ALA Councilor Report June 2016

Virginia Alexander Cononie- vcononie@uscupstate.edu

Things to note for Annual:

SCLA Meetup

Sunday night June 26th, 2016 @ 6:30 PM

Miller's Ale House

<http://www.millersalehouse.com/location/orlando-idrive-ale-house>

Library School Reunions

Sunday June 26th 5:30-7:30 at the Hilton Hotel: Lake Eola A.

Fundraising Event for the Cynthia Grant Hurd Foundation

The Librarians' Thing at B.B. King's: A Fundraiser for the Cynthia Graham Hurd Foundation for Literacy and Civic Engagement

Co-hosted by the Black Caucus of ALA and EveryLibrary (sponsored by BrainFuse)

On May 12th, Former North Carolina Senator Malcolm Graham announced the launch of the Cynthia Graham Hurd Foundation for Literacy and Civic Engagement. The Foundation was established for Mr. Graham's sister, Mrs. Cynthia Graham Hurd, one of 9 victims fatally shot at the Emanuel African Methodist Episcopal Church in downtown Charleston, South Carolina, just blocks from the Main Library of the Charleston County Public Library.

With respect to the victims and looking towards the future, the Black Caucus of the American Library Association (BCALA) and EveryLibrary reached out to Malcolm Graham to propose hosting a fundraiser for the newly established Foundation during the upcoming American Library Association's Annual Conference in Orlando. As Graham stated regarding the Foundation, "this is how we turn our grief into action that benefits the entire community".

With Graham and his family's blessing, the fundraising event, The Librarians' Thing at B.B. King's, will take place at B.B. King's Blues Club in Orlando on Saturday, June 25th, 2016 – almost exactly one year after the heinous act – and will celebrate the Foundation's launch and the spirit of resiliency that exist in all of us to continue to push forward and strive to make the world – our world – a more educated, compassionate and better place for future generations. Through a generous offer from B.B. King's, a portion of the proceeds from all drink sales at this event will go to benefit the Graham Hurd Foundation.

Please join us by RSVP'ing for the event and while this is a free event, please consider making a donation for the Graham Hurd Foundation at the door.

Please also consider our other fundraiser on Friday night or ALA and sponsored by JSTOR that gives us the resources to do these other events. <http://action.everylibrary.org/alafundraiserhowlatthemoon>

<https://www.facebook.com/events/1159169740780239/>

- **For Consideration:** Please discuss whether we should be printing physical membership cards. ALA has moved to sending electronic versions that allow members to print out their cards. I think that this would be a cost-effective measure for us to also take.
- **Committee Transition:** Please see the next page for the Legislative Committee transition to Advocacy Committee Proposal

Upcoming Conferences

Jimmie Epling

Oct 11-13, 2017, at Columbia Marriott

2018: Joint SELA/SCLA, Greenville, early November

Oct 9-11, 2019, at Columbia Marriott

To be sent to ALA's website

SELA Representative

Faith Line

October 5-7, 2016, joint with GA COMO in Athens

2017: Greenbrier in West Virginia, Nov. 8-10

Announcements

Please revisit your Section/Committee/RT page to make sure officers listed are current

Please continue to send content to Marketing Committee for social media

N.b.: Donald will be out of town next week, so replies to emails will be delayed

Section/Committee/RT Reports

College & University Section

Submitted by Catherine Goodwin

ACRL e-learning Webcast

The Section sponsored state-wide viewing of the ACRL e-learning webcast *Modern Pathfinders: Easy Techniques to Make Better Research Guides* on April 6th. As a chapter of ACRL, the C&U Section can host two ACRL eLearning Webcasts per year at no charge to members at up to 6 sites throughout the state. Viewing sites were set up at Furman, USC, Trident Technical College, USC-Aiken, Francis Marion and South Carolina State University. There were approximately 38 on-site attendees[CG1] , and a link to the archived recording was provided to section members on April 19th, so the benefits of the program extended farther than those who attended in person. Pictures and an update on the event were posted to the SCLA section page and the SCLA FB page. We plan to support a second e-learning webcast in 2016, dependent on webcasts offered and section interest.

iTeach Workshop

In partnership with the Information Literacy Roundtable, the Section's third annual iTeach workshop is planned for June 8th at Midlands Technical College from 9:30-3:30. The day-long workshop will feature Darrin Freeburg, Assistant Professor at the USC School of Library and Information Science as keynote speaker and the following information literacy sessions:

- Jade Geary, Bridging the Gap: *Instructional Design and Information Literacy*
- Stacy Winchester and Amie Freeman, *Navigating Open: What Every Librarian Needs to Know*
- Jenny Colvin and Robyn Andrews, *Promoting Leisure Reading to Students*
- Kathy Snediker, *Unearthing the Internet's Treasures: Finding Free Primary Sources on the Web*

As of the registration deadline, there are [40] anticipated attendees.

Total attendees: ~50

Membership Review

The Section currently has 170 members on the mailing list. Of these, 92 memberships expired as of May, 2016. We will be reviewing the list regarding renewals and any updates to the list prior to the annual meeting in November.

ALA Conference 2016/ACRL Chapters Councils Meetings

Ed will be attending ALA in Orlando and will represent C&US at the ACRL Chapters Council meetings. In addition, C&US will be filing, at ACRL's request, our Annual Report (July 2015 to June 2016) for our SC chapter's activities and in congruence with the [ACRL Plan for Excellence](#).

Upcoming SCLA Conference 2016

C&US will be having its annual business meeting and election of officers at the end of one of our sponsored Conference sessions; details to be announced.

Information Literacy Round Table

Submitted by Stacy Winchester

Officers: Stacy Winchester, Chair (USC – Thomas Cooper Library)

Sara Shiver McBride, Vice-Chair (Richland Library)

Rachel Zitzman, Secretary (Midlands Tech Beltline)

Amy Edwards, Treasurer (USC – Thomas Cooper Library)

- iTeach3 – the collaborating summer workshop between ILRT and the College and University Section took place on June 8, 2016 at Midlands Tech NE Campus in Columbia, SC. Approximately 50 people attended this event.

Speakers included:

- o Darin Freeburg, PhD, University of South Carolina SLIS
- o Amie Freeman, University of South Carolina Thomas Cooper Library
- o Stacy Winchester, University of South Carolina Thomas Cooper Library
- o Jade Geary, University of South Carolina Thomas Cooper Library
- o Jenny Colvin, Furman University
- o Robyn Andrews, Furman University

- o Kathy Snediker, University of South Carolina Thomas Cooper Library

Legislative Committee (NLLD Report)

Submitted by Jonathan Newton

We had 10 in our delegation:

Leesa Aiken and Denise Lyons - State Library

Amber Conger – Kershaw County

Anne Lemieux – SCASL representative

Carl Coffin – Colleton County

Jessica Nuckolls, Keith Smith, and Terry Smith – Orangeburg County

Libby Young – Furman University

Jonathan Newton – Greenville County

The issue briefs can be found here:

<http://www.ala.org/advocacy/sites/ala.org.advocacy/files/content/04-25-16%20All%20Issue%20Briefs%20NLLD%202016.pdf>

Hope for next year: have more briefing time before making contact with legislators/staff

Proposal to change venues moving forward

Suggestion: Stay at The Harrington (3 blocks from White House)

Library Management Section

Submitted by Sandra Causey

Submitted a proposal for SCLA for a program entitled Time Management for Supervisors. Hoping to work with Crystal Johnson this Fall to recruit more members. Possible state-wide management mentorship program/

Paraprofessional Round Table

Submitted by Amanda Bracken

Started registering participants for our one-day workshop to be held on August 24 at the Southeast Branch of Richland Library. The theme of this year's workshop is "The Synergy Among Us" and we will have presenter Karin Hill speaking for the morning session on working effectively in teams followed by lunch (included in registration fees!). The afternoon sessions will include networking opportunities and a presentation on how to best work with and reach partners in the community for programming partnerships.

Registration costs are \$25 for Non-SCLA members and \$15 for students/SCLA members

Scholarship for Diversity in Librarianship Committee

Submitted by Cathi Cooper Mack

The Scholarship for Diversity in Librarianship Committee has been working diligently to provide some great fundraisers and activities for the 2016 conference in Columbia, SC. We will have a Silent Auction this year. If you would like to be one of our Silent Auction donors, please let me know ASAP.

We are still working on the details for our second fundraiser. We would like to have a day fundraiser event this year. Also, we would like to give away some door prizes throughout the day. If anyone would like to donate door prizes or has connections with some organizations/companies, etc. that would donate a prize(s), please let me know ASAP.

If anyone has other ideas/suggestions/comments for the Scholarship for Diversity in Librarianship committee we welcome them. Please send suggestions to ccoopermack@scsu.edu.

Youth Services Section

Submitted by Rebecca Antill

The Youth Services Section has been busy these past few months as we've gathered ideas and proposals for the Conference, talked with our members about the direction they would like for the section to take, and prepared for a busy season of summer reading.

- YSS sent out several surveys to staff around the state, gathering ideas about the type of training people are interested in attending. We used this information to know what kinds of breakout sessions to propose for the fall conference.
- We had a great list of proposals submitted from youth services staff all around the state, including sessions about puppetry, assistive services, and collaborative programming, and we look forward to seeing which ones get approved.
- The quarterly newsletter went out in May to our members. We were happy to spotlight Pat Feehan and the great work she has done for so many years, along with some great programming going on in the Anderson County library system.

Next Board Meeting: **August 11**

10 a.m. at Richland Library Northeast, 7490 Parklane Rd., Columbia, SC