

Voi Grants Submission & Evaluation Process *Revised*

*** This a revised version of the original grants submission process. It goes over how to submit grants via Google Docs as opposed to Github and outlines an additional expedited review process.***

Purpose

The purpose of this document is to provide guidance on how a member of the Voi community can submit a proposal to request for Voi testnet tokens to complete a bounty or project they deem to be valuable for Voi's ecosystem. The proposal submission template and evaluation template used by council members can be found in [Voi's Github](#), Discord as well as Google [Drive](#).

Overview

Proposals can be submitted on an ongoing basis. Voi's Bounty Board of eligible projects (available in the governance folder of [Voi's Github](#)) based on the current phase of TestNet and its associated priorities will be updated and made public on a monthly basis if not sooner. The entire grant cycle from requesting funding to application review to committee approval decision is anticipated to take 4-6 weeks. An application may be rejected at any time in this process for incompleteness, poor quality, or if it fails to meet the requirements of the bounty.

Step-by-Step Process for Applicants

1. Review outstanding bounties - [bounty board](#)
2. Select a bounty you would like to submit an application for - review specific bounty document OR submit an off-piste proposal for something that does not exist on the bounty board.
- 3. Submission: Make a COPY of the Proposal Submission Template in the "2. Proposal Template" folder.**
 - a. Fill out the application form in its entirety on your OWN google drive or desktop.
 - b. Once this application is complete and ready to review, drop it into the "3. Submissions (Ready to Review) folder using the file title format: "BountyName"_"TeamName"_"Submission Date in format of 'yyyymmdd'
 - c. Create a post on Discord in the **# testnet-proposals** channel utilizing the same above file format and instead of putting the link to the Github, put the link to the file in the Google Drive. You MUST submit in your proposal in BOTH the Drive and Discord.
- 4. Community Review: The proposal will be left open for 7-days for community review and comment in Discord.**

- a. If required, based on community review, the proposer will have an opportunity to edit or rewrite their proposal. If there is a need to re-write the proposal, make edits to your document right in the Submissions (Ready to Review) folder and change the file title to “Bounty/Project Name - Proposer-YYYYMMDD V2”
- b. The revised proposal should be posted within the same designated proposal channel (do not create a new channel for an updated proposal).

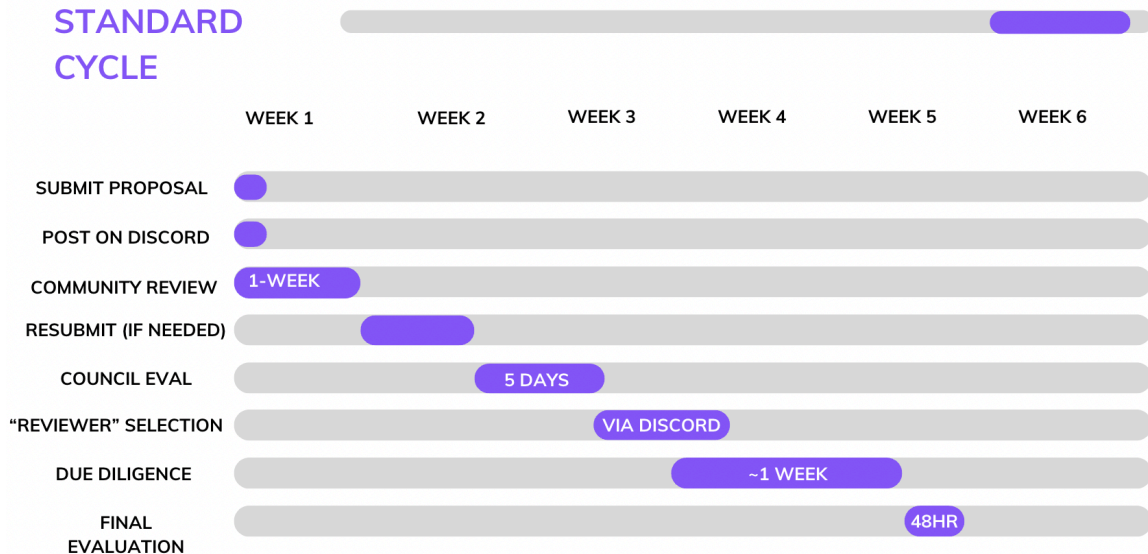
5. Community Review #2: The proposal will be left open for 3 more days for community review and comment in Discord.

The following steps are included for transparency so applicants are aware of what will happen to their proposal submission. Applicants are not responsible for doing anything else beyond step 8. The following steps will be taken care of by the Testnet Council and the Foundation.

6. **Council Evaluation:** The proposal will then be moved by the Foundation after **7-days** (from the final submission date post all revisions) to the “4. Council Evaluation” folder. The Foundation will create and circulate an evaluation form to the other council member to review the proposal. Council members have 3-days to evaluate the proposal.
 - a. If the proposal receives an overall score of 50% and majority “yes” in the binary vote on the evaluation, it will get passed onto the Due Diligence stage. Results of this evaluation will be publicly viewable. If we do not receive 50% quorum the proposal will sit in the evaluation stage until this quorum is reached.
7. **Due Diligence:** Foundation will request a volunteer review for any successfully evaluated proposal. A member of the council will volunteer to be a “Reviewer” to perform due diligence on the project (a volunteer, most likely a champion of the project is required to complete due diligence for the proposal to have a chance at receiving Voi tokens).
 - a. The Reviewer will be selected on Discord so as not to waste time waiting for the next council meeting. This Reviewer is someone that voluntarily chooses to get to know the team/individual and project better because they believe the project could be valuable for Voi.
 - b. The Reviewer will investigate the project’s viability, and ultimately decide if it is worthy of funding or not - if it is, this member can then choose to advocate it for funding during the subsequent testnet council meeting or provide evidence that it is not a worthwhile project for the ecosystem at this time (if selected for a grant, this champion will likely go on to support in managing and signing off on any milestones for the project team).
 - c. The Due Diligence presentation by Reviewer(s) occurs during the next Testnet Council meeting (so long as there is a minimum of 3-days before the next meeting. Otherwise the presentation can occur the meeting afterwards to allow more time for review.
8. **Final Evaluation:** A final evaluation will be conducted utilizing a second evaluation form circulated via email and discord to the council to determine whether or not the

proposer will receive Voi testnet tokens and the amount. This evaluation will be available for 48-hours.

GRANTS STANDARD CYCLE



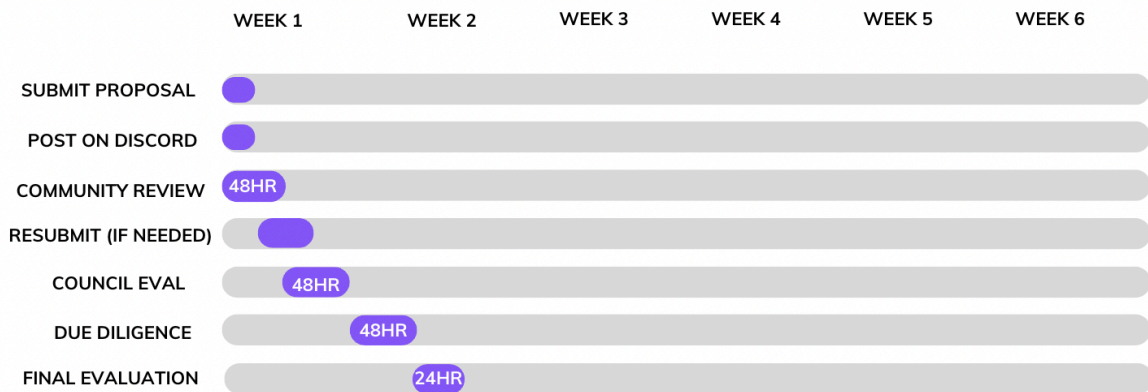
Expedited Proposal Review Process

The Foundation has the jurisdiction to be able to expedite the review process for proposal(s) for certain high priority bounties if they are deemed critical for the immediate health and success of the network. Such bounties will be denoted as having high priority on the [Proposal Tracker](#).

The expedited process for review makes the following changes to the above process:

1. **Community Review** is 48-hours as opposed to 7-days
2. If required, an immediate council meeting will be held to discuss details of the proposal and get any questions answered. For this meeting to be held a minimum of 9 council members must be present.
3. **Council evaluation** will take place in the 48-hours post completion of the community review (if not during the council meeting itself, if one is held). Council members have 48-hours to review the proposal.
4. The same evaluation form and scoring methodology described in step 10 will be used.
5. There will be **48-hours for champion/due-diligence review**.
6. Finding from this review will be posted in Discord under the dedicated proposal channel within the proposal forum.
7. A final evaluation will then be conducted utilizing another evaluation form circulated via email and discord to the council to determine whether or not the proposer will receive Voi testnet tokens and the amount. This evaluation will be available for 24-hours.
8. Testnet tokens are immediately allocated if the evaluation is a success (overall score of 50% and majority "yes" in the binary vote).

GRANTS EXPEDITED CYCLE



Ad-Hoc Proposal Process

In the event the foundation requires no more than 1000 Voi and these tokens are required in the near term, then the following process can be followed:

The reason for needing Voi tokens and a brief description on why this project/activity is beneficial for the network is communicated in the #gov-discussion channel in Discord. A 24-hour poll is then held. A simple majority vote of the council is held. A minimum of 50% voter turnout is required.

Streamlined Proposal Process

In the event a developer requires no more than 1000 Voi and these tokens are required in the near term, then the following process can be followed:

[Streamlined Allocation of Testnet Voi for Devs - IRL - 20230919](#)

The reason for needing Voi tokens and a brief description of the project/activity is communicated in the #gov-discussion channel in Discord. A poll is then held. A simple minority vote of the council is needed. All streamlined proposals should be valid for no longer than 2 weeks.