

# Dailard School Foundation

a parent teacher collaboration

Dailard School Foundation  
Board Meeting Agenda

September, 2022 5:30pm  
Zoom

**Call to Order: 5:31**

## Roll Call

<b>Beverly Fitzpatrick</b>	<b>Melissa Schmidt</b>	<b>Tammi Anderson</b>
<b>Laura Leisse</b>	<b>Elvy Morey</b>	<b>Melissa Henss</b>
<b>Carlee Yanagi</b>	<b>Crystal Foley</b>	<b>Jon Whitwer- absent</b>
<b>Lorie McKee</b>	<b>Jennifer Green</b>	<b>Laura Williams</b>

**Approve Meeting Minutes: approved**

[August Budget Meeting Minutes](#)

[2022-2023 Budget.](#)

- Requested additional \$500 to current \$500 budget
- garden club would like \$1,000 versus initial allotment
- possible plaque or something to recognize the class of 2022
- will hold off on making this decision until we have more information
- budget approved- motion to approve: Melissa S., seconded by Melissa H.

**Principal Report:** Beverly Fitzpatrick

- things are going well to start the school year
- discussed Covid cases at school
- news is coming to Dailard to interview parents- seen outside campus at 5:00 today, a parent sent a notification letter to NBC
- bringing back Welcome Wednesdays- first one this month- last Wednesday of this month (9/28th)
- award ceremony once a month this year- all students will receive a recognition of some sort throughout the year
- probably 3-4 students each month
- parents will be notified in advance so they can come to the event
- 5th grade is getting instrumental lessons this year (no choir- lack of interest)

# Dailard School Foundation

## a parent teacher collaboration

- Brad is requesting recorders for all 3-5 students (about \$5 each), if costs more than a few hundred dollars, he may come to DSF for financial help
- to open in summer for discussion: Book Fair, Gail works it and Ms. Burton helped during Open House, costs a little over \$1,000 to have it and staff it, \$6-8,000 book donations go back into the library every year (some cash, some scholastic), what we get for it is so much what we put in for it, wondering who has paid in the past and who will pay in the future? Should we have more volunteers in the future to help keep cost down? **Can we work on finding volunteers for the spring?- Elvy says YES and she will talk to Gail and make a plan, maybe add to activities agenda**
- Associate Principal- position starting shortly
- 1.2 vacancy in Special Ed- hired people but waiting on a few paperwork items
- waiting on one more para person in SpEd but starts soon too
- still have RVT person who will start intervention soon (has been helping UTK)
- staffing is looking good
- professional development- is there money in the budget?
  - \$309/day for a sub at Dailard (payment to sub and site cost for workman's comp)
  - \$2400 in budget for professional development from DSF
  - maybe offer \$1,000 cap per teacher for the year- 10 teachers per year and rotate every other year (so \$10,000/ year from DSF)- DSF can possibly offer this for the next two years due to lack of professional development during Covid, will need to reevaluate the funds after two years
  - **Carly- can you ask at the next staff meeting to find interest from teachers?**

**Teacher Items:** Laura Lisse, Carlee Yanagi

3rd Teacher representative- Lorie McKee

- Can teachers do digital receipts or do they need to be physical receipts?- **Melissa will check with Jon**
- How can teachers access money for software and programs? Budget shows \$15,000 **Teachers will meet at lunch and let us know how they want to spend money.**
- Can we bring back PE program?- teachers want to know what is happening with this- can we use \$35,000 to help find a program for teachers to use and pull activities from? They are required to teach 200 minutes every 10 days, maybe ask for parent volunteers? Maybe use the money for assemblies that have the kids moving? Maybe hire a 0.5 PE teacher? - would need to commit to 3 years and could probably offer 45 minutes to each class per week, union is working to get more prep for elementary and with PE they would have more so teachers may only need PE help this year

**Agenda Items:**

**Activities Chair: Tammi**

**Beach Bash 9/16**

- all set but could use a few more volunteers via the SignUp Genius

# Dailard School Foundation

## a parent teacher collaboration

### Activities Meeting 9/22

- little YMCA room behind library
- Maybe not do the volunteer mixer since it is costly?

### Kinder UTK Mixer 9/27

### Communications Chair: Laura

#### Google Form and communications request process

- any Communications things should go through form in the agenda and by email
- Laura will go on Sunday and update website, PeachJar, Facebook (can be scheduled), etc.
- questions about who approves the PeachJar?
- where will the Google Form live?- post blank document with link in Drive so we can all access it
- DADs are wanting to link to our website: dads.dailard.org will be merged with dailard website- working on it now
- Is calendar ready to publish to website?- yes
- magnets with important info- Vista Print?- once printed we can't change, wait for Game Night and Spring Fling dates?- not sure final decision on this

#### Calendar

DADS 7:30 PM

### Community Liaison Chair: Shawna

#### Room Parents

- requests have been made

#### Halloween Party Protocol

- pre-Covid protocols currently in place

#### Hospitality Storage

- Bev looking into in asap but hasn't had a moment to follow through with the start of the school year

### Visual and Performing Arts Chair: Melissa

#### Assemblies: quantity, timeframe and subject

- Teachers- think about how many a year and what you would like to have, budget is \$1500/year,
- October- Red Ribbon Week Assembly?- Bev would love this.- Melissa H is going to look into it

### Fundraising Chair: Jenn

#### Pledge Drive

# Dailard School Foundation

## a parent teacher collaboration

- UTK kids are mostly going to be attending Marvin but parents are showing involvement
- We need to spend some of the surplus to help offset the cost of each child- 500 students, \$400 per kid
- Surplus money- PD for teachers but only 2 years to start (example of this)
- last year was \$175 per family- What is the appropriate amount for this year?
- name the levels or have prizes, or high donor names on website?
- detailed literature to show all the wonderful things the donations pay for
- use a pie chart to show visually how donation funds are used
- winners for raffle ticket- gift card to 10 families for \$100 each

### Dine4Dollars Schedule

- Request from Jenn- dining for dollars ideas located within 15 minutes?
- October 25th - Islands Burgers

### VP: Elvy

#### Spiritwear – online ordering

- online purchasing has stalled
- stock base selling for now
- when new design comes out- Big Frog is a possible company online, parent purchases item they want and they go pick up at company or pay for shipping
- when Elvy is out in front of school- people are purchasing
- she is looking into PayPal option for current items
- we have the store on the website too- let's explore and start it up again
- next meeting- Elvy will have more information
- Lorie asked if there are any options for teachers?- Lorie will bring a catalog to the teachers
- Friday Spirit Days, wear them on Welcome Wednesdays too

### President: Melissa

#### 5th Grade Funds

- garden getting a tribute from graduating class

#### Julie Croom Tribute

- some teachers are contributing something in memory

### Secretary: Crystal

#### Concerns/Announcements:

- Is there a best practice for how much money should be kept in the bank for an organization like DSF?- Melissa and board members will reach out to find information
- Spring Fling- Mission Trails Information Center or LOT 8- possibly April 22nd?
- Game Night- pick a date (BINGO term is not allowed to be used)

Date/Place of next board meeting: October 11 @5:30pm, Zoom

Adjournment: 7:38