

Clarke County School District (CCSD) / University of Georgia (UGA)
Teaching, Research, Service, Onsite Courses Proposal Requirements
Spring 2027
DUE: November 20, 2026

Goal: Strengthen collaborative teaching, research/scholarship, and service activities between UGA and CCSD with a focus on centering and honoring the needs of the school district. Individuals interested in establishing or renewing a school- or district-based partnership for the next academic year should submit a proposed plan of action for the Spring 2027 semester. A proposal is required for all teaching and service work in Clarke County School District.

For faculty interested in conducting research activities, faculty can approach schools or district offices to gauge initial interest in collaboration. CCSD partners can also connect with COE faculty to initiate conversations about partnership work. Once preliminary interest has been assessed, applicants who are interested in engaging in research activities will also need to work through the College of Education's Office of Research and Graduate Education (OR & GE) to adhere to the procedures for obtaining necessary approvals. This includes engagement in a mandatory overview session sponsored by the College of Education's OR & GE office. Please contact Lydia Gandy-Fastovich (lgf@uga.edu). Research proposals will also be facilitated through Rachel Butts (buttsr@clarke.k12.ga.us) with CCSD. Follow the research submission deadlines on the CCSD website. Research proposals should not be submitted through this call.

Applicants should clearly identify the district need to which they are responding. Although applicants may specify particular schools or offices with which they wish to collaborate, CCSD may request that the activity be implemented at a different location based on district needs. The final decision for activity location is solely at the discretion of the school district.

Applications submitted by **November 20** can propose a spring semester timeline.

In a narrative, COE faculty should please provide the following information:

- (1) Identify the Clarke County school or district office in which the partnership work will take place.
- (2) Name(s) of UGA faculty involved
- (3) Name of the School Principal/District Administrator(s)
- (4) A description of any on-site courses that will be taught at the school including the name, course number, and anticipated number of students per semester and how specifically the onsite environment will facilitate learning for both CCSD students/faculty and UGA students/faculty). Provide information about the days and times the UGA students/faculty will be on CCSD campuses and the portion of the semester in which the engagement will take place. State how the proposed activity will maintain CCSD student access to instruction. Please refer to the On-Site Courses Information on the COE Internal web page (<https://resources.coe.uga.edu/employees/faculty-resources/onsite-courses/>). Onsite courses should be purposeful and facilitate interaction between CCSD students/faculty and UGA students/faculty. In the absence of this purposeful interaction, UGA faculty are asked to hold their course on the UGA campus or consider work with afterschool programs within the district.
- (5) The goals within the school's two-year school growth plan or district's [strategic plan](#) that will be at the center of the partnership work for specified semester. Proposals for work extending past the application semester are also invited. Describe the school-based stakeholder input undergirding the plan for the proposed activities for the partnership work (e.g., School Improvement Leadership Team meetings, parent input, staff surveys, etc.) and the collaborative process that was used to develop the proposed partnership. Identify how the proposed work is connected to the individual school or school district's priorities (see [Strategic Plan Performance Measures](#)). Please consult the Strategic Dashboard link for goals centered on Community Collaboration, Climate and Culture, Human Capital and Development, and Financial and Operational Effectiveness.

Although the priorities listed in the performance measures document will be given greater consideration, the district also welcomes other proposals that would be of mutual benefit to the students, faculty, staff, administrators, and families of the CCSD community, as well as, the faculty and students from UGA. Faculty should specify the topic area for the proposal under the general heading for the school or district level in which they would like to work.

- (6) A thorough description of the activities that will take place over the proposed time period by semester. The description should include sufficient information about the personnel involved and the details of the specific activities. Please include information on how the partnership will support professional learning for CCSD teachers and university candidates, how the proposed activities will directly influence P-12 student learning and social and emotional growth, or how the proposed activities will support the goals of district as listed above. Include information about how results from these activities will be shared with other schools within the district.
- (7) Specific actions that will take place to document the outcomes of the work (e.g., action research projects, policy analysis, student growth analyses, demonstrations, inclusion of professional learning activities within staff annual professional development plans, community events, etc.). Include information about how the results from these activities will be shared with other schools or groups within the district.
- (8) Proposers must agree to prepare a one-page summary document of the efforts of the collaboration to be shared with the CCSD/UGA Professional Development School District Executive Committee. This summary should document the impact of the collaboration. These summaries are due 30 days after the completion of the partnership activities.

Applications will be reviewed and decisions released within 30-45 days of the submission deadline. Request for action plans should be submitted through the Qualtrics application by the due date specified above. The CCSD/UGA Professional Development School District Executive Committee will review proposals with final decisions on approved partnerships made by Clarke County Schools.

Please submit proposals to this Qualtrics Link: https://ugeorgia.ca1.qualtrics.com/jfe/form/SV_0dfBJoHOT6T4xym