Meeting Minutes

1st Meeting of the 2024-2025 CASG Council

Wednesday, October 11th @ 7:00 pm

In-Person

608 Pigiarvik, Carleton University

Prepared by: Aidan Patrick, Vice President Internal

Attendance (42)

Executive Members

- Allan Buri – President, CASG
- Aidan Patrick – Vice President Internal, CASG
- Rhea Treasure – Vice President Operations, CASG
- Alison Kocsis – Vice President Academic, CASG

Department Representatives

- Faith Lam
- Sophie Sattolo
- Alexzander Thompson
- Nathan Harlan
- Yasmin Omar
- Madeleine Woodburn
- Emma Peirce
- Michael Huynh
- Anshul Kumar
- Kendall Petersen
- Bien Adams
- Samantha Monastero
- Asmaa Alsalman
- Ruth Nobossi
- Ashley Paiva
- Max Schneider
- Jaylene Stewart
- Dhwani Pandya
- Clara House
- Gerardo Maldonado Jimenez
- Jordan Habbick
- Ana Jankowski
- Sienna Moyer
- Rebekah Waddell
- Nishtha Hurrydass
- Isabel Razpopova
- Isabel Cheng
- David Matar
- Nolan Giroux-Laplante
- Liam Downey-Pollard
- Chloe Titco
- Gail Cardoza

- Keira Banks
- Vijay Thirunavukkarasurajah
- Emre Alper
- Luc Amboe (Proxy for Shri Tungaturthi, Communication Engineering)
- Anthony Hoang (Proxy for Jordan Trach, Computer Systems Engineering)
- Audrey Ann Awuah
- Connor Allan
- Mia Smith
- Nathaniel Bruni
- Xavier Haziza
- Kyra Fingas
- Gabrielle Lachance

Faculty Coordinators

Faculty of Public Affairs:

- Ellize Manzo

Faculty of Arts and Social Science:

- Arleth Lugo Ruiz (Regrets)

Faculty of Science:

- Richard Kim

Faculty of Engineering and Design:

- Mircea Pretotesoiu

Faculty of Business:

- Karim El Jamil

Other Attendees

- Nkosi Mhlanga – Council Chair
- Sarah El Fitori - CUSA President
- Nabz Bilgrami - Equity Officer
- Isabella Alma - Equity Officer

Regrets

- Bianca Darie Schulze Torres
- Tamim Ansar
- Mia Spartalis
- Sean Maguire
- Nathasha Fernando
- Lacia Grant

- Maryam Nadeem
- Kathy Mckinley
- Jeremy Brzozowski

Absences

- SASS

Call to Order

- VPI Allan called the meeting to order at 7:11 pm on October 10th, 2023.

ITEM 1: Motion to Hire Council Chair and Council Clerk

VPI Allan requested a motion to hire council chair and council clerk.

Be it resolved that the following be hired as Council Chair and Council Clerk

Davin Caratao as Council Chair
Sameer Keldani as Council Clerk

Moved: Nathan Harlan Seconded: Michael Huynh

In favor: 100% Abstain: 0 % Against: 0%
Motion Passed Unanimously.

Items for Information

CASG Chair Contract

CASG Clerk Contract

ITEM 2: Land Acknowledgement

ITEM 3: Motion to Approve the Agenda

Chair Davin requested a motion to approve the agenda.

Be it resolved that the agenda be approved as written.

Moved: Victoria Metcalf Seconded: Michael Huynh

In favor: 100% Abstain: 0% Against: 0 %
Motion Passed Unanimously.

ITEM 4: Motion to Approve Past Minutes
A vote was launched to approve the minutes from the April 2023 CASG Council meeting

Be it resolved that the minutes from the April 2023 meeting of CASG Council be approved as written.

Moved: Nathan Harlan Seconded: Mateo Gomez

In favor: 100 % Abstain: 0 % Against: 0 %
Motion Passed Unanimously.

Item 5: Declaration of Conflict of Interest
No reports.

Item 6: Announcements and Correspondence
No reports.

Item 7: President's Report

- Executive Reports
    - President, Francesca Lepore
        - In the early fall, acknowledging the social outreach work that CASG has done to spread awareness and get involved. The two main events were fall orientation and Fall Expo.
        - She explained the Syablisis Initiative which is to post past syllabuses when one is registering for the course. She also conducted the student survey to see if the population was interested. She will be meeting with the university affairs committee. The goal is for this to be implemented universally throughout all departments.

Item 8: Vice President's Reports
Item 8a: Vice President Internal, Allan Buri

- Discussed what positions were hired.
- Hired coordinators and equity officers.
- Reinstated and revised contracts that have not been done for several years.
- Allan proudly expressed the amount of electron interest tripled from last school year - the amount of counselors went from 16 to 44. This was mainly accomplished through outreach from fall orientation and Expo.
- Tasks to be focused on are policy review for CASG, specifically the proxy policy. Also to implement routine disclosure policy to enhance transparency. Also, creating an easier hiring experience for future executives. In addition, to have more accountability with counselors' involvement in different committees.

Item 8b: Vice President Operations, Chris Pratt (he/him)

- Google suite fees have reached the end of discounted trail, so they were going to get more expensive.
- Chris was looking into Tech Suite, to get free software. He estimated to save $600-700.

- When seeking to approve this, an email from Carleton stated "Carleton cannot leverage its charitable status to help CASG in this manner" in an email.
- He proudly announced that AIF (Academic Incentive Fund) which gives money to academic societies opens today, up to $450 funding.
- He gave $1700 sponsorships to the academic society in September. In doing so they had such events as Hackathon and biochemistry orientation.
- He is getting ready to set up a team Canvo pro account for academic societies. The cost is $75 fee per year.
- AIF provided several scholarships and nearly $12,000 worth of funding, and the majority of CASG's funding went back to students.

Item 8 c: Vice President of Academic, Nora Draper

- Nora worked on a survey to the student population for the Syablisis Initiative and provided communication to administrators.
- CASG is launching its first equity week event. Its target is any student running academic events. A panel event will take place, October 17 at Tory 240, 5 pm - 7 pm where experienced students will be on the panel.
- CASG is also doing midterm study snacks after reading week.
- Also another event is the Student Senators Network so they can meet and have targeted goals
- She is planning in the winter semester to improve scholarships for community involvement and academic achievement.
- CASG is having its first bursary, which would be needs based.

Item 9: Coordinators' Reports

No reports.

Item 10: RRRA Report: RRRA Representative

- In the summer, worked on various sponsors, and residence merchandise.
- He worked on adding price tags to residence convinvent store.
- He implemented a new Bike Sharing Program, for a day, one can rent a bike, $5 for non-residents students and $3 for residence students.
- He is proud to be implementing the Parliament Hill Program to connect students with MP offices and extend it to senators.
- They will be hosting a Residence formal at the end of January.
- He is advocating to rename Dundas residence house.
- There will be a town hall on October 12 from 6 pm - 8 pm where anyone can ask the president of RRRA anything.

Item 11: GSA Report

- No report to provide

Item 12: CUSA Report: President of CUSA: Mohamed Faris Riazudden and AVP Executive Relations: Aiden Rohacek

- In the summer, they planned and implemented more CUSA jobs for students.
- They hired 8-9 AVP students.
- He is negotiating a health and dental plan to reduce it by $40.
- He focused on more funding for immediate housing support for students with various circumstances including who have been sexually assaulted.
- CUSA was more involved in Fall orientation events than previous years.
- For the goal of more transparency for students, they are creating an executive road map which includes their goals, visions and progress. This is to hold them accountable. This extends to service centers and businesses.
- They are also planning and completing the Haven Connect Coworking space and opening The Wing.
- They have been applying for grants with the government.
- They recently launched a new CUSA clubs website.
- They have been focused on increasing engagement with social media.
- They have been involved in community efforts for panda game safety
- They have engaged in Capital pride.
- They will have an October bi-election.
- They are hoping to get $2.98 in tuition for the Food Assistant Program.
- They want to expand food hamper service.

ITEM 13:Board of Governors Report
No Report

ITEM 14: Senate Report
No report

ITEM 15: FPA Board Report
No report

ITEM 16: Committee Reports
No report

ITEM 17: Constituency Reports
No report

ITEM 18: Presentations/Delegations
No report.

ITEM 19.a: Motion to Hire Faculty Coordinators

Chair Davin requested a motion to hire Faculty Coordinators.

Be it resolved that the following be hired as Faculty Coordinators:

Alison Kocsis as Faculty of Arts and Social Sciences Coordinator
Kayla McBride as Faculty of Public Affairs Coordinator

Moved: Christie Charles Seconded: Rhea Treasure

In favour: 100% Abstain: 0% Against: 0%
Motion Passed Unanimously.

Items for Information

FPA Coordinator Contract

FASS Coordinator Contract

ITEM 19.b: Motion to Hire Equity Officers

Chair Davin requested a motion to hire Equity Officers.

Be it resolved that the following be hired as Equity Officers:

Rana Saadi as Equity Officer without CASG Experience

Anya Swettenham as Equity Officer without CASG Experience

Renée Wint-White as Equity Officer with CASG Experience

Moved: Allan Buri Seconded: Victoria Metcalf

In favour: 100 % Abstain: 0% Against: 0%
Motion Passed Unanimously.

Question: From Councillor Charles about hiring processes.
Answer: Allan answers they posted on instagram and the requirements were that they needed a cover letter and resume to apply. They reviewed applications. They received 4 applications, 3 interviews, and 2 qualified.

Items for Information

Rana Saadi - Equity Officer Contract

Anya Swettenham - Equity Officer Contract

Renée Wint-White - Equity Officer Contract

ITEM 19.c: Motion to Approve the 2023-2024 Operating Budget

Chair Davin requested a motion to approve the 2023-2024 operating budget.

Be it resolved that the 2023-2024 operating budget of CASG, as presented by the President and Vice President, Operations be adopted by Council.

Moved: Honora Murphy Seconded: Nathan Harlan

In favour: 100 % Abstain: 0% Against: 0%
Motion Passed Unanimously.

Item for Information:
CASG 2023-24 Budget Presentation

ITEM 19.d: Motion to Strike CASG Standing Committees

Chair Davin requested a motion to strike CASG standing Committees.

Be it resolved that the following committees be struck;

Appeals Committee
Purpose: To serve as the judiciary body for CASG Council and to hear appeals as prescribed in CASG Bylaw I Section 1.7

Governance Review Committee
Purpose: To review all policies on an annual basis and also review all potential changes to constitution and bylaws.

Promotions and Campaigns Committee
Purpose:
(1) To coordinate the promotion of CASG to get the word out to the students at large.
(2) To coordinate academic related campaigns for the entire University population and to engage all students in bettering the academics of the University.

Financial Committee
Purpose: To review the finances of CASG, suggest additional expenditures, and ensure that all practices within the CASG Financial Policy are being followed appropriately.

Scholarships Committee
Purpose: To fulfill CASG's constitutional mandate to administer and allocate scholarship awards to Carleton students

Academic Initiative Fund Committee
Purpose: To make academic initiative funding decisions as prescribed by CASG Bylaw V

Hiring Board
Purpose: To operate as the Hiring Board under section 5 of the CASG Hiring Policy

Be it further resolved that the Vice President Operations shall be the executive member who sits on the Academic Initiative Fund Committee

Moved: Muhammad Maahir Seconded: Aidan Patrick

In favour: 100 % Abstain: 0 % Against: 0 %

Motion Passed Unanimously.

Items for Information

2023-24 CASG Committees Nomination Form

Item 20: Introduction of ByLaw/Policy

No report.

Item 21: Reconsideration of ByLaw/Policy

No report.

Item 22: Unfinished Business and Deferred/Tabled Items

No report

Item 23: Other Business

No report

Item 24: Question Period

Question: Do reps have contracts?
Answer: When you did the nomination form, you agreed to the contract. Referred to routine disclosure policy going to be implemented.

Question: How does that affect external hirings?
Answer: Contracts were only those running in CASG-administered elections.

Question: For the Academic initiative fund, if rep involved in academic society wants funding, is it conflict of interest?
Answer: Only conflict of interest, if one who is involved is on committee approving that fund. But can step away when voting for that specific thing takes place.

Question: Expenses for budget, estimated or accounted for?
Answer: All estimates. Reassured not to fall into deficit.

Question: AIF opened for just the fall semester event?
Answer: another round will open for winter events.
Question: bursaries schedule?
Answer: for now, tentative schedule for bursaries. It's in the works. As it's a university process, they have to decide per case.

Item 25: adjourned

Chair Davin requested a motion to adjourn Council at 8:30 pm at 11/10/2023

Moved: Nathan Harlan Seconded: Rhea Treasure

Motion passed unanimously.